

## **ORDINANCE NO. 982**

### **AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER FOR THE PURPOSE OF ESTABLISHING THE CITY BUDGET FOR FISCAL YEAR 2017, BY DESIGNATING THE ANNUAL PROJECTION OF ANTICIPATED REVENUES AND PROPOSED AUTHORIZED EXPENSES FOR THE CITY OF HAVRE DE GRACE FOR FISCAL YEAR 2017**

**WHEREAS** the Mayor and City Council of Havre de Grace, a Maryland municipal corporation, is required to established an annual projection of anticipated revenues and proposed expenses, known as the budget, for the City of Havre de Grace for the fiscal year beginning July 1, 2016 through June 30, 2017, said period known as fiscal year 2017;

**WHEREAS** the Mayor and City Council of Havre de Grace is further required to approve the budget by Ordinance, pursuant to the Havre de Grace Charter Section 37 and by the authority of the Local Government Article of the Annotated Code of Maryland;

**WHEREAS** the Mayor and City Council of Havre de Grace shall conduct a public hearing for the purpose of receiving public comment on this budget Ordinance, and;

**WHEREAS** the Mayor and City Council of Havre de Grace have previously set the City Tax rate and charges for water and sewer service by Ordinance.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED** by the Mayor and City Council of Havre de Grace that the Annual Budget Ordinance for the City of Havre de Grace for the fiscal year 2017 shall be enacted as follows:

#### **BUDGET ORDINANCE**

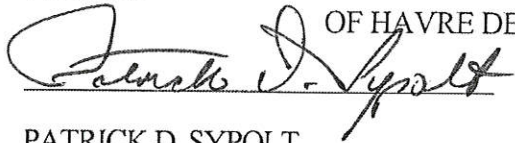
**Section 1.** Attached hereto is the Havre de Grace Budget for the fiscal year 2017 ("Budget"). The Budget covers the General Fund, Water & Sewer Fund and Marina Fund. The Budget document and all of its attachments are incorporated by reference into this Ordinance and made a part hereof.

**Section 2.** The City shall collect the anticipated revenue and make the proposed expenditures in compliance with the Budget or by an appropriate Budget Amendment as authorized by Section 37 of the Havre de Grace City Charter.

**Section 3.** This Ordinance shall be effective on July 1, 2016 and expire on

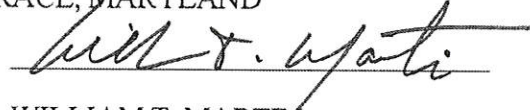
June 30, 2017.

ATTEST:



PATRICK D. SYPOLT  
DIRECTOR OF ADMINISTRATION

THE MAYOR AND CITY COUNCIL  
OF HAVRE DE GRACE, MARYLAND



WILLIAM T. MARTIN  
MAYOR

Introduced: 06/06/16  
Public Hearing: 06/13/16  
Enacted: 06/20/16



## ANNUAL BUDGET FISCAL YEAR 2017

William T. Martin, Mayor

*Members of the City Council:*

Stephen J. Gamatoria, Council President

Randolph E. Craig

David W. Glenn

Michael R. Hitchings

David A. Martin

Monica A. Worrell

# Fund 1 - General



FY 2017 vs FY2016 vs FY 2015

	GENERAL FUND			PG
	ORIG. BGT. FY 2016	CURR. BGT. FY 2016	REQUESTED FY 2017	
<b>Operating Revenues</b>				
Taxes and Penalties	\$9,981,500	\$10,067,300	\$10,112,300	1
Intergovernmental	739,200	739,200	757,300	1
Licenses and Permits	235,600	235,600	231,200	1
Service Fees	98,200	98,200	98,000	1
Fines and Forfeitures	7,700	7,700	11,200	1
Grants/Loans	2,745,900	2,760,900	3,752,200	2
Miscellaneous	158,200	182,100	197,100	2
	13,966,300	14,091,000	15,159,300	
<b>Operating Expenses</b>				
Mayor	14,300	14,300	13,000	3
City Council	71,400	71,400	66,300	4
Administration	1,330,600	1,330,600	1,297,700	5-6
Registration & Elections	5,500	5,500	5,500	7
Legal Services	100,000	100,000	90,400	7
Casualty & Liability Insurance	118,100	118,100	124,700	7
Economic Development	420,500	420,500	361,300	8
Finance	750,900	750,900	727,200	9
Planning and Code Enforcement	729,600	729,600	780,700	10
Public Safety	5,150,100	5,150,100	5,252,100	11-12
Public Works	3,288,600	3,350,800	3,296,000	13-16
Service Organizations	38,500	38,500	3,500	17
Museums	75,000	75,000	75,000	17
Civic Groups	112,500	112,500	118,500	17
Ambulance Corps	141,200	141,200	96,600	17
Susquehanna Hose Co.	500,700	500,700	475,700	17
	12,847,500	12,909,700	12,784,200	
<b>Capital Expenses</b>				
Capital Equipment	1,768,500	1,921,600	2,075,000	18
Capital Projects	716,800	876,800	848,200	19
Debt Service	352,600	352,600	551,200	20
	2,837,900	3,151,000	3,474,400	
	15,685,400	16,060,700	16,258,600	
Fund Increase/(Decrease)	(1,719,100)	(1,969,700)	(1,099,300)	
Beginning Balance	1,693,000	1,693,000	936,200	2
Fund Transfers/Reserves	26,100	276,700	163,100	2
<b>Fund Excess/ (Deficiency)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**GENERAL FUND OPERATING REVENUES**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>TAXES</b>				
01-0001-41-01	Real Property Taxes	7,696,700	7,782,500	7,812,700
01-0001-41-06	Critical Area Tax	43,700	43,700	41,000
01-0001-41-12	Pers Prop, Unincorporated	11,400	11,400	5,300
01-0001-41-13	Pers Prop, RR/Utilities	172,700	172,700	172,700
01-0001-41-14	Pers Prop, Incorporated	366,800	366,800	372,900
01-0001-41-20	Penalties, Real Property	60,300	60,300	58,300
01-0001-41-23	Penalties, Personal Property Taxes	6,400	6,400	17,900
01-0001-41-41	Income Tax - City Share	1,468,000	1,468,000	1,468,000
01-0001-41-58	Pole and Conduit Tax	58,300	58,300	66,300
01-0001-41-61	Admissions & Amusements	12,900	12,900	12,900
01-0001-41-62	Hotel/Motel Tax	63,000	63,000	63,000
01-0001-41-95	County Pmts In Lieu of Taxes	21,300	21,300	21,300
	<b>Subtotal - Taxes</b>	<b>9,981,500</b>	<b>10,067,300</b>	<b>10,112,300</b>
<b>INTERGOVERNMENTAL</b>				
01-0001-43-33	State Police Protection	276,500	276,500	272,700
01-0001-43-51	Highway User Fees	397,700	397,700	418,700
01-0001-43-63	Enterprise Zone Credit Reimb	65,000	65,000	65,900
	<b>Subtotal - Intergovernmental</b>	<b>739,200</b>	<b>739,200</b>	<b>757,300</b>
<b>LICENSES AND PERMITS</b>				
01-0001-42-21	Beer, Wine, Liquor License	5,800	5,800	5,800
01-0001-42-23	Trader Licenses	3,600	3,600	7,500
01-0001-42-32	Building Permits	90,200	90,200	75,100
01-0001-42-34	Cable TV License Fee	136,000	136,000	142,800
01-0001-42-41	Bicycle Permits			
	<b>Subtotal - Licenses/Permits</b>	<b>235,600</b>	<b>235,600</b>	<b>231,200</b>
<b>GENERAL SERVICE FEES</b>				
01-0001-44-15	Rent - American Tower	37,100	37,100	39,300
01-0001-44-16	Rent - Visitors Center	1,000	1,000	1,000
01-0001-44-30	Rent-Tydings Concession	7,900	7,900	8,600
01-0001-44-32	Lease Chiaparielli's/DMC Prop	1,400	1,400	1,400
01-0001-44-35	Rent - Lantern Queen			
01-0001-44-37	Candidate Filing Fees	600	600	300
01-0001-44-40	Mainstreet, Inc Lease Agreemen	300	300	
01-0001-44-43	Engineering Svcs. Reimb.	2,500	2,500	2,500
01-0001-44-49	Firing Range Rental-Unbilled	37,100	37,100	32,900
01-0001-44-51	Firing Range Reimbursement-Billed	6,400	6,400	6,600
01-0001-44-52	Administrative Fees	2,700	2,700	4,000
01-0001-44-54	Board of Appeals Fees	1,200	1,200	1,400
	<b>Subtotal - Service Fees</b>	<b>98,200</b>	<b>98,200</b>	<b>98,000</b>
<b>FINES/FORFEITURES</b>				
01-0001-45-01	City Ord Violations	6,400	6,400	10,100
01-0001-45-02	Police Misc Income	1,300	1,300	1,100
	<b>Subtotal - Fines/Forfeitures</b>	<b>7,700</b>	<b>7,700</b>	<b>11,200</b>

**GENERAL FUND OPERATING REVENUES**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>GRANTS/LOANS</b>				
01-0001-48-34	State Legislature Grant	300,000	300,000	
01-0001-48-36	MHAA Grant	404,000	404,000	5,000
01-0001-48-37	SHA Grants	154,400	154,400	
01-0001-48-52	Main Street Program Grant	35,000	35,000	
01-0001-48-65	County Grants - Fin. Inst.	5,100	5,100	5,100
01-0001-48-75	County Grants - Parks & Rec.		15,000	
01-0001-48-80	County Grants - Police Diff.	1,226,100	1,226,100	1,224,100
01-0001-48-81	Mini Police Grants	7,700	7,700	18,000
01-0001-48-96	DNR Open Space Grants			100,000
01-0001-48-97	CDBG Grant	128,700	128,700	
01-0001-48-98	Community Legacy Grant	484,900	484,900	300,000
01-0001-49-27	DHCD Bond Proceeds			2,100,000
	<b>Subtotal - Grants/Loans</b>	<b>2,745,900</b>	<b>2,760,900</b>	<b>3,752,200</b>
<b>MISCELLANEOUS</b>				
01-0001-46-04	Contrib & Donations	3,000	3,000	1,700
01-0001-46-08	Sale of Surplus Property	1,800	1,800	1,600
01-0001-46-22	Interest Income			
01-0001-46-23	CD Interest	7,100	7,100	2,400
01-0001-46-28	Misc Revenues	5,100	5,100	19,100
01-0001-46-29	Misc Revenues - Billed	3,100	3,100	4,100
01-0001-46-39	Expense Reimbursements - Billed	40,800	40,800	37,700
01-0001-46-40	Expense Reimbursement	81,300	105,200	110,600
01-0001-46-50	Misc AR Penalties	2,800	2,800	10,000
01-0001-46-53	Tipping Fee			
01-0001-46-76	Tourism Sales	3,000	3,000	2,400
01-0001-46-77	Tourism Advertising Revenue	400	400	800
01-0001-46-78	Tourism Advertising - Guide	9,800	9,800	6,700
	<b>Subtotal - Miscellaneous</b>	<b>158,200</b>	<b>182,100</b>	<b>197,100</b>
<b>TRANSFERS IN/(OUT)</b>				
01-0001-49-43	Distributed Expenses	1,063,500	1,063,500	950,800
01-0001-49-00	Fund Transfers (Promeade)		117,100	135,000
01-0001-49-00	Fund Transfers (Critical Area)	(43,700)	1,600	41,000
01-0001-49-00	Fund Transfers (Slip User)	219,600	219,600	150,000
01-0001-49-00	Fund Transfers (Emergency)	(51,500)	(51,500)	(84,200)
01-0001-49-00	Fund Transfers (Police Reserve)		88,200	
01-0001-49-98	Short Term Enterprise Fund	(1,161,800)	(1,161,800)	(1,029,500)
01-0001-49-98	Unrestricted Fund Balance	1,693,000	1,693,000	936,200
	<b>Subtotal - Transfers/Reserves</b>	<b>1,719,100</b>	<b>1,969,700</b>	<b>1,099,300</b>
	<b>TOTAL REVENUES</b>	<b>15,685,400</b>	<b>16,060,700</b>	<b>16,258,600</b>



## MAYOR

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1031-5001	Salaries - Regular Time	7,800	7,800	7,800
01-1031-5022	FICA Expense	600	600	600
01-1031-5031	Workman's Comp	100	100	100
	<i>Subtotal - Employee</i>	<i>8,500</i>	<i>8,500</i>	<i>8,500</i>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1031-6062	Dues and Subscriptions	100	100	
01-1031-6276	Professional Services	800	800	300
01-1031-6277	Travel Expense	2,100	2,100	1,400
01-1031-6282	Office Supplies	400	400	400
01-1031-6283	Public Relations	2,400	2,400	2,400
	<i>Subtotal - Non-Employee</i>	<i>5,800</i>	<i>5,800</i>	<i>4,500</i>
	<b>TOTAL - MAYOR</b>	<b>14,300</b>	<b>14,300</b>	<b>13,000</b>

## CITY COUNCIL

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1011-5001	Salaries - Regular Time	31,200	31,200	31,200
01-1011-5022	FICA Expense	2,400	2,400	2,400
01-1011-5031	Workman's Comp	100	100	100
	<b>Subtotal - Employee</b>	<b>33,700</b>	<b>33,700</b>	<b>33,700</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1011-6062	Dues and Subscriptions	15,400	15,400	14,600
01-1011-6070	Printing and Publishing	800	800	800
01-1011-6277	Travel Expense	10,200	10,200	5,900
01-1011-6283	Public Relations	10,800	10,800	10,800
01-1011-6290	Misc Operating Costs	500	500	500
	<b>Subtotal - Non-Employee</b>	<b>37,700</b>	<b>37,700</b>	<b>32,600</b>
	<b>TOTAL - CITY COUNCIL</b>	<b>71,400</b>	<b>71,400</b>	<b>66,300</b>



**ADMINISTRATION OFFICES**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1091-5001	Salaries - Regular Time	461,200	461,200	490,000
01-1091-5004	Salaries - Overtime	4,900	4,900	4,300
01-1091-5013	Salaries - Sick Leave	24,700	24,700	25,600
01-1091-5016	Salaries - Annual Leave	41,200	41,200	45,200
01-1091-5019	Salaries - Personal Leave	8,200	8,200	8,500
01-1091-5022	FICA Expense	41,300	41,300	43,900
01-1091-5028	Hospitalization	113,300	113,300	89,600
01-1091-5030	Retirees' Medical Benefits	49,200	49,200	114,700
01-1091-5031	Workman's Comp	1,000	1,000	700
01-1091-5040	Retirement	48,400	48,400	21,600
01-1091-5045	Actuarial & Pension Servcies	8,600	8,600	3,800
	<b>Subtotal - Employee</b>	<b>802,000</b>	<b>802,000</b>	<b>847,900</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1091-6025	Medical Testing & Supplies	10,000	10,000	10,000
01-1091-6062	Dues and Subscriptions	5,500	5,500	4,700
01-1091-6067	Postage	25,000	25,000	21,200
01-1091-6161	Uniform Expense			
01-1091-6192	City Buildings Water & Sewer	20,000	20,000	17,800
01-1091-6223	Contrib to Liq Board	1,600	1,600	1,600
01-1091-6276	Professional Services	13,000	13,000	11,000
01-1091-6277	Travel Expense	4,600	4,600	1,900
01-1091-6278	Employee Development	11,300	11,300	9,100
01-1091-6280	Utilities	13,100	13,100	8,600
01-1091-6282	Office Supplies	14,000	14,000	13,700
01-1091-6283	Public Relations	12,300	12,300	12,300
01-1091-6284	Vehicle Maintenance	2,100	2,100	1,100
01-1091-6285	Office Equipment			
01-1091-6286	Vehicle Fuel			700
01-1091-6288	Advertising	84,000	84,000	
	<b>Subtotal - Non-Employee</b>	<b>216,500</b>	<b>216,500</b>	<b>113,700</b>
	<b>TOTAL - ADMINISTRATION</b>	<b>1,018,500</b>	<b>1,018,500</b>	<b>961,600</b>

**INFORMATION TECHNOLOGY**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1094-5001	Salaries - Regular Time	95,900	95,900	99,900
01-1094-5004	Salaries - Overtime	1,100	1,100	4,000
01-1094-5013	Salaries - Sick Leave	5,000	5,000	5,000
01-1094-5016	Salaries - Annual Leave	5,000	5,000	5,000
01-1094-5019	Salaries - Personal Leave	1,700	1,700	1,700
01-1094-5022	FICA Expense	8,300	8,300	8,800
01-1094-5028	Hospitalization	34,500	34,500	34,700
01-1094-5031	Workman's Comp	200	200	100
01-1094-5040	Retirement	11,500	11,500	5,300
01-1094-5045	Actuarial & Pension Services	2,000	2,000	900
	<b>Subtotal - Employee</b>	<b>165,200</b>	<b>165,200</b>	<b>165,400</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1094-6075	Office Machine Rental	27,600	27,600	27,600
01-1094-6137	Other Supplies & Materials	3,000	3,000	3,000
01-1094-6155	Equipment Maintenance	29,100	29,100	64,100
01-1094-6281	Communications	38,000	38,000	33,600
01-1094-6285	Office Equipment	49,200	49,200	42,400
	<b>Subtotal - Non-Employee</b>	<b>146,900</b>	<b>146,900</b>	<b>170,700</b>
	<b>TOTAL - IT</b>	<b>312,100</b>	<b>312,100</b>	<b>336,100</b>

**REGISTRATION AND ELECTIONS, LEGAL SERVICES, AND INSURANCE**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>REGISTRATION AND ELECTIONS</b>				
01-1041-5007	Salaries - Seasonal	2,500	2,500	2,500
01-1041-5022	FICA Expense	200	200	200
01-1041-6145	Facility Rental	800	800	800
01-1041-6282	Office Supplies	700	700	700
01-1041-6283	Public Relations	1,300	1,300	1,300
	<b>TOTAL - REGISTRTRN/ELECTIONS</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>
<b>LEGAL SERVICES</b>				
01-1061-6060	Legal Services - Administration			
01-1061-6061	Legal Services - Council	100,000	100,000	90,400
	<b>TOTAL - LEGAL SERVICES</b>	<b>100,000</b>	<b>100,000</b>	<b>90,400</b>
<b>INSURANCE</b>				
01-2400-6125	Consulting Fees	1,500	1,500	1,500
01-2400-6200	Casualty Insurance	101,600	101,600	108,200
01-2400-6290	Unemployment Insurance	15,000	15,000	15,000
	<b>TOTAL - INSURANCE</b>	<b>118,100</b>	<b>118,100</b>	<b>124,700</b>

**ECONOMIC DEVELOPMENT & TOURISM**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1071-5001	Salaries - Regular Time	203,500	203,500	161,800
01-1071-5004	Salaries - Overtime			400
01-1071-5013	Salaries - Sick Leave	9,500	9,500	8,400
01-1071-5016	Salaries - Annual Leave	15,400	15,400	14,800
01-1071-5019	Salaries - Personal Leave	3,200	3,200	2,800
01-1071-5022	FICA Expense	17,700	17,700	14,400
01-1071-5028	Hospitalization	28,900	28,900	28,700
01-1071-5031	Workman's Comp	400	400	300
01-1071-5040	Retirement	19,200	19,200	13,200
01-1071-5045	Actuarial & Pension Services	2,800	2,800	4,000
	<b>Subtotal - Employee</b>	<b>300,600</b>	<b>300,600</b>	<b>248,800</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1071-6062	Dues and Subscriptions	2,000	2,000	2,000
01-1071-6067	Postage	1,000	1,000	300
01-1071-6070	Printing and Publishing	12,000	12,000	6,800
01-1071-6130	Items for Resale	3,000	3,000	2,400
01-1071-6206	Economic Development Activities	15,500	15,500	8,600
01-1071-6276	Professional Services	38,000	38,000	26,400
01-1071-6277	Travel Expense	13,300	13,300	5,200
01-1071-6278	Employee Development	9,800	9,800	3,300
01-1071-6280	Utilities	2,300	2,300	1,800
01-1071-6282	Office Supplies	1,500	1,500	1,000
01-1071-6283	Public Relations	21,500	21,500	14,700
01-1071-6288	Advertising			40,000
	<b>Subtotal - Non-Employee</b>	<b>119,900</b>	<b>119,900</b>	<b>112,500</b>
	<b>TOTAL - EDP</b>	<b>420,500</b>	<b>420,500</b>	<b>361,300</b>



# FINANCE

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1051-5001	Salaries - Regular Time	403,800	403,800	417,800
01-1051-5004	Salaries - Overtime			200
01-1051-5013	Salaries - Sick Leave	21,300	21,300	21,300
01-1051-5016	Salaries - Annual Leave	29,800	29,800	29,800
01-1051-5019	Salaries - Personal Leave	7,100	7,100	7,100
01-1051-5022	FICA Expense	35,300	35,300	36,400
01-1051-5028	Hospitalization	120,600	120,600	120,900
01-1051-5031	Workman's Comp	800	800	600
01-1051-5040	Retirement	49,400	49,400	22,600
01-1051-5045	Actuarial & Investment Servi	8,800	8,800	3,900
	<b>Subtotal - Employee</b>	<b>676,900</b>	<b>676,900</b>	<b>660,600</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1051-6000	Bad Debts			
01-1051-6080	Bank Service Charges	25,000	25,000	22,100
01-1051-6276	Professional Services	40,000	40,000	39,600
01-1051-6277	Travel Expense	1,500	1,500	600
01-1051-6278	Employee Development			
01-1051-6282	Office Supplies	7,500	7,500	4,300
	<b>Subtotal - Non-Employee</b>	<b>74,000</b>	<b>74,000</b>	<b>66,600</b>
	<b>TOTAL - FINANCE</b>	<b>750,900</b>	<b>750,900</b>	<b>727,200</b>



**PLANNING AND CODE ENFORCEMENT**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1089-5001	Salaries - Regular Time	410,200	410,200	445,500
01-1089-5004	Salaries - Overtime	2,600	2,600	4,600
01-1089-5013	Salaries - Sick Leave	19,300	19,300	22,900
01-1089-5016	Salaries - Annual Leave	30,000	30,000	34,900
01-1089-5019	Salaries - Personal Leave	6,400	6,400	7,600
01-1089-5022	FICA Expense	35,800	35,800	39,400
01-1089-5028	Hospitalization	101,400	101,400	126,900
01-1089-5031	Workman's Comp	6,500	6,500	5,000
01-1089-5040	Retirement	41,800	41,800	27,700
01-1089-5045	Actuarial & Pension Services	7,400	7,400	4,900
	<b>Subtotal - Employee</b>	<b>661,400</b>	<b>661,400</b>	<b>719,400</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1089-6062	Dues and Subscriptions			
01-1089-6161	Uniform Expense	1,400	1,400	1,300
01-1089-6183	Planning Commission	3,000	3,000	1,500
01-1089-6197	Historic Dist Comm	3,500	3,500	4,500
01-1089-6198	Board of Appeals	3,000	3,000	1,500
01-1089-6275	County Inspections	22,000	22,000	19,100
01-1089-6276	Professional Services	20,000	20,000	25,000
01-1089-6277	Travel Expense	2,500	2,500	1,100
01-1089-6282	Office Supplies			
01-1089-6284	Vehicle Maintenance	4,000	4,000	1,700
01-1089-6285	Office Equipment			
01-1089-6286	Vehicle Fuel	8,800	8,800	5,600
	<b>Subtotal - Non-Employee</b>	<b>68,200</b>	<b>68,200</b>	<b>61,300</b>
	<b>TOTAL - PLANNING/CODE ENFOR</b>	<b>729,600</b>	<b>729,600</b>	<b>780,700</b>

**POLICE ADMINISTRATION**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1111-5001	Salaries - Regular Time	455,800	455,800	459,600
01-1111-5004	Salaries - Overtime	29,600	29,600	10,000
01-1111-5013	Salaries - Sick Leave	24,200	24,200	23,200
01-1111-5016	Salaries - Annual Leave	38,000	38,000	33,300
01-1111-5019	Salaries - Personal Leave	8,100	8,100	7,700
01-1111-5022	FICA Expense	42,500	42,500	40,800
01-1111-5028	Hospitalization	155,300	155,300	170,700
01-1111-5031	Workman's Comp	1,000	1,000	700
01-1111-5040	Retirement	61,400	61,400	31,300
01-1111-5045	Actuarial & Pension Services	10,900	10,900	5,500
	<b><i>Subtotal - Employee</i></b>	<b><i>826,800</i></b>	<b><i>826,800</i></b>	<b><i>782,800</i></b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1111-6067	Postage	500	500	300
01-1111-6153	Range Maintenance	15,000	15,000	8,000
01-1111-6160	Legal Services	5,700	5,700	4,300
01-1111-6275	Mandated Tests & Related Sup	10,000	10,000	10,000
01-1111-6276	Professional Services	7,000	7,000	4,500
01-1111-6277	Travel Expense	4,000	4,000	4,000
01-1111-6280	Utilities	54,600	54,600	53,500
01-1111-6281	Communications	36,000	36,000	29,100
01-1111-6282	Office Supplies	7,800	7,800	2,000
01-1111-6283	Public Relations	10,000	10,000	9,000
01-1111-6285	Office Equipment	8,000	8,000	8,000
	<b><i>Subtotal - Non-Employee</i></b>	<b><i>158,600</i></b>	<b><i>158,600</i></b>	<b><i>132,700</i></b>
	<b>TOTAL - POLICE ADMINISTRATION</b>	<b>985,400</b>	<b>985,400</b>	<b>915,500</b>

**POLICE PATROL AND INVESTIGATION**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1112-5001	Salaries - Regular Time	2,083,600	2,083,600	2,008,900
01-1112-5004	Salaries - Overtime	182,800	182,800	185,500
01-1112-5013	Salaries - Sick Leave	109,000	109,000	101,500
01-1112-5016	Salaries - Annual Leave	138,700	138,700	131,600
01-1112-5019	Salaries - Personal Leave	36,300	36,300	33,800
01-1112-5022	FICA Expense	195,100	195,100	188,300
01-1112-5023	Unemployment Claims			
01-1112-5028	Hospitalization	595,200	595,200	564,200
01-1112-5031	Workman's Comp	125,500	125,500	106,600
01-1112-5040	Retirement	378,600	378,600	684,800
01-1112-5045	Actuarial & Pension Services	67,200	67,200	120,500
	<b>Subtotal - Employee</b>	<b>3,912,000</b>	<b>3,912,000</b>	<b>4,125,700</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1112-6137	Supplies and Materials	30,000	30,000	28,200
01-1112-6151	K9 Expense	5,000	5,000	4,200
01-1112-6153	Building Maintenance	10,000	10,000	10,000
01-1112-6155	Equip Maintenance	4,800	4,800	3,700
01-1112-6161	Uniform Expense	33,000	33,000	26,000
01-1112-6163	Employee Training	24,000	24,000	24,000
01-1112-6284	Vehicle Maintenance	40,000	40,000	40,000
01-1112-6286	Vehicle Fuel	105,900	105,900	74,800
	<b>Subtotal - Non-Employee</b>	<b>252,700</b>	<b>252,700</b>	<b>210,900</b>
	<b>TOTAL - POLICE PATROL &amp; INVI</b>	<b>4,164,700</b>	<b>4,164,700</b>	<b>4,336,600</b>



**PUBLIC WORKS**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>DPW ADMINISTRATION</b>				
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1211-5001	Salaries - Regular Time	489,400	489,400	597,500
01-1211-5004	Salaries - Overtime	7,800	7,800	16,800
01-1211-5013	Salaries - Sick Leave	22,600	22,600	28,800
01-1211-5016	Salaries - Annual Leave	34,800	34,800	41,500
01-1211-5019	Salaries - Personal Leave	7,500	7,500	9,600
01-1211-5022	FICA Expense	43,000	43,000	53,100
01-1211-5023	Unemployment Claims			
01-1211-5028	Hospitalization	102,900	102,900	145,000
01-1211-5031	Workman's Comp	8,600	8,600	8,200
01-1211-5040	Retirement	61,100	61,100	37,800
01-1211-5045	Actuarial & Pension Services	10,800	10,800	6,700
	<b>Subtotal - Employee</b>	<b>788,500</b>	<b>788,500</b>	<b>945,000</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1211-6161	Uniform Expense	2,700	2,700	2,000
01-1211-6277	Travel Expense	1,600	1,600	700
01-1211-6283	Public Relations	300	300	300
	<b>Subtotal - Non-Employee</b>	<b>4,600</b>	<b>4,600</b>	<b>3,000</b>
	<b>TOTAL - DPW ADMINISTRATION</b>	<b>793,100</b>	<b>793,100</b>	<b>948,000</b>
<b>WASTE DISPOSAL</b>				
01-1244-6125	Contractual Services	550,000	550,000	550,000
	<b>TOTAL - WASTE DISPOSAL</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>
<b>SIDEWALKS AND CURBS</b>				
01-1253-6137	Supplies and Materials	20,000	20,000	17,100
	<b>TOTAL - SIDEWALKS AND CURBS</b>	<b>20,000</b>	<b>20,000</b>	<b>17,100</b>
<b>SNOW AND ICE REMOVAL</b>				
01-1254-6137	Other Supplies and Materials	25,000	25,000	18,000
01-1254-6155	Equip Maintenance	4,000	4,000	3,700
01-1254-6159	Minor Equipment and Tools	500	500	200
01-1254-6282	Public Relations	300	300	100
	<b>TOTAL - SNOW AND ICE REMOV.</b>	<b>29,800</b>	<b>29,800</b>	<b>22,000</b>
<b>STORM DRAINAGE</b>				
01-1256-6137	Other Supplies and Materials			2,000
01-1256-6276	Professional Services	5,000	5,000	5,000
	<b>TOTAL - STORM DRAINAGE</b>	<b>5,000</b>	<b>5,000</b>	<b>7,000</b>
<b>STREET LIGHTS</b>				
01-1258-6137	Other Supplies and Materials	500	500	200
01-1258-6276	Professional Services	3,000	3,000	3,000
01-1258-6280	Utilities	218,700	218,700	209,600
	<b>TOTAL - STREET LIGHTS</b>	<b>222,200</b>	<b>222,200</b>	<b>212,800</b>
<b>TREE SERVICES</b>				
01-1290-6137	Other Supplies and Materials	1,000	1,000	400
01-1290-6276	Professional Services	35,000	35,000	35,000
	<b>TOTAL - TREE SERVICES</b>	<b>36,000</b>	<b>36,000</b>	<b>35,400</b>

**PUBLIC WORKS**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>BUILDING AND PROPERTY MAINTENANCE</b>				
01-1292-6153	Building Maintenance	75,000	75,000	72,000
	<b>TOTAL - BLDG. AND PRPTY MAINT</b>	<b>75,000</b>	<b>75,000</b>	<b>72,000</b>
<b>RECREATION SUPPORT</b>				
01-1293-6137	Supplies and Materials	7,000	7,000	7,000
01-1293-6275	Park Maintenance	5,000	67,200	55,000
01-1293-6280	Utilities	22,200	22,200	22,400
	<b>TOTAL - RECREATION SUPPORT</b>	<b>34,200</b>	<b>96,400</b>	<b>84,400</b>
	<b>TOTAL - PUBLIC WORKS</b>	<b>1,765,300</b>	<b>1,827,500</b>	<b>1,948,700</b>



# HIGHWAYS & STREETS

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1251-5001	Salaries - Regular Time	587,100	587,100	546,200
01-1251-5004	Salaries - Overtime	27,200	27,200	32,000
01-1251-5013	Salaries - Sick Leave	28,800	28,800	27,100
01-1251-5016	Salaries - Annual Leave	33,100	33,100	32,800
01-1251-5019	Salaries - Personal Leave	9,600	9,600	9,000
01-1251-5022	FICA Expense	52,500	52,500	49,500
01-1251-5023	Unemployment Claims			
01-1251-5028	Hospitalization	212,400	212,400	184,600
01-1251-5031	Workman's Comp	15,200	15,200	10,300
01-1251-5040	Retirement	70,300	70,300	28,800
01-1251-5045	Actuarial & Pension Services	12,500	12,500	5,100
	<b>Subtotal - Employee</b>	<b>1,048,700</b>	<b>1,048,700</b>	<b>925,400</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1251-6137	Supplies and Materials	60,000	60,000	60,000
01-1251-6145	Rental Expense	1,000	1,000	300
01-1251-6155	Equip Maintenance	32,000	32,000	23,900
01-1251-6159	Minor Equipment and Tools	3,000	3,000	1,600
01-1251-6161	Uniform Expense	10,000	10,000	10,000
01-1251-6277	Travel Expense	200	200	100
01-1251-6279	Engineering Services	2,500	2,500	2,500
01-1251-6280	Utilities	17,800	17,800	10,000
01-1251-6281	Communications			
01-1251-6282	Office Supplies	600	600	500
01-1251-6284	Vehicle Maintenance	4,000	4,000	4,000
01-1251-6285	Office Equipment	2,000	2,000	500
01-1251-6286	Vehicle Fuel	48,900	48,900	32,200
	<b>Subtotal - Non-Employee</b>	<b>182,000</b>	<b>182,000</b>	<b>145,600</b>
	<b>TOTAL - HIGHWAYS/STREETS</b>	<b>1,230,700</b>	<b>1,230,700</b>	<b>1,071,000</b>

# SHOP OPERATION

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
<b>EMPLOYEE-RELATED EXPENSES</b>				
01-1242-5001	Salaries - Regular Time	152,100	152,100	158,100
01-1242-5004	Salaries - Overtime	2,300	2,300	5,500
01-1242-5013	Salaries - Sick Leave	8,000	8,000	8,000
01-1242-5016	Salaries - Annual Leave	11,100	11,100	11,100
01-1242-5019	Salaries - Personal Leave	2,700	2,700	2,700
01-1242-5022	FICA Expense	13,500	13,500	14,200
01-1242-5028	Hospitalization	36,500	36,500	36,700
01-1242-5031	Workman's Comp	4,000	4,000	3,000
01-1242-5040	Retirement	18,600	18,600	8,500
01-1242-5045	Actuarial & Pension Services	3,300	3,300	1,500
	<b>Subtotal - Employee</b>	<b>252,100</b>	<b>252,100</b>	<b>249,300</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
01-1242-6137	Supplies and Materials	10,000	10,000	10,000
01-1242-6155	Equipment Maintenance	1,000	1,000	300
01-1242-6159	Minor Equipment and Tools	4,500	4,500	1,800
01-1242-6161	Uniform Expense	3,000	3,000	3,000
01-1242-6276	Professional Services	4,500	4,500	1,500
01-1242-6280	Utilities	12,400	12,400	7,700
01-1242-6282	Office Supplies	500	500	200
01-1242-6284	Vehicle Maintenance	2,000	2,000	800
01-1242-6285	Office Equipment	200	200	100
01-1242-6286	Vehicle Fuel	2,400	2,400	1,600
	<b>Subtotal - Non-Employee</b>	<b>40,500</b>	<b>40,500</b>	<b>27,000</b>
	<b>TOTAL - SHOP OPERATION</b>	<b>292,600</b>	<b>292,600</b>	<b>276,300</b>

# VOLUNTEER ORGANIZATIONS

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
<b>SERVICE ORGANIZATIONS</b>				
01-1815-6180	Army Alliance	1,500	1,500	1,500
01-1815-6181	Small Business Resource Cent	2,000	2,000	2,000
01-1815-6182	Main Street Program	35,000	35,000	
	<b>TOTAL - SERVICE ORGANIZATIO</b>	<b>38,500</b>	<b>38,500</b>	<b>3,500</b>
<b>CIVIC GROUPS</b>				
01-2332-6084	Lower Susq Heritage Greenway	1,000	1,000	1,000
01-2332-6089	Harford Cy Boys & Girls Club	15,000	15,000	15,000
01-2332-6091	Little League	5,000	5,000	10,000
01-2332-6094	HdG Public Schools	4,000	4,000	4,000
01-2332-6193	Recreation Council	55,700	55,700	56,700
01-2332-6209	Arts Commission	5,000	5,000	5,000
01-2332-6252	Heritage Corridor Mgmt Counc	500	500	500
01-2332-6253	Community Projects of HdG	20,000	20,000	20,000
01-2332-6255	Historical Society-Harford Cnt	1,000	1,000	1,000
01-2332-6256	Kitchen Door	1,000	1,000	1,000
01-2332-6257	Grace Place	800	800	800
01-2332-6289	Independence Day Committee	3,500	3,500	3,500
	<b>TOTAL - CIVIC GROUPS</b>	<b>112,500</b>	<b>112,500</b>	<b>118,500</b>
<b>MUSEUMS</b>				
01-2334-6208	Lockhouse Expenses	15,000	15,000	15,000
01-2334-6218	Lighthouse Expense	15,000	15,000	15,000
01-2334-6219	Maritime Museum Expenses	15,000	15,000	15,000
01-2334-6226	Decoy Museum	15,000	15,000	15,000
01-2334-6228	Skipjack/Ches. Heritage Cons.	15,000	15,000	15,000
	<b>TOTAL - MUSEUMS</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>EMERGENCY SERVICES</b>				
01-1125-6290	HdG Ambulance Corps	96,600	96,600	96,600
01-1125-6501	Capital Equipment	44,600	44,600	
01-1131-6290	Susquehanna Hose Co	325,700	325,700	325,700
01-1131-6501	Capital Equipment	175,000	175,000	150,000
	<b>TOTAL - EMERGENCY SERVICES</b>	<b>641,900</b>	<b>641,900</b>	<b>572,300</b>
	<b>TOTAL - VOLUNTEER ORGS.</b>	<b>867,900</b>	<b>867,900</b>	<b>769,300</b>



**CAPITAL BUDGET WORKSHEET**  
General Fund

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
<b>CAPITAL EQUIPMENT</b>				
01-1071-6501	Streetscape Improvements (DHCD - \$200,000)			200,000
01-1071-6501	Downtown Engineering (DHCD - \$50,000)			50,000
01-1071-6501	Streetscape Improvements (DHCD - \$50,000)			50,000
01-1091-6501	City Hall/PD Core Network Switches	32,000	32,000	
01-1091-6501	Up Lighting		72,000	40,000
01-1091-6501	GIS System	60,000	60,000	
01-1091-6506	Opera House Restoration (State - \$300,000, HC - \$250,000, CDBG - \$133,500, Legacy - \$450,000, MHAA - \$192,000, DHCD - \$1,300,000 )	1,450,600	1,450,600	1,550,000
01-1091-6507	Hutchins Park Security Cameras	31,900		
01-1111-6501	PD Server Room HVAC System	5,000	5,000	
01-1112-6501	Police Vehicles (4)	150,000	165,600	100,000
01-1112-6501	K9 Replacement	20,000	20,000	
01-1112-6501	Range Training Simulator		31,700	
01-1112-6501	PD Security Camera System		40,900	
01-1242-6501	Remodel Shop Bathroom	8,000	8,000	
01-1242-6501	Gasboy Fuel System			
01-1251-6501	Zero Turn Lan Mower Replacement	11,000	8,800	
01-1251-6501	Street Sweeper Repairs		27,000	
01-1251-6501	Recycling Containers			25,000
01-1251-6501	Crack Sealer Machine			40,000
01-1251-6501	Plow, spreader box and PTO			20,000
	<b>Subtotal - Equipment</b>	<b>1,768,500</b>	<b>1,921,600</b>	<b>2,075,000</b>

**CAPITAL BUDGET WORKSHEET**  
General Fund

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
<b>CAPITAL PROJECTS</b>				
01-1251-7013	Paving Program	550,000	597,100	200,000
01-1251-7015	Paving, Juniata (Sup. - Rev.)	78,400	8,300	
01-1251-7065	Veterans Park		50,900	
01-1251-7068	Promenade Extension	88,400	103,400	
01-1251-7069	Promenade Rehabilitation		117,100	135,000
01-1251-7071	City Parks Upgrades			288,200
01-1251-7072	Tydings Park War Memorial Upgrade			50,000
01-1251-7073	MS4 Stormwater Remediation			175,000
	<i>Subtotal - Projects</i>	<i>716,800</i>	<i>876,800</i>	<i>848,200</i>
	<b>TOTAL CAPITAL ITEMS</b>	<b>2,485,300</b>	<b>2,798,400</b>	<b>2,923,200</b>



**GENERAL FUND DEBT SERVICE**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
01-2410-6416	130 CDA 2006 Park Improvemen	19,000	19,000	20,000
01-2410-6417	130 CDA 2006 Park Improvemen	10,900	10,900	10,100
01-2410-6418	130 CDA 2006 Park Improvemen	200	200	200
01-2410-6428	141 701 Concord Principal	31,200	31,200	32,500
01-2410-6429	141 701 Concord Interest	48,800	48,800	47,500
01-2410-6437	142 2013 Refinancing Principal	206,600	206,600	209,600
01-2410-6438	142 2013 Refinancing Interest	35,900	35,900	32,000
01-2410-6439	143 2016 Bond Principal			94,300
01-2410-6440	143 2016 Bond Interest			105,000
	<b>GENERAL FUND DEBT SERVICE</b>	<b>352,600</b>	<b>352,600</b>	<b>551,200</b>

## Fund 9 - Water & Sewer

FY 2017 vs FY2016 vs FY 2015

WATER & SEWER FUND				
	ORIG. BGT. FY 2016	CURR. BGT. FY 2016	REQUESTED FY 2017	PAGE
<b>Operating Revenues</b>				
Water Production	\$2,621,300	\$2,621,300	\$2,871,100	1
Water Distribution	1,039,300	1,039,300	1,103,900	1
Wastewater Treatment	3,025,300	3,025,300	3,414,200	1
Miscellaneous W&S	158,800	158,800	170,900	1
	<u>6,844,700</u>	<u>6,844,700</u>	<u>7,560,100</u>	
<b>Operating Expenses</b>				
Water Production	2,248,400	2,248,400	1,951,100	2
Water Distribution	941,000	941,000	908,100	3
Wastewater Treatment	2,244,700	2,244,700	2,044,200	4
	<u>5,434,100</u>	<u>5,434,100</u>	<u>4,903,400</u>	
<b>Net Operating Income/(Loss)</b>	<b>1,410,600</b>	<b>1,410,600</b>	<b>2,656,700</b>	
<b>Capital Revenues</b>				
Designated Infrastructure Fees	1,179,800	1,179,800	1,187,700	1
Grant/Debt Proceeds	5,148,300	68,300	6,103,300	1
	<u>6,328,100</u>	<u>1,248,100</u>	<u>7,291,000</u>	
<b>Capital Expenses</b>				
Debt Service	2,236,900	2,236,900	2,467,500	5
Capital Projects	5,301,600	221,600	6,319,000	6
	<u>7,538,500</u>	<u>2,458,500</u>	<u>8,786,500</u>	
<b>Net Capital Income/(Loss)</b>	<b>(1,210,400)</b>	<b>(1,210,400)</b>	<b>(1,495,500)</b>	
<b>Fund Increase/(Decrease)</b>	<b>200,200</b>	<b>200,200</b>	<b>1,161,200</b>	
<b>Beginning Balance</b>	<b>(1,362,000)</b>	<b>(1,362,000)</b>	<b>(2,190,700)</b>	1
<b>Fund Transfers/Reserves</b>	<b>1,161,800</b>	<b>1,161,800</b>	<b>1,029,500</b>	1
<b>Fund Excess/ (Deficiency)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**FUND 9 - WATER & SEWER  
REVENUES**

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
<b>WATER PRODUCTION FEES</b>				
09-1209-44-28	Truckload Wtr Sales	200	200	200
09-1209-44-41	Water Revenue	2,043,300	2,043,300	2,273,400
09-1209-44-44	County Water Agreement	576,500	576,500	596,600
09-1209-44-70	Misc Revenue - Water	1,300	1,300	900
	<b>Subtotal - Water Fees</b>	<b>2,621,300</b>	<b>2,621,300</b>	<b>2,871,100</b>
<b>WATER PLANT INFRASTRUCTURE FEES</b>				
09-1309-44-10	Water Meter Sales	9,400	9,400	11,200
09-1309-44-17	Service Participation Fee	16,600	16,600	16,600
09-1309-44-41	Debt Service Fee	511,600	511,600	564,800
09-1309-44-43	Engineering Services Reimbur	15,000	15,000	15,000
09-1309-44-46	Base Fees	454,200	454,200	457,400
09-1309-44-56	Svc Chg Turn-On/Off	32,500	32,500	38,900
	<b>Subtotal - Water Distribution</b>	<b>1,039,300</b>	<b>1,039,300</b>	<b>1,103,900</b>
<b>WATER PLANT INFRASTRUCTURE FEES</b>				
09-1209-42-47	User Benefit Fees - Water	78,300	78,300	78,300
09-1209-42-48	Capital Cost Recovery Charge	238,200	238,200	240,000
	<b>Subtotal - Water Capital</b>	<b>316,500</b>	<b>316,500</b>	<b>318,300</b>
<b>WASTEWATER TREATMENT FEES</b>				
09-1409-44-41	Sewer Revenue	2,991,500	2,991,500	3,378,600
09-1409-44-49	Industrial Surcharge	33,800	33,800	35,600
	<b>Subtotal - Wastewater Fees</b>	<b>3,025,300</b>	<b>3,025,300</b>	<b>3,414,200</b>
<b>WASTEWATER PLANT INFRASTRUCTURE FEES</b>				
09-1409-42-47	User Benefit Fees - Sewer	77,400	77,400	77,400
09-1409-42-48	Cost Recovery Charge	785,900	785,900	792,000
	<b>Subtotal - Wastewater Capital</b>	<b>863,300</b>	<b>863,300</b>	<b>869,400</b>
<b>MISCELLANEOUS FUND 9 REVENUES</b>				
09-0001-46-08	Sale of Surplus Vehicles & E	800	800	800
09-0001-46-22	Interest Income	100	100	200
09-0001-46-28	Misc Revenues - (Utility Bill Charges)	6,200	6,200	6,600
09-0001-46-39	Expense Reimbursement - Billed	10,000	10,000	10,000
09-0001-46-40	Expense Reimbursement	34,500	34,500	19,700
09-0001-46-50	Misc AR Penalty	5,400	5,400	5,100
09-1209-46-43	Penalties - Water	7,600	7,600	10,200
09-1209-46-66	Penalties - User Benefits	3,500	3,500	3,800
09-1309-46-42	Connection Fees	12,200	12,200	5,100
09-1409-46-42	Connecting Fees	5,900	5,900	5,900
09-1409-46-43	Penalties - Sewer	12,100	12,100	16,800
09-1409-46-53	Bay Restoration Fee			
09-1409-46-71	BOD Surcharge	60,500	60,500	86,700
	<b>Subtotal - Miscellaneous</b>	<b>158,800</b>	<b>158,800</b>	<b>170,900</b>
<b>FUND TRANSFERS AND LOAN PROCEEDS</b>				
09-0001-49-01	Short Term General Fund Advance	1,161,800	1,161,800	1,029,500
09-0001-49-01	Appropriated Retained Earnings	(1,362,000)	(1,362,000)	(2,190,700)
09-0001-49-27	Bond Proceeds			2,400,000
09-0001-48-50	MDE Grant Proceeds	5,148,300	68,300	3,703,300
	<b>Subtotal - Transfers/Reserves</b>	<b>4,948,100</b>	<b>(131,900)</b>	<b>4,942,100</b>
	<b>TOTAL - WATER &amp; SEWER</b>	<b>12,972,600</b>	<b>7,892,600</b>	<b>13,689,900</b>



# WATER PRODUCTION

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
<b>EMPLOYEE-RELATED EXPENSES</b>				
09-1231-5001	Salaries - Regular Time	618,200	618,200	508,000
09-1231-5004	Salaries - Overtime	19,300	19,300	10,000
09-1231-5013	Salaries - Sick Leave	30,700	30,700	23,700
09-1231-5016	Salaries - Annual Leave	47,800	47,800	35,700
09-1231-5019	Salaries - Personal Leave	10,200	10,200	7,900
09-1231-5022	FICA Expense	55,600	55,600	44,800
09-1231-5023	Unemployment Claims			
09-1231-5028	Hospitalization	212,400	212,400	199,400
09-1231-5031	Workman's Comp	16,300	16,300	9,700
09-1231-5040	Retirement	71,100	71,100	28,100
09-1231-5045	Actuarial & Pension Services	12,600	12,600	4,900
	<b>Subtotal - Employee</b>	<b>1,094,200</b>	<b>1,094,200</b>	<b>872,200</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
09-1231-6067	Postage	1,400	1,400	400
09-1231-6135	Contract Laboratory	12,000	12,000	12,000
09-1231-6136	Lab Supplies & Equipment	13,000	13,000	13,000
09-1231-6137	Other Supplies and Materials	6,000	6,000	6,000
09-1231-6139	Chemical Expense	160,000	160,000	80,000
09-1231-6141	Sludge Removal	5,000	5,000	2,800
09-1231-6143	Decant to Sanitary Sewer	35,000	35,000	20,300
09-1231-6145	Rental Expense	1,000	1,000	300
09-1231-6146	SHB Shared Chem & Utilities	51,000	51,000	51,000
09-1231-6153	Building Maintenance	8,000	8,000	8,000
09-1231-6155	Equip Maintenance	55,000	55,000	55,000
09-1231-6159	Minor Equipment and Tools	2,000	2,000	2,000
09-1231-6161	Uniform Expense	8,500	8,500	7,500
09-1231-6166	Distributed Expenses	507,000	507,000	475,200
09-1231-6193	City Buildings Water & Sewer	150,000	150,000	150,000
09-1231-6200	Casualty Insurance	24,100	24,100	24,100
09-1231-6212	Loop Meter	2,500	2,500	2,500
09-1231-6276	Professional Services	10,000	10,000	10,000
09-1231-6277	Travel Expense	100	100	
09-1231-6278	Employee Development	5,000	5,000	5,000
09-1231-6280	Utilities	83,000	83,000	140,500
09-1231-6281	Communications	10,600	10,600	8,500
09-1231-6282	Office Supplies	2,500	2,500	1,500
09-1231-6286	Vehicle Fuel	1,500	1,500	3,300
	<b>Subtotal - Non-Employee</b>	<b>1,154,200</b>	<b>1,154,200</b>	<b>1,078,900</b>
	<b>TOTAL - WATER PRODUCTION</b>	<b>2,248,400</b>	<b>2,248,400</b>	<b>1,951,100</b>

# WATER DISTRIBUTION

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
<b>EMPLOYEE-RELATED EXPENSES</b>				
09-1232-5001	Salaries - Regular Time	376,100	376,100	391,600
09-1232-5004	Salaries - Overtime	46,500	46,500	51,000
09-1232-5013	Salaries - Sick Leave	19,700	19,700	19,800
09-1232-5016	Salaries - Annual Leave	25,200	25,200	27,900
09-1232-5019	Salaries - Personal Leave	6,600	6,600	6,600
09-1232-5022	FICA Expense	36,300	36,300	38,000
09-1232-5028	Hospitalization	141,300	141,300	142,000
09-1232-5031	Workman's Comp	11,400	11,400	7,500
09-1232-5040	Retirement	45,700	45,700	21,000
09-1232-5045	Actuarial & Pension Services	8,100	8,100	3,700
	<b>Subtotal - Employee</b>	<b>716,900</b>	<b>716,900</b>	<b>709,100</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
09-1232-6080	Bank Service Charges	22,600	22,600	18,200
09-1232-6129	Utilities	100	100	
09-1232-6137	Other Supplies and Materials	80,000	80,000	80,000
09-1232-6140	Meters	30,000	30,000	27,900
09-1232-6145	Rental Expense	2,000	2,000	500
09-1232-6155	Equip Maintenance	15,000	15,000	13,000
09-1232-6159	Minor Equipment and Tools	6,000	6,000	3,400
09-1232-6161	Uniform Expense	6,000	6,000	6,000
09-1232-6200	Casualty Insurance	200	200	200
09-1232-6276	Professional Services	6,500	6,500	6,500
09-1232-6277	Travel Expense	300	300	200
09-1232-6278	Employee Development	3,000	3,000	2,300
09-1232-6279	Engineering Services	15,000	15,000	15,000
09-1232-6281	Communications	2,100	2,100	1,300
09-1232-6282	Office Supplies	500	500	300
09-1232-6284	Vehicle Maintenance	3,200	3,200	3,000
09-1232-6285	Office Equipment	1,000	1,000	300
09-1232-6286	Vehicle Fuel	30,600	30,600	20,900
	<b>Subtotal - Non-Employee</b>	<b>224,100</b>	<b>224,100</b>	<b>199,000</b>
	<b>TOTAL - WATER DISTRIBUTION</b>	<b>941,000</b>	<b>941,000</b>	<b>908,100</b>



**WASTEWATER TREATMENT**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>EMPLOYEE-RELATED EXPENSES</b>				
09-1245-5001	Salaries - Regular Time	557,400	557,400	540,900
09-1245-5004	Salaries - Overtime	17,000	17,000	10,000
09-1245-5013	Salaries - Sick Leave	29,500	29,500	27,700
09-1245-5016	Salaries - Annual Leave	44,800	44,800	42,900
09-1245-5019	Salaries - Personal Leave	9,800	9,800	9,200
09-1245-5022	FICA Expense	50,400	50,400	48,200
09-1245-5028	Hospitalization	197,700	197,700	177,900
09-1245-5031	Workman's Comp	14,800	14,800	10,500
09-1245-5040	Retirement	68,500	68,500	29,400
09-1245-5045	Actuarial & Pension Services	12,200	12,200	5,200
	<b>Subtotal - Employee</b>	<b>1,002,100</b>	<b>1,002,100</b>	<b>901,900</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
09-1245-6135	Contract Laboratory	20,000	20,000	15,800
09-1245-6136	Lab Supplies & Equipment	15,000	15,000	12,100
09-1245-6137	Supplies and Materials	8,000	8,000	4,600
09-1245-6139	Chemical Expense	75,000	75,000	73,700
09-1245-6140	Pretreatment Work	4,000	4,000	4,000
09-1245-6141	Sludge Removal	40,000	40,000	39,900
09-1245-6153	Building Maintenance	10,000	10,000	4,100
09-1245-6155	Equip Maintenance	45,000	45,000	31,700
09-1245-6159	Minor Equipment and Tools	1,500	1,500	1,500
09-1245-6161	Uniform Expense	10,500	10,500	9,600
09-1245-6166	Distributed Expenses	507,000	507,000	475,200
09-1245-6193	City Buildings Water & Sewer	60,000	60,000	54,400
09-1245-6200	Casualty Insurance	29,200	29,200	29,300
09-1245-6274	Grounds Maintenance			2,500
09-1245-6276	Professional Services	7,500	7,500	7,500
09-1245-6277	Travel Expense	100	100	100
09-1245-6278	Employee Development	5,000	5,000	2,100
09-1245-6280	Utilities	379,700	379,700	364,400
09-1245-6281	Communications	8,400	8,400	
09-1245-6282	Office Supplies	1,200	1,200	800
09-1245-6284	Vehicle Maintenance	3,000	3,000	2,600
09-1245-6286	Vehicle Fuel	12,500	12,500	6,400
	<b>Subtotal - Non-Employee</b>	<b>1,242,600</b>	<b>1,242,600</b>	<b>1,142,300</b>
	<b>TOTAL - WASTEWATER TREATM</b>	<b>2,244,700</b>	<b>2,244,700</b>	<b>2,044,200</b>

**WATER AND SEWER DEBT SERVICE**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>WATER FACILITY DEBT SERVICE</b>				
09-2410-6437	142 2013 Refinancing Principal	67,800	67,800	72,800
09-2410-6438	142 2013 Refinancing Interest	4,300	4,300	2,900
09-2410-6439	143 2016 Bond Principal			107,700
09-2410-6440	143 2016 Bond Interest			120,000
	<b>Subtotal - Water Debt</b>	<b>72,100</b>	<b>72,100</b>	<b>303,400</b>
<b>WASTEWATER FACILITY DEBT SERVICE</b>				
09-2411-6407	117 MDE 2000 BNR Princ	192,100	192,100	196,700
09-2411-6408	117 MDE 2000 BNR Int	28,100	28,100	23,500
09-2411-6409	117 MDE 2000 BNR Admin	10,400	10,400	10,400
09-2411-6434	138 MDE WWTP Upgrade Princip	1,266,900	1,266,900	1,293,500
09-2411-6435	138 MDE 2007 WWTP Upgrade In	432,200	432,200	405,600
09-2411-6436	138 MDE 2007 WWTP Upgrade Fe	77,100	77,100	77,100
09-2411-6437	142 2013 Refinancing Principal	138,600	138,600	140,600
09-2411-6438	142 2013 Refinancing Interest	19,400	19,400	16,700
	<b>Subtotal - Wastewater Debt</b>	<b>2,164,800</b>	<b>2,164,800</b>	<b>2,164,100</b>
	<b>TOTAL - DEBT SERVICE</b>	<b>2,236,900</b>	<b>2,236,900</b>	<b>2,467,500</b>



**CAPITAL BUDGET WORKSHEET**  
**Water & Sewer Fund**

Account No.	Description	Original Budget FY 2016	Current Budget FY 2016	Requested Budget FY 2017
09-1231-6501	WTP Valve and Line Repairs		23,800	
09-1231-6501	WTP SCADA Repairs (DHCD = \$360,000)			360,000
09-1231-6501	WTP Intake Repairs		47,000	
09-1231-9024	WTP Upgrades (DHCD - \$1,118,000)			1,118,000
09-1231-9025	WTP Filter Controls (DHCD - \$196,000)			196,000
09-1231-9026	WTP Tube Settlers (DHCD - \$207,000)			207,000
09-1231-9028	WTP Roof (DHCD - \$254,000)			254,000
09-1232-6501	Replace 1999 Extend a Hoe	130,000	97,800	
09-1232-6501	Line Tracing Machine	7,800	7,800	
09-1232-6501	Flocculator Enhancements (DHCD - \$265,000)			265,000
09-1232-9029	Phase III System Improvements (MDE - \$1,445,000)	1,445,000		
09-1232-9034	Water Main Valve Replacement	35,000	19,000	35,000
09-1232-9039	Graceview Chlorine Handling Improvements	20,000		
09-1232-9042	Water Valve Inserts (MDE - \$85,000)	85,000		85,000
09-1232-9043	Canvas Cove Backflow/Meter Renewal	10,800	8,200	
09-1232-9045	Transmission Main to Graceview (MDE - \$2,255,000)	2,255,000		2,255,000
09-1232-9046	Main Connection Monarchos to Lapidum Twr (MDE - \$1,295,000)	1,295,000		1,295,000
09-1245-6501	1/2 Ton Pick Up	18,000	18,000	
09-1245-6501	Main PS Pump 2 Repair			48,000
09-1245-6501	Main Pump Rebuild			48,000
09-1245-6501	WWTP Wheel Loader			125,000
09-1245-9037	WWTP SCADA Repairs			28,000
	<b>TOTAL - CAPITAL PROJECTS</b>	<b>5,301,600</b>	<b>221,600</b>	<b>6,319,000</b>

# Fund 8 - Marina

FY 2017 vs FY2016 vs FY 2015

MARINE FACILITIES FUND

	ORIG. BGT. FY 2016	CURR. BGT. FY 2016	REQUESTED FY 2017	PAGE
<b>Operating Revenues</b>				
Facility Fees	\$610,000	\$610,000	\$619,600	1
Miscellaneous Income	19,400	19,400	22,300	1
	629,400	629,400	641,900	
<b>Operating Expenses</b>				
Marine Expenses	616,600	616,600	586,000	2
Debt Service	61,600	61,600	0	3
	678,200	678,200	586,000	
<b>Net Operating Income/(Loss)</b>	<b>(48,800)</b>	<b>(48,800)</b>	<b>55,900</b>	
<b>Capital Expenses</b>				
Capital Projects	23,000	23,000	27,000	4
<b>Net Capital Income/(Loss)</b>	<b>(23,000)</b>	<b>(23,000)</b>	<b>(27,000)</b>	
Fund Increase/(Decrease)	(71,800)	(71,800)	28,900	
Beginning Balance	293,500	293,500	253,600	1
Fund Transfers/Reserves	(221,700)	(221,700)	(282,500)	1
<b>Fund Excess/ (Deficiency)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**FUND 8 - MARINE FACILITIES - REVENUES**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>FACILITY FEES</b>				
08-1809-44-52	Annual Slip Reservation Fee	900	900	800
08-1809-44-63	Leasing - Slip Contract	379,800	379,800	370,500
08-1809-44-64	Penalties - Slip Rent	4,400	4,400	1,700
08-1809-44-65	J. Roberts Ramp	1,100	1,100	1,200
08-1809-44-66	City Yacht Ramp Fees	32,400	32,400	28,000
08-1809-44-70	Gas Pump Sales	142,600	142,600	153,500
08-1809-44-71	Credit Card Gasoline Sales	28,700	28,700	26,600
08-1809-44-72	Electric Fees	11,500	11,500	22,400
08-1809-44-73	Diesel Fuel Sales	5,300	5,300	11,600
08-1809-44-74	Credit Card Diesel Sales	2,100	2,100	1,900
08-1809-44-75	Pumpout Fees	1,200	1,200	1,400
	<b>Subtotal - Facility Fees</b>	<b>610,000</b>	<b>610,000</b>	<b>619,600</b>
<b>MISCELLANEOUS REVENUES</b>				
08-1809-46-08	Gain/Loss on Sale of Assets	3,100	3,100	3,100
08-1809-46-22	Interest Income	100	100	200
08-1809-46-69	Transient or Short Term	11,200	11,200	13,700
08-1809-46-76	Misc Resale Revenues	5,000	5,000	5,300
	<b>Subtotal - Miscellaneous</b>	<b>19,400</b>	<b>19,400</b>	<b>22,300</b>
<b>FUND TRANSFERS AND LOAN PROCEEDS</b>				
08-1809-49-02	Capital Reserve	(221,700)	(221,700)	(282,500)
08-1809-49-02	Appropriated Retained Earnings	293,500	293,500	253,600
	<b>Subtotal - Transfers/Reserves</b>	<b>71,800</b>	<b>71,800</b>	<b>(28,900)</b>
	<b>TOTAL - Marine Facilities</b>	<b>701,200</b>	<b>701,200</b>	<b>613,000</b>



**FUND 8 - MARINE FACILITIES**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>EMPLOYEE-RELATED EXPENSES</b>				
08-1839-5001	Salaries - Regular Time	102,600	102,600	109,500
08-1839-5004	Salaries - Overtime	4,800	4,800	2,300
08-1839-5007	Salaries - Seasonal	34,100	34,100	22,000
08-1839-5013	Salaries - Sick Leave	5,300	5,300	5,300
08-1839-5016	Salaries - Annual Leave	6,600	6,600	6,600
08-1839-5019	Salaries - Personal Leave	1,800	1,800	1,800
08-1839-5022	FICA Expense	11,900	11,900	11,300
08-1839-5028	Hospitalization	49,500	49,500	49,700
08-1839-5031	Workman's Comp	3,500	3,500	2,400
08-1839-5040	Retirement	12,400	12,400	5,700
08-1839-5045	Actuarial & Pension Services	2,200	2,200	1,000
	<b>Subtotal - Employee</b>	<b>234,700</b>	<b>234,700</b>	<b>217,600</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>				
08-1839-6068	Advertising Expense	500	500	500
08-1839-6070	Printing and Publishing	500	500	500
08-1839-6081	Credit Card Expense	2,800	2,800	2,500
08-1839-6130	Misc Resale Items	7,500	7,500	5,500
08-1839-6131	Gasoline (Resale)	165,000	165,000	165,000
08-1839-6132	Diesel Fuel (Resale)	12,000	12,000	12,000
08-1839-6137	Other Supplies and Materials	15,000	15,000	10,000
08-1839-6153	Building Maintenance	10,000	10,000	6,000
08-1839-6155	Equip Maintenance	2,400	2,400	2,400
08-1839-6157	Island Maintenance	2,900	2,900	4,000
08-1839-6161	Uniform Expense	2,400	2,400	2,400
08-1839-6163	Employee Training	400	400	400
08-1839-6166	Distributed Expenses	49,500	49,500	51,900
08-1839-6200	Casualty Insurance	37,300	37,300	38,200
08-1839-6210	Dock Maintenance	9,000	9,000	9,000
08-1839-6276	Professional Services	13,500	13,500	12,000
08-1839-6280	Utilities	42,700	42,700	38,000
08-1839-6281	Communications	5,500	5,500	4,500
08-1839-6282	Office Supplies	1,200	1,200	1,200
08-1839-6284	Vehicle Maintenance	900	900	1,900
08-1839-6286	Vehicle Fuel	900	900	500
	<b>Subtotal - Non-Employee</b>	<b>381,900</b>	<b>381,900</b>	<b>368,400</b>
	<b>TOTAL - MARINA EXPENSE</b>	<b>616,600</b>	<b>616,600</b>	<b>586,000</b>

**FUND 8 - MARINE FACILITIES DEBT SERVICE**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
08-1839-6301	129 CDA 2006A Pier Replaceme	59,000	59,000	
08-1839-6302	129 CDA 2006A Pier Replaceme	2,400	2,400	
08-1839-6303	129 CDA 2006A Pier Replacemn	200	200	
	<b>TOTAL - MARINA DEBT SERVICE</b>	<b>61,600</b>	<b>61,600</b>	

**FUND 8 - MARINE FACILITIES CAPITAL PROJECTS**

<b>Account No.</b>	<b>Description</b>	<b>Original Budget FY 2016</b>	<b>Current Budget FY 2016</b>	<b>Requested Budget FY 2017</b>
<b>CDA LOANS</b>				
08-1839-6501	Pier 6 Redecking	23,000	23,000	
08-1839-6501	Pier 2 & 4 Redecking			27,000
	<b>TOTAL - MARINA CAPITAL</b>	<b>23,000</b>	<b>23,000</b>	<b>27,000</b>