



PRELIMINARY ANNUAL BUDGET
FISCAL YEAR 2025

William T. Martin, Mayor

Members of the City Council:

James E. Ringsaker, Jr., Council President

Johnny D. Boker

Cassandra Y. Boyer

Vicki Jones

Jason G. Robertson

Tammy L. Schneegas

**CITY OF HAVRE DE GRACE PROPOSED BUDGET
ADMINISTRATIVE / LEGISLATIVE CALENDAR FOR FY 2025
(SOME DATES SUBJECT TO CHANGE)**

Administrative	
Submission of Preliminary Budget to Administration/Finance 1 st Draft	January 25, 2024 by end of business day.
Director's Group Review of 1 st Draft of Budget	February 26, 2024 @ 9 am
Director's Group Review of 2 nd Draft of Budget	March 12, 2024 @ 9 am
Legislative	
Submission of Preliminary Budget to City Council	April 1, 2024 @ 7 pm
Public Work Sessions	April 8, 2024 @ 6 pm (All Funds) April 22, 2024 @ 6 pm (Final Review)
Constant Yield Tax Rate Public Hearing Advertisement	April 19, 2024 April 26, 2024
1. Tax Rate Ordinance 1st Reading and Adoption	May 6, 2024 @ 7 pm
2. Water/Sewer Rate 1st Reading and Adoption	
1. Tax Rate Ordinance Public Hearing	MOVED TO MAY 20 @ 7 PM May 13, 2024 @ 6 pm
2. Water/Sewer Rate Public Hearing	
1. Tax Rate Ordinance 2 nd Reading and Adoption	MOVED TO JUNE 3 @ 7 PM May 20, 2024 @ 7 pm
2. Water/Sewer Rate 2 nd Reading and Adoption	
Budget Ordinance 1st Reading and Adoption	June 3, 2024 @ 7 pm
Budget Ordinance Public Hearing	June 10, 2024 @ 6 pm
Budget Ordinance 2 nd Reading and Adoption	June 17, 2024 @ 7 pm

MOVED TO MAY 21 @ 6 PM



MEMORANDUM

To: Havre de Grace City Council and Citizens
From: Mayor William T. Martin
Date: April 1, 2024
RE: Fiscal 2025 Preliminary Budget

Citizens of Havre de Grace and Honorable Members of the City Council:

Enclosed is my preliminary budget for fiscal 2025 for your consideration. The City was awarded \$13.8 million from the Federal government under the American Rescue Plan Act (ARPA). We committed the funds to capital projects in prior year budgets and the fiscal 2025 budget only includes the carryforward of those projects that are anticipated to still be in progress at the beginning of the fiscal year.

The City also has borrowed the entire \$15 million that the Citizens approved in bonded debt for water and sewer infrastructure rehabilitation. As a result, we do not anticipate being in a position to borrow additional funds until at least fiscal 2028.

This progress limits the City immediate opportunities going forward to funding capital projects through Federal, State or County grant programs, cooperative agreements with private developers, or through additional assessments to our citizens. For fiscal 2025, I have therefore limited new projects to those that are critical to continued growth and development, or are grant or cooperative agreement funded. I intend to aggressively seek public and private funding alternatives and, when successful, I anticipate increasing the capital project budget throughout the fiscal year.

The 2025 budget is a fiscally responsible and sustainable budget and, with your approval, we will keep property tax rates at the 2024 levels.

I am also basing this budget on keeping our sewer rates at their current levels. I am proposing to increase water rates from \$6.80 per 1,000 gallons to \$7.50. The City had a professional review of our water distribution infrastructure this fiscal

year and there are improvements that must be made to ensure reliable water delivery. Additionally, we need to begin a City-Wide meter replacement program as many of the older meters are beginning to fail. These issues already demanded that I take actions and raise the Capital Cost Recovery Fees by \$5,000 per new building permit in fiscal 2024 and I am increasing them an additional \$1,500 for fiscal 2025. I have repeatedly discussed the aging water distribution infrastructure at our bi-monthly public meetings and I cannot delay taking action any longer.

The Marina slip rental will be increased in accordance with Ordinance 1139 as recommended by the Marina Commission.

The 2025 budget reflects our continued shared commitment to making Havre de Grace the most desired place in the entire region, to live, work and visit.

General Fund 1

The General Fund 1 is expected to begin the fiscal year with \$2.06 million. Expenditures are projected to exceed revenues and fund transfers by this same amount leaving the General Fund 1 balanced at year end, as required by our Charter.

Budgeted revenues are expected to be \$18.2 million in fiscal 2025, a \$300,000 decrease from the current year projected revenues, primarily due to a \$670,000 decrease in anticipated State and Federal grant funds. As noted last year, these grants were targeted for development of our living shoreline and much needed renovations at our new STAR Centre. These grants were one-time awards and have resulted in both, a shoreline that has become the leading example of Chesapeake Bay stewardship throughout the State, and a facility that has become one of the most desired venues between Delaware and Baltimore.

The Maryland State Department of Assessments and Taxation (SDAT) estimates the net assessable real property tax base for Havre de Grace will increase \$29.85 million for fiscal 2025. SDAT is suggesting the tax rate be reduced from \$0.565 to \$0.5557 to keep real property tax revenues constant (i.e., the Constant Yield Tax Rate). I am, however, proposing to maintain the real property tax rate at its current \$0.565 per \$100 of assessed value. The sizable growth in both population and residences will place a greater demand on City infrastructure and services. The \$168,600 estimated additional property tax revenues will only partially offset the increased operating costs created by this increased demand. Overall spending is budgeted to be \$27.3 million. Of this amount, \$20.6 million is for operating expenses that, due primarily to inflation, exceeds projected fiscal 2024 spending by \$2.9 million.

Budgeted personnel costs, including salaries, overtime, healthcare, pension and other employee insurances, will increase \$1.2 million from the current personnel

budget, a 10.2% increase. Increased Healthcare costs account for \$665,000 of the increase.

Water and Sewer Fund 9

The Water and Sewer Fund 9 is expected to begin the year with a \$1.15 million fund balance. Combined with the anticipated revenues, operations are expected to provide \$2.18 million towards the capital program and debt service.

Anticipated residential development for fiscal 2025 is expected to continue at a slightly slower pace than we are experiencing in fiscal 2024. New connections have been estimated at 100 units, based on the anticipated development during the year.

Marine Facilities Fund 8

The Marine Facilities Fund is budgeted to begin fiscal 2025 with a surplus of \$525,300. We anticipate Marine Facilities will end fiscal 2025 with a surplus \$723,400.

I am building the Marine Facilities Fund 8 in anticipation of major rehabilitation projects planned in the intermediate future. Replacing the decking and shoring up the bulkhead will need to be accomplished in the next 5 to 10 years.

I am, therefore, increasing our slip fee rate to \$70.00 per linear foot, as legislated by Ordinance 1139. Operating revenues are expected to exceed budgeted expenses by \$198,100.

I trust you will find this preliminary budget is a solid foundation for our continued efforts to improve Havre de Grace through managing growth and protecting our critical water resources. I thank you for your ongoing support and our continued partnership and joint stewardship.

Fund 1 - General Fund

FY 2025 vs FY 2024 vs FY 2023

	GENERAL FUND						Page
	ACTUAL FY 2023	ORIG. BGT. FY 2024	CURR. BGT. FY 2024	ACTUAL FY 2024	PROJECTED FY 2024	REQUESTED FY 2025	
Operating Revenues							
Taxes and Penalties	\$13,650,957	\$12,721,200	\$12,770,800	\$12,249,987	\$12,936,400	\$13,035,600	1
Intergovernmental	923,067	1,068,200	1,068,200	495,025	1,073,600	1,198,100	1
Licenses and Permits	351,118	333,100	333,100	243,717	331,100	331,100	1
Service Fees	268,823	743,700	743,700	159,988	244,400	251,300	1
Fines and Forfeitures	5,765	4,800	4,800	4,220	5,500	5,500	1
Grants	3,381,787	1,893,600	2,503,800	1,422,251	2,335,000	1,666,800	2
Miscellaneous	693,868	744,200	744,200	1,310,822	1,562,900	1,697,000	2
	<u>19,275,384</u>	<u>17,508,800</u>	<u>18,168,600</u>	<u>15,886,010</u>	<u>18,488,900</u>	<u>18,185,400</u>	
Operating Expenses							
Mayor	54,509	64,800	64,800	34,999	56,300	64,800	3
City Council	99,886	89,300	89,300	73,291	94,700	89,300	4
Administration	3,145,977	4,334,300	4,334,300	2,692,841	3,784,400	5,075,800	5-7
Registration & Elections	5,858	6,100	6,100	400	5,500	5,900	8
Legal Services	134,117	250,000	250,000	92,808	181,200	200,000	8
Casualty & Liability Insurance	149,635	172,500	172,500	162,351	171,400	175,100	8
Economic Development	460,512	518,300	518,300	333,572	475,900	464,600	9-10
Finance	827,976	855,900	855,900	642,229	843,300	775,500	11
Planning and Code Enforcement	784,512	902,900	1,154,100	599,376	914,300	933,700	12
Public Safety	5,492,163	5,751,200	5,751,200	4,189,797	5,569,900	6,225,200	13-14
Public Works	4,723,408	4,657,800	4,799,800	3,401,042	4,680,200	5,564,900	15-18
Service Organizations	17,500	18,500	18,500	0	18,500	3,500	19
Museums	83,000	83,000	83,000	83,000	83,000	90,000	19
Civic Groups	201,400	165,700	165,700	115,850	165,700	165,700	19
Ambulance Corps	105,500	110,500	110,500	55,250	110,500	115,700	19
Susquehanna Hose Co.	479,367	598,400	598,400	276,300	598,400	675,000	19
	<u>16,765,321</u>	<u>18,579,200</u>	<u>18,972,400</u>	<u>12,753,106</u>	<u>17,753,200</u>	<u>20,624,700</u>	
Capital Expenses							
Capital Equipment	1,419,165	1,076,900	2,016,300	1,392,813	1,756,700	1,019,200	21
Capital Projects	2,722,555	5,757,500	7,187,000	1,111,090	2,298,300	5,151,700	22
Debt Service	848,332	549,400	549,400	208,703	554,200	501,000	20
	<u>4,990,052</u>	<u>7,383,800</u>	<u>9,752,700</u>	<u>2,712,606</u>	<u>4,609,200</u>	<u>6,671,900</u>	
	<u>21,755,373</u>	<u>25,963,000</u>	<u>28,725,100</u>	<u>15,465,711</u>	<u>22,362,400</u>	<u>27,296,600</u>	
Fund Increase/(Decrease)	(2,479,989)	(8,454,200)	(10,556,500)	420,299	(3,873,500)	(9,111,200)	
Beginning Balance	2,893,035	1,746,800	3,263,900	3,511,524	3,511,500	2,056,100	2
Fund Transfers/Reserves	3,098,479	6,707,400	7,292,600	1,172,684	2,418,100	7,055,100	2
Fund Excess/ (Deficiency)	<u>\$3,511,524</u>	<u>\$0</u>	<u>\$0</u>	<u>\$5,104,507</u>	<u>\$2,056,100</u>	<u>\$0</u>	

GENERAL FUND OPERATING REVENUES

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
TAXES							
01-0001-41-01	Real Property Taxes	9,396,646	9,598,200	9,647,800	10,004,869	10,004,900	10,081,200
01-0001-41-06	Critical Area Tax	45,549	46,400	46,400	46,744	46,700	47,100
01-0001-41-12	Pers Prop, Unincorporated	44,060	4,200	4,200	5,053	6,200	7,100
01-0001-41-13	Pers Prop, RR/Utilities	248,835	257,400	257,400	251,289	257,400	257,400
01-0001-41-14	Pers Prop, Incorporated	213,791	255,300	255,300	140,268	140,300	161,300
01-0001-41-20	Penalties, Real Property	35,941	36,400	36,400	26,138	35,000	35,300
01-0001-41-23	Penalties, Personal Property Taxes	1,054	9,000	9,000	5,006	5,000	5,300
01-0001-41-41	Income Tax - City Share	3,035,474	1,923,200	1,923,200	1,350,076	1,988,400	1,988,400
01-0001-41-58	Pole and Conduit Tax	75,229	75,200	75,200	77,147	77,100	77,100
01-0001-41-61	Admissions & Amusements	101,736	86,100	86,100	59,116	80,600	80,600
01-0001-41-62	Hotel/Motel Tax	40,443	38,900	38,900	40,537	51,100	51,100
01-0001-41-63	County Stormwater Management Al	383,391	383,400	383,400	233,511	233,500	233,500
01-0001-41-95	County Pmts In Lieu of Taxes	28,809	7,500	7,500	10,232	10,200	10,200
	Subtotal - Taxes	13,650,957	12,721,200	12,770,800	12,249,987	12,936,400	13,035,600
INTERGOVERNMENTAL							
01-0001-43-33	State Police Protection	273,048	273,000	273,000	137,314	274,600	274,600
01-0001-43-51	Highway User Fees	648,683	791,000	791,000	356,307	796,300	919,800
01-0001-43-63	Enterprise Zone Credit Reimb	1,336	4,200	4,200	1,404	2,700	3,700
	Subtotal - Intergovernmental	923,067	1,068,200	1,068,200	495,025	1,073,600	1,198,100
LICENSES AND PERMITS							
01-0001-42-23	Trader Licenses	17,203	3,200	3,200	2,230	3,100	3,100
01-0001-42-32	Building Permits	175,711	172,100	172,100	125,912	172,600	172,600
01-0001-42-34	Cable TV License Fee	157,603	157,800	157,800	115,275	155,400	155,400
	Subtotal - Licenses/Permits	351,118	333,100	333,100	243,717	331,100	331,100
GENERAL SERVICE FEES							
01-0001-44-15	Rent - American Tower	43,058	48,400	48,400	35,719	48,700	48,400
01-0001-44-16	Rent - Opera House	45,100	48,500	48,500	31,000	44,200	48,500
01-0001-44-30	Rent-Tydings Concession	11,771	14,900	14,900	9,854	12,000	14,900
01-0001-44-32	Backfin Blues Creole de Graw-Leas	1,400	1,400	1,400	2,100	1,400	1,400
01-0001-44-34	Rent - STAR Centre	109,283	583,500	583,500	41,420	87,200	87,200
01-0001-44-35	Rent - Upper Chesapeake (Lodge La	3,302	3,300	3,300	3,302	3,300	3,300
01-0001-44-37	Candidate Filing Fees	450	500	500	250	300	300
01-0001-44-49	Firing Range Rental-Unbilled		100	100	400	400	400
01-0001-44-51	Firing Range Reimbursement-Billed	33,300	36,100	36,100	24,900	33,900	33,900
01-0001-44-52	Administrative Fees	15,410	3,600	3,600	7,894	8,900	8,900
01-0001-44-54	Board of Appeals Fees	4,700	3,400	3,400	3,150	4,100	4,100
	Subtotal - Service Fees	268,823	743,700	743,700	159,988	244,400	251,300
FINES/FORFEITURES							
01-0001-45-01	City Ord Violations	4,460	3,500	3,500	2,620	3,600	3,600
01-0001-45-02	Police Misc Income	1,305	1,300	1,300	1,600	1,900	1,900
	Subtotal - Fines/Forfeitures	5,765	4,800	4,800	4,220	5,500	5,500

GENERAL FUND OPERATING REVENUES

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
GRANTS							
01-0001-48-34	State Grants	658,096	500,000	727,500	204,084	536,500	274,600
01-0001-48-52	Federal Grants			382,700	141,203	382,700	
01-0001-48-65	County Grants - Fin. Inst.	6,538	6,500	6,500	5,088	5,100	5,100
01-0001-48-75	County Grants - Parks & Rec.	1,500,000					
01-0001-48-80	County Grants - Police Diff.	1,214,421	1,354,000	1,354,000	1,015,499	1,354,000	1,354,000
01-0001-48-81	Mini Police Grants	527	33,100	33,100	8,377	8,700	33,100
01-0001-48-97	CDBG Grants				48,000	48,000	
01-0001-48-98	Community Legacy Grant	2,205					
	Subtotal - Grants/Bonds	3,381,787	1,893,600	2,503,800	1,422,251	2,335,000	1,666,800
MISCELLANEOUS							
01-0001-46-04	Contrib & Donations	37,522	162,000	162,000	25,861	56,200	56,200
01-0001-46-08	Sale of Surplus Property	15,913	139,700	139,700	24,549	26,200	202,700
01-0001-46-22	Interest Income	121,037	36,600	36,600	580,606	796,700	637,400
01-0001-46-23	City Sponsored Event Proceeds	178,212	68,800	68,800	407,644	502,000	618,900
01-0001-46-28	Misc Revenues	26,343	8,100	8,100	11,421	13,600	13,600
01-0001-46-29	Misc Revenues - Billed	3,580	3,100	3,100	4,115	5,000	5,000
01-0001-46-39	Expense Reimbursements - Billed	21,610	27,500	27,500	13,280	19,500	19,500
01-0001-46-40	Expense Reimbursement	266,120	272,900	272,900	46,279	103,900	103,900
01-0001-46-50	Misc AR Penalties	11,975	10,800	10,800	7,657	10,600	10,600
01-0001-46-76	Tourism Sales	11,557	8,700	8,700	20,822	23,200	23,200
01-0001-46-77	Tourism Advertising Revenue		500	500		500	500
01-0001-46-78	Tourism Advertising - Guide		5,500	5,500		5,500	5,500
	Subtotal - Miscellaneous	693,868	744,200	744,200	1,310,822	1,562,900	1,697,000
TRANSFERS IN/(OUT)							
01-0001-49-43	Distributed Expenses	1,840,500	1,730,700	1,730,700	1,153,800	1,730,700	2,113,800
01-0001-49-00	Fund Transfers (ARPA)	1,321,784	5,182,100	5,805,600	262,928	889,600	5,103,200
01-0001-49-00	Fund Transfers (Critical Area)	35,795		(38,300)	(38,644)	3,300	
01-0001-49-00	Fund Transfers (Emergency)	(99,600)	(205,400)	(205,400)	(205,400)	(205,400)	(161,900)
01-0001-49-49	Lease Proceeds	740,563					
01-0001-49-98	Unrestricted Fund Balance	2,152,473	1,746,800	3,263,900	3,511,524	3,511,500	2,056,100
	Subtotal - Transfers/Reserves	5,991,514	8,454,200	10,556,500	4,684,208	5,929,600	9,111,200
	TOTAL REVENUES	25,266,898	25,963,000	28,725,100	20,570,219	24,418,500	27,296,600

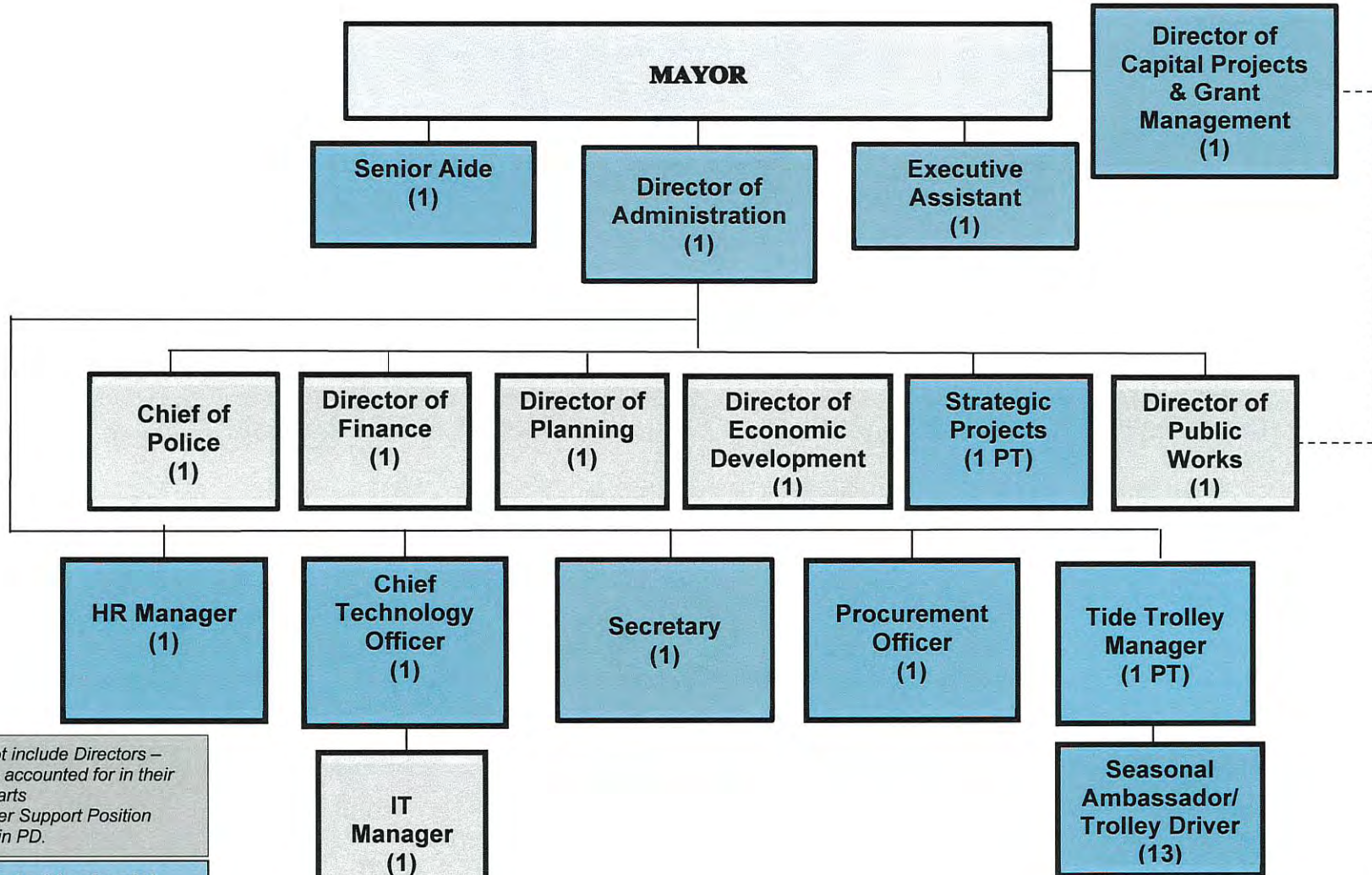
MAYOR

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1031-5001	Salaries - Regular Time	18,300	18,200	18,200	13,300	18,200	18,200
01-1031-5022	FICA Expense	1,446	1,400	1,400	1,017	1,400	1,400
01-1031-5031	Workers Compensation Insurance	211	200	200	114	200	200
	<i>Subtotal - Employee</i>	<i>19,957</i>	<i>19,800</i>	<i>19,800</i>	<i>14,431</i>	<i>19,800</i>	<i>19,800</i>
NON-EMPLOYEE-RELATED EXPENSES							
01-1031-6276	Professional Services	2,553	3,000	3,000	1,612	2,700	3,000
01-1031-6277	Travel Expense	3,442	5,000	5,000	4,336	6,100	5,000
01-1031-6282	Office Supplies	1,716	2,000	2,000	226	900	2,000
01-1031-6283	Public Relations	26,842	35,000	35,000	14,394	26,800	35,000
	<i>Subtotal - Non-Employee</i>	<i>34,553</i>	<i>45,000</i>	<i>45,000</i>	<i>20,567</i>	<i>36,500</i>	<i>45,000</i>
	TOTAL - MAYOR	54,509	64,800	64,800	34,999	56,300	64,800

CITY COUNCIL

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1011-5001	Salaries - Regular Time	47,000	46,800	46,800	34,200	46,800	46,800
01-1011-5022	FICA Expense	3,718	3,600	3,600	2,616	3,600	3,600
01-1011-5031	Workers Compensation Insurance	106	100	100	60	100	100
	<i>Subtotal - Employee</i>	50,824	50,500	50,500	36,876	50,500	50,500
NON-EMPLOYEE-RELATED EXPENSES							
01-1011-6062	Dues and Subscriptions	21,645	20,000	20,000	18,749	20,000	20,000
01-1011-6070	Printing and Publishing	1,379	3,000	3,000	2,385	3,400	3,000
01-1011-6277	Travel Expense	3,767	5,500	5,500	97	2,000	3,500
01-1011-6283	Public Relations	22,271	10,000	10,000	15,078	18,600	12,000
01-1011-6290	Misc Operating Costs		300	300	106	200	300
	<i>Subtotal - Non-Employee</i>	49,062	38,800	38,800	36,415	44,200	38,800
	TOTAL - CITY COUNCIL	99,886	89,300	89,300	73,291	94,700	89,300

CITY OF HAVRE DE GRACE – ADMINISTRATION



Does not include Directors – they are accounted for in their Dept charts
Computer Support Position resides in PD.

Funded by fund 1

FT - 8
PT - 2
Seasonal - 13

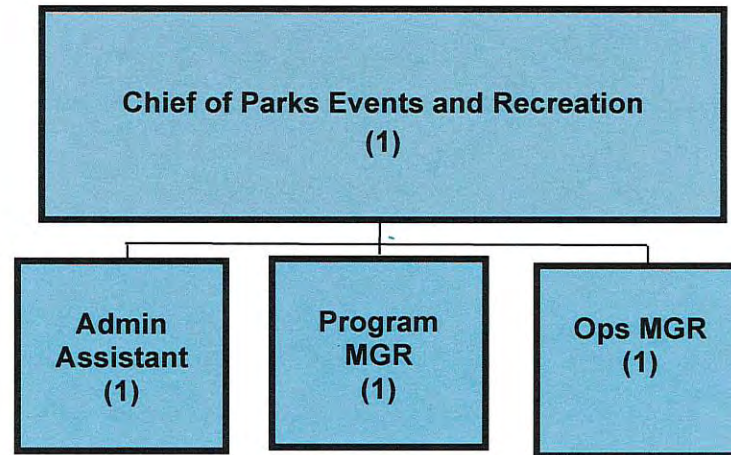
ADMINISTRATION OFFICES

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1091-5001	Salaries - Regular Time	860,456	701,200	701,200	456,451	637,800	728,900
01-1091-5004	Salaries - Overtime	1,229	900	900	7		
01-1091-5007	Salaries - Seasonal		135,000	135,000		36,300	162,000
01-1091-5013	Salaries - Sick Leave	38,021	40,200	40,200	8,235	9,900	42,000
01-1091-5016	Salaries - Annual Leave	59,996	32,000	32,000	57,758	66,400	32,100
01-1091-5019	Salaries - Personal Leave	9,802	10,700	10,700	3,351	4,400	11,500
01-1091-5022	FICA Expense	70,786	70,200	70,200	38,973	53,500	74,500
01-1091-5028	Hospitalization	151,104	142,900	142,900	102,097	140,600	190,500
01-1091-5030	Retirees' Medical Benefits	134,145	219,800	219,800	102,773	162,000	277,700
01-1091-5031	Workers Compensation Insurance	4,393	3,500	3,500	2,684	3,600	5,600
01-1091-5040	Retirement	64,450	67,100	67,100	45,325	38,300	73,700
01-1091-5045	Actuarial & Pension Services	10,989	9,400	9,400	5,433	8,000	10,400
	Subtotal - Employee	1,405,372	1,432,900	1,432,900	823,088	1,160,800	1,608,900
NON-EMPLOYEE-RELATED EXPENSES							
01-1091-6025	Medical Testing & Supplies	6,215	11,000	11,000	5,475	9,400	9,000
01-1091-6062	Dues and Subscriptions	3,916	2,000	2,000	1,490	2,200	4,000
01-1091-6067	Postage	24,214	28,000	28,000	21,296	31,200	28,000
01-1091-6192	City Buildings Water & Sewer	34,089	32,200	32,200	23,582	31,600	39,000
01-1091-6207	City-Wide Enhancement Projects		45,000	45,000	36,544	52,400	25,000
01-1091-6274	Employee Wellness Program	1,393	20,000	20,000	(2,316)	4,800	10,000
01-1091-6276	Professional Services	266,207	380,000	380,000	258,507	392,800	701,600
01-1091-6277	Travel Expense	8,163	10,000	10,000	1,211	4,700	9,000
01-1091-6278	Employee Development	34,674	60,600	60,600	27,468	48,900	50,000
01-1091-6280	Utilities	206,071	214,000	214,000	76,966	139,000	139,000
01-1091-6282	Office Supplies	14,267	17,500	17,500	5,641	11,800	17,500
01-1091-6283	Public Relations	84,805	75,000	75,000	41,883	68,400	75,000
01-1091-6284	Vehicle Maintenance	10,530	7,500	7,500	1,649	4,300	1,500
01-1091-6286	Vehicle Fuel	2,227	2,400	2,400	1,497	2,300	2,300
01-1091-6301	Historic District Commission	2,198	12,000	12,000	508	12,000	12,000
01-1091-6302	Arts Commission	3,022	7,500	7,500	1,040	7,500	7,500
01-1091-6303	Youth Commission	4,812	7,500	7,500	1,623	7,500	7,500
	Subtotal - Non-Employee	706,803	932,200	932,200	504,062	830,800	1,137,900
	TOTAL - ADMINISTRATION	2,112,175	2,365,100	2,365,100	1,327,149	1,991,600	2,746,800

INFORMATION TECHNOLOGY

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1094-5001	Salaries - Regular Time	91,270	83,800	83,800	68,515	91,100	85,400
01-1094-5013	Salaries - Sick Leave	5,766	4,300	4,300	5,972	5,800	4,400
01-1094-5016	Salaries - Annual Leave	6,653	4,300	4,300	14,368	15,500	4,400
01-1094-5019	Salaries - Personal Leave	469	1,400	1,400			1,500
01-1094-5022	FICA Expense	6,904	7,100	7,100	6,385	8,300	7,300
01-1094-5028	Hospitalization	30,349	33,500	33,500	25,129	33,500	40,900
01-1094-5031	Workers Compensation Insurance	211	200	200	152	200	200
01-1094-5040	Retirement	10,800	11,200	11,200	8,300	8,800	11,500
01-1094-5045	Actuarial & Pension Services	1,573	1,600	1,600	927	1,500	1,600
	Subtotal - Employee	153,995	147,400	147,400	129,747	164,700	157,200
NON-EMPLOYEE-RELATED EXPENSES							
01-1094-6075	Office Machine Rental	30,658	35,000	35,000	14,145	26,500	35,000
01-1094-6137	Other Supplies & Materials	2,655	2,500	2,500	2,072	3,000	2,500
01-1094-6155	Equipment Maintenance	183,513	165,000	165,000	126,656	185,000	204,000
01-1094-6281	Communications	70,804	72,000	72,000	43,024	68,500	72,000
01-1094-6285	Office Equipment	89,910	46,300	46,300	4,332	29,300	46,300
	Subtotal - Non-Employee	377,540	320,800	320,800	190,230	312,300	359,800
	TOTAL - IT	531,535	468,200	468,200	319,977	477,000	517,000

DEPARTMENT OF SPECIAL EVENTS



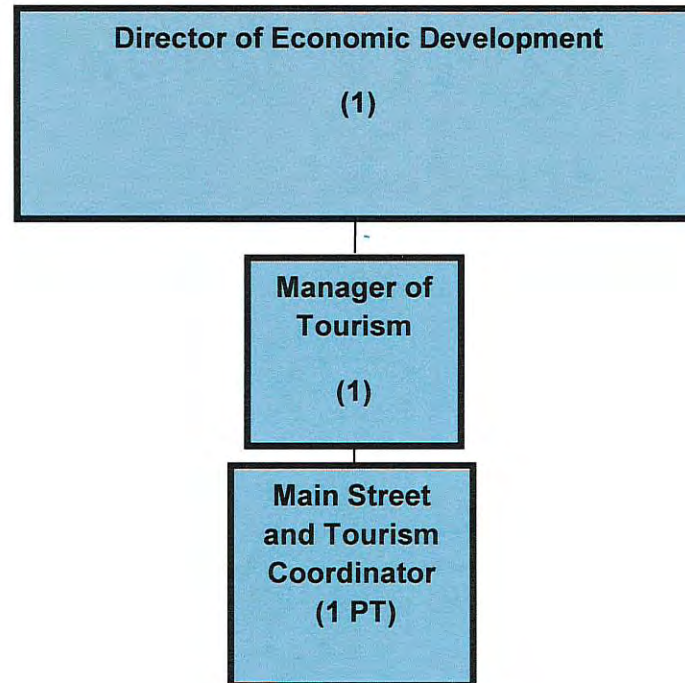
SPECIAL EVENTS

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1095-5001	Salaries - Regular Time		271,800	271,800	200,571	182,700	290,100
01-1095-5004	Salaries - Overtime				3,336	3,300	
01-1095-5013	Salaries - Sick Leave		13,000	13,000	4,094	3,300	13,800
01-1095-5016	Salaries - Annual Leave		6,800	6,800	9,541	9,000	7,300
01-1095-5019	Salaries - Personal Leave		4,500	4,500	2,356	2,000	4,900
01-1095-5022	FICA Expense		22,600	22,600	16,165	14,700	24,100
01-1095-5028	Hospitalization		81,400	81,400	40,392	35,100	114,800
01-1095-5031	Workers Compensation Insurance		700	700	538	800	700
	<i>Subtotal - Employee</i>		400,800	400,800	276,993	250,900	455,700
NON-EMPLOYEE-RELATED EXPENSES							
01-1095-6062	Facility Subscriptions						4,000
01-1095-6063	Facility Concessions						15,000
01-1095-6064	Facility Cleaning						106,000
01-1095-6080	Event Ticketing Fees						114,000
01-1095-6137	Event Supplies, Hospitality, Miscellaneous						95,100
01-1095-6145	Event Rental Fees						112,600
01-1095-6153	Facility Maintenance, Repairs& Upgrade		284,000	284,000	197,923	274,400	90,500
01-1095-6155	Facility Equipment & Supplies						75,000
01-1095-6207	Special Events	502,267	816,200	816,200	570,800	790,500	
01-1095-6276	Event Directors, Designers, Contractors						139,800
01-1095-6287	Event Artists, Musicians, Entertainment						493,600
01-1095-6288	Event Marketing and Promotion						110,700
	<i>Subtotal - Non-Employee</i>	502,267	1,100,200	1,100,200	768,723	1,064,900	1,356,300
	TOTAL - SPECIAL EVENTS	502,267	1,501,000	1,501,000	1,045,715	1,315,800	1,812,000

REGISTRATION AND ELECTIONS, LEGAL SERVICES, AND INSURANCE

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
REGISTRATION AND ELECTIONS							
01-1041-5007	Salaries - Seasonal	2,650	2,300	2,300		2,300	2,400
01-1041-5022	FICA Expense		200	200		200	300
01-1041-6282	Office Supplies	1,895	2,600	2,600		2,600	2,000
01-1041-6283	Public Relations	1,313	1,000	1,000	400	400	1,200
	TOTAL - REGISTRTRN/ELECTIONS	5,858	6,100	6,100	400	5,500	5,900
LEGAL SERVICES							
01-1061-6061	Legal Services - Council	134,117	250,000	250,000	92,808	181,200	200,000
	TOTAL - LEGAL SERVICES	134,117	250,000	250,000	92,808	181,200	200,000
INSURANCE							
01-2400-6200	Casualty Insurance	149,635	157,500	157,500	162,351	166,400	170,100
01-2400-6290	Unemployment Insurance		15,000	15,000		5,000	5,000
	TOTAL - INSURANCE	149,635	172,500	172,500	162,351	171,400	175,100

DEPARTMENT OF ECONOMIC DEVELOPMENT



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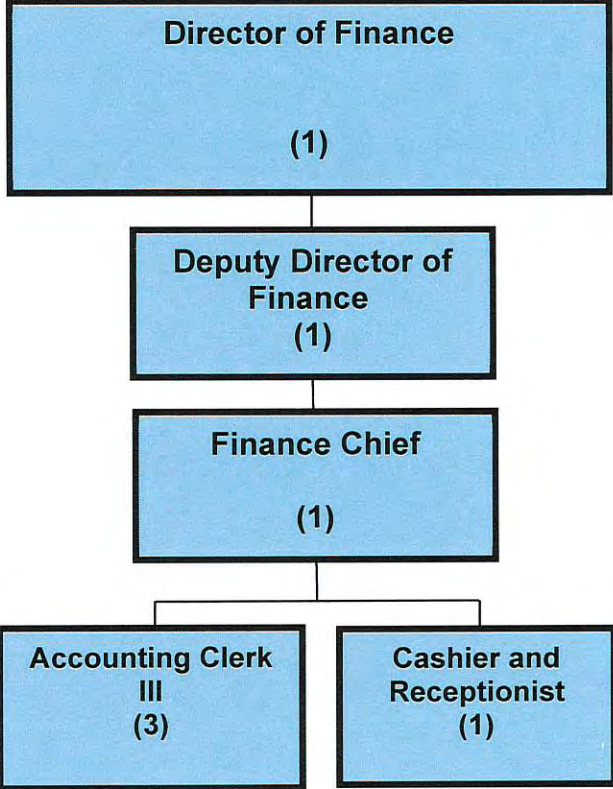
ECONOMIC DEVELOPMENT

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1071-5001	Salaries - Regular Time	120,053	114,400	114,400	85,678	116,500	114,400
01-1071-5004	Salaries - Overtime						
01-1071-5013	Salaries - Sick Leave	6,500	6,200	6,200	750	200	6,200
01-1071-5016	Salaries - Annual Leave	11,000	12,500	12,500	9,875	13,200	12,500
01-1071-5019	Salaries - Personal Leave	2,000	2,100	2,100			2,100
01-1071-5022	FICA Expense	10,371	10,300	10,300	7,381	10,200	10,300
01-1071-5028	Hospitalization	1,155	2,900	2,900	230	1,000	2,900
01-1071-5031	Workers Compensation Insurance	325	300	300	232	300	300
01-1071-5040	Retirement	5,400	16,200	16,200	3,840	4,900	16,200
01-1071-5045	Actuarial & Pension Services	2,180	2,300	2,300	1,327	1,900	2,300
	<i>Subtotal - Employee</i>	<i>158,983</i>	<i>167,200</i>	<i>167,200</i>	<i>109,312</i>	<i>148,200</i>	<i>167,200</i>
NON-EMPLOYEE-RELATED EXPENSES							
01-1071-6062	Dues and Subscriptions	826	2,000	2,000	809	1,500	2,000
01-1071-6070	Printing and Publishing	317	2,000	2,000		700	2,000
01-1071-6206	Economic Development Activities	9,488	12,000	12,000	493	4,700	12,000
01-1071-6276	Professional Services	98,773	110,000	110,000	76,887	115,800	
01-1071-6277	Travel Expense	2,348	1,100	1,100		400	2,000
01-1071-6278	Employee Development		200	200		100	500
01-1071-6282	Office Supplies	214	300	300		100	500
01-1071-6283	Public Relations	2,998	1,000	1,000	522	900	1,000
01-1071-6288	Advertising	3,565	5,000	5,000	970	2,700	10,000
	<i>Subtotal - Non-Employee</i>	<i>118,529</i>	<i>133,600</i>	<i>133,600</i>	<i>79,680</i>	<i>126,900</i>	<i>30,000</i>
	TOTAL - ECON. DEV.	277,513	300,800	300,800	188,993	275,100	197,200

TOURISM

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1072-5001	Salaries - Regular Time	79,175	109,200	109,200	80,393	109,800	100,300
01-1072-5004	Salaries - Overtime		100	100			
01-1072-5013	Salaries - Sick Leave	(1,612)	5,500	5,500			5,100
01-1072-5016	Salaries - Annual Leave	(1,202)	3,400	3,400			3,500
01-1072-5019	Salaries - Personal Leave	402	1,100	1,100			1,200
01-1072-5022	FICA Expense	5,734	9,100	9,100	5,794	8,000	8,400
01-1072-5028	Hospitalization	27,548	33,200	33,200	24,269	33,200	40,500
01-1072-5031	Workers Compensation Insurance	211	300	300	232	300	300
01-1072-5040	Retirement	8,500	8,800	8,800	6,525	5,700	9,000
01-1072-5045	Actuarial & Pension Servcies	1,324	1,200	1,200	675	1,000	1,300
	Subtotal - Employee	120,082	171,900	171,900	117,888	158,000	169,600
NON-EMPLOYEE-RELATED EXPENSES							
01-1072-6062	Dues and Subscriptions	575	2,000	2,000	286	1,000	2,000
01-1072-6067	Postage	2,205	300	300	9	100	300
01-1072-6070	Printing and Publishing	17,369	4,000	4,000	1,568	3,000	4,000
01-1072-6130	Items for Resale	11,654	5,000	5,000	7,556	9,300	15,000
01-1072-6277	Travel Expense	3,600	3,000	3,000	2,313	3,400	5,500
01-1072-6280	Utilities	2,281	3,300	3,300	1,537	2,700	2,700
01-1072-6282	Office Supplies	2,450	2,000	2,000	1,715	2,400	2,000
01-1072-6283	Public Relations	8,335	6,000	6,000	2,725	4,800	46,300
01-1072-6288	Advertising	14,448	20,000	20,000	8,983	16,100	20,000
	Subtotal - Non-Employee	62,918	45,600	45,600	26,691	42,800	97,800
	TOTAL - TOURISM	183,000	217,500	217,500	144,579	200,800	267,400

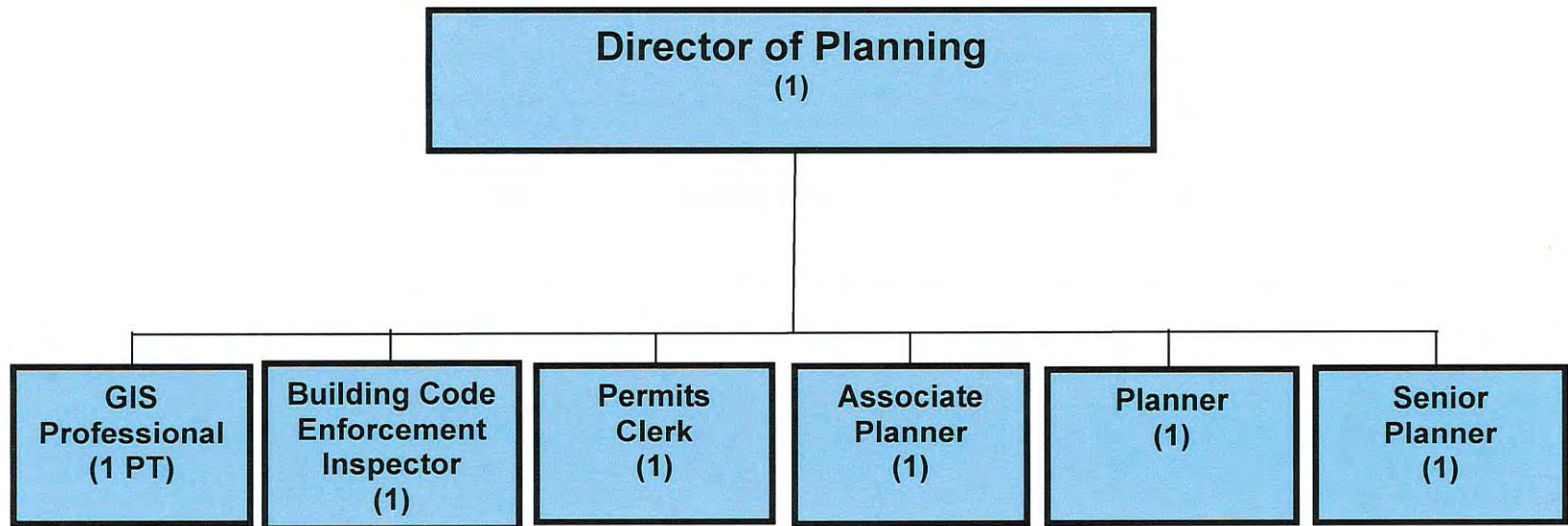
DEPARTMENT OF FINANCE



FINANCE

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1051-5001	Salaries - Regular Time	457,467	463,700	463,700	407,694	532,500	446,800
01-1051-5004	Salaries - Overtime	1,137	900	900	1,117	1,400	1,200
01-1051-5013	Salaries - Sick Leave	25,343	24,200	24,200	9,689	12,700	23,000
01-1051-5016	Salaries - Annual Leave	34,693	28,700	28,700	17,847	25,300	22,700
01-1051-5019	Salaries - Personal Leave	3,036	8,100	8,100	3,665	4,500	7,700
01-1051-5022	FICA Expense	38,450	40,100	40,100	32,690	43,500	38,300
01-1051-5023	Unemployment Claims				1,781	1,800	
01-1051-5028	Hospitalization	86,921	129,200	129,200	69,928	104,700	134,300
01-1051-5031	Workers Compensation Insurance	1,283	1,200	1,200	922	1,200	1,200
01-1051-5040	Retirement	48,396	56,500	56,500	28,927	20,300	56,800
01-1051-5045	Actuarial & Pension Services	7,097	7,900	7,900	4,783	6,900	8,000
	Subtotal - Employee	703,823	760,500	760,500	579,043	754,800	740,000
NON-EMPLOYEE-RELATED EXPENSES							
01-1051-6080	Bank Service Charges	16,112	35,000	35,000	16,086	28,500	26,000
01-1051-6276	Professional Services	40,830	51,100	51,100	41,500	51,100	
01-1051-6277	Travel Expense		300	300		100	500
01-1051-6282	Office Supplies	9,711	9,000	9,000	5,600	8,800	9,000
	Subtotal - Non-Employee	124,153	95,400	95,400	63,186	88,500	35,500
	TOTAL - FINANCE	827,976	855,900	855,900	642,229	843,300	775,500

DEPARTMENT OF PLANNING

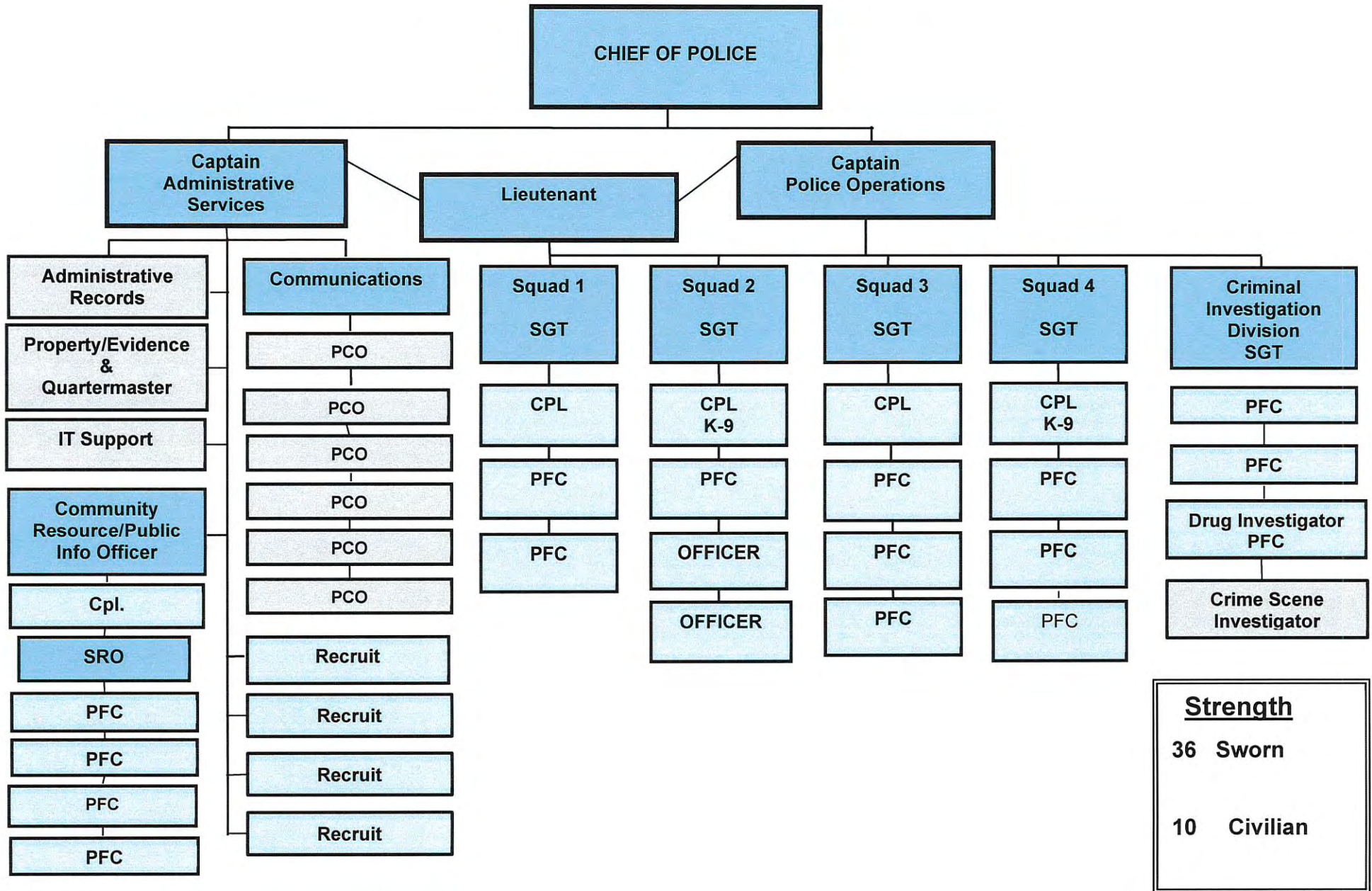


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PLANNING AND CODE ENFORCEMENT

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1089-5001	Salaries - Regular Time	467,122	480,700	480,700	365,458	494,900	524,200
01-1089-5004	Salaries - Overtime	1,383	1,800	1,800	253	200	200
01-1089-5013	Salaries - Sick Leave	28,902	24,500	24,500	9,324	12,300	26,700
01-1089-5016	Salaries - Annual Leave	35,334	20,000	20,000	29,089	34,500	20,400
01-1089-5019	Salaries - Personal Leave	7,000	7,400	7,400	1,553	1,500	7,600
01-1089-5022	FICA Expense	40,724	40,800	40,800	30,108	41,100	44,200
01-1089-5028	Hospitalization	71,746	98,400	98,400	58,617	85,100	121,500
01-1089-5031	Workers Compensation Insurance	16,077	15,400	15,400	11,812	16,000	16,000
01-1089-5040	Retirement	39,923	58,200	58,200	31,904	24,300	59,600
01-1089-5045	Actuarial & Pension Services	7,904	8,200	8,200	4,759	7,000	8,400
	Subtotal - Employee	716,115	755,400	755,400	542,876	716,900	828,800
NON-EMPLOYEE-RELATED EXPENSES							
01-1089-6161	Uniform Expense	390	500	500	386	600	600
01-1089-6183	Planning Commission	185	2,400	2,400	76	900	2,000
01-1089-6198	Board of Appeals	664	5,000	5,000		1,800	5,000
01-1089-6206	Community Outreach		10,000	10,000	404	3,900	7,500
01-1089-6274	Property Maintenance		50,000	50,000	9,825	27,500	60,000
01-1089-6275	County Inspections	40,910	25,500	25,500	30,585	39,600	25,000
01-1089-6276	Professional Services	21,479	50,000	301,200	11,255	117,700	
01-1089-6277	Travel Expense	2,132	1,500	1,500	2,614	3,100	2,500
01-1089-6282	Office Supplies	582	200	200	306	400	400
01-1089-6284	Vehicle Maintenance	153					
01-1089-6286	Vehicle Fuel	1,902	2,400	2,400	1,050	1,900	1,900
	Subtotal - Non-Employee	68,398	147,500	398,700	56,500	197,400	104,900
	TOTAL - PLANNING/CODE ENFOR	784,512	902,900	1,154,100	599,376	914,300	933,700

Havre de Grace Police Department Organizational Chart Fiscal Year 2024-2025



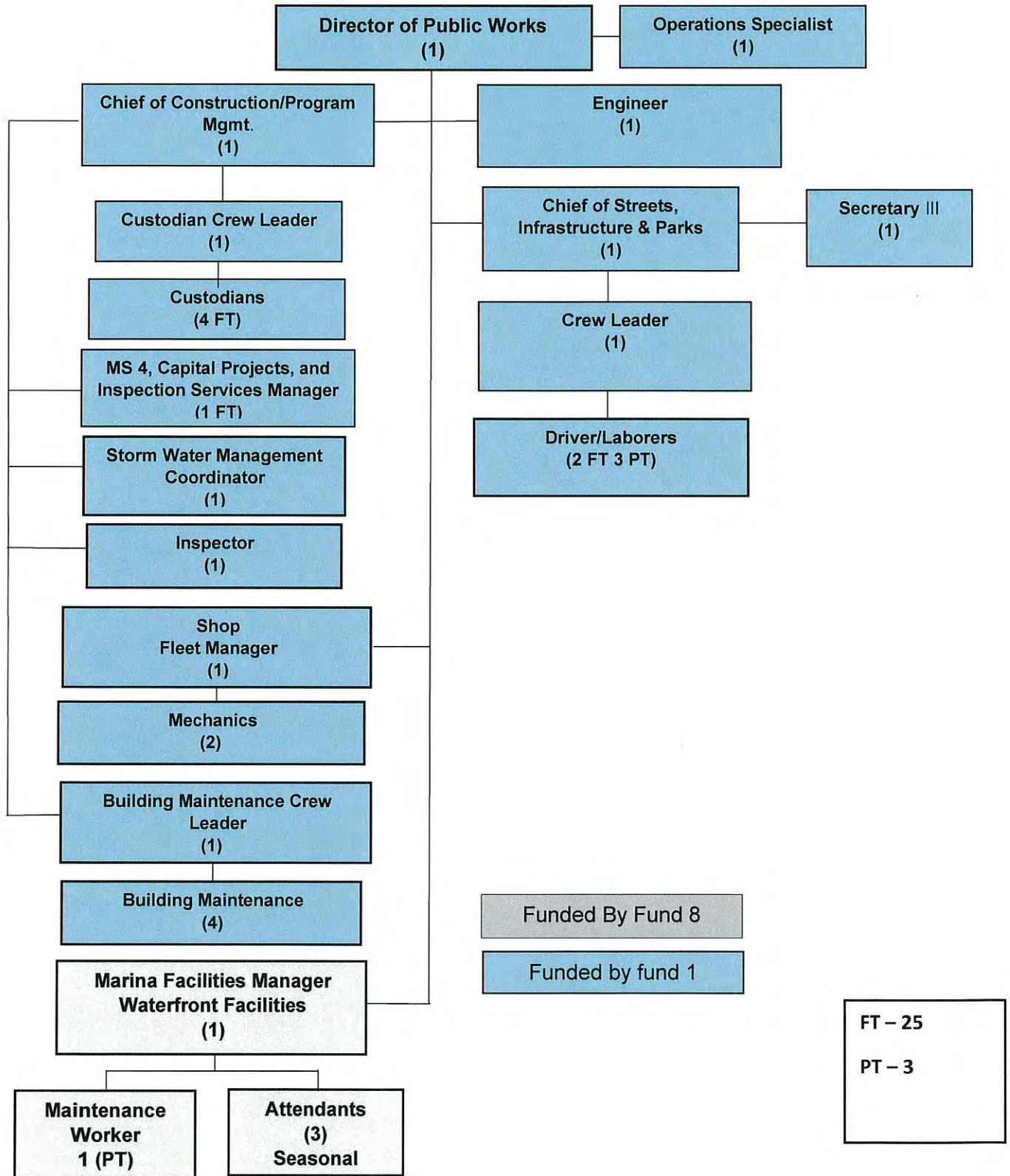
POLICE ADMINISTRATION

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1111-5001	Salaries - Regular Time	411,774	559,800	559,800	350,699	484,600	568,400
01-1111-5004	Salaries - Overtime	35,581	18,100	18,100	39,898	44,800	18,400
01-1111-5013	Salaries - Sick Leave	12,031	28,500	28,500	6,055	5,900	29,000
01-1111-5016	Salaries - Annual Leave	23,912	21,500	21,500	19,558	25,300	22,500
01-1111-5019	Salaries - Personal Leave	4,982	9,100	9,100	2,073	2,200	9,700
01-1111-5022	FICA Expense	36,238	48,600	48,600	30,223	41,700	49,400
01-1111-5028	Hospitalization	96,256	219,500	219,500	116,946	176,000	310,900
01-1111-5031	Workers Compensation Insurance	1,283	1,500	1,500	1,150	1,600	1,500
01-1111-5040	Retirement	36,200	71,200	71,200	35,175	34,500	75,400
01-1111-5045	Actuarial & Pension Services	7,904	10,000	10,000	5,811	8,500	10,600
	<i>Subtotal - Employee</i>	<i>666,161</i>	<i>987,800</i>	<i>987,800</i>	<i>607,588</i>	<i>825,100</i>	<i>1,095,800</i>
NON-EMPLOYEE-RELATED EXPENSES							
01-1111-6067	Postage	76	500	500	62	200	500
01-1111-6153	Range Facility Maintenance	20,879	15,000	15,000	7,483	12,800	15,000
01-1111-6160	Legal Services	360			640	600	
01-1111-6275	Mandated Tests & Related Sup	3,249	10,000	10,000	2,016	5,600	8,000
01-1111-6276	Professional Services	11,480			4,160	4,200	11,500
01-1111-6277	Travel Expense	6,421	4,000	4,000	4,653	6,100	7,000
01-1111-6280	Utilities	40,362	44,800	44,800	27,116	42,900	42,900
01-1111-6281	Communications	45,293	30,000	30,000	16,938	27,500	30,000
01-1111-6282	Office Supplies	5,290	4,000	4,000	2,050	3,500	4,000
01-1111-6283	Public Relations	7,026	10,000	10,000	9,504	13,000	15,000
01-1111-6285	Office Equipment	28,833	20,000	20,000	10,472	17,500	20,000
	<i>Subtotal - Non-Employee</i>	<i>169,268</i>	<i>138,300</i>	<i>138,300</i>	<i>85,094</i>	<i>133,900</i>	<i>153,900</i>
	TOTAL - POLICE ADMINISTRATI	835,428	1,126,100	1,126,100	692,682	959,000	1,249,700

POLICE PATROL AND INVESTIGATION

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1112-5001	Salaries - Regular Time	2,506,945	2,242,900	2,242,900	1,793,803	2,397,700	2,332,200
01-1112-5004	Salaries - Overtime	210,270	186,200	186,200	162,719	212,800	207,000
01-1112-5013	Salaries - Sick Leave	(40,868)	111,400	111,400	37,290	44,900	115,300
01-1112-5016	Salaries - Annual Leave	169,882	118,300	118,300	122,136	154,000	109,100
01-1112-5019	Salaries - Personal Leave	9,625	37,100	37,100	4,870	3,600	38,400
01-1112-5022	FICA Expense	229,429	198,900	198,900	155,578	209,100	207,000
01-1112-5028	Hospitalization	478,958	604,200	604,200	390,647	553,300	829,800
01-1112-5031	Workers Compensation Insurance	175,428	158,700	158,700	121,735	164,500	164,400
01-1112-5040	Retirement	489,325	489,600	489,600	411,416	445,500	507,600
01-1112-5045	Actuarial & Pension Services	62,452	74,800	74,800	36,869	57,000	71,300
	Subtotal - Employee	4,291,448	4,222,100	4,222,100	3,237,063	4,242,400	4,582,100
NON-EMPLOYEE-RELATED EXPENSES							
01-1112-6137	Supplies and Materials	135,756	162,000	162,000	135,679	179,300	162,000
01-1112-6151	K9 Expense	4,407	8,000	8,000	5,208	7,400	8,000
01-1112-6153	Building Maintenance	28,043	30,000	30,000	7,644	15,700	30,000
01-1112-6155	Equip Maintenance	294	3,000	3,000	1,229	2,000	4,000
01-1112-6161	Uniform Expense	44,974	60,000	60,000	19,088	35,200	60,000
01-1112-6163	Employee Training	34,393	30,000	30,000	20,723	28,800	30,000
01-1112-6284	Vehicle Maintenance	31,257	10,000	10,000	10,862	13,600	10,000
01-1112-6286	Vehicle Fuel	86,162	100,000	100,000	59,619	86,500	89,400
	Subtotal - Non-Employee	365,286	403,000	403,000	260,051	368,500	393,400
	TOTAL - POLICE PATROL & INVE	4,656,734	4,625,100	4,625,100	3,497,115	4,610,900	4,975,500

Public Works Administration Fund 1 (1211, 1242, 1251)



PUBLIC WORKS

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
DPW ADMINISTRATION							
EMPLOYEE-RELATED EXPENSES							
01-1211-5001	Salaries - Regular Time	773,899	994,600	994,600	596,018	821,300	913,500
01-1211-5004	Salaries - Overtime	16,783	21,500	21,500	13,373	18,000	20,000
01-1211-5013	Salaries - Sick Leave	70,193	50,900	50,900	64,208	77,900	46,700
01-1211-5016	Salaries - Annual Leave	63,100	44,100	44,100	52,716	64,600	39,000
01-1211-5019	Salaries - Personal Leave	7,447	16,600	16,600	5,557	7,300	15,200
01-1211-5022	FICA Expense	69,302	86,000	86,000	53,662	74,600	78,900
01-1211-5028	Hospitalization	170,366	273,800	273,800	156,109	229,800	319,900
01-1211-5031	Workers Compensation Insurance	36,541	47,400	47,400	36,357	49,100	38,200
01-1211-5040	Retirement	77,909	124,400	124,400	61,347	60,800	113,300
01-1211-5045	Actuarial & Pension Services	11,803	17,400	17,400	10,146	14,800	15,900
	Subtotal - Employee	1,297,344	1,676,700	1,676,700	1,049,492	1,418,200	1,600,600
NON-EMPLOYEE-RELATED EXPENSES							
01-1211-6161	Uniform Expense	3,858	5,500	5,500	3,137	4,600	5,500
01-1211-6277	Travel Expense	235					300
01-1211-6283	Public Relations	3,292	4,000	4,000	1,534	2,600	4,000
	Subtotal - Non-Employee	7,385	9,500	9,500	4,671	7,200	9,800
	TOTAL - DPW ADMINISTRATION	1,304,729	1,686,200	1,686,200	1,054,163	1,425,400	1,610,400
WASTE DISPOSAL							
01-1244-6125	Contractual Services	935,554	950,000	950,000	680,484	936,300	1,236,600
	TOTAL - WASTE DISPOSAL	935,554	950,000	950,000	680,484	936,300	1,236,600
SIDEWALKS AND CURBS							
01-1253-6137	Supplies and Materials	7,033	40,000	40,000	11,673	25,800	40,000
	TOTAL - SIDEWALKS AND CURBS	7,033	40,000	40,000	11,673	25,800	40,000
SNOW AND ICE REMOVAL							
01-1254-6137	Other Supplies and Materials	369	20,000	20,000	7,727	14,800	20,000
01-1254-6155	Equip Maintenance	1,250	3,100	3,100	2,307	3,400	5,100
	TOTAL - SNOW AND ICE REMOVAL	1,619	23,100	23,100	10,035	18,200	25,100
STORM DRAINAGE							
01-1256-6137	Other Supplies and Materials	475	1,000	1,000	162	500	7,000
	TOTAL - STORM DRAINAGE	475	1,000	1,000	162	500	7,000
STREET LIGHTS							
01-1258-6137	Other Supplies and Materials		500	500		200	500
01-1258-6276	Professional Services	3,625	8,000	8,000	7,039	9,900	10,000
01-1258-6280	Utilities	148,894	175,900	175,900	133,062	195,200	200,300
	TOTAL - STREET LIGHTS	152,519	184,400	184,400	140,101	205,300	210,800
TREE SERVICES							
01-1290-6137	Other Supplies and Materials	3,000	3,000	3,000	825	1,900	3,000
01-1290-6276	Professional Services	81,636	90,000	90,000	41,200	73,000	90,000
	TOTAL - TREE SERVICES	84,636	93,000	93,000	42,025	74,900	93,000

PUBLIC WORKS

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
BUILDING AND PROPERTY MAINTENANCE							
01-1292-6153	Building Maintenance	228,208	125,000	125,000	55,429	99,600	160,000
01-1292-6154	Living Shoreline Maintenance	23,942		142,000	38,329	88,500	91,500
01-1292-6274	Grounds Maintenance	127,338	155,000	155,000	79,392	134,200	165,000
	TOTAL - BLDG. AND PRPTY MAIN	379,488	280,000	422,000	173,150	322,300	416,500
RECREATION SUPPORT							
01-1293-6137	Supplies and Materials	39,867	50,000	50,000	5,388	50,000	50,000
01-1293-6275	Park Maintenance	46,769	70,000	70,000	50,073	70,000	70,000
01-1293-6280	Utilities	17,948	20,400	20,400	13,931	20,400	21,000
	TOTAL - RECREATION SUPPORT	104,584	140,400	140,400	69,393	140,400	141,000
	TOTAL - PUBLIC WORKS	2,970,637	3,398,100	3,540,100	2,181,186	3,149,100	3,780,400

HIGHWAYS & STREETS

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1251-5001	Salaries - Regular Time	651,828	363,800	363,800	480,657	578,600	617,700
01-1251-5004	Salaries - Overtime	14,678	25,000	25,000	5,523	6,100	6,500
01-1251-5013	Salaries - Sick Leave	32,022	18,800	18,800	27,510	32,600	31,900
01-1251-5016	Salaries - Annual Leave	49,602	19,800	19,800	37,151	42,500	33,600
01-1251-5019	Salaries - Personal Leave	5,807	6,300	6,300	5,852	7,500	10,600
01-1251-5022	FICA Expense	56,339	33,100	33,100	40,902	49,800	53,400
01-1251-5028	Hospitalization	214,914	116,300	116,300	150,484	150,500	283,200
01-1251-5031	Workers Compensation Insurance	26,367	18,900	18,900	14,496	19,600	34,200
01-1251-5040	Retirement	72,225	43,000	43,000	55,850	63,000	74,800
01-1251-5045	Actuarial & Pension Services	6,082	6,000	6,000	3,455	5,600	10,500
	Subtotal - Employee	1,129,863	651,000	651,000	821,878	955,800	1,156,400
NON-EMPLOYEE-RELATED EXPENSES							
01-1251-6137	Supplies and Materials	44,745	47,000	47,000	27,531	44,100	50,000
01-1251-6145	Rental Expense		1,000	1,000		400	5,000
01-1251-6155	Equip Maintenance	76,301	50,000	50,000	42,549	60,200	55,000
01-1251-6159	Minor Equipment and Tools	4,330	3,000	3,000	625	1,700	3,000
01-1251-6161	Uniform Expense	14,375	13,000	13,000	5,501	10,100	13,000
01-1251-6277	Travel Expense		200	200	36	100	300
01-1251-6280	Utilities	14,095	9,200	9,200	2,978	6,200	6,200
01-1251-6281	Communications	370	300	300		100	3,500
01-1251-6282	Office Supplies	362	200	200	1,128	1,200	500
01-1251-6284	Vehicle Maintenance	5,459	3,500	3,500	1,401	2,600	3,500
01-1251-6285	Office Equipment		500	500	17	200	500
01-1251-6286	Vehicle Fuel	42,343	50,700	50,700	26,635	44,600	44,600
	Subtotal - Non-Employee	202,380	178,600	178,600	108,402	171,500	185,100
	TOTAL - HIGHWAYS/STREETS	1,332,243	829,600	829,600	930,280	1,127,300	1,341,500

SHOP OPERATION

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
01-1242-5001	Salaries - Regular Time	201,213	192,800	192,800	146,525	198,400	196,800
01-1242-5004	Salaries - Overtime	53	900	900	124	100	100
01-1242-5013	Salaries - Sick Leave	15,556	10,100	10,100	2,466	2,700	10,300
01-1242-5016	Salaries - Annual Leave	17,084	13,900	13,900	12,789	16,500	14,200
01-1242-5019	Salaries - Personal Leave	430	3,400	3,400	1,208	1,600	3,400
01-1242-5022	FICA Expense	16,814	16,900	16,900	12,106	16,700	17,200
01-1242-5028	Hospitalization	39,589	51,800	51,800	35,915	48,900	64,500
01-1242-5031	Workers Compensation Insurance	13,505	11,900	11,900	9,128	12,300	12,100
01-1242-5040	Retirement	25,450	26,400	26,400	19,525	20,800	26,900
01-1242-5045	Actuarial & Pension Services	3,803	3,700	3,700	2,128	3,400	3,800
	Subtotal - Employee	333,497	331,800	331,800	241,913	321,400	349,300
NON-EMPLOYEE-RELATED EXPENSES							
01-1242-6137	Supplies and Materials	11,817	10,000	10,000	8,088	11,600	15,000
01-1242-6155	Equipment Maintenance		1,000	1,000		400	1,000
01-1242-6159	Minor Equipment and Tools	7,672	5,000	5,000		1,800	5,000
01-1242-6161	Uniform Expense	3,933	4,500	4,500	1,874	3,500	4,500
01-1242-6276	Professional Services	4,984	5,000	5,000	2,246	4,000	5,000
01-1242-6280	Utilities	7,433	7,900	7,900	1,746	4,500	4,500
01-1242-6282	Office Supplies	26	200	200	112	200	200
01-1242-6284	Vehicle Maintenance	2,071	2,000	2,000	290	1,000	3,000
01-1242-6285	Office Equipment		100	100			100
01-1242-6286	Vehicle Fuel	49,096	62,600	62,600	33,307	55,400	55,400
	Subtotal - Non-Employee	87,032	98,300	98,300	47,663	82,400	93,700
	TOTAL - SHOP OPERATION	420,529	430,100	430,100	289,576	403,800	443,000

VOLUNTEER ORGANIZATIONS

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
SERVICE ORGANIZATIONS							
01-1815-6180	Army Alliance	2,500	2,500	2,500		2,500	2,500
01-1815-6181	Small Business Resource Cent		1,000	1,000		1,000	1,000
01-1815-6182	HdG Alliance	15,000	15,000	15,000		15,000	
	TOTAL - SERVICE ORGANIZATIO	17,500	18,500	18,500		18,500	3,500
CIVIC GROUPS							
01-2332-6084	Lower Susq Heritage Greenway	25,000	25,000	25,000	25,000	25,000	25,000
01-2332-6089	Harford Cy Boys & Girls Club	15,000	15,000	15,000		15,000	15,000
01-2332-6091	Little League	15,000	15,000	15,000	15,000	15,000	15,000
01-2332-6094	HdG Public Schools	6,000	6,000	6,000	6,000	6,000	6,000
01-2332-6193	Recreation Council	56,700	56,700	56,700	28,350	56,700	56,700
01-2332-6253	Community Projects of HdG	11,200	3,500	3,500	3,500	3,500	3,500
01-2332-6255	Historical Society-Harford Cnt	1,000	1,000	1,000		1,000	1,000
01-2332-6256	Kitchen Door	2,500	2,500	2,500	2,500	2,500	2,500
01-2332-6257	Grace Place	2,500	2,500	2,500	2,500	2,500	2,500
01-2332-6258	HdG Youth Sailing School	3,000	3,000	3,000		3,000	3,000
01-2332-6259	HdG Green Team	8,000	8,000	8,000	8,000	8,000	8,000
01-2332-6291	HdG Arts Collective (Opera House)	53,000	25,000	25,000	25,000	25,000	25,000
01-2332-6292	St. Johns Cupboard	2,500	2,500	2,500		2,500	2,500
	TOTAL - CIVIC GROUPS	201,400	165,700	165,700	115,850	165,700	165,700
MUSEUMS							
01-2334-6208	Lockhouse Expenses	20,000	20,000	20,000	20,000	20,000	20,000
01-2334-6218	Lighthouse Expense	18,000	18,000	18,000	18,000	18,000	25,000
01-2334-6219	Maritime Museum Expenses	15,000	15,000	15,000	15,000	15,000	15,000
01-2334-6226	Decoy Museum	15,000	15,000	15,000	15,000	15,000	15,000
01-2334-6228	Harmers Town Project	15,000	15,000	15,000	15,000	15,000	15,000
	TOTAL - MUSEUMS	83,000	83,000	83,000	83,000	83,000	90,000
EMERGENCY SERVICES							
01-1125-6290	HdG Ambulance Corps	105,500	110,500	110,500	55,250	110,500	115,700
01-1125-6501	Additional HdGAC Contributions						
01-1131-6290	Susquehanna Hose Co	351,600	368,400	368,400	276,300	368,400	385,700
01-1131-6501	Additional SHCo Contributions	127,767	230,000	230,000		230,000	289,300
	TOTAL - EMERGENCY SERVICES	584,867	708,900	708,900	331,550	708,900	790,700
	TOTAL - VOLUNTEER ORGS.	886,767	976,100	976,100	530,400	976,100	1,049,900

GENERAL FUND DEBT SERVICE

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
01-2410-6416	130 CDA 2006 Park Improvemen	25,000	26,000	26,000		26,000	27,000
01-2410-6417	130 CDA 2006 Park Improvemen	4,389	3,500	3,500	1,760	3,500	2,400
01-2410-6418	130 CDA 2006 Park Improvemen	262	300	300	131	300	300
01-2410-6428	141 701 Concord Principal	41,078	42,700	42,700	42,721	42,700	44,400
01-2410-6429	141 701 Concord Interest	37,537	37,300	37,300	37,294	37,300	35,600
01-2410-6437	142 2013 Refinancing Principal	150,300	156,100	156,100		156,100	111,100
01-2410-6438	142 2013 Refinancing Interest	7,686	5,300	5,300	2,826	5,300	2,200
01-2410-6439	143 2016 DHCD Opera House Principal	137,667	140,000	140,000		140,000	142,300
01-2410-6440	143 2016 DHCD Opera House Interest	30,189	28,600	28,600	14,295	28,600	26,000
01-2410-6441	144 627/649 Water Street Principal	55,000	55,000	55,000	55,000	55,000	55,000
01-2410-6444	148 Street Sweeper Lease Principal	48,462	49,900	49,900	54,676	54,700	\$51,500
01-2410-6445	148 Street Sweeper Lease Interest	5,714	4,700	4,700		4,700	3,200
	GENERAL FUND DEBT SERVICE	848,332	549,400	549,400	208,703	554,200	501,000

CAPITAL BUDGET WORKSHEET
General Fund

Account No.	Description	PTD Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	PTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
CAPITAL EQUIPMENT							
01-1091-6501	STAR Centre Light System/LED Wall [State - \$300,000]		300,000	300,000	125,132	125,100	174,900
01-1091-6501	STAR Centre Curtains [State - \$50,000]		50,000	50,000		34,700	15,300
01-1091-6501	STAR Centre Lobby Floor [State - \$50,000]		50,000	50,000	49,500	49,500	500
01-1091-6501	STAR Centre Theater Rigging [State - \$50,000]		50,000	50,000	20,319	20,300	29,700
01-1091-6501	STAR Centre Sound System [State - \$50,000]		50,000	50,000	1,400	10,800	39,200
01-1091-6501	ADA Trolleys (2) [ARPA - \$67,900]	72,516		67,900	67,918	67,900	
01-1091-6501	City Hall HVAC			82,000		82,000	
01-1091-6507	Pickleball Courtr Conesteeo Park	28,108					
01-1091-6507	Parking Land Acquisition			330,900	296,042	330,900	
01-1091-6508	STAR Centre Rehabilitation	303,120	24,500	54,500	50,690	54,500	
01-1094-6501	Video Security			29,300	29,266	29,300	
01-1112-6501	Police Vehicles [Resale - \$62,200]		358,100	358,100	229,914	358,100	368,200
01-1112-6501	Boiler Replacement			75,100	75,100	75,100	
01-1112-6501	PD Bldg Windows			78,700	65,885	78,700	
01-1242-6501	DPW/Admin Vehicles [Resale - \$145,600]		194,300	279,300	221,149	279,300	354,400
01-1242-6501	2 Ton Dumptruck			160,500	160,499	160,500	
01-1251-6501	Forklift						37,000
	Subtotal - Equipment	1,419,165	1,076,900	2,016,300	1,392,813	1,756,700	1,019,200

CAPITAL BUDGET WORKSHEET
General Fund

Account No.	Description	PTD Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	PTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
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CAPITAL PROJECTS

01-1251-7013	Paving Program	324,354	600,000	580,100	442,323	580,100	263,000
01-1251-7073	MS4 Stormwater Remediation	13,307		118,300		61,200	57,100
01-1251-7082	Water Street Remediation	27,676		50,000	9,435	50,000	
01-1251-7083	Living Shoreline Projects	1,300,249		72,700	54,066	72,700	
01-1251-7084	Critical Area Remediation	81,345		14,400	14,355	14,400	
01-1251-7086	City Hall Repairs	7,085					
01-1251-7089	Green St Pier, Swan Hrbr Bridge, Shuttle	18,879		444,900	272,739	444,900	
01-1251-7097	Lafayette Street Sidewalks	86,800		45,600	45,600	45,600	
01-1251-7098	Downtown Infrastructure Rehab/Resilancy	503,318	5,157,500	5,666,700	268,385	835,100	4,831,600
01-1251-7100	Bridge Inspections			90,000		90,000	
01-1251-7102	Visitor's Center Rehabilitation	50,117		100,000	4,186	100,000	
01-1251-7103	Community Center Pickle Ball Courts	119,411					
01-1251-7106	Hutchins Park Tent Replacement	25,116					
01-1251-7107	McLhinney Park Rehabilitation	4,250		4,300		4,300	
01-1251-7108	Community Center Rehabilitation	160,648					
	Subtotal - Projects	2,722,555	5,757,500	7,187,000	1,111,090	2,298,300	5,151,700

	TOTAL CAPITAL ITEMS	4,141,720	6,834,400	9,203,300	2,503,903	4,055,000	6,170,900
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Fund 9 - Water & Sewer Fund

FY 2025 vs FY 2024 vs FY 2023

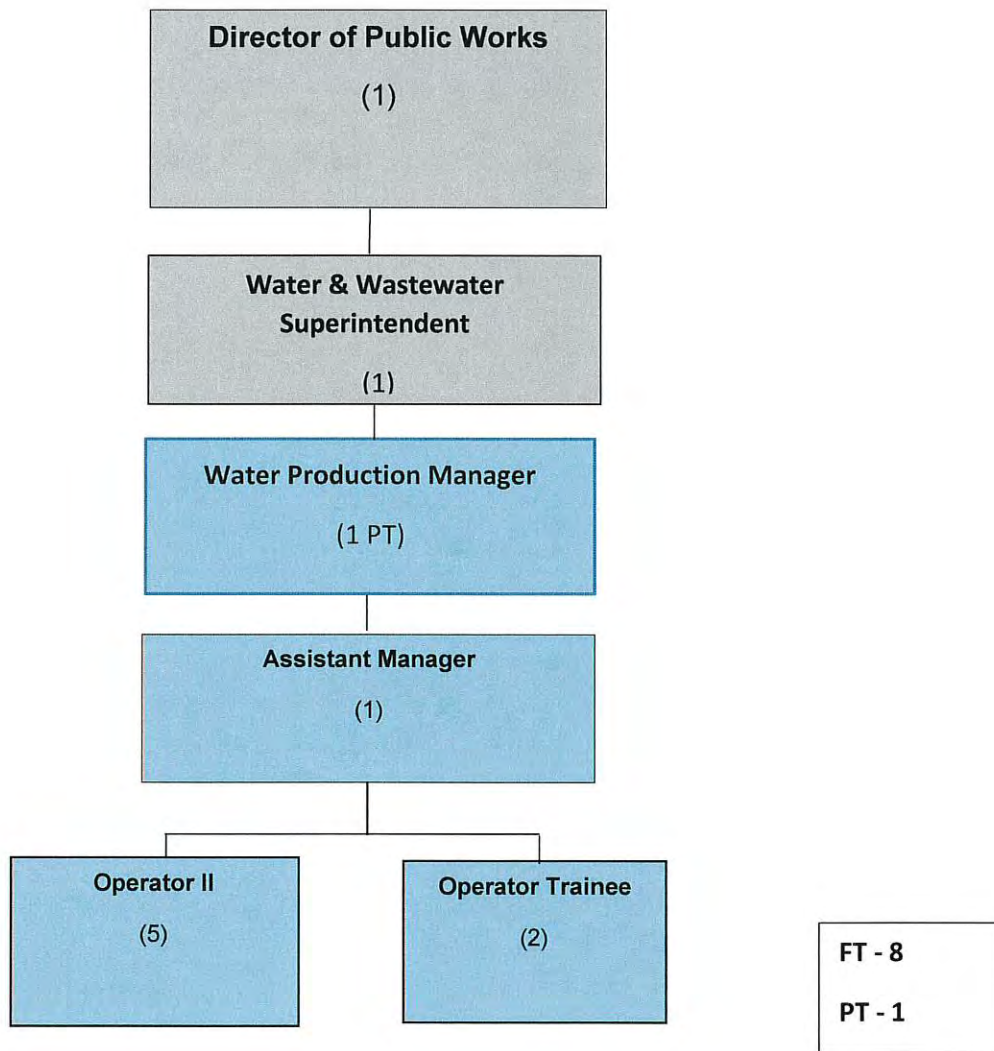
	WATER & SEWER FUND						Page
	ACTUAL FY 2023	ORIG. BGT. FY 2024	CURR. BGT. FY 2024	ACTUAL FY 2024	PROJECTED FY 2024	REQUESTED FY 2025	
Operating Revenues							
Water Production	\$2,452,054	\$2,875,300	\$2,875,300	\$1,978,987	\$2,721,300	\$3,432,800	1
Water Distribution	1,569,772	1,369,900	1,464,900	1,204,659	1,576,200	1,579,500	1
Wastewater Treatment	3,691,958	4,063,900	4,063,900	2,985,016	4,044,800	4,135,300	1
Miscellaneous W&S	242,556	308,600	308,600	253,062	213,200	326,700	1
	<u>7,956,341</u>	<u>8,617,700</u>	<u>8,712,700</u>	<u>6,421,724</u>	<u>8,555,500</u>	<u>9,474,300</u>	
Operating Expenses							
Water Production	2,346,889	2,592,400	2,572,400	1,724,957	2,499,100	3,027,400	2
Water Distribution	1,917,969	2,088,300	2,203,300	1,175,612	1,829,200	2,433,400	3
Wastewater Treatment	2,540,625	2,580,900	2,580,900	1,704,008	2,465,500	2,978,900	4
	<u>6,805,483</u>	<u>7,261,600</u>	<u>7,356,600</u>	<u>4,604,577</u>	<u>6,793,800</u>	<u>8,439,700</u>	
Net Operating Income/(Loss)	1,150,858	1,356,100	1,356,100	1,817,147	1,761,700	1,034,600	
Capital Revenues							
Designated Infrastructure Fees	1,942,020	1,918,400	1,918,400	2,579,240	2,579,300	2,543,500	1
Grant/Debt Proceeds	5,436,087	4,896,200	6,183,300	2,725,113	6,010,000	1,288,700	1
	<u>7,378,107</u>	<u>6,814,600</u>	<u>8,101,700</u>	<u>5,304,353</u>	<u>8,589,300</u>	<u>3,832,200</u>	
Capital Expenses							
Debt Service	2,763,518	2,643,000	2,643,000	2,012,370	2,747,000	3,355,900	6
Capital Projects	6,788,206	5,451,700	11,015,900	3,488,652	10,480,200	2,659,100	5
	<u>9,551,725</u>	<u>8,094,700</u>	<u>13,658,900</u>	<u>5,501,022</u>	<u>13,227,200</u>	<u>6,015,000</u>	
Net Capital Income/(Loss)	(2,173,618)	(1,280,100)	(5,557,200)	(196,669)	(4,637,900)	(2,182,800)	
Fund Increase/(Decrease)	(1,022,759)	76,000	(4,201,100)	1,620,477	(2,876,200)	(1,148,200)	
Beginning Balance	207,199	(341,700)	1,023,800	1,217,699	1,217,700	1,148,200	1
Fund Transfers/Reserves	2,033,259	265,700	3,177,300	532,815	2,806,700	0	1
Fund Excess/ (Deficiency)	\$1,217,699	\$0	\$0	\$3,370,991	\$1,148,200	\$0	

**FUND 9 - WATER & SEWER
REVENUES**

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
WATER PRODUCTION FEES							
09-1209-44-28	Truckload Wtr Sales	1,359	1,600	1,600		1,600	1,600
09-1209-44-41	Water Revenue	2,449,095	2,872,500	2,872,500	1,978,137	2,718,500	3,430,000
09-1209-44-70	Misc Revenue - Water	1,600	1,200	1,200	850	1,200	1,200
	Subtotal - Water Fees	2,452,054	2,875,300	2,875,300	1,978,987	2,721,300	3,432,800
WATER DISTRIBUTION/WASTEWATER COLLECTION FEES							
09-1309-44-10	Water Meter Sales	19,899	13,600	13,600	39,995	43,700	43,700
09-1309-44-17	Service Participation Fee	13,532	13,800	13,800	14,929	17,500	17,500
09-1309-44-42	Infrastructure Replacement Fee	788,670	784,500	784,500	595,140	793,100	793,100
09-1309-44-43	Engineering Services Reimbur	183,336		95,000	130,970	156,700	160,000
09-1309-44-46	Base Fees	531,085	527,500	527,500	400,975	534,300	534,300
09-1309-44-56	Svc Chg Turn-On/Off	33,250	30,500	30,500	22,650	30,900	30,900
	Subtotal - Water Distribution	1,569,772	1,369,900	1,464,900	1,204,659	1,576,200	1,579,500
WATER PLANT INFRASTRUCTURE FEES							
09-1209-42-47	User Benefit Fees - Water	34,445	34,600	34,600	27,865	27,900	22,000
09-1209-42-48	Capital Cost Recovery Charge	567,100	530,000	530,000	742,000	742,000	1,180,000
	Subtotal - Water Capital	601,545	564,600	564,600	769,865	769,900	1,202,000
WASTEWATER TREATMENT FEES							
09-1409-44-41	Sewer Revenue	3,658,536	4,031,200	4,031,200	2,959,620	4,012,200	4,102,700
09-1409-44-49	Industrial Surcharge	33,423	32,700	32,700	25,396	32,600	32,600
	Subtotal - Wastewater Fees	3,691,958	4,063,900	4,063,900	2,985,016	4,044,800	4,135,300
WASTEWATER PLANT INFRASTRUCTURE FEES							
09-1409-42-47	User Benefit Fees - Sewer	33,675	33,800	33,800	27,375	27,400	21,500
09-1409-42-48	Cost Recovery Charge	1,306,800	1,320,000	1,320,000	1,782,000	1,782,000	1,320,000
	Subtotal - Wastewater Capital	1,340,475	1,353,800	1,353,800	1,809,375	1,809,400	1,341,500
MISCELLANEOUS FUND 9 REVENUES							
09-0001-46-08	Sale of Surplus Property	6,682	6,700	6,700	1,605	1,600	1,600
09-0001-46-22	Interest Income	2,223	700	700	8,555	11,700	11,700
09-0001-46-28	Misc Revenues - (Utility Bill Charges)	6,455	6,500	6,500	4,525	6,300	6,300
09-0001-46-39	Expense Reimbursement - Billed	80,409	171,000	171,000	164	46,500	160,000
09-0001-46-40	Expense Reimburment	9,423	3,400	3,400	649	1,600	1,600
09-0001-46-50	Misc AR Penalty	11,675	7,400	7,400	11,725	13,700	13,700
09-1209-46-43	Penalties - Water	16,424	16,200	16,200	11,126	14,800	14,800
09-1209-46-66	Penalties - User Benefits	1,327	1,000	1,000	639	900	900
09-1309-46-42	Connection Fees	29,098	26,000	26,000	33,605	40,700	40,700
09-1409-46-42	Connecting Fees	21,252	19,600	19,600	23,550	28,900	28,900
09-1409-46-43	Penalties - Sewer	17,681	17,700	17,700	12,293	15,600	15,600
09-1409-46-71	BOD Surcharge	39,906	32,400	32,400	22,088	30,900	30,900
	Subtotal - Miscellaneous	242,556	308,600	308,600	253,062	213,200	326,700
FUND TRANSFERS AND LOAN PROCEEDS							
09-0001-49-01	Appropriated Retained Earnings	207,199	(341,700)	1,023,800	1,217,699	1,217,700	1,148,200
09-0001-48-50	State Grant Proceeds	109,486	90,900	454,900	281,640	281,600	99,700
09-0001-49-27	DHCD Bond Proceeds	5,326,601	4,805,300	5,728,400	2,443,473	5,728,400	1,189,000
09-0001-49-00	Fund Transfers	2,033,259	265,700	3,177,300	532,815	2,806,700	
	Subtotal - Transfers/Reserves	7,676,545	4,820,200	10,384,400	4,475,626	10,034,400	2,436,900
	TOTAL - WATER & SEWER	17,574,906	15,356,300	21,015,500	13,476,590	21,169,200	14,454,700

Water Treatment

Paid From Dept #1231



Not Funded By Fund 9

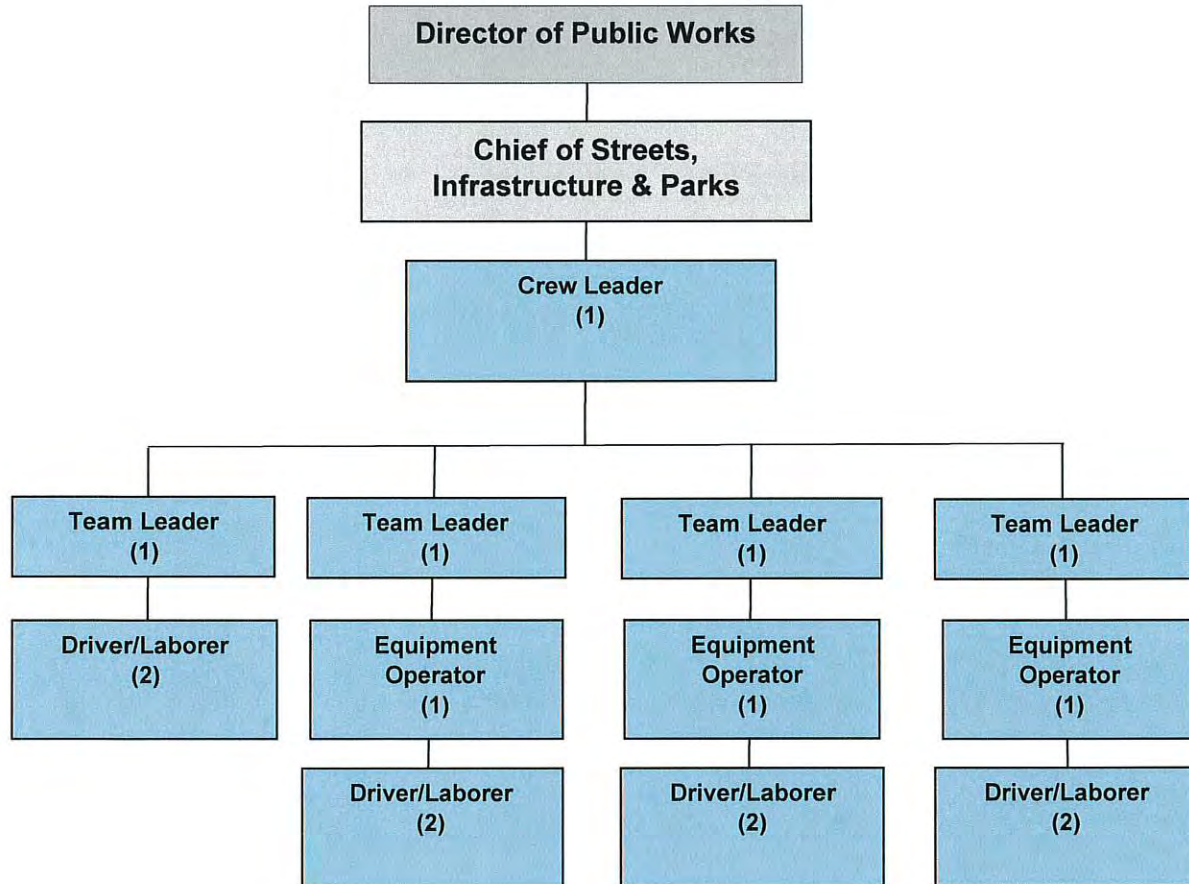
Funded by fund 9

WATER PRODUCTION

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
09-1231-5001	Salaries - Regular Time	447,061	470,400	470,400	336,769	463,400	512,700
09-1231-5004	Salaries - Overtime	40,286	24,700	24,700	35,409	42,100	34,600
09-1231-5013	Salaries - Sick Leave	(14,795)	24,600	24,600	74,284	80,900	26,400
09-1231-5016	Salaries - Annual Leave	42,234	31,000	31,000	17,749	26,100	26,700
09-1231-5019	Salaries - Personal Leave	6,141	8,200	8,200	6,885	9,100	8,800
09-1231-5022	FICA Expense	49,506	42,600	42,600	34,503	46,000	46,500
09-1231-5028	Hospitalization	133,845	225,600	225,600	106,020	166,800	250,100
09-1231-5031	Workers Compensation Insurance	37,719	28,800	28,800	22,093	29,800	31,000
09-1231-5040	Retirement	46,850	57,400	57,400	36,250	50,600	62,100
09-1231-5045	Actuarial & Pension Services	9,516	8,000	8,000	4,633	6,800	8,700
	Subtotal - Employee	798,363	921,300	921,300	674,595	921,600	1,007,600
NON-EMPLOYEE-RELATED EXPENSES							
09-1231-6067	Postage	3,439	2,000	2,000	4,087	4,800	3,700
09-1231-6135	Contract Laboratory	15,620	35,000	35,000	29,280	41,600	45,000
09-1231-6136	Lab Supplies & Equipment	18,351	25,000	25,000	11,062	19,900	40,000
09-1231-6137	Other Supplies and Materials	6,000	5,000	5,000	2,727	4,500	7,500
09-1231-6139	Chemical Expense	117,152	145,000	145,000	63,903	115,100	185,000
09-1231-6141	Sludge Removal		70,000	50,000		17,700	70,000
09-1231-6145	Rental Expense		1,000	1,000		400	4,000
09-1231-6146	SHB Shared Chem & Utilities	24,994	25,000	25,000	10,250	19,100	25,000
09-1231-6147	SHB Shared Rep & Maint	1,855	2,500	2,500		900	10,000
09-1231-6153	Building Maintenance	24,021	40,000	40,000	25,220	39,400	75,000
09-1231-6155	Equip Maintenance	87,205	85,000	85,000	66,623	96,700	100,000
09-1231-6159	Minor Equipment and Tools	7,136	10,000	10,000	1,248	4,800	15,000
09-1231-6161	Uniform Expense	6,016	10,000	10,000	2,862	6,400	10,000
09-1231-6166	Distributed Expenses	881,100	827,700	827,700	551,800	827,700	1,023,600
09-1231-6193	City Buildings Water & Sewer	150,883	158,200	158,200	143,681	183,200	183,200
09-1231-6200	Casualty Insurance	33,284	36,000	36,000	40,004	40,000	40,900
09-1231-6212	Loop Meter	484	1,000	1,000		400	5,000
09-1231-6274	Grounds Maintenance	928	4,000	4,000	765	2,200	4,000
09-1231-6276	Professional Services	7,665	5,000	5,000	2,276	4,000	17,000
09-1231-6278	Employee Development	4,204	5,000	5,000	1,307	3,100	5,000
09-1231-6280	Utilities	147,460	168,600	168,600	90,175	139,000	139,000
09-1231-6281	Communications	9,054	8,000	8,000	2,209	5,000	10,000
09-1231-6282	Office Supplies	968	1,000	1,000	559	900	1,200
09-1231-6286	Vehicle Fuel	710	1,100	1,100	325	700	700
	Subtotal - Non-Employee	1,548,526	1,671,100	1,651,100	1,050,362	1,577,500	2,019,800
	TOTAL - WATER PRODUCTION	2,346,889	2,592,400	2,572,400	1,724,957	2,499,100	3,027,400

Water/Sewer Distribution

Paid from Dept #1232



Not Funded By Fund 9

FT - 16

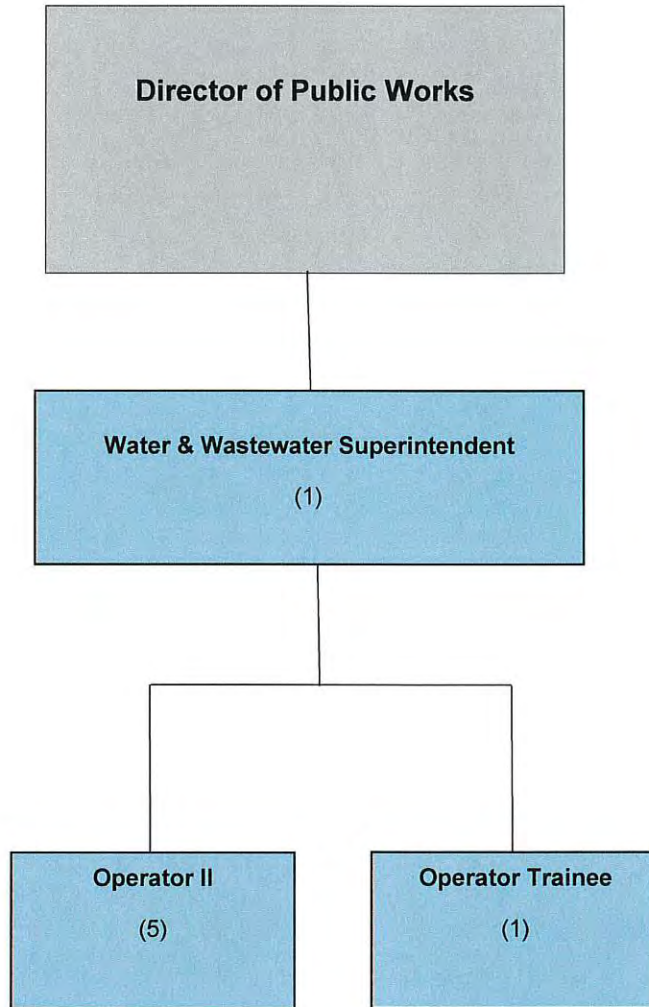
Funded by fund 9

WATER DISTRIBUTION

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
09-1232-5001	Salaries - Regular Time	484,951	671,700	671,700	357,238	538,100	499,300
09-1232-5004	Salaries - Overtime	34,829	58,300	58,300	21,438	37,100	34,400
09-1232-5013	Salaries - Sick Leave	18,442	34,400	34,400	13,512	22,800	25,500
09-1232-5016	Salaries - Annual Leave	25,606	31,900	31,900	17,406	26,000	21,300
09-1232-5019	Salaries - Personal Leave	6,938	11,500	11,500	5,075	8,200	8,500
09-1232-5022	FICA Expense	41,839	61,600	61,600	30,107	46,700	44,900
09-1232-5023	Unemployment Claims				1,758	1,800	
09-1232-5028	Hospitalization	150,518	293,800	293,800	106,861	186,000	331,600
09-1232-5031	Workers Compensation Insurance	39,536	40,300	40,300	30,914	41,800	29,900
09-1232-5040	Retirement	42,400	79,600	79,600	28,375	88,100	60,800
09-1232-5045	Actuarial & Pension Services	11,955	11,200	11,200	6,486	9,500	8,500
	Subtotal - Employee	857,015	1,294,300	1,294,300	619,169	1,006,100	1,064,700
NON-EMPLOYEE-RELATED EXPENSES							
09-1232-6061	Legal Fees - Bond Issuance	154,666					
09-1232-6080	Bank Service Charges	50,484	49,700	49,700	40,015	57,600	57,600
09-1232-6137	Other Supplies and Materials	128,047	200,000	200,000	185,845	256,500	400,000
09-1232-6140	Meters	285,772	210,000	210,000	124,592	198,800	500,000
09-1232-6145	Rental Expense		2,500	2,500		900	5,000
09-1232-6155	Equip Maintenance	91,242	40,000	60,000	22,798	44,000	100,000
09-1232-6159	Minor Equipment and Tools	8,976	5,000	5,000	4,287	6,100	10,000
09-1232-6161	Uniform Expense	7,757	11,000	11,000	6,011	9,900	12,000
09-1232-6200	Casualty Insurance	2,180	2,400	2,400	4,322	4,300	4,400
09-1232-6276	Professional Services	50,701	65,000	65,000	23,973	46,900	65,000
09-1232-6277	Travel Expense	1	200	200		100	
09-1232-6278	Employee Development	600	2,500	2,500	425	1,300	6,000
09-1232-6279	Engineering Services	229,998	160,000	255,000	120,405	156,700	160,000
09-1232-6281	Communications	2,513	1,800	1,800	1,422	2,100	2,500
09-1232-6282	Office Supplies	54	300	300		100	500
09-1232-6284	Vehicle Maintenance	5,622	4,000	4,000	293	1,700	6,000
09-1232-6285	Office Equipment	100	2,500	2,500		900	4,500
09-1232-6286	Vehicle Fuel	31,540	37,100	37,100	22,055	35,200	35,200
	Subtotal - Non-Employee	1,060,954	794,000	909,000	556,443	823,100	1,368,700
	TOTAL - WATER DISTRIBUTION	1,917,969	2,088,300	2,203,300	1,175,612	1,829,200	2,433,400

Waste Water Treatment

Paid From Dept #1245



Not Funded By Fund 9

Funded by fund 9

FT - 7

WASTEWATER TREATMENT

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
09-1245-5001	Salaries - Regular Time	470,735	415,300	415,300	304,984	416,800	443,800
09-1245-5004	Salaries - Overtime	19,809	16,900	16,900	21,111	25,700	27,400
09-1245-5013	Salaries - Sick Leave	(59,986)	21,400	21,400	17,082	22,800	22,800
09-1245-5016	Salaries - Annual Leave	33,864	20,700	20,700	18,286	23,900	21,700
09-1245-5019	Salaries - Personal Leave	8,506	7,100	7,100	2,411	4,300	7,600
09-1245-5022	FICA Expense	47,079	36,700	36,700	26,300	36,200	39,900
09-1245-5028	Hospitalization	135,389	162,900	162,900	95,114	139,000	215,400
09-1245-5031	Workers Compensation Insurance	35,158	25,000	25,000	19,173	25,900	26,700
09-1245-5040	Retirement	50,675	55,700	55,700	38,925	52,900	59,400
09-1245-5045	Actuarial & Pension Services	9,775	7,800	7,800	4,507	6,600	8,300
	<i>Subtotal - Employee</i>	751,003	769,500	769,500	547,893	754,100	873,000
NON-EMPLOYEE-RELATED EXPENSES							
09-1245-6135	Contract Laboratory	54,208	40,000	40,000	29,153	43,300	55,000
09-1245-6136	Lab Supplies & Equipment	8,759	10,000	10,000	3,228	6,800	15,000
09-1245-6137	Supplies and Materials	1,140	4,000	4,000	401	1,800	4,000
09-1245-6139	Chemical Expense	132,686	144,000	144,000	89,056	139,900	170,000
09-1245-6140	Pretreatment Work	1,766	1,000	1,000		400	1,800
09-1245-6141	Sludge Removal	91,030	70,000	70,000	24,168	48,900	95,000
09-1245-6153	Building Maintenance	52,935	70,000	70,000	42,340	67,100	95,000
09-1245-6155	Equip Maintenance	59,874	70,000	70,000	67,351	92,100	75,000
09-1245-6159	Minor Equipment and Tools	3,175	5,000	5,000	2,955	4,700	6,500
09-1245-6161	Uniform Expense	8,239	8,000	8,000	3,255	6,100	10,000
09-1245-6166	Distributed Expenses	881,100	827,700	827,700	551,800	827,700	1,023,600
09-1245-6193	City Buildings Water & Sewer	69,984	129,900	129,900	10,053	42,500	42,500
09-1245-6200	Casualty Insurance	97,996	105,900	105,900	117,677	117,700	120,300
09-1245-6274	Grounds Maintenance	14,940	12,000	12,000	6,870	11,100	20,000
09-1245-6276	Professional Services	38,856	20,000	20,000	12,386	19,500	70,000
09-1245-6277	Travel Expense	264	200	200		100	300
09-1245-6278	Employee Development	1,864	2,000	2,000	150	900	4,600
09-1245-6280	Utilities	255,718	276,000	276,000	183,124	263,100	275,700
09-1245-6281	Communications	7,703	6,000	6,000	5,583	7,700	8,500
09-1245-6282	Office Supplies	1,204	2,800	2,800	572	1,600	3,800
09-1245-6284	Vehicle Maintenance	771	500	500	167	300	600
09-1245-6286	Vehicle Fuel	5,410	6,400	6,400	5,828	8,100	8,700
	<i>Subtotal - Non-Employee</i>	1,789,622	1,811,400	1,811,400	1,156,116	1,711,400	2,105,900
	TOTAL - WASTEWATER TREATM	2,540,625	2,580,900	2,580,900	1,704,008	2,465,500	2,978,900

CAPITAL BUDGET WORKSHEET
Water & Sewer Fund

Account No.	Description	PTD Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	PTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
09-1231-6501	Clearwell Inspection						60,000
09-1231-6501	Flocculation Improvements						25,000
09-1231-6501	Backwash Separator						42,000
09-1231-9024	WTP Upgrades	259,922	245,800	16,100	5,484	16,100	
09-1231-9029	WTP Intake Repairs	89,288					30,000
09-1231-9032	Solids Handling Facility	1,167,277	40,500	691,900	394,286	691,900	
09-1232-6501	Sewer Truck [ARPA - \$465,100]			465,100	465,140	465,100	
09-1232-9042	Lafayette St Force Main Valves	56,840		187,200	2,059	47,000	140,200
09-1232-9047	Fire Hydrant Replacment Program	17,978					60,000
09-1232-9048	Water Line Upgrades	646,836	371,100	1,994,200	472,983	1,994,200	
09-1232-9051	Route 40 Water Transmission Line	2,314,786		173,400	8,105	134,200	139,200
09-1232-9055	Tower/Tank Rehabilitation	337,609	501,300	101,300		101,300	994,900
09-1232-9056	Pennington Avenue Water Line	68,048		287,700	287,705	287,700	
09-1232-9057	Old Bay Lane Water Main Extension	52,653	6,900				
09-1232-9058	National Guard Pump Station Line	59,246					
09-1232-9059	Rt 155 Water Transmission Line	25,458	3,891,800	5,648,900	1,218,901	5,648,900	
09-1232-9060	Ontario Street Sewer Line	36,100		88,500	88,267	88,500	
09-1232-9064	Gashey's Creek PS and Main	17,980		428,200	31,465	71,900	356,300
09-1232-9066	Weber Street Water Line Replacement			182,000		182,000	
09-1245-6501	Filter Pump #2			10,000	9,989	10,000	
09-1245-9037	WWTP SCADA Repairs	5,898					275,000
09-1245-9042	Lafayette St PS Line Upgrade	87,860		14,500	14,462	14,500	
09-1245-9043	National Guard Pump Station Rehab	1,410,649	144,300	178,200	176,189	178,200	
09-1245-9044	WWTP Grit Tank	7,597		70,000		70,000	150,000
09-1245-9045	Scum Line Extension	54,571	250,000	230,600	65,530	230,600	40,000
09-1245-9046	Pump Station Safety Upgrades	7,150					45,000
09-1245-9047	Erie Street PS Drywell Valve			248,100	248,088	248,100	
09-1245-9048	Northwest Street PS Grinder						25,000
09-1245-9050	Sludge Tank Valve Stem Replacement						20,000
09-1245-9051	Air Lift Replacement						50,000
09-1245-9052	VFD Rebuilds						25,000
09-1245-9053	500 kw Generator Replacement						181,500
	TOTAL - CAPITAL PROJECTS	6,788,206	5,451,700	11,015,900	3,488,652	10,480,200	2,659,100

WATER AND SEWER DEBT SERVICE

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
WATER FACILITY DEBT SERVICE							
09-2410-6439	143 2016 DHCD WTP Repairs Principal	157,333	160,000	160,000		160,000	162,700
09-2410-6440	143 2016 DHCD WTP Repairs Interest	34,501	32,700	32,700	16,337	32,700	29,800
	Subtotal - Water Debt	217,150	192,700	192,700	16,337	192,700	192,500
WASTEWATER FACILITY DEBT SERVICE							
09-2411-6434	138 MDE WWTP Upgrade Princip	1,465,281	1,496,100	1,496,100	1,496,052	1,496,100	1,527,500
09-2411-6435	138 MDE 2007 WWTP Upgrade In	221,227	203,100	203,100	203,056	203,100	171,600
09-2411-6436	138 MDE 2007 WWTP Upgrade Fe	77,143	77,100	77,100	77,143	77,100	77,100
09-2411-6437	142 2013 Refinancing Principal	61,700	60,900	60,900		60,900	64,900
09-2411-6438	142 2013 Refinancing Interest	5,856	4,900	4,900	2,248	4,900	3,700
09-2411-6441	146 2020 DHCD Infrastructure Principal	423,221	429,500	429,500		429,500	435,200
09-2411-6442	146 2020 DHCD Infrastructure Interest	98,952	178,700	178,700	113,557	178,700	293,700
09-2411-6443	149 2023 DHCD Infrastructure Principal						273,300
09-2411-6444	149 2023 DHCD Infrastructure Interest	109,600			103,976	104,000	316,400
	Subtotal - Wastewater Debt	2,546,368	2,450,300	2,450,300	1,996,033	2,554,300	3,163,400
	TOTAL - DEBT SERVICE	2,763,518	2,643,000	2,643,000	2,012,370	2,747,000	3,355,900

Fund 8 - Marina Fund

FY 2025 vs FY 2024 vs FY 2023

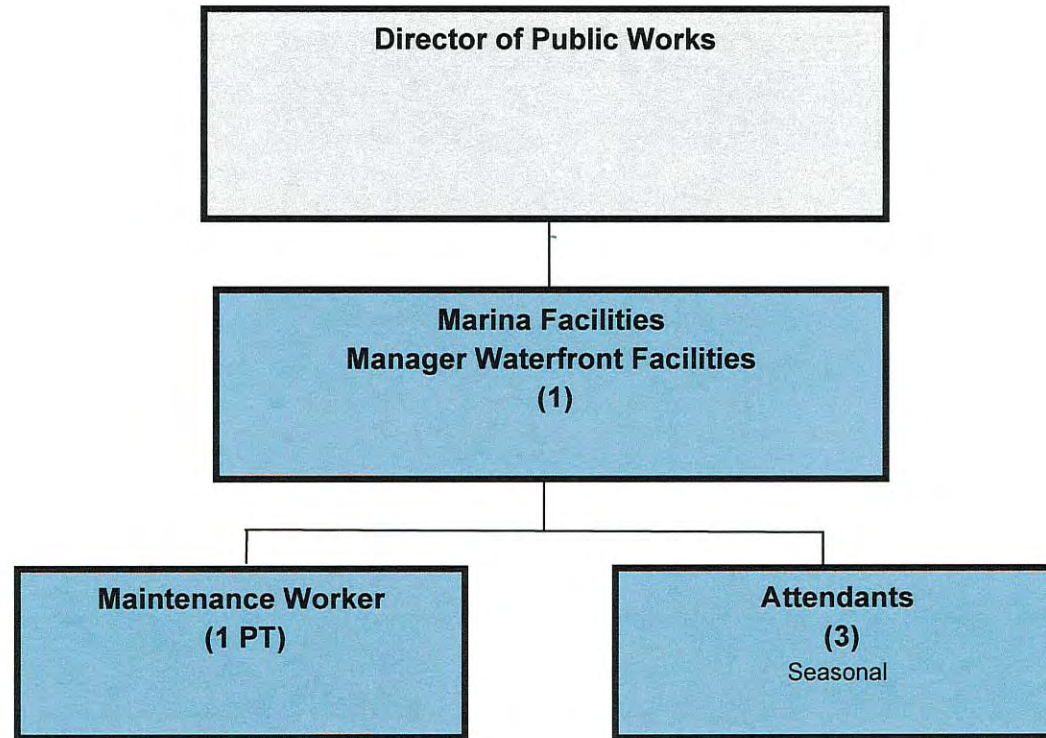
	MARINE FACILITIES FUND						Page
	ACTUAL FY 2023	ORIG. BGT. FY 2024	CURR. BGT. FY 2024	ACTUAL FY 2024	PROJECTED FY 2024	REQUESTED FY 2025	
Operating Revenues							
Facility Fees	\$759,054	\$728,200	\$728,200	\$745,740	\$831,500	\$887,800	1
Miscellaneous Income	19,342	16,000	16,000	25,282	32,800	32,800	1
	<u>778,396</u>	<u>744,200</u>	<u>744,200</u>	<u>771,023</u>	<u>864,300</u>	<u>920,600</u>	
Operating Expenses							
Marine Expenses	533,517	690,300	690,300	444,481	668,500	722,500	2
	<u>533,517</u>	<u>690,300</u>	<u>690,300</u>	<u>444,481</u>	<u>668,500</u>	<u>722,500</u>	
Net Operating Income/(Loss)	244,879	53,900	53,900	326,541	195,800	198,100	
Capital Revenues							
Infrastructure Grants/Loans	14,676	0	0	0	0	0	1
Capital Expenses							
Capital Projects	733,747	257,600	257,600	63,476	257,600	0	3
Net Capital Income/(Loss)	(719,071)	(257,600)	(257,600)	(63,476)	(257,600)	0	
Fund Increase/(Decrease)	(474,192)	(203,700)	(203,700)	263,065	(61,800)	198,100	
Beginning Balance	1,061,244	411,400	411,400	587,052	587,100	525,300	1
Fund Transfers/Reserves	0	(207,700)	(207,700)	0	0	(723,400)	1
Fund Excess/ (Deficiency)	\$587,052	\$0	\$0	\$850,117	\$525,300	\$0	

FUND 8 - MARINE FACILITIES - REVENUES

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
FACILITY FEES							
08-1809-44-52	Annual Slip Reservation Fee	350	400	400	100	100	100
08-1809-44-63	Leasing - Slip Contract	426,394	414,200	414,200	465,044	503,800	526,400
08-1809-44-64	Penalties - Slip Rent	22,574	16,700	16,700	12,317	16,800	16,800
08-1809-44-65	J. Roberts Ramp	2,280	400	400	4,513	4,600	4,600
08-1809-44-66	City Yacht Ramp Fees	42,630	32,500	32,500	24,746	33,600	33,600
08-1809-44-70	Gas Pump Sales	155,327	192,700	192,700	38,833	56,800	56,800
08-1809-44-71	Credit Card Gasoline Sales	78,644	34,600	34,600	158,493	167,900	167,900
08-1809-44-72	Electric Fees	18,920	17,400	17,400	18,010	22,400	22,400
08-1809-44-73	Diesel Fuel Sales	8,515	16,000	16,000	5,251	6,300	40,000
08-1809-44-74	Credit Card Diesel Sales	3,241	2,400	2,400	17,773	18,400	18,400
08-1809-44-75	Pumpout Fees	180	900	900	660	800	800
	<i>Subtotal - Facility Fees</i>	<i>759,054</i>	<i>728,200</i>	<i>728,200</i>	<i>745,740</i>	<i>831,500</i>	<i>887,800</i>
MISCELLANEOUS REVENUES							
08-1809-46-08	Gain/Loss on Sale of Assets						
08-1809-46-22	Interest Income	2,449	800	800	10,311	14,100	14,100
08-1809-46-28	Misc Revenue	939	1,800	1,800	5,398	5,500	5,500
08-1809-46-69	Transient or Short Term	11,560	9,200	9,200	6,171	8,700	8,700
08-1809-46-76	Misc Resale Revenues	4,394	4,200	4,200	3,403	4,500	4,500
	<i>Subtotal - Miscellaneous</i>	<i>19,342</i>	<i>16,000</i>	<i>16,000</i>	<i>25,282</i>	<i>32,800</i>	<i>32,800</i>
FUND TRANSFERS AND LOAN PROCEEDS							
08-1809-49-02	Capital Reserve		(207,700)	(207,700)			(723,400)
08-1809-49-02	Appropriated Retained Earnings	1,061,244	411,400	411,400	587,052	587,100	525,300
	<i>Subtotal - Transfers/Reserves</i>	<i>1,061,244</i>	<i>203,700</i>	<i>203,700</i>	<i>587,052</i>	<i>587,100</i>	<i>(198,100)</i>
	TOTAL - Marine Facilities	1,854,316	947,900	947,900	1,358,075	1,451,400	722,500

Marina

Fund 8



Not Funded By Fund 8

Funded by fund 8

FT - 1
PT - 1
Seasonal - 3

FUND 8 - MARINE FACILITIES

Account No.	Description	Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	YTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES							
08-1839-5001	Salaries - Regular Time	92,684	92,300	92,300	82,534	107,400	94,800
08-1839-5007	Salaries - Seasonal	7,637	39,900	39,900	2,405	13,100	39,900
08-1839-5013	Salaries - Sick Leave	(7,455)	6,800	6,800		1,800	6,900
08-1839-5016	Salaries - Annual Leave	1,808	5,400	5,400	4,512	6,000	5,200
08-1839-5019	Salaries - Personal Leave	(298)	2,300	2,300		600	2,300
08-1839-5022	FICA Expense	7,885	11,200	11,200	6,472	9,500	11,400
08-1839-5028	Hospitalization	28,349	34,800	34,800	23,041	32,400	42,200
08-1839-5031	Workers Compensation Insurance	9,540	7,900	7,900	6,059	8,200	8,000
08-1839-5040	Retirement	8,500	12,800	12,800	6,525	12,900	13,000
08-1839-5045	Actuarial & Pension Services	2,081	1,800	1,800	1,052	1,500	1,800
	Subtotal - Employee	150,732	215,200	215,200	132,599	193,400	225,500
NON-EMPLOYEE-RELATED EXPENSES							
08-1839-6070	Printing and Publishing	37	200	200		100	200
08-1839-6081	Credit Card Expense	6,179	8,000	8,000	7,172	10,000	8,000
08-1839-6130	Misc Resale Items	3,863	4,000	4,000	2,590	4,000	4,500
08-1839-6131	Gasoline (Resale)	186,227	200,000	200,000	171,533	242,200	230,000
08-1839-6132	Diesel Fuel (Resale)	13,167	16,000	16,000	20,919	26,600	20,000
08-1839-6137	Other Supplies and Materials	2,484	32,000	32,000	8,339	19,600	40,000
08-1839-6153	Building Maintenance	1,671	6,000	6,000	268	2,400	6,000
08-1839-6155	Equip Maintenance	490	2,600	2,600		900	2,500
08-1839-6157	Island Maintenance	753	2,500	2,500	240	1,100	2,500
08-1839-6161	Uniform Expense	218	2,500	2,500		900	2,500
08-1839-6163	Employee Training		400	400		100	400
08-1839-6166	Distributed Expenses	78,300	75,300	75,300	50,200	75,300	66,600
08-1839-6200	Casualty Insurance	23,775	35,200	35,200	9,432	21,900	22,400
08-1839-6210	Dock Maintenance	2,082	5,000	5,000	968	2,700	5,000
08-1839-6276	Professional Services	12,045	32,000	32,000	5,477	16,800	32,000
08-1839-6280	Utilities	40,459	49,700	49,700	33,563	48,000	50,500
08-1839-6281	Communications	856	1,500	1,500	762	1,300	2,000
08-1839-6282	Office Supplies	457	800	800	121	400	500
08-1839-6284	Vehicle Maintenance	1,289	1,000	1,000		400	1,000
08-1839-6286	Vehicle Fuel	235	400	400	298	400	400
	Subtotal - Non-Employee	382,785	475,100	475,100	311,882	475,100	497,000
	TOTAL - MARINA EXPENSE	533,517	690,300	690,300	444,481	668,500	722,500

FUND 8 - MARINE FACILITIES CAPITAL PROJECTS

Account No.	Description	PTD Actual FY 2023	Original Budget FY 2024	Current Budget FY 2024	PTD Actual FY 2024	Projected FY 2024	Requested Budget FY 2025
CDA LOANS							
08-1839-6501	Tydings/Water St Kayak Ramp		40,000	40,000		40,000	
08-1839-6501	DMP Site Engineering		25,000	25,000		25,000	
08-1839-6501	Fuel Tanks/Dispensors		172,600	172,600	63,476	172,600	
08-1839-6501	Fuel Dock Decking, Sun Shade		10,000	10,000		10,000	
08-1839-6501	Marina Office Flooring/Furniture		10,000	10,000		10,000	
	TOTAL - MARINA CAPITAL	733,747	257,600	257,600	63,476	257,600	