



COUNCIL MEETING AGENDA

September 3, 2019

7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Opening Prayer: Pastor Jim Sterner of Webster Church UCC
5. Approval of the Minutes:
 - A. Council Meeting Minutes- August 19, 2019
6. Comments from Citizens on Agenda Items:
7. Recognitions:
 - A. Mr. Stu Chapman: Educators Hall of Fame
8. Proclamation:
 - A. Recovery Month
9. Appointments: None
10. Oath of Office: None
11. Resolutions:
 - A. A Resolution concerning a Lease Agreement for 400 North Union Ave. (CM Ringsaker)
A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND PURSUANT TO THE AUTHORITY OF THE HAVRE DE GRACE CITY CHARTER SECTION 76 APPROVING OF A LEASE OF CITY PROPERTY BY RESOLUTION TO GO HAVRE HAVRE DE GRACE LLC FOR A PERIOD OF FIVE YEARS.
12. Ordinances:
 - A. Ordinance 1023, An Ordinance concerning Ethics: Second Reading and Adoption (CM Martin)
AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HAVRE DE GRACE PURSUANT TO THE AUTHORITY GRANTED BY THE MARYLAND CONSTITUTION ARTICLE XI-E, THE LOCAL GOVERNMENT ARTICLE OF THE MARYLAND ANNOTATED CODE, AND CITY CHARTER SECTION 33 AND 34, AMENDING THE CITY CODE SECTION 67: ETHICS

13. Old Business: None

14. New Business:

A. License Agreement (CM Ringsaker)

i. 353 Bourbon St.

B. Special Event (Mrs. Scott)

i. 2020 Susquehanna River Running Festival; September 26, 2020

15. Directors Report:

A. Mr. Patrick Sypolt: Director of Administration

B. Mr. Shane Grimm: Deputy Director of Planning

C. Mrs. Erika Quesenbery Sturgill: Director of Economic Development

D. Mr. George DeHority: Director of Finance

E. Mr. Tim Whittie- Director of Public Works

F. Chief Teresa Walter: Chief of Police

16. Business from Mayor Martin

17. Business from Council:

A. Council Member Zinner

B. Council Member Boyer

C. Council Member Robertson

D. Council Member Martin

E. Council Member Ringsaker

F. Business from Council President Glenn

18. Comments from Citizens

19. Adjournment



August 19, 2019

Public Hearing: Ordinance 1023: AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HAVRE DE GRACE PURSUANT TO THE AUTHORITY GRANTED BY THE MARYLAND CONSTITUTION ARTICLE XI-E, THE LOCAL GOVERNMENT ARTICLE OF THE MARYLAND ANNOTATED CODE, AND CITY CHARTER SECTION 33 AND 34, AMENDING THE CITY CODE SECTION 67: ETHICS

Citizens Comments:

Mr. Joe Kochenderfer- Tydings Road: Mr. Kochenderfer asked for several items of the Ordinance to be clarified.

Mrs. Mary Manguse: Otsego St. Mrs. Manguse stated she has thirty years of experience reviewing documents such as the Ethics Ordinance and also expressed the uncertainty of areas throughout the Ordinance. She also wanted clarification on the process of how to file a complaint to the Ethics Commission.

The public hearing closed at 7:14pm.

The regular meeting of the Mayor and City Council was called to order on August 19, 2019 at 7: 14 p.m. with Mayor Martin presiding and the following Council Members present: Council Member's, Glenn, Robertson, Ringsaker, Zinner, Boyer and Martin. The Pledge of Allegiance was led by Mayor Martin and the opening prayer was led by Pastor Mary Whitehead. A motion was made by Council Member Boyer and seconded by Council Member Zinner to approve the council meeting minutes of the August 5, 2019. Motion carried 6-0.

Comments from citizens on agenda items: None

Recognitions:

A Business Recognition as presented to Joe Dougher of Caribbean Refinishing North.

Presentations:

Mr. Steve Gamatoria: Mr. Gamatoria presented the Water and Sewer Report. - See attached.

There was a consensus from the dias that council should set several dates to listen to the public.

Mrs. Melissa Meadows: Hidden Heroes Program: Mrs. Meadows requested that we play a video about Hidden Heroes and asked the Mayor and City Council for support to designate Havre de Grace as a Hidden Heroes City.

Justina Crawford and Grace Zaczek- both a Hidden Hero asked for support to designate Havre de Grace as a Hidden Heroes City so other caregivers such as themselves can locate support services.

Appointments:

A motion was made by CM Boyer and seconded by CM Martin to approve the re-appointment of Jeff Andrews to the Tourism Advisory Board; motion carries 6-0

A motion was made by CP Glenn and seconded by CM Martin to approve the re-appointment of Jeff Carhart to the Board of Appeals. Motion carries 6-0

A motion was made by CM Robertson and seconded by CP Glenn to approve Tynia Scott to the Youth Commission. Motion carries 6-0

Oath of Office:

Mayor Martin administered the Oath of Office to Tynia Scott

New Business:

A motion was made by CM Ringsaker and seconded by CM Martin to approve the Oktoberfest, 2019 @ Community Pavilion at Frank J. Hutchins Park; October 12, 2019. Motion carries 6-0.

A motion was made by CM Martin and seconded by CP Glenn to approve Holly Jolly First Friday, December 6, 2019- Downtown HDG; Motion carries 6-0

A motion was made by CM Robertson and seconded by CM Martin to approve Budget Amendment 2020-01- motion carries 6-0

A motion was made by CM Robertson and seconded by CP Glenn to approve Budget Amendment 2020-02- motion carries 6-0

Directors Report:

Patrick Sybolt: Director of Administration:

The unveiling kicks-off the first annual multi-day event; *The Waterfront Festival*. Running on Saturday, August 24th and Sunday, August 25th; the Waterfront Festival celebrates the past, present and future culture of our waterfront and surrounding waterfront areas. Enjoy steamed crabs and other seafood, live bands, food trucks, beer garden, vendors, entertainers, artisans, games, contests, exhibits, crafts, a kid zone, land and water demonstrations, youth fishing derby, a mermaid, boat cruises, hands-on learning opportunities and more. Located at Concord Point Park and Hutchins Park. This event also extends into the downtown area with a crab soup contest among the restaurants and special in-store promotions from all of our participating merchants. (There will be a tram to shuttle folks between the venues and downtown.) The Waterfront Festival is sponsored by the Havre de Grace Alliance.

The Tidewater Marina was recently recertified as a Maryland Clean Marina. Tidewater has participated in the Maryland Clean Marina Program since the earliest days of its inception. Stewardship of the environment and the resource that is so important to Havre de Grace plays a major role in their day-to-day operations. Tidewater has been a Maryland Clean Marina since 2001. The Maryland Clean Marina initiative employs a multi-pronged approach to help keep local waters free of harmful chemicals, excess nutrients, and debris. Re-certification as a Maryland Clean Marina is achieved every three years for marinas active in the program.

On Saturday, August 24th, there will be a North Park Loop Trail Weed Cutting and we are looking for volunteers and hiking enthusiasts to help the Trail stewards of the North Park Loop Trail. The stewards will be meeting at McLhinney Playground off of Locust Road at 8:30 a.m. and plan to work for approximately three hours along the railroad leg of the Trail, from Hatem Bridge to the Vulcan Quarry. The work will entail the removal of weeds, bushes and overhanging vegetation. The sort of tools useful for this work includes weed eaters, grass trimmers, bushwhackers, loppers, grass whips, hedge shears, hand nippers, flat shovels and other vegetation removal tools. Tools should be brought by participants and clearly marked. Gloves, water and insect repellent are useful.

The rain date for this event is Sunday, August 25th at 8:30 a.m. If you would like to help improve the Trail and get some exercise while venting your frustration, we hope that you will join us for a morning workout. Please contact

Frank or Sharon Duncan at fduncan0@msn.com or call 410-746-5229 if you desire more information. It takes a village to raise a child and to maintain a trail.

The City is taking applications for vendors to participate for the upcoming Oktoberfest to be held on October 12th, 2019. Applications can be obtained at the HdG Visitor Center or by calling 410-939-2100.

Shane Grimm: Deputy Director of Planning:

The Board of Appeals is meeting on Thursday, August 22nd to hear a variance for a screened in porch. The hearing will be in Council Chambers starting at 7pm.

Mrs. Erika Quesenbery Sturgill: Director of Economic Development

The State of Maryland passed last year a polystyrene ban for food and other containers which will be going into effect in rolled in phases. Aside from prompting restaurants to switch to recyclable containers, it has also prompted industries to shut down and move out of state. Havre de Grace will be among those feeling that pinch when Dart Container Corporation closed their facility on Clark Lane in the Havre de Grace Industrial Park in the first quarter of 2020. They are also going to shut down their much larger Hampstead distribution center and consolidate both into a new facility they are building in Delaware. The letter states, "While the state of Maryland's ban was not the core reason to move operations to Delaware, elected officials decision to ban some of our products did not encourage us to keep our distribution centers and jobs in Maryland." Between the Hampstead and Havre de Grace facility there are about a total of 90 people employed, the lion's share being at the Hampstead facility.

We are also awaiting further details and authorization to announce the location of 5th generation industrial construction company with an office and fabrication plant here in Havre de Grace, likely by the next council meeting.

George DeHority- Director of Finance

Mr. DeHority gave a financial report and stated the audit will begin next week.

Tim Whittie- Director of Public Works

Mr. Whittie gave an update on DPW Projects.

Corp. Ken Terry : Police Department

No Report

Business from Mayor Martin

Fireworks rescheduled date is this Saturday, August 24 in conjunction with the waterfront festival.

On Saturday, at 3:00 p.m. we will have the unveiling of a beautiful metal sculpture entitled, "Big Fish School of Fish" by artists Thomas Sterner. The sculpture is located at the compass rose, adjacent to the promenade at Concord Point Park. As the name implies, the big fish is made up of life-sized fish and symbolizes teamwork and visually represents the power of many things coming together to make an impressive result. It can also symbolize the moments in time that connect to create the history of Havre de Grace. Again, the unveiling is at 3:00 p.m.

Dumpster Day will be September 14, 2019 from 8:00 A.M - Noon

Business from Council:

Council Member Robertson:

The Havre de Grace Office of Economic Development Advisory Board will meet this Wednesday, August 21, from 4 to 5 p.m. at Havre de Grace City Hall, in Council Chambers. Prior to the meeting there will be a ribbon cutting for another new business in Havre de Grace – Ad Hoc Research Associates, LLC, at 203 Market Street. This business began at the GroundFloor on Route 40 and has through a Prime contract with the US Army expanded with their test and evaluation, risk mitigation simulation, data reduction analysis tools and extensive cyber analytics capacities. And they are a recipient of a CECOM G6 Support Award here in Havre de Grace.

CM Robertson thanked everyone who attended the Legion Crab Feast.

The Youth Commission will meet this Thursday and they are soliciting a new youth member.

Council Member Zinner:

CM Zinner stated she and other elected officials and staff toured the National Guard site on Friday. The new armory building is impressive and believes it will boost moral.

CM Zinner congratulated the Soroptomist on a successful Art Show.

The Independence Day Commission will now meet on the 4th Monday of the Month at the Police Department.

As a reminder, the Arts Commission meets on the 4th Tuesday of the Month and the Historic Preservation Commission meets on the 2nd Tuesday of the Month.

Council Member Boyer:

CM Boyer announced on August 21st, the Green Team will host Green Drinks at Coakleys and the Street and Traffic Advisory Board will meet on August 26th.

CM Boyer commends Officer Mel Adams for his most recent youth initiative; 70 bikes, 80 helmet, and many clothing items were provided to the Youth in our community.

CM Boyer stated she will be working the gate at the Waterfront Festival and is looking forward to a great weekend.

Council Member Ringsaker:

CM Ringsaker asked for prayers for his daughter as she is undergoing a new surgical procedure in Philadelphia to correct scoliosis. He encourages parents to check their children as screenings are often missed.

Council Member Martin:

CM Martin extended prayers to the Ringsaker Family as CM Ringsakers daughter is having surgery to repair scoliosis.

Business from Council President Glenn:

CP Glenn along with other elected officials and staff met with Comptroller Peter Franchot on August 7th to discuss the City's ongoing efforts to pursue the Auditorium and Gymnasium. A feasibility study will be required to determine what is needed to get the building to ADA compliance. CP Glenn has reached out to CM Curtis Beulah. CP Glenn announce several Warrior Proud moments.

CP Glenn along with other elected officials and senior staff met with Delegate Johnson. Key topics that were discussed were the Electric Trolley, the Health Care Commission, Harford Memorial Hospital. Overall the dialouge with Delegate Johnson was positive and very enlightening.

Comments from Citizens:

Peter Ianniello: 2000 Level Road- Mr. Ianniello is using a wildlife scatter device that will deter the birds away from his property. He owns a winery and proper notifications to the neighbors and to the Police Department have been made.

Camay Murphy- 564 Green St. Mrs. Murphy stated she may need additional funding for the Ernest Burke Statue.

A motion was made by CM Martin and seconded by CM Ringsaker to adjourn at 10:28 pm. Motion carries 6-0

EXHIBIT A

LEASE

1
2
3 THIS LEASE, made this ____ day of _____, 2019, by and between The Mayor
4 and City Council of Havre de Grace, a Maryland municipal corporation ("City") and Go Havre
5 de Grace LLC, a Maryland limited liability company ("Lessee").

6 WHEREAS, the Lessee operates a portion of its commercial establishment upon City
7 property, and the City has a policy to allow such use on the condition that a lessee pay rent to the
8 City or to remove its use, all in order to benefit and promote the general welfare.

9 NOW, THEREFORE, in consideration of the premises, acknowledgments, covenants and
10 conditions contained herein and in further consideration of the rent and other considerable
11 payable to the citizens of Havre de Grace by the Lessee, the parties hereto, intending to be
12 legally bound hereby, agree as follows:

13 1. PROPERTY. The City leases to the Lessee certain real property situated in the
14 City of Havre de Grace, Harford County, Maryland, as more particularly described as a One
15 Thousand Four Hundred (1,400) square foot tract of land with improvements thereon located
16 near the corner of Union Avenue and Franklin Street as shown on Exhibit A ("Property"), which
17 exhibit is attached hereto and incorporated herein by reference.

18 2. TERM. The term of this Lease shall be five (5) years beginning on November 1,
19 2019, and ending on October 31, 2024, unless sooner terminated as provided herein, or extended
20 by written agreement.

21 3. USE OF THE PROPERTY. The Property described herein shall be used solely
22 for the purpose of operating and maintaining a restaurant. In the event the Property ceases to be
23 used for this purpose or in the event the aforesaid Go Havre de Grace LLC should disband or the
24 company charter should be forfeited or otherwise terminated, or in the event of non-payment of

73 12. COMPLETE AGREEMENT. It is understood and agreed by the parties hereto
74 that this Agreement shall constitute the entire agreement between them with respect to the
75 Property and the operation of the Lessee.

76 13. ADDITIONAL ASSURANCES. The parties hereto agree to execute and deliver
77 any instruments in writing necessary to carry out any term, condition or assurance in this
78 Agreement whenever the occasion shall arise and a request for such instrument shall be made.

79 14. SEVERABILITY. If any portion of this Agreement shall be declared invalid or
80 unenforceable by a court of competent jurisdiction, the remainder of the Agreement shall
81 continue in full force and effect.

82 15. SUCCESSORS AND ASSIGNS. The covenants and conditions contained herein
83 shall apply to and bind the successors and assigns of the parties hereto.

84 16. COMMERCIAL PURPOSE. This Lease has been entered into for commercial
85 purposes and not for any residential purpose whatsoever. The parties agree that the Property
86 described herein shall not be used for residential purposes.

87 17. INDEMNITY. The Lessee agrees to save and hold harmless the City from any
88 and all claims, actions or damages related in any manner with the Lessee's operations or the use
89 of the Property. This indemnity shall remain in full force and effect even after the Lessee has
90 left the premises.

91 18. VENUE. Jurisdiction for any dispute related to this Agreement is Harford
92 County.

93 19. WAIVER OF JURY TRIAL. The parties agree to waive any right to have any
94 matter that involves this Agreement heard before a jury.

95 IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed
96 by William T. Martin, The Mayor of the City of Havre de Grace, and _____,
97 manager or authorized agent of Go Havre de Grace LLC.

98 ATTEST: **THE MAYOR AND CITY COUNCIL**
99 **OF HAVRE DE GRACE**

100
101 _____ By: _____
102 Patrick D. Sypolt William T. Martin, Mayor
103 Director of Administration

104
105 ATTEST: **GO HAVRE DE GRACE LLC**

106
107
108 _____ By: _____
109 Manager or Authorized Agent

110
111
112 STATE OF MARYLAND, HARFORD COUNTY:

113
114 I HEREBY CERTIFY, that on this ____ day of _____, 2019, before me the
115 subscriber or Notary Public of the State of Maryland, in and for Harford County, personally
116 appeared William T. Martin, Mayor of the City of Havre de Grace, who acknowledged that,
117 being authorized to do so, he executed this Lease Agreement on behalf of The Mayor and City
118 Council of Havre de Grace as Mayor.

119
120 AS WITNESS my hand and notarial seal.

121
122 My Commission Expires: _____
123 _____
124 Notary Public

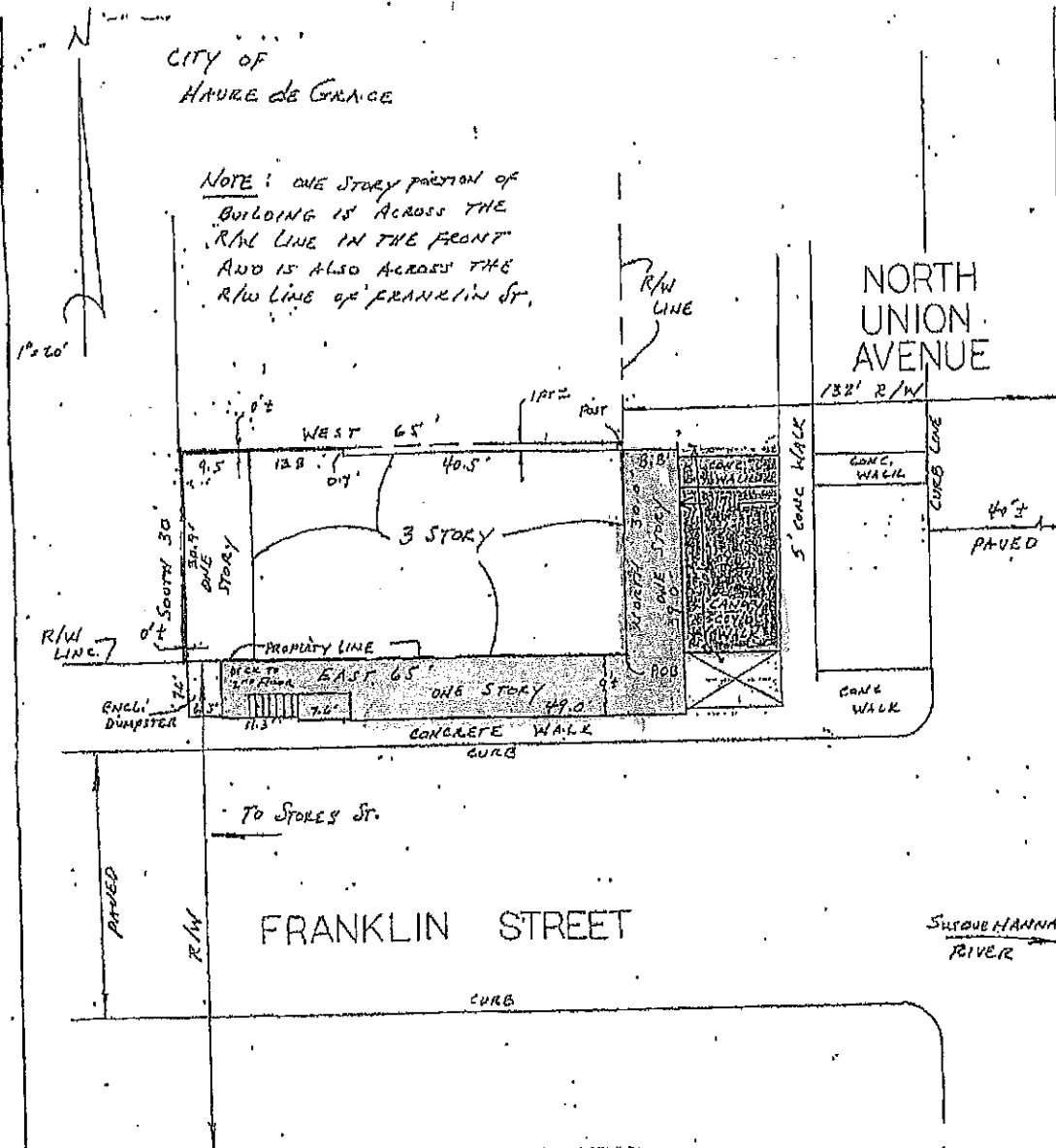
125 STATE OF MARYLAND, HARFORD COUNTY:

126
127 I HEREBY CERTIFY, that on this ____ day of _____, 2019, before me the
128 subscriber or Notary Public of the State of Maryland, in and for Harford County, personally
129 appeared _____, Manager or Authorized Agent of Go Havre de Grace
130 LLC, who acknowledged that, being authorized to do so, he executed this Lease Agreement on
131 behalf Go Havre de Grace LLC as Managing Member or Authorized Agent.

132
133 AS WITNESS my hand and notarial seal.

134
135 My Commission Expires: _____
136 _____
Notary Public

EXHIBIT A of the LEASE



lease
area
agreed
1400 square feet

THE INFORMATION ON THIS LOCATION SURVEY SHOWS ONLY THAT THE IMPROVEMENTS INDICATED HEREON ARE LOCATED AS SHOWN WITHIN THE OUTLINES OF THE LOT UPON WHICH THEY ARE ERECTED, AND IS NOT TO BE CONSTRUED AS AN ESTABLISHMENT OF PROPERTY LINES. NO TITLE SEARCH PROVIDED FOR THIS CERTIFICATION. EXCEPT AS NOTED

I ALSO HEREBY CERTIFY THAT I HAVE EXAMINED THE FLOOD INSURANCE RATE MAP (FIRM MAP NO. 240043 - 0002C) FOR THE PROPERTY THAT IS THE SUBJECT OF THE SURVEY AND THAT THE PROPERTY DESCRIBED HEREON DOES NOT LIE IN AN AREA IDENTIFIED BY THE SECRETARY OF HOUSING AND URBAN DEVELOPMENT AS HAVING SPECIAL FLOOD OR MUDSLIDE HAZARDS.

Jerry A. Nolan 2-18-92
 Jerry A. Nolan Date
 Registered Land Surveyor
 No. 1803

400 North Union Avenue
 Havre de Grace, MD 21078

DEED REF: 1188/0745
 PLAT REF: PART OF
 LOT NO. 54
 "SQUARE 231, HOPPER'S
 MAP OF HAVRE DE GRACE"

<p>LOCATION SURVEY EXISTING IMPROVEMENTS</p> <p>400 N. UNION AVENUE HAVRE DE GRACE, MARYLAND</p> <p>6th ELECTION DISTRICT HARFORD COUNTY, MARYLAND</p>	<p>SURVEYOR SEAL</p>	<p>WELSH ENGINEERING</p> <p>2 PARADISE DRIVE HAVRE DE GRACE, MARYLAND 21078 (410) 939-1304</p>
		SCALE: 1" = 20'
		DATE: 2-15-92
DRAWN: JW	CHECK: JW	JOB: 204c

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HAVRE DE GRACE PURSUANT TO THE AUTHORITY GRANTED BY THE MARYLAND CONSTITUTION ARTICLE XI-E, THE LOCAL GOVERNMENT ARTICLE OF THE MARYLAND ANNOTATED CODE, AND CITY CHARTER SECTION 33 AND 34, AMENDING THE CITY CODE SECTION 67: ETHICS

BE IT ORDAINED that City Code Chapter 67: Ethics (“Ethics Code”) shall be amended with new language added as shown below in **bold underscore** and deleted language shown in **~~bold strikeout~~** shall otherwise remain unchanged.

Chapter 67. Ethics

§ 67-3. Prohibited Conduct; Conflicts of Interest.

[Subparagraphs A-D remain unchanged.]

Subparagraph E is amended as follows:

E. Legislative acts prohibited. ~~For one year after the elected official leaves office, a former member of~~ **The Mayor, Council President, City Attorney, Directors, City Council Members, or any appointed official** may not **for one calendar year after leaving office** assist or represent another party for compensation in a matter that is the subject of legislative action.

[The remainder of Section 67.3 remains unchanged.]

§ 67-4. Interests, gifts and campaign contribution disclosure.

[Subparagraph A. remains unchanged]

B. Record of disclosure statements and maintenance.

30 (1) The Commission or office designated by the Commission and the Board of
31 Election Supervisors shall maintain all disclosure statements filed under this section: Gifts
32 Disclosure Form; Campaign Contribution Disclosure Form and Interests Disclosure Form.

33 (2) Gifts Disclosure Forms, Campaign Contribution Forms and Interests Disclosure
34 Forms are available for public inspection during normal business hours. Home addresses
35 of any person required to submit any of the disclosure and/or contribution forms
36 shall be redacted from the documents available for public inspection. The remaining
37 requirements for disclosure apply.

38 (3) To examine the Gifts Disclosure Form, Campaign Contribution Form or the
39 Interests Disclosure Form, an individual must appear in person before the Commission or
40 its designee and comply with any other reasonable requirements or procedures established
41 by the Commission.

42 (4) Where an individual requests to examine an Interests Disclosure Form, the
43 Commission or the office designated by the Commission shall record:

44 (a) The name, home address, telephone number and email address of the
45 individual reviewing or copying the statement;

46 (b) The name of the person whose Interests Disclosure Form was examined or
47 copied; and

48 (c) The reason for the request.

49 (5) Where any type of form was requested to be examined, the Commission or the
50 office designated by the Commission shall provide the official with a copy of the name,
51 home address, telephone number and email address of the person who requested to
52 review the official's form.

53
54 [Remainder of Section 67.4 remains unchanged.]

55
56 § 67-7. Enforcement; violations and penalties.

57 A. The Commission, after initially evaluating a claim where the claimant must show that there
58 is a reasonable basis for believing that a violation has occurred, and after conducting a hearing
59 where the complainant has appeared and where the respondent has appeared or waived the right
60 to appear and where clear and convincing evidence of a violation was shown by the complainant
61 and found by the Commission by a unanimous vote, may:

62 (1) Assess a late fee of \$2 per day up to a maximum of \$250 for a failure to timely file
63 a financial disclosure statement required under this chapter;

64 (2) Issue a cease and desist order against any person;

- 65 (3) Issue an order of compliance directing the respondent to submit all required
66 disclosures;
- 67 (4) Issue a reprimand; or
- 68 (5) Recommend to the appropriate authority other appropriate discipline of the
69 respondent, including censure or removal if that discipline is authorized by law.

70 [Subparagraphs B through E remain unchanged]

71

72 F. The Commission may take no action and grant a waiver or exemption, even
73 retroactively, from the provisions pursuant to the standard set in this section, where the violation
74 was not intentional and the respondent complies with this section within the time provided by
75 the Commission.

76

77 ATTEST:

MAYOR AND CITY COUNCIL OF
HAVRE DE GRACE, MARYLAND

78

79

80

81 _____
Patrick D. Sypolt,
82 Director of Administration

William T. Martin, Mayor

83

84 First Reading: August 5, 2019
85 Public Hearing: August 19, 2019
86 Second Reading/Adoption: September 3, 2019



City of Havre de Grace

711 PENNINGTON AVENUE, HAVRE DE GRACE, MARYLAND 21078
WWW.HAVREDEGRACEMD.COM

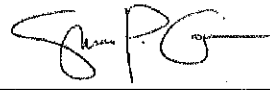
410- 939-1800
410- 575-7043

DEPARTMENT OF PLANNING MEMORANDUM

August 7, 2019

TO: Steve Gamatoria
Chief of Staff

FROM: Shane P. Grimm, AICP
Deputy Director of Planning



**Re: 353 Bourbon Street – License Agreement
Permit #20200028**

The Department of Planning has received a permit application for a fence at 353 Bourbon Street. The proposed 4-foot high vinyl fence would be located within the right-of-way, 6-feet behind the curb. The fence location would match the fence line of existing fences on the adjacent properties. The property owner has stated that a fence previously existing in the same location on the property.

The Department has no objection to the request. The proposed fence will be attractive and similar to other fences found throughout the City. The Department of Public Works has reviewed the request and has no objections or comments. The proposed fence does not appear to conflict with any utilities.

I would appreciate if you could review this request with the Admin Committee. The Department recommends the following conditions be included should the Mayor and City Council approve the request:

1. The fence shall be located no closer than 6-feet from the building.
2. The fence shall be maintained in good condition at all times.
3. The City reserves the right to require the owner to remove the fence at any time at the owner's sole expense.
4. Prior to the installation of the fence, the applicant shall contact Ms. Utility to ensure that no utilities will be impacted. The report shall be forwarded to Ms. Marisa Willis.

cc: Joe Conaway, DPW
Jeff Keithley, DPW
Marisa Willis, CFM, Planning Technician
Colleen Critzer, Permits Clerk

Robert & Candace Hough

353 Bourbon St
Havre De Grace, MD 21078
(570) 204-6450
houghsthat@gmail.com

July 23, 2019

City of Havre De Grace

Department of Planning
711 Pennington Avenue
Havre de Grace, MD 21078

To whom it may concern,

We hope you find this letter in good favor.

We are asking for approval of the attached permit to put a fence in the front of our property. This fence will be kept back six feet from the curb of the road and in alignment with the fence on both sides of our property. Placing the fence in alignment with the existing fences will allow for a sidewalk should the town want one in the future. Furthermore, we acknowledge that should the town ever need the fence removed we will be willing to do so.

We have also included pictures to show the existence of a fence in the past. There are nautical pillars in place that were added by a previous owner, which we will remove when and if a new vinyl fence is added. We have also included photos of several other neighbors' fencing in their front yards. Additionally, should the town prefer another fence material, please advise so we can accommodate.

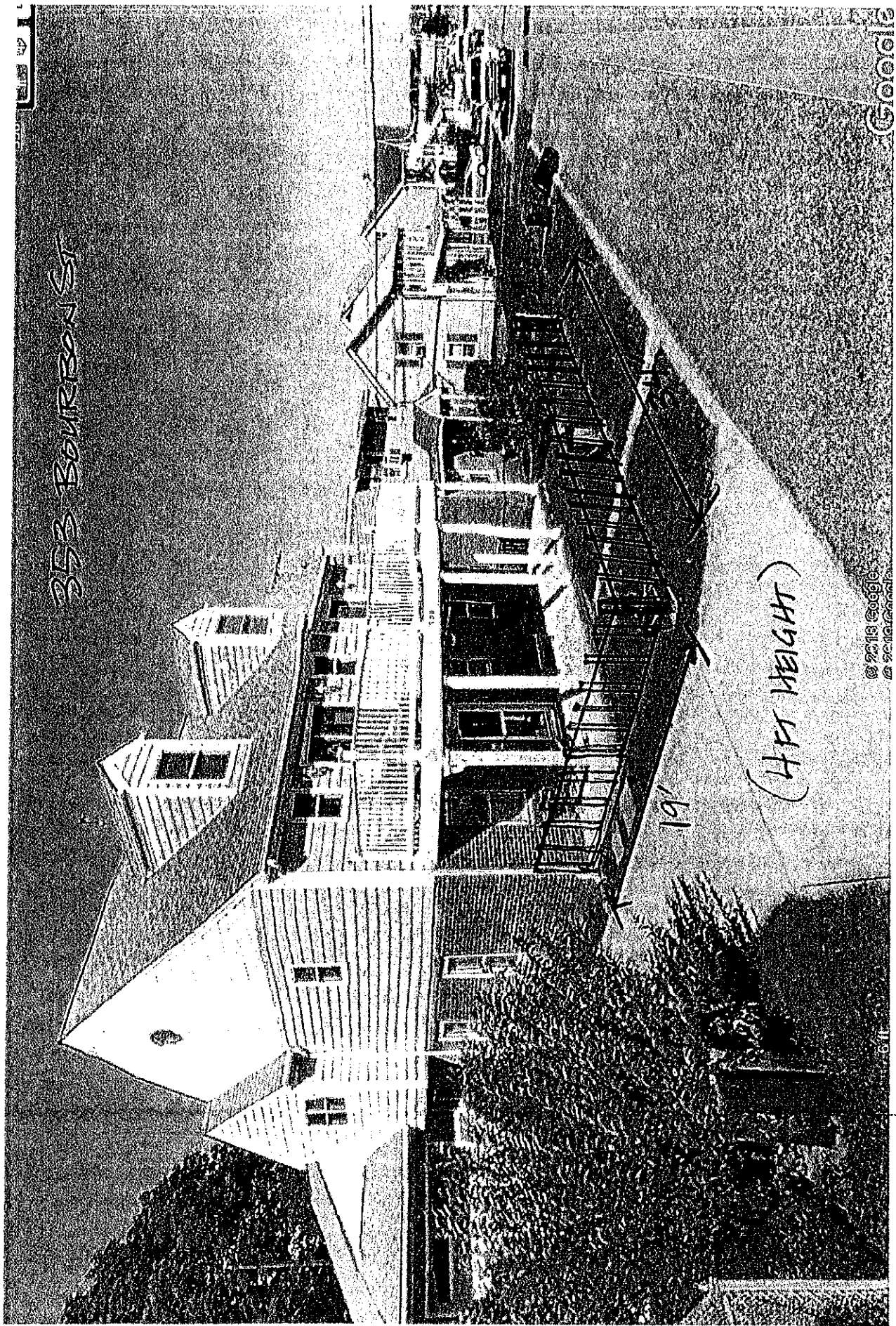
Please let us know should you have any questions or would like to view our property.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert & Candace Hough". The signature is written in a cursive, flowing style.

Robert and Candace Hough

353 BOURBON ST



Google

© 2018 Google

191

(4 FT HEIGHT)

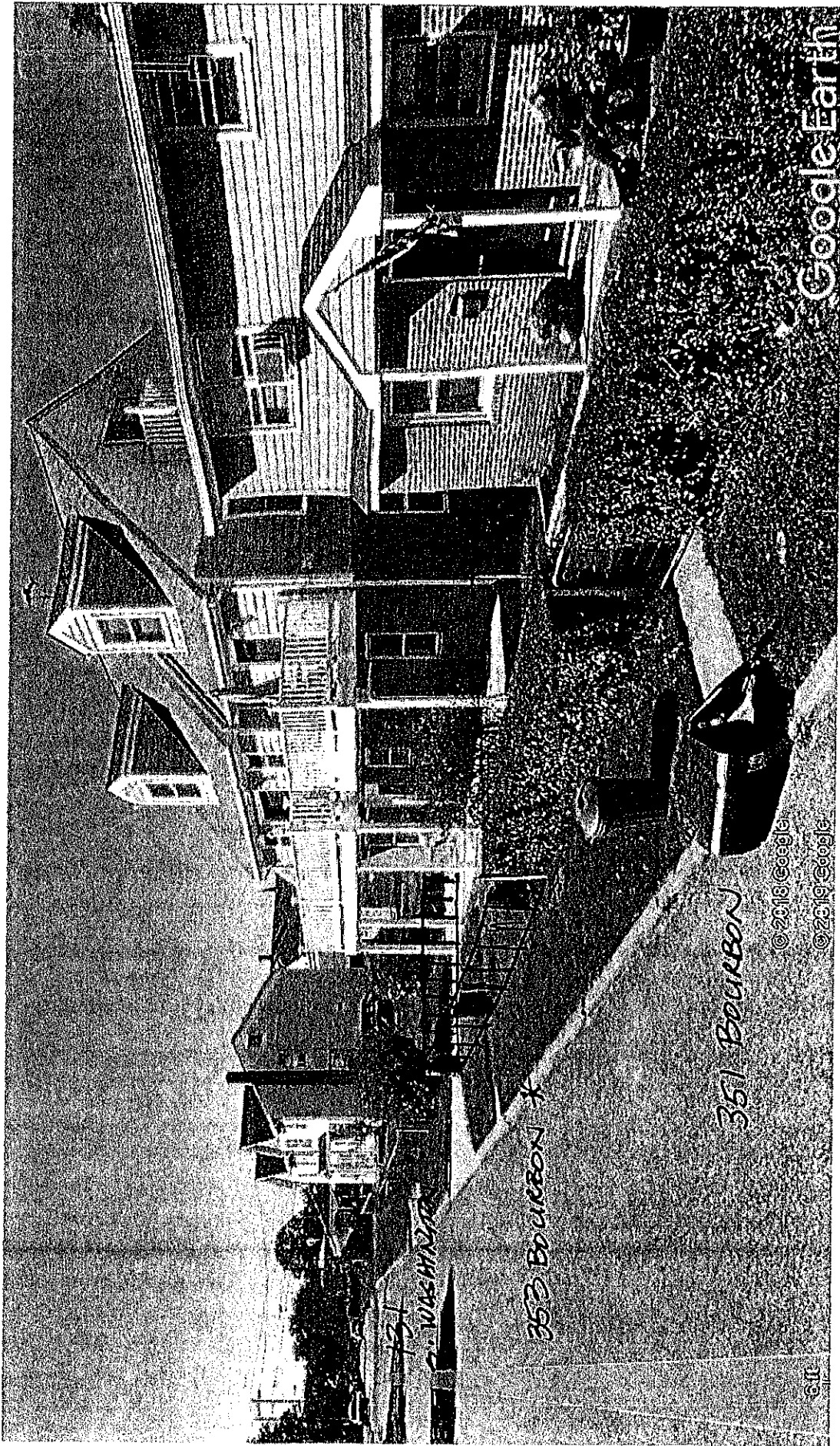
ALL PLANTS TO BE REMOVED - THIS CORNER AND 3' FRONT

GI Brandywine



- 1875
 - 1885
 - 1895
 - 1905
 - 1915
 - 1925
 - 1935
 - 1945
 - 1955
 - 1965
 - 1975
 - 1985
 - 1995
 - 2005
 - 2015
 - 2025

	Almond	Gray	Adobe	Emboss	Streak
PICKETS	✓	✓	✓	✓	
RAILS	✓	✓	✓	✓	



181 WASHINGTON

353 EDWINSON *

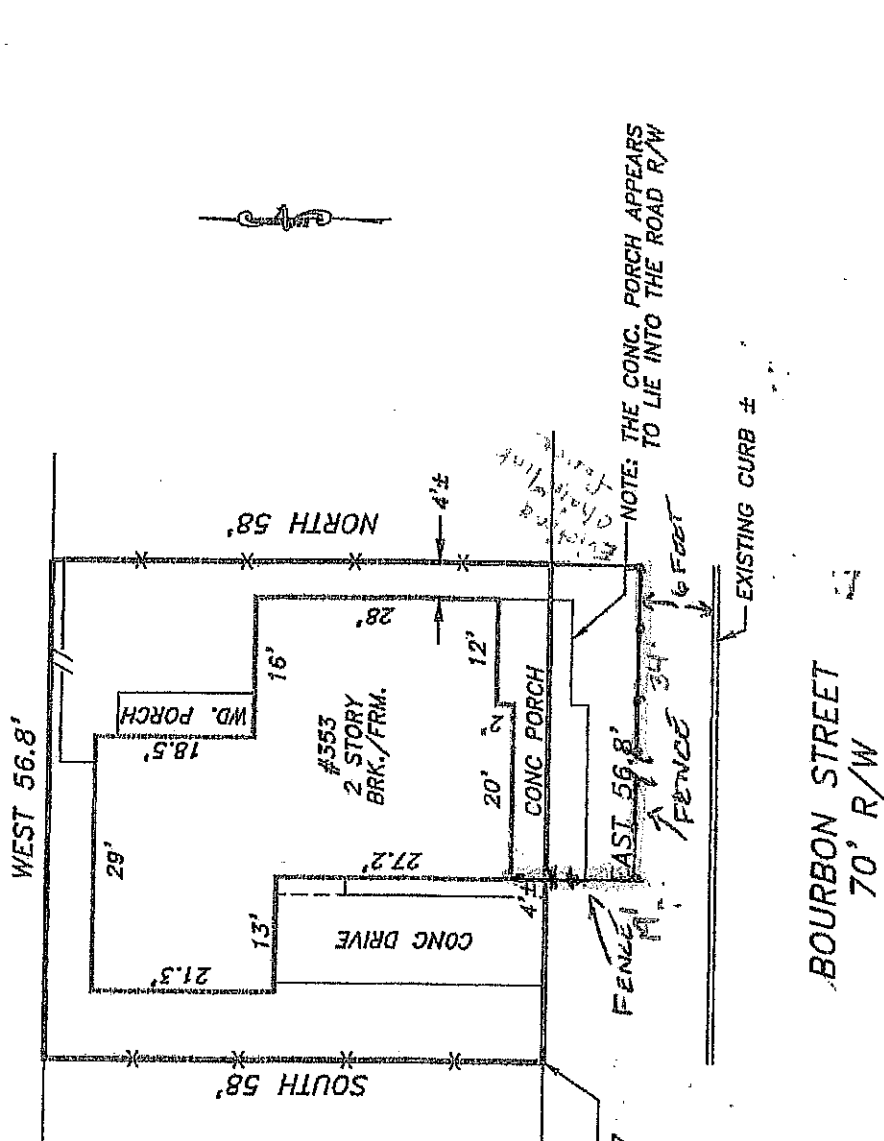
351 BRICKTON

© 2018 Google

© 2019 Google

Google Earth

6 ft



The purpose of this drawing is to locate, describe, and represent the positions of buildings and substantial improvements affecting the property shown hereon, being known as:

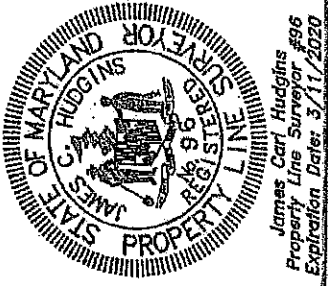
353 BOURBON STREET

as described in a deed recorded among the land records of Harford County, Maryland in Liber 6821, folio 137

PREPARED FOR:

SAGE
TITLE GROUP

This is page one of a two page document. The advice found on the affixed page is an integral part of this drawing, and is not valid without all pages.



LOCATION DRAWING
353 BOURBON STREET
6th ELECTION DISTRICT
HARFORD COUNTY, MARYLAND

NTT Associates, Inc.
16205 Old Frederick Rd.
Mt. Airy, Maryland 21771
Phone: (410) 442-2031
Fax: (410) 442-1315
www.nittsurveyors.com

Scale: 1" = 20'
Date: 5/6/2019
Field By: CP
Drawn By: CP
File No.: 254794BEAS
Page No.: 1 of 2

Event Title: 2020 Susquehanna River Running Festival

Organization Information:

Host Organization: The Albert Cesky Scholarship Fund, Inc.

Business Address: PO Box 571, Bel Air, MD 21014

On Site Contact: D. Sean McCone

Contact Information: Phone 410-905-7909 Email sean@srrf.org

Organization Status:

Yes Is the Host Organization a Havre de Grace 501 C3

Non-Profit? Tax ID # 52-1413396

If the Host Organization is not a Havre de Grace Non-Profit, please provide additional details below: (Refer to Ordinance 986 as amended)

See attached. After reading Ordinance 986, we are not listed in Exhibit C as a Havre de Grace Non-Profit. We ask to be considered one for the following two reasons: 1) we have awarded over \$50,000 in scholarships to Havre de Grace High School graduates. 2) we will agree to pay all police cost separately

Narrative: (Details of Event)

To supplement your Special Event Application, please provide a detailed narrative and/or timeline of your event including a description of activities within your event. This narrative and/or timeline will assist us in the services we provide.

Friday, September 25, 2020 - Race Packet Pickup & Expo (1000hr-2000hr)

Saturday, September 26, 2020 - Registration, Multiple Race Events, After Party (0500hr - 1600hr)

Race start at 0800hr

packet pick up Tydings Park

Admission Amount (if any): Race registration amount varies from \$35-\$125

Event Category: Athletic/Recreation Concert/Performance
 Festival Carnival
 Parade 5K/10K/Walk
 Other, Explain _____

Anticipated Attendance: 5,000 participants, 2,000 spectators

Date/Time:

If this is a multi-day event, please attach a detailed summary with applicable dates and times.

Setup Date 9/25/2019 Time 1000hr
Event Starts Date 9/26/2019 Time 0800hr
Event Ends Date 9/26/2019 Time 1400hr
Rain Date Date _____ Time _____

2020

Applicant Initial dsjm

City Representative Initial SS

Location:

Millard Tydings Memorial Park Frank Hutchins Park/Tent

David Craig Park - *Ambulance* Concord Point Park

McLhinney Park K-9 Cody Dog Park

Other location, please explain: _____

Yes No Does your event require road closures?

If so, please provide an explanation and attach a map of intersections and street names.

Yes, see attached course map. Course is designed to minimize impacts to residents.

Streets will be closed and reopened in phases.

Event Site Plan:

Your event site plan should be submitted to include:

- The location of fencing and/or barrier and/or barricades. Indicate any removable fencing for emergency access.
- The location of first aid station and/or ambulances.
- The location of all stages, tents, canopies, portable toilets, trash containers/recycle containers, beer gardens, vendors, controlled admission areas and any other temporary structures or activities.
- Generator locations and/or source of electricity.
- Placement of vehicles or trailers.
- Exit locations for outdoor events that are fenced.
- Other related event components not listed above.
- If you are erecting tents on City property, you must notify Miss Utility 7 days prior to the event due to underground electric lines.

Recycling:

In 2015, the State of Maryland enacted legislation that required all organizers of special events to provide recycling services when events include:

- Temporary or periodic use of a public street, publicly owned site, facility, or park,
- Serve food or drink
- Expected to have 200 or more persons in attendance.

Applicant Initial afm

City Representative Initial SS

Food Concessions/Vendors

Yes No Will there be food concessions/vendors?

It is your responsibility to contact the Health Department for the appropriate permit.

It is your responsibility to remove cooking oils and greases when your event is over.

Alcohol:

Yes No Will there be alcohol sold at your event?

Yes No Will there be alcohol given away at your event?

It is your responsibility to contact the Harford County Liquor Board for the appropriate permit.

Please describe your security plan to ensure the safe sale and distribution of alcohol at your event.

Include how event attendees of legal drinking age will be identified.

A qualified third party vendor will provide the sale and distribution at our event. Area will be fenced to meet statutory requirements

Security Plan:

Yes No I acknowledge, that I have been in contact with the Havre de Grace Police

Department to discuss concerns regarding safety and security during the event.

Gambling:

Yes No Will there be raffles, 50/50 and other gambling?

It is your responsibility to contact the Harford County Sheriff's Department for appropriate permit?

Electrical Needs:

Yes No Will you need City electrical connections?

If yes, please attach an electrical site plan that includes the layout of extension cords, generators and anticipated amperage draw.

Water:

Yes No Will you need City water supply? If yes, please explain:

Parking:

Yes No Will your event involve the use of a parking and or shuttle plan? If yes, please

describe or provide an attachment of your plan.

Yes No Will your event require no parking signs which includes handicap parking? If yes, please describe or provide an attachment of your plan.

Applicant Initial ATM

City Representative Initial SS

Entertainment and Related Activities:

Medical Plan:

Please describe your medical plan including the number of first aid staff and/or first aid stations within the perimeter of your event, your communication plan and types of resources that will be at your event for medical emergencies.

Medical - This event will be supported by a local medical provider. There will be 2 medical/aid stations within the City. Staffing will be determined based off of the 2018 & 2019 events. Communications will be supported by Harford County DES and ARES.

Signage:

Event promotion signs can be posted no earlier than 21 days prior to the event and they are to be removed within 48 hours after.

Affidavit:

The Applicant agrees to defend, indemnify and hold harmless the City of Havre de Grace, its agents, representatives, officials and employees, from and against any and all claims, damages, losses and expenses (including but not limited to attorney fees, court cost, and the cost of appellate proceedings), relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, or omissions of the Applicant, its agents, employees, contractors, subcontractors, customers, invitees, guests or other persons doing business with the Applicant, in connection with the Special Event described in this Application, provided that such claims, damages, losses and expenses are attributable to bodily injury or to injury to or destruction of property.

I have read and understand all of the attached policies and will abide by all policies, rules, regulations, and conditions of us as written. I understand that the special permit is not transferable to any other individual or group.

Print Name of Event Organizer D. Sean McCone, The Albert Cesky Scholarship Fund, Inc.

Title Assistant Secretary

Signature DS MZ

Date July 31, 2019

Received by Shirley Satt
City Official

Date: 8/21/19

Notification: Internal Use Only:	
<input checked="" type="checkbox"/>	DPW _____
<input checked="" type="checkbox"/>	PD _____
<input checked="" type="checkbox"/>	Ambulance Corps _____
<input checked="" type="checkbox"/>	SHCO _____
<input checked="" type="checkbox"/>	Impacted Museums _____

Applicant Initial DSM

City Representative Initial SS

Measurement conducted on:
 June 12th, 2019
 Map and Measurement by:

Nathan Porch

SUSQUEHANNA RIVER

RUNNING FESTIVAL

5 kilometers = 3.10685 miles
 Havre de Grace, Maryland
 39° 32' 24.37" -76° 05' 29.56"

(WGS84)

Certified Course
 MD19011NP



Effective Dates:
 7.11.19-12.31.29

Notes:

- Route line represents measurement along the Shortest Possible Route
- Descriptions are in relation to the Runner's direction of travel
- Course must be run within the shown course restrictions
- Measurement assumes no parked cars on course
- This Official Course Map may not be altered
- This Official Course Map may not be altered
- Mile locations are not certified
- Map is not to scale

Start: 39° 32' 24.37", -76° 05' 29.56"

- On S. Union heading North in front of house #810
- A) 10'5" South of "Resident Parking Only" sign to the right
- B) 19'2" North of the "Resident Parking Only" sign to the left

Mile 1: 39° 33' 9.91", -76° 05' 39.62"

- On Otsego St. heading West
- 6' before the edge of house #620

Mile 2: 39° 33' 0.90", -76° 05' 24.46"

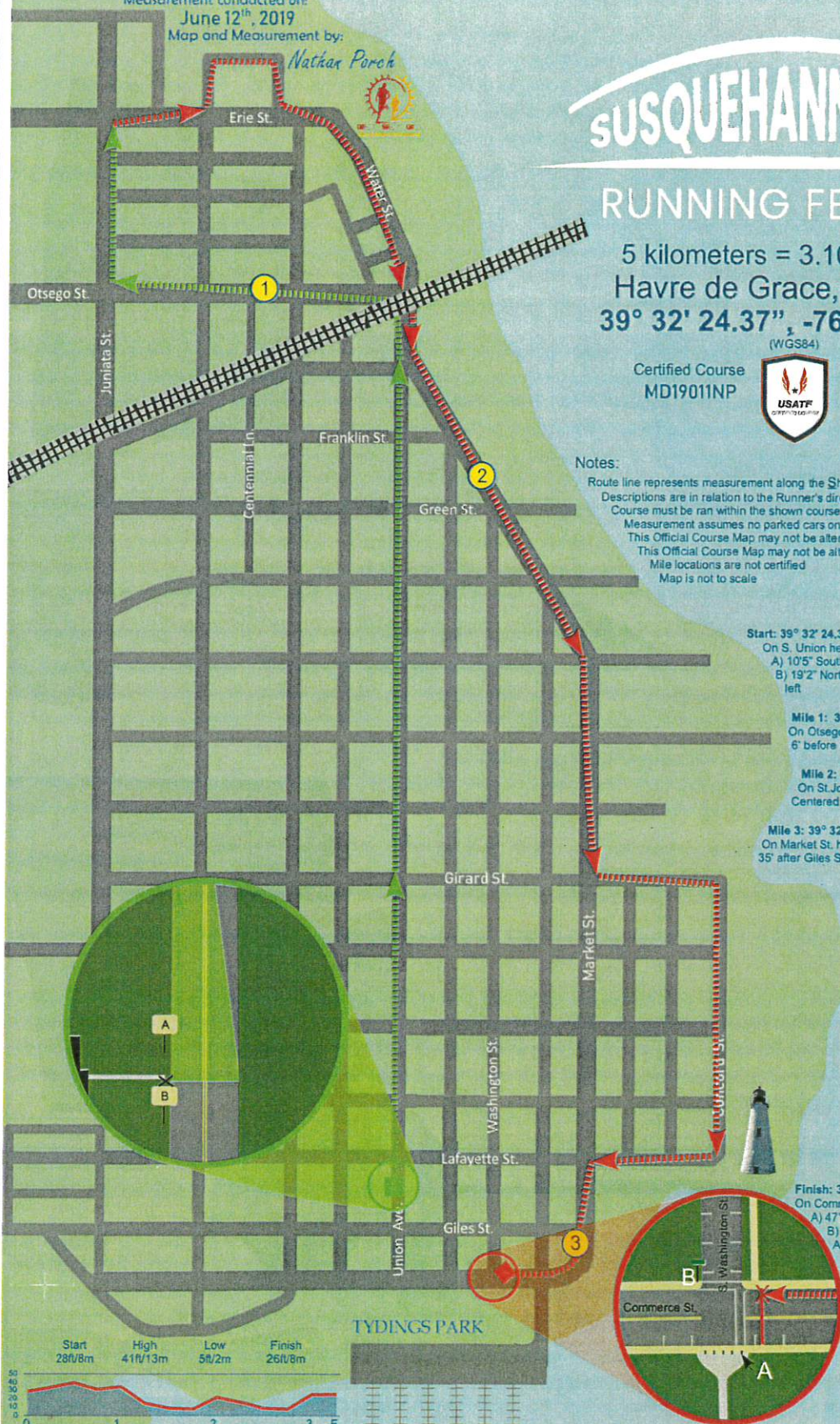
- On St. John St. heading SE
- Centered on doorway to #317

Mile 3: 39° 32' 22.20", -76° 05' 16.43"

- On Market St. heading South
- 35' after Giles St.

Finish: 39° 32' 20.34", -76° 05' 22.14"

- On Commerce St. approaching from the East
- A) 47'2" NE of the eastern most black bollard
- B) 44'2" East of the Commerce St./Washington Ave. street sign post.



Scan for
 Map & certificate



SUSQUEHANNA RIVER

RUNNING FESTIVAL

10 kilometers ≈ 6.21371 miles

Havre de Grace, Maryland

39° 32' 46.97" N, -76° 03' 34.69" W (NAD83)



Certified Course
MD19010NP

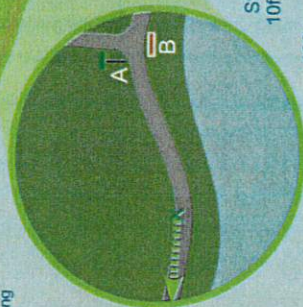
Effective Dates:
7.11.19 -12.31.29

Course measured by:
JATHAN PERKINS
Measured on:
June 12th, 2019

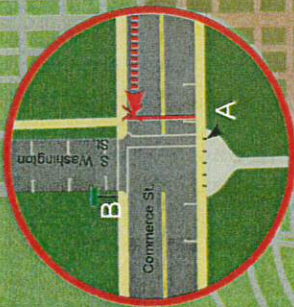
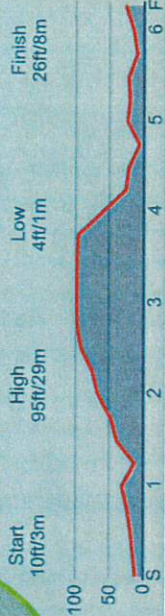
Notes:
Route line represents measurement along the Shortest Possible Route.
Distances are in relation to the runner's direction of travel.
Course is measured clockwise from the start of the slow course restrictions.
Measurement assumes no elevation change on course.
This Official Course Map may not be altered.
Measurement assumes a single runner.
Mile locations are not certified.
Map is not to scale.



- Mile 1:** 39° 33' 12.82" N, -76° 04' 28.49" W
On Ave "A" at intersection with 2nd & 3rd heading NE
33' after the storm drain with red brick inlay
- Mile 2:** 39° 33' 47.28" N, -76° 04' 15.98" W
On Alken Ave heading North
9' before mailbox #549
- Mile 3:** 39° 33' 54.33" N, -76° 04' 47.93" W
On Hatem Bridge (Eastbound side) heading SW
90' after the end of the black chain-link fencing
- Mile 4:** 39° 33' 27.96" N, -76° 05' 46.11" W
On Hatem Bridge (Eastbound side)
No available physical marker
- Mile 5:** 39° 33' 5.61" N, -76° 05' 28.29" W
On St. John St. heading SE
Centered on door to #429
- Mile 6:** 39° 32' 26.52" N, -76° 05' 13.91" W
On Lafayette St. heading West
27' after Pink Lane



Start: 39° 32' 46.97" N, -76° 03' 34.69" W
On Avenue "A" trail heading West
A) 224'5" West of the "Tenth St./Ave A" sign post
B) 224'3" West of the "Blog, 22H" concrete sign base



Finish: 39° 32' 20.34" N, -76° 05' 22.14" W
On Commerce St. approaching from the East
A) 4'72" NE of the eastern most black bollard
B) 4'42" East of the Commerce St/Washington Ave. street sign post.



SUSQUEHANNA RIVER

RUNNING FESTIVAL

HALF-MARATHON

21.0975km = 13.10937mi

Havre de Grace, Maryland

39° 32' 21.67" N, -76° 05' 29.51" W (WGS84)

Certified Course
MD19012NP



Effective Dates:
7.11.19 - 12.31.29

Course measured by:
JATHAN PERCH
Measured on:
June 12th, 2019

Notes:
Route line represents measurement along the Shortest Possible Route
Descriptions are in relation to the Runner's direction of travel
Course must be run within the shown course restrictions
Measurement assumes no parked cars on course
This Official Course Map may not be altered
Measurement assumes a single runner
Mile locations are not certified
Map is not to scale

Mile 1: 39° 33' 9.91" N, -76° 05' 36.10" W
On Ohio St. heading West
12' after pole #17/0633

Mile 2: 39° 33' 34.20" N, -76° 05' 32.36" W
On Halem Bridge heading NE
50' before the 14'3" yellow caution sign

Mile 3: 39° 34' 0.65" N, -76° 04' 34.26" W
On Halem Bridge (Eastbound side) heading NE

Mile 4: 39° 33' 35.75" N, -76° 04' 18.73" W
On Broad St. heading SW even with E edge of house #625

Mile 5: 39° 33' 12.19" N, -76° 04' 15.91" W
On Ave "D" heading SE
Even with "Bus Stop/No Parking" sign at corner of Ave D & 4th St.

Mile 6: 39° 32' 54.88" N, -76° 03' 20.94" W
On Ave "D" heading East, even with storm grate

Mile 7: 39° 32' 47.86" N, -76° 03' 40.49" W
On Ave "A" Trail heading West, Behind tennis courts

Mile 8: 39° 33' 17.6" N, -76° 04' 32.0" W
On Ave "A" heading NNW 13' after red hydrant

Mile 9: 39° 33' 52.72" N, -76° 04' 15.42" W
On Alkon Ave. heading N 45' before mailbox #12

Mile 10: 39° 33' 51.56" N, -76° 04' 53.96" W
On Halem Bridge (Eastbound side) heading SW
30' after overhead "EZ Pass Toll" sign

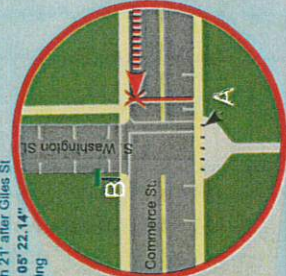
Mile 11: 39° 33' 24.69" N, -76° 05' 52.69" W
On Halem Bridge (Eastbound side) heading SW 60' before black chain-link fence

Mile 12: 39° 33' 00.96" N, -76° 05' 24.96" W
On Sl. John St. heading SE Even with N edge of building 317

Mile 13: 39° 32' 22.33" N, -76° 05' 16.44" W
On Market St. heading South 21' after Giles St

Finish: 39° 32' 20.34" N, -76° 05' 22.14" W
On Commerce St. approaching from the East
A) 47'2" NE of the easternmost black bollard
B) 44'2" East of the Commerce St / Washington Ave. street sign post.

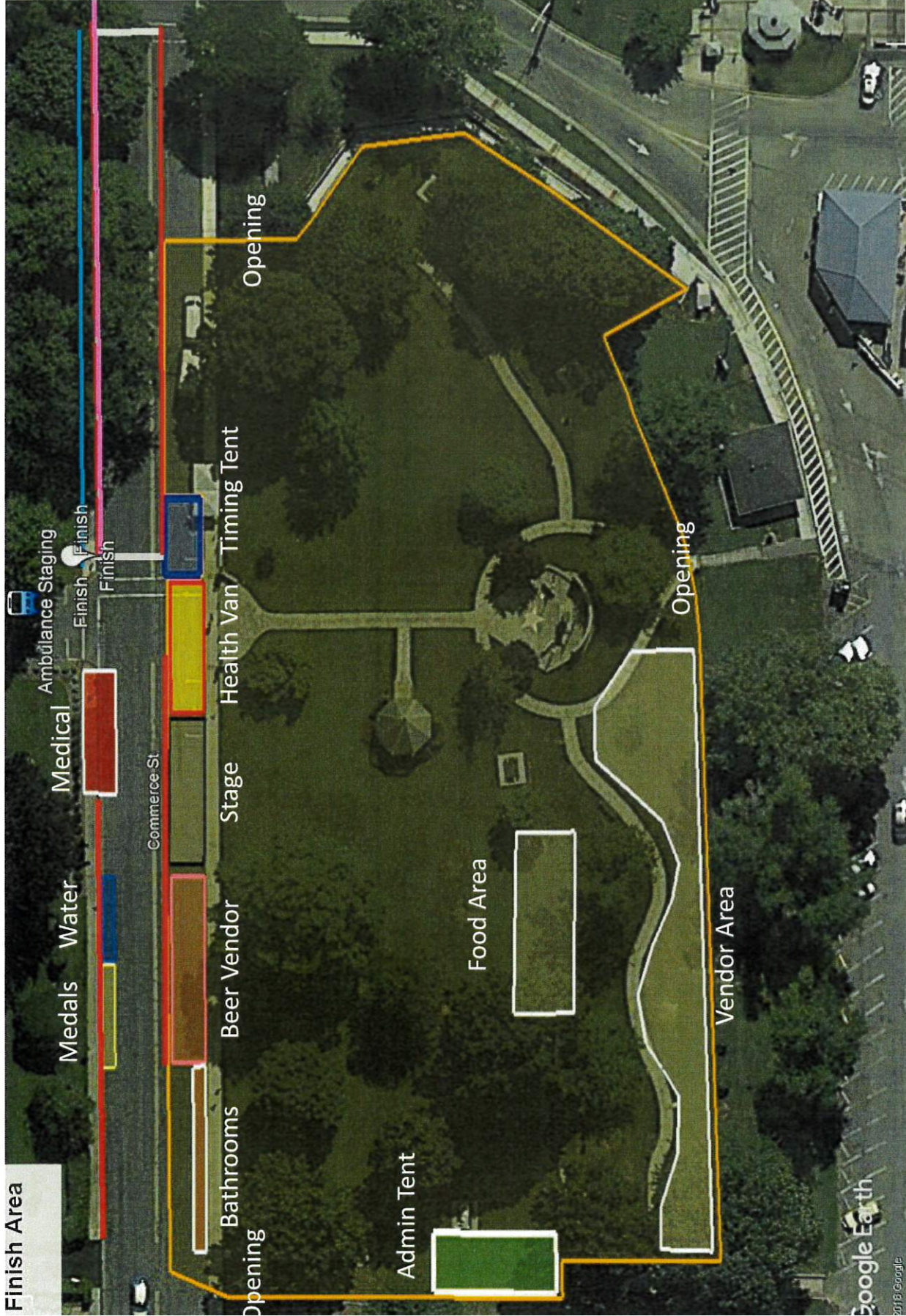
Start: 39° 32' 21.67" N, -76° 05' 29.51" W
On S. Union heading North
At house #900
A) 33' N of light pole # 7226
B) 44' W of "Adopt a Highway" sign post

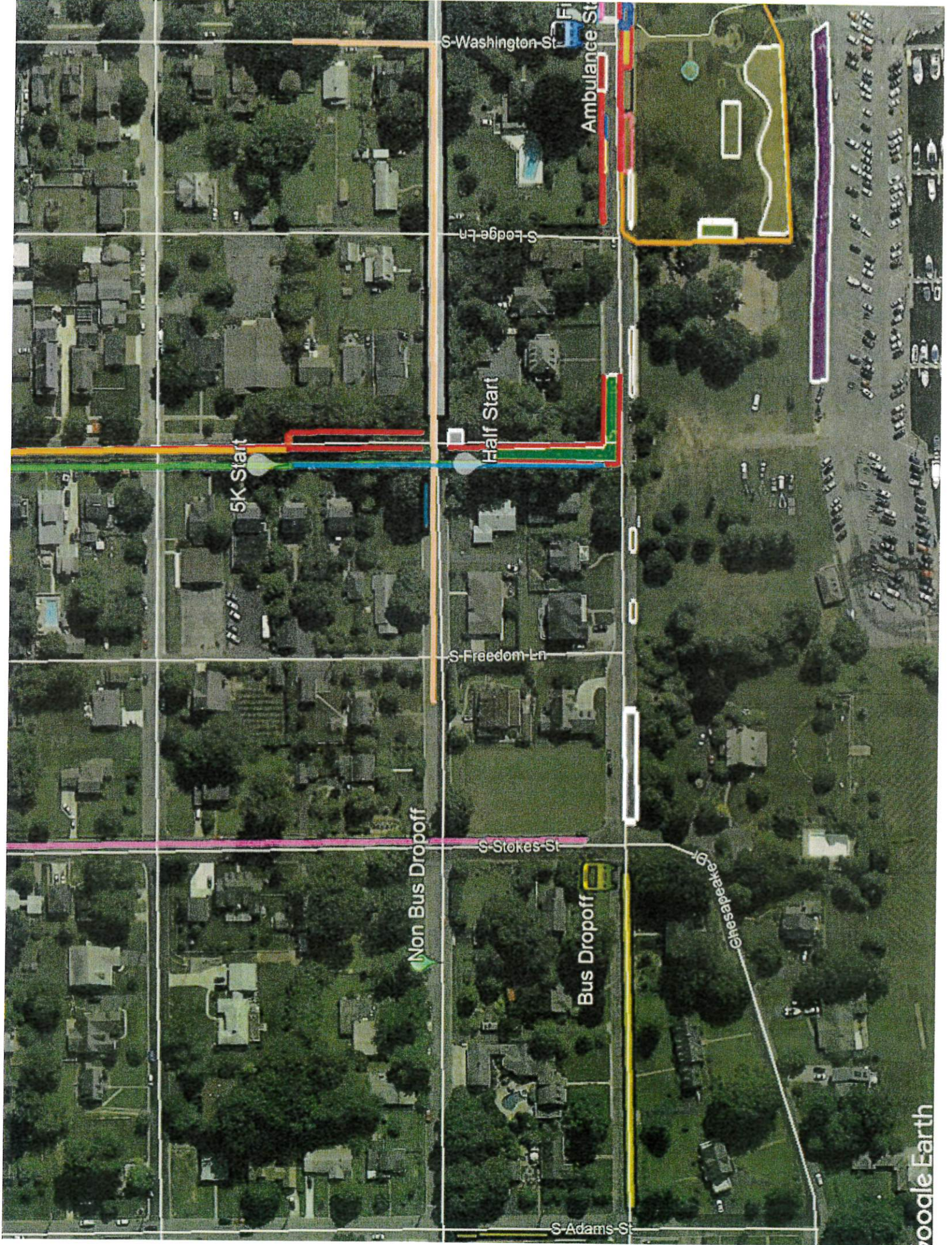


Scan for
Map & certificate

Finish Area

- Legend**
- 2019-Half v24, July 2019
 - Admin Tent
 - Ambulance Staging
 - Barriade
 - Beer Garden - Tidyings
 - Beer Vendor
 - Bus Loop
 - CCR
 - Vendor Area
 - Medal Tables - Finish
 - Medical Area - Finish
 - Portable WC
 - Sound - Finish
 - UMLUCH HealthLink Bus
 - Water Tables - Finish





S-Washington-St

Ambulance St

S-Sledge Ln

Half Start

5K Start

S-Freedom Ln

S-Stokes-St

Non Bus Dropoff

Bus Dropoff

S-Adams-St

Chesapeake St

Appendix E – Traffic Control Plan

TCP Concept

There are four main areas where vehicular traffic needs to be maintained. For this event, they have been generally separated by major jurisdiction into: City of Havre de Grace (HdG), Hatem Bridge (HB), Town of Perryville (TP), Perry Point VA Medical Center (VAMC).

Havre de Grace Area (HdG)

The event route has been designed to minimize impact on vehicular traffic, while maintaining safety for all. The event will start near Tydings Park and proceed down Union Ave (MD-490). Signalized or major intersections include Union/Revolution. Then continue down Union Ave (MD-7A). Signalized or major intersections include Union/Congress, Union/Pennington. The course will depart Union and follow Otsego St (MD-7A), turn right on Juniata St to Erie St. Signalized or major intersections include Otsego/Juniata. While not signalized, the intersection of Juniata/Erie is major and detailed. The event will split depending on the distance, but the main route will turn left on Erie St and proceed to Pulaski Hwy (US-40 EB) through the HB area, the TP area, the VAMC area, the TP area, the HB area and return to the HdG area at same point at Erie St and Pulaski Hwy (US-40 EB). On the return, the event will proceed back Erie St toward Water St, then back on Union Ave (MD-7A) for 200', then proceed onto St. John St, then onto Market St, then Girard St, then Concord St, then Lafayette St, then back on Market St, and end on Commerce St (MD-490) near Tydings Park. There are no signalized intersections on the return event route in the HdG area and the route has been designed to be close to the Susquehanna River to minimize the number of vehicles that would need to cross the event route.

General Concept: Major intersections will be police controlled. Minor streets on event route will be closed at least 15 min prior runners passing by volunteers. Minor intersections will be staffed by volunteers or course marshals with instructions. Once all races pass, major and minor intersections will be reopened to traffic.

Hatem Bridge Area (HB)

The event route in this area is limited to the Eastbound lanes on Pulaski Hwy (US-40 EB) from Erie St (HdG area) to Aiken Ave MD-222 (TP Area). The event route will cross the Hatem Bridge twice. The first time it will begin at Erie St (HdG area) and proceed in the US-40 EB lanes until Aiken Ave (TP area). The event will proceed through the TP area, the VAMC area, the TP area, and return to the HB area at the Pulaski/Perryville/Aiken intersection, doubling back in the US40-EB lanes until Erie St (HdG area).

General Concept: Traffic on Pulaski Hwy that normally travels in the EB direction to the toll plaza (Harford to Cecil) will be maintained in the WB lanes on Pulaski Hwy. The shift will begin at the Pulaski/Ohio/Otsego intersection, and conclude at the Pulaski/Perryville/Aiken intersection, with TTC prior to shift. Traffic on Pulaski Hwy in the WB direction (Cecil to Harford) will be detoured to the Tydings Bridge (I-95 SB) at the Pulaski/Perryville/Aiken intersection and conclude at the Pulaski/Ohio/Otsego intersection, with TTC prior to detour. Most of the detailed TTC will be around this part of the event and details intersections adjacent to the event route. The detailed intersections along Pulaski include: Pulaski (US-40)/Ohio(MD-155)/Otsego(MD-7A), Pulaski/Ontario, Pulaski/Erie,

Pulaski/Perryville/Aiken, Pulaski/Coudon. The intersections adjacent include: Ohio/Erie, Level/Ohio/Superior, Superior/Park, Superior/Juniata.

Town of Perryville Area (TP)

The event route in this area adjoins the HB area at the Pulaski/Perryville/Aiken intersection. The event continues down Aiken Ave (MD-222) to the end at Aiken/Broad/Philadelphia (MD-7). The event route proceeds down Broad and continues onto Avenue A (VMAC area). The event route will travel through the VAMC area and reconnect back at this same point. On the return, the event route will proceed back Broad St (MD-7), to Aiken Ave (MD-222), to Pulaski Hwy (HB area).

General Concept: There are no signalized intersections within the TP area. The event route in this area have been designed to minimize impacts to vehicular traffic to the Town of Perryville residents, but some residents only have access by crossing the race course.

Different from the 2018 event, vehicular traffic will NOT be maintained along Aiken Ave in the NB direction (from Broad St to US-40). All of Aiken Ave (MD-222) will be used for the race route. Different from 2018, vehicular traffic will NOT be maintained along Broad St (MD-7) in the EB direction (from the VA to Aiken Ave (MD-222)). All of Broad St (MD-7) will be used for the race route.

Coudon Blvd will be unaffected. Susquehanna Rd and Roundhouse Dr to Frenchtown Road will be unaffected. The intersection of Aiken/Broad will be police controlled. The minor intersections along Aiken and Broad will be controlled at the direction of Perryville Police by police, auxiliary police, volunteers or course marshals.

Perry Point VA Medical Center (VAMC)

The event route in this area will proceed down Avenue A, then stay left on 1st Street. The event route will proceed on 1st Street, slight right on Avenue D, left on Tenth, right on Avenue F, right on Eighth St. The course will leave VAMC and enter Perryville Community Park, go right on Marion Tapp Pkwy, right at first parking area near bathrooms, right Avenue A at end of parking area baseball field. The route will leave Perryville Community Park and enter VAMC on Avenue A. The Relay Exchange Point will be on the right at mile 6.8. The route will continue straight on Avenue A and make a slight left on 1st Street then continue onto Avenue A (TP area).

General Concept: The entrance to the VAMC at Avenue A will be closed. The VAMC will utilize the entrance from Marion Tapp Pkwy onto Avenue G. There are no signalized intersections within the VAMC area. The course has been designed to stay close to the water to minimize cross traffic. Intersections along Avenue A will be volunteer or course marshal controlled. The Perryville Community Park will be closed to the public. Only official race vehicles will be permitted. The relay staging and exchange will occur in the park. Intersections along Avenue F, and Avenue D will be volunteer or course marshal controlled.

TTC Plan Major Intersections

US-40 / MD-222 (Aiken Ave / Perryville RD)

Concept of intersection operation. Intersection will be police controlled.

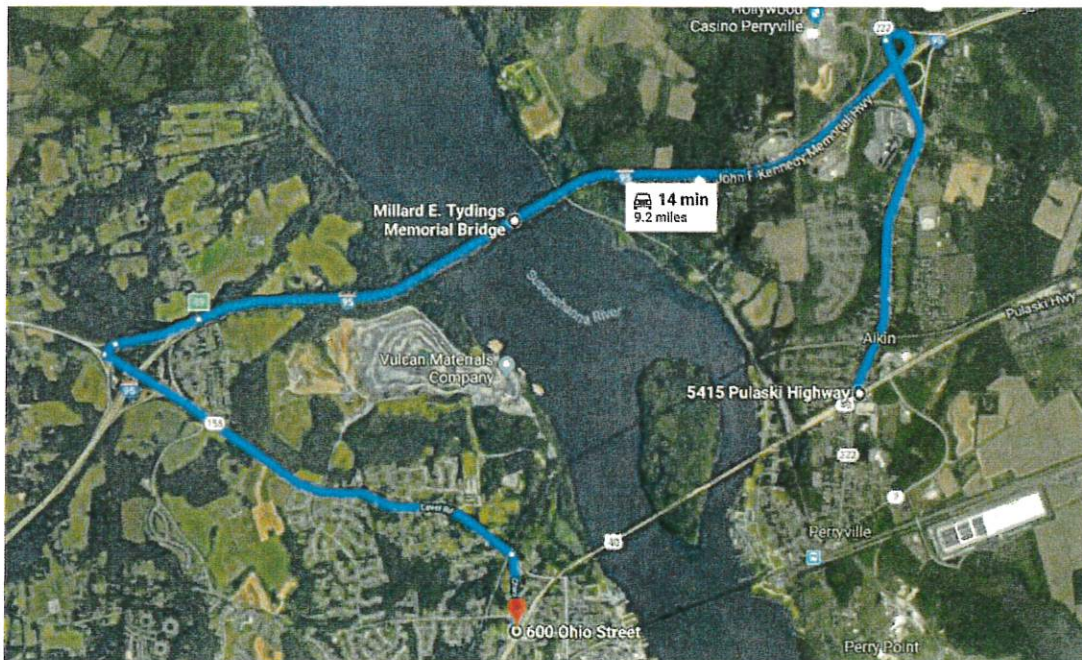
US-40 WB (Pulaski Hwy) approaching MD-222 (Perryville Rd / Aiken Ave)

Priority movement. Traffic will be channelized and not enter the intersection.

US-40 WB will be tapered down to the right lane (beginning after Coudon Blvd). Left turn lane for Coudon Blvd signal will operate as normal.

Left turn on Aiken Ave will not be maintained, nor permitted as Aiken Ave SB will be closed. All US-40 WB traffic will be diverted North on MD-222 (Perryville Rd).

US-40 WB detour route: MD-222 North (Perryville Rd). Right on ramp to I-95 South (JFK Memorial Hwy). Cross Millard E. Tydings Bridge. Exit on ramp to MD-155 (Level Rd). Stay left and go left onto MD-155 E (SB) (Level Rd / Superior St). Stay right onto MD-155 E (Ohio St). End detour at US-40. Detour length 9.2 miles. Variance 7.1 miles (9.2 mi less 2.1 mi)



MD-222 (Aiken Ave) between US-40 and Broad St

There will be no vehicles approaching from Aiken Ave.

US-40 EB (Pulaski Hwy) approaching MD-222 (Perryville Rd / Aiken Ave)

Priority movement. Police should consider keeping traffic flowing in this direction.

US40 EB traffic will be maintained in the US-40 WB lanes. Entering the intersection, it will be tapered down to one lane. All traffic from this direction will be directed to shift back into the US-40 EB lanes at this intersection. Motorist wishing to turn left to MD-222 NB can make a U-turn at Coundon and follow US-40 WB to MD-222 NB.

While not encouraged, it will be left to the discretion of the police to permit a left turn movement at this intersection to head onto MD-222 (Perryville Road) NB.

MD-222 SB (Perryville Rd) approaching US-40

Right turn lane on to US-40 WB will be coned off beginning at left/straight shift. Access will be maintained to business via MD-222 only (Atlantic Auto, Apartments, Curl Up and Dye Salon). The only movement permitted will be a left turn onto US-40 EB.

Motorists wishing to make a right onto US-40 WB and cross the Hatem Bridge will make a left turn onto US-40 EB, a U-turn at Coundon, and follow US-40 WB to MD-222 NB. A portable variable message sign (PVMS) will be placed on MD-222 SB near I-95 to prevent motorists from this confusion. Additional prevent PVMS signs along with public information messages will also help to inform motorists.

US-40 (Pulaski Hwy) / MD-155 (Ohio St) / MD-7A (Otsego St)

Concept of intersection operation. Intersection will be police controlled.

US-40 EB (Pulaski Hwy) approaching intersection

US-40 EB will be tapered down to the left lane (beginning after overhead VMS), so there is one single lane of traffic approaching the intersection. Ohio St at Level Home Services will be closed and detoured to Warren St.

A channelized exit will be maintained to allow a right turn onto MD-7A (Otsego St) towards Juniata.

Priority movement. At intersection, US-40 EB traffic will shifted/detoured into the US-40 WB lanes, maintaining the one lane of US-40 EB traffic. US-40 EB motorist wishing to turn left onto MD-155 (Ohio St) may do so.

There will be no exit prior to crossing the Hatem Bridge. Access to Royal Farms from US-40 will not be maintained. Ontario between Ohio and Pulaski Hwy will be closed.

Access to Erie St, will not be maintained. This intersection will be police controlled to ensure vehicles go the correct direction. While not encouraged, police have discretion to allow exit from US-40 or entrance to cross Hatem from here.

US-40 EB traffic will be maintained in a single lane in the normal US-40 WB lanes (northern most lane adjacent to water). The other lane will be kept free for emergency pull off or emergency vehicles. This traffic pattern will be maintained until the US-40 / MD-222 (Aiken Ave / Perryville RD) intersection.

MD-155 (Ohio St) approaching intersection

Priority movement. Traffic approaching from Ohio St will be channeled into the US-40 WB direction. To keep traffic flowing, the left turning movement onto Otsego will NOT be permitted. And, the left/U-turn movement onto US-40 EB to cross the Hatem will NOT be permitted. Motorists wishing to go these directions will proceed along US-40 EB until the signalized intersection at Lewis Ln and make a U-Turn or continue on an alternate route to downtown Harve de Grace.

MD-7A (Otsego St) approaching intersection

Approach will operate as normal, except no right turn will be permitted on US-40 for local businesses (Waffle House, McDonald's, China Palace). Business access will be maintained via Legion Dr.

MD-155 (Level Rd / Ohio St) / Superior St

After truck check area prior to Canvasback Rd a PVMS will indicate Superior St closed. Left lane that develops between Martin Rd and Bayview Dr will be coned off and not permitted for use. MD-155 EB (Level Rd) traffic stay in one travel lane. Access to Graceview Dr will be maintained. Traffic will be channelized in one lane down the hill to stay on MD-155 (Ohio St). Access to Tydings Rd and Van Buren St will be maintained. Additional traffic control devices will be required to channelize traffic onto Ohio St (one every 20'). Traffic will not be permitted to continue onto Superior St. Residents can use Erie St to Park St to maintain access. The rest of the intersection will operate as normal.

If police enforced, special attention must be paid to vehicles that do not adhere to traffic control devices and proceed straight onto Superior. Placement of the officer or patrol car should consider the possibility of a motorist proceeding straight on Superior.

TTC Plan Minor Intersections

Superior St

Superior St will be closed between Ohio St and N Juniata St. Only local traffic will be permitted.

MD 7A (Union Ave)

Signalized or major intersections include Union/Revolution, Union/Congress, Union/Pennington. These intersections will be police controlled.

Minor cross streets on event route will be closed at least 15 min prior to runners passing, by volunteers on S Stokes St and S Washington St with cones and/or barricades (Type 1 or A-Frame). Minor intersections will be staffed by volunteers or course marshals with instructions. Once all races pass, major and minor intersections will be reopened to traffic.

MD 7A (Otsego St) / N Juniata St

Concept of intersection operation. This is a signalized intersection and will be police controlled. Traffic will only approach from two directions. Vehicles driving EB on Otsego (MD-7A) from US 40 will only be permitted to turn right onto SB Juniata St towards High School. Vehicles coming from NB Juniata St from High School will only be permitted to turn left onto Otsego St (MD-7A) towards US 40.

N Juniata St

N Juniata St will be closed between Superior St and Otsego St for runners at the beginning of the race. After the runners pass, it will be open to local traffic.

Otsego St

Otsego St will be closed between N Juniata and Union St during the beginning of the race.

Sequence of TTC

0. Phase 0 – Pre Event

- 0.1. Setup PVMS 1 on MD 155 at brake check area prior to Canvasback Dr. Display Pre-Event message: **MD 763, TO BE, CLOSED : SATURDAY, 9/28/19, 6AM-12PM**
- 0.2. Setup PVMS 2 on Perryville Rd (MD-222 SB) just prior to US 40. Display Pre-Event message.
- 0.3. Setup PVMS 3 on Pulaski Hwy (US-40 WB) at specified distance. Display Pre-Event message.
- 0.4. Display Pre-Event message on permanent VMS on sign #8880 at US-40 EB prior to Otsego St: **HATEM BRIDGE EVENT, SAT 9/15/18, EXPECT DELAYS**
- 0.5. Display Pre-Event message on permanent VMS on sign #2231 at US-40 WB prior to MD-272 (@North East Creek): **HATEM BRIDGE EVENT, SAT 9/15/18, EXPECT DELAYS**
- 0.6. Stage US-40 WB detour signs along detour route.

1. Phase 1 – Event Start

- 1.1. Setup PVMS 4 on Pulaski Hwy (US-40 WB) prior to Lewis Ln on right shoulder. Display Event message: **DOWNTOWN, HDG : NEXT, LEFT, ←**
- 1.2. Setup PVMS 5 on Pulaski Hwy (US-40 WB) in median prior to Coudon Blvd. Display Event message: **SB, MD-222, CLOSED : USE, COUDON, ←**
- 1.3. Display Event message on permanent VMS on sign #8835 at I-95 SB MM98: **HATEM BRIDGE EVENT, US-40 WB CLOSED, CONTINUE ON I-95 SOUTH**
- 1.4. Change Event message on permanent VMS on sign #8880 at US-40 EB prior to Otsego St to read: **HATEM BRIDGE CLOSED, FOLLOW DETOUR**
- 1.5. Change Event message on permanent VMS on sign #2231 at US-40 WB prior to MD-272 (@North East Creek) to read: **HATEM BRIDGE CLOSED, FOLLOW DETOUR**

2. Phase 2 –TTC begins, MD-155 / Superior St / Juniata St Restrictions (0600hr)

- 2.1. **Crew 1:** Setup US-40 WB detour signs along detour route.
- 2.2. **Crew 1:** Relocate PVMS 1 on MD-155 to Maryland Ave. Change message to read: **MD 763, CLOSED : FOLLOW, DETOUR**
- 2.3. **Crew 1:** Setup MD-155 lane restriction. Keep all traffic on MD-155 (Ohio St).
- 2.4. **Crew 1:** Close Superior St at Park Dr. Close Juniata St at Superior St.
- 2.5. **Crew 1:** Cone Erie St at Juniata St.

3. Phase 3 – **Perryville Side:** US-40 traffic lanes reduced, traffic maintained (0600hr)

- 3.1. **Crew 2:** Setup US-40 WB lane taper to one lane. Continue across Hatem Bridge and set up single lane US-40 WB control across Hatem bridge. Return to Perryville Side.
- 3.2. **Crew 2:** Relocate PVMS 2 on Perryville Rd (MD-222) to location near Chesapeake Overlook Pkwy. Change message to read: **US 40 WB, BRIDGE, CLOSED : FOLLOW, DETOUR, ←**
- 3.3. **Return to Aiken/US-40 intersection and HOLD.**

4. Phase 4 – **HdG Side:** US-40 traffic lanes reduced, traffic maintained (0600hr)
 - 4.1. **Crew 3:** Close Erie St at US-40 WB (near Park Dr).
 - 4.2. **Crew 3:** Close Ontario St at Ohio St and US-40 WB.
 - 4.3. **Crew 3:** Close access to US 40 at Royal Farms.
 - 4.4. **Crew 3:** Setup US-40 EB lane taper to one lane up until US-40 (Pulaski Hwy) / MD-155 (Ohio St) / MD-7A (Otsego St) intersection. Close Ohio St and detour to Warren Rd. **Remain at Ohio/Otsego/US-40 intersection and HOLD.**

5. Phase 5 – US-40 WB Detour (0650hr)
 - 5.1. Verify Police control US-40 / MD-222 (Aiken Ave / Perryville RD) intersection and US-40 (Pulaski Hwy) / MD-155 (Ohio St) / MD-7A (Otsego St) intersection.
 - 5.2. **Alert Incident Command & Major Intersections: "US 40 WB DETOUR IS STARTING"**
 - 5.3. **Crew 2:** Close right turn lane on MD-222 S (Perryville Rd).
 - 5.4. **Crew 2:** Close US-40 WB at intersection. Start detour and divert US-40 WB traffic on MD-222 NB.
 - 5.5. **Alert Incident Command & Major Intersections: "TRAIL VEHICLE HEADED FROM PERRYVILLE TO HAVRE DE GRACE to CLEAR US 40 WB BRIDGE"**
 - 5.6. **Send police/maintenance vehicle to follow last US-40 WB vehicle from Perryville to clear bridge of all WB traffic.** US-40 EB traffic can continue to flow in the normal EB lanes until the bridge is clear and the diversion occurs.
 - 5.7. **Crew 2:** Reposition and **HOLD** on MD-222 (Aiken Ave) at US-40 EB during the running event.

6. Phase 6 – US-40 EB Detour (immediately after Phase 5)
 - 6.1. **HOLD UNTIL police/maintenance vehicle arrives from Perryville and clears bridge of all WB traffic.** US-40 EB traffic can continue to flow in the normal EB lanes until the bridge is clear and the diversion occurs.
 - 6.2. **Upon arrival of police/maintenance vehicle. Alert Incident Command & Major Intersections: "US 40 WB DETOUR COMPLETE, TRAIL VEHICLE HAS CLEARED US 40 WB and US 40 EB DETOUR IS STARTING"**
 - 6.3. **Crew 3:** Complete lane shift, so US-40 EB traffic in one single leftmost lane.
 - 6.4. **HOLD US-40 EB traffic.** Position police/maintenance vehicle to lead US-40 EB traffic in the US-40 WB lane (beginning of contraflow traffic pattern)
 - 6.5. **Send police/maintenance vehicle to lead first US-40 EB vehicle from Havre de Grace to Perryville. Alert Incident Command & Major Intersections: "US 40 EB DIVERSION COMPLETE, LEAD IS ACROSS"**
 - 6.6. **Crew 3:** Block US-40 EB with Type III barricades.
 - 6.7. **Crew 3:** Close US-40 access to Waffle House, McDonalds, China Palace, Terrance Garden Apartments. Park vehicles at access points. Close Ontario St at US-40 EB.
 - 6.8. **Send police/maintenance vehicle to follow last US-40 EB vehicle from Havre de Grace to Perryville to clear bridge of all EB traffic.** Upon arrival at US-40 / MD-222 (Aiken Ave / Perryville RD) intersection, **Alert Incident Command & Major Intersections: "US 40 EB BRIDGE**

VEHICLE HAS CLEARED US 40 EB, ALL TRAFFIC CONTROL IS IN PLACE, MDTA AND CHARM CITY ARE CLEAR TO SETUP ON EAST BOUND SPAN”

- 6.9. **Crew 3:** Block bridge at Erie St with heavy vehicle & Type III barricades.
- 6.10. **Crew 3: HOLD** on US-40 at Erie St during the running event.

7. Phase 7 – Closures during the Event (including above)

7.1. 0600hr

- 7.1.1. Commerce St will be closed between S Stokes St and Market St
- 7.1.2. Juniata St will be closed between Superior St and Otsego St
- 7.1.3. MD-155 EB will be reduced to one lane towards Havre de Grace. Superior St will be closed between Ohio St and Juniata St. All traffic must use Ohio St to US-40 / Otsego St.
- 7.1.4. US-40 EB will be reduced to one lane from Lewis Lane to Aiken Ave (includes Hatem Bridge)
- 7.1.5. US-40 WB will be reduced to one lane from Aiken Ave to Otsego St (includes Hatem Bridge)
- 7.1.6. Perryville Community Park (Marion Tapp Parkway at VA Medical Center Entrance) will be closed

7.2. 0700hr Closures

- 7.2.1. US-40 WB will be CLOSED at MD-222 (Perryville Rd/Aiken Ave). All traffic will be detoured to I-95 SB (Tydings Bridge)
- 7.2.2. US40 EB will be shifted into the US-40 WB lanes from Otsego St to MD-222 (Perryville Rd/Aiken Ave)
- 7.2.3. MD-222 (Aiken Ave) will be closed between US-40 and Broad St
- 7.2.4. MD-7 (Broad St) will be closed between MD-222 (Aiken Ave) and Ave A.
- 7.2.5. The VA Medical Center Entrance at Ave A and 1st St will be closed. Alternate entrance at Marion Tapp Parkway will be open.

7.3. 0730hr Closures

- 7.3.1. MD-490 (Union Ave) & MD-7A (Union Ave) will be closed to traffic. Traffic will only be allowed to cross Union Ave at police-controlled intersections (Pennington Ave, Congress Ave, Revolution St). All other cross streets will be closed between Freedom Ln and Lodge Ln
- 7.3.2. Erie St will be closed
- 7.3.3. MD-7A (Otsego St) will be closed

7.4. 0800hr Closures

- 7.4.1. St John St will be closed.
- 7.4.2. Market St will be closed between St. John St and Commerce St
- 7.4.3. Girard St will be closed between Market St and Concord St
- 7.4.4. Concord St will be closed between Girard St and Lewis Ln
- 7.4.5. Lewis Ln will be closed between Concord St and Market St
- 7.4.6. VA Medical Center: Ave A will be closed.
- 7.4.7. VA Medical Center: Ave D will be closed.
- 7.4.8. VA Medical Center: Ave F will be closed.
- 7.4.9. VA Medical Center: 10th St will be closed between Ave F & Ave D

7.4.10. VA Medical Center: 1st St will be closed.

8. Phase 8 – Sequence for partial removal of TTC – HdG Area

- 8.1. [about 0818hr] All runners clear of MD-490 (Union Ave) from Lafayette St to Revolution St. Remove traffic control from MD-490 (Union Ave), redeploy resources.
- 8.2. [about 0827hr] All runners clear of MD-7A (Union Ave) from Revolution to Otsego St. Remove traffic control from MD-7A (Union Ave), redeploy resources. Police presence to remain at Ostego/Union/Water/St John/Warren area. Cones may remain on double yellow line along MD-7A (Union Ave) for later pickup.
- 8.3. [about 0831hr] All runners clear of MD-7A (Otsego St) from Union Ave to Juniata St. Remove traffic control from MD-7A (Otsego St), redeploy resources. Reposition cones and Type III barricade on Juniata St to block traffic from heading towards Erie St / Superior St. Police presence to remain on Juniata St at Erie St to enforce.

9. Phase 9 – Sequence for removal of TTC – VAMC Area

- 9.1. [about 0926hr] All runners clear of Avenue D. Clear event and all resources from Avenue D.
- 9.2. Reopen Avenue D.
- 9.3. [about 0932hr] All runners clear of Tenth St, Avenue F, Eighth St. Clear event and all resources from Tenth St, Avenue F, Eighth St.
- 9.4. [about 0938hr] All runners clear of Perryville Community Park. Clear event and all resources from Perryville Community Park.
- 9.5. [about 0958hr] All runners clear of Avenue A. Clear event and all resources from Avenue A
- 9.6. Remove any remaining TTC.
- 9.7. **Alert Incident Command: "VAMC area clear of runners and traffic control has been removed."**

10. Phase 10 – Sequence for removal of TTC – TP Area

- 10.1. [about 1006hr] All runners clear of MD-7 (Broad St). Clear event and all resources from MD-7 (Broad St). Reopen Broad St. Cones may remain on double yellow line along MD-7 (Broad St) for later pickup.
- 10.2. [about 1015hr] All runners clear of Aiken Ave. Clear event and all resources from Aiken Ave. Cones may remain on double yellow line along MD-222 (Aiken Ave) for later pickup.
- 10.3. **Alert Incident Command & Major Intersections: "TP area clear of runners and traffic control has been removed. MD-7 (Broad St) and MD-222 (Aiken Ave) are open to traffic"**

11. Phase 11 – Sequence for removal of Juniata TTC – HdG Area

- 11.1. [about 1044hr] All runners clear of Erie St & Juniata. Clear event and all resources from Juniata St.
- 11.2. **Crew 1:** Remove TTC working from Otsego St & Juniata St towards Superior St. **Alert Incident Command "Juniata St clear and reopened to traffic."**
- 11.3. Continue to remove TTC on Superior St back up towards Level Rd. Remove TTC on Level Rd towards I-95. **Alert Incident Command "Superior St and MD-155 (Level Rd) clear and reopened to traffic."**

12. Phase 12 – Sequence for removal of TTC – HB Area (about 1100hr)
- 12.1. [about 1045hr] All runners clear of bridge. Clear event and all resources from the EB lanes of the Hatem Bridge.
 - 12.2. [about 1100hr] Confirm with MDTA police, bridge is clear of all runners, volunteers, staff, police, and all items. **Alert Incident Command & Major Intersections: “Hattem Bridge clear of runners and all event equipment. US 40 EB DIVERSION REMOVAL IS STARTING”**
 - 12.3. **Send police vehicle from Perryville to Havre de Grace to clear EB lanes of the bridge. Police vehicle to hold at Erie St and reposition to return to Perryville in EB lanes in the EB direction. Alert Incident Command & Major Intersections: “US 40 EB BRIDGE VEHICLE HAS CLEARED US 40 EB”**
 - 12.4. **Crew 3:** Upon arrival of police vehicle at Erie St. Remove barriers from US-40EB lanes and re-open US-40 EB access to Waffle House, McDonalds, China Palace, Terrance Garden Apartments. Remove closure at Ontario St at US-40 EB.
 - 12.5. **Crew 2:** Remove barriers from US-40EB lanes from Perryville major intersection (ONLY barriers in the US-40 EB lanes, leave US-40 WB TTC in place). Reposition on US-40 WB just prior to MD-222 (Aiken Ave / Perryville Rd)
 - 12.6. **HOLD US-40 EB traffic. Alert Incident Command & Major Intersections: “TRAIL VEHICLE HEADED FROM HAVRE DE GRACE TO PERRYVILLE to CLEAR US 40 WB BRIDGE”** Send different trail police vehicle from Havre de Grace to Perryville to follow and clear WB lanes of the bridge. Police vehicle to hold at US-40 / MD-222 (Aiken Ave / Perryville Rd) intersection and reposition to return to Havre de Grace in WB lanes in the WB direction.
 - 12.6.1. Immediately after police/maintenance vehicle leaves, **Crew 3:** Remove/Relocate cones on MD-155 (Ohio St) to re-establish a left turn lane. **Crew 3:** Remove barriers from US-40 EB lanes from HdG major intersection.
 - 12.6.2. **RELEASE US-40 EB traffic and** re-establish US-40 EB traffic for normal operation. Traffic will approach police vehicle in holding pattern on US-40 at Erie St. Police vehicle will lead traffic along US-40 EB Hatem Bridge to Perryville. **Crew 3:** Begin removal of all TTC along US-40 EB working in reverse from HdG major intersection towards Lewis Ln.
 - 12.7. **Alert Incident Command & Major Intersections: “US 40 EB DIVERSION HAS ENDED. US 40 WB DETOUR REMOVAL IS STARTING”**
 - 12.8. Traffic cones will still be on US-40 WB span of bridge.
 - 12.9. **HOLD US-40 WB traffic. Crew 2:** Remove ONLY one lane of traffic barriers and detour at US-40 / MD-222 (Aiken Ave / Perryville Rd) and re-establish ONLY one lane of traffic.
 - 12.10. **RELEASE US-40 WB traffic and** re-establish US-40 WB traffic for normal operation in ONLY one lane. Traffic will approach police vehicle in holding pattern on US-40 at Perryville Rd. Police vehicle will lead traffic along US-40 EB Hatem Bridge to Perryville.
 - 12.11. **Alert Incident Command & Major Intersections: “US 40 WB DETOUR HAS ENDED.”**
 - 12.12. **Crew 2:** Remove MD-222 (Perryville Rd) traffic control.
 - 12.13. **Crew 2:** Take US-40 WB to Havre de Grace to US-40 (Pulaski Hwy) / MD-155 (Ohio St) / MD-7A (Otsego St) intersection.
 - 12.14. **Crew 2:** Working from Havre de Grace to Perryville, backup and remove cones on US-40 WB Hatem Bridge span. Continue through US-40 / MD-222 (Aiken Ave / Perryville Rd) intersection and remove remaining traffic control on US-40 WB including PVMS.

13. Phase 10 – Sequence for removal of TTC – Any remaining

- 13.1. Remove any remaining TTC within HdG as race is completed. **Report as needed to Incident Command.**

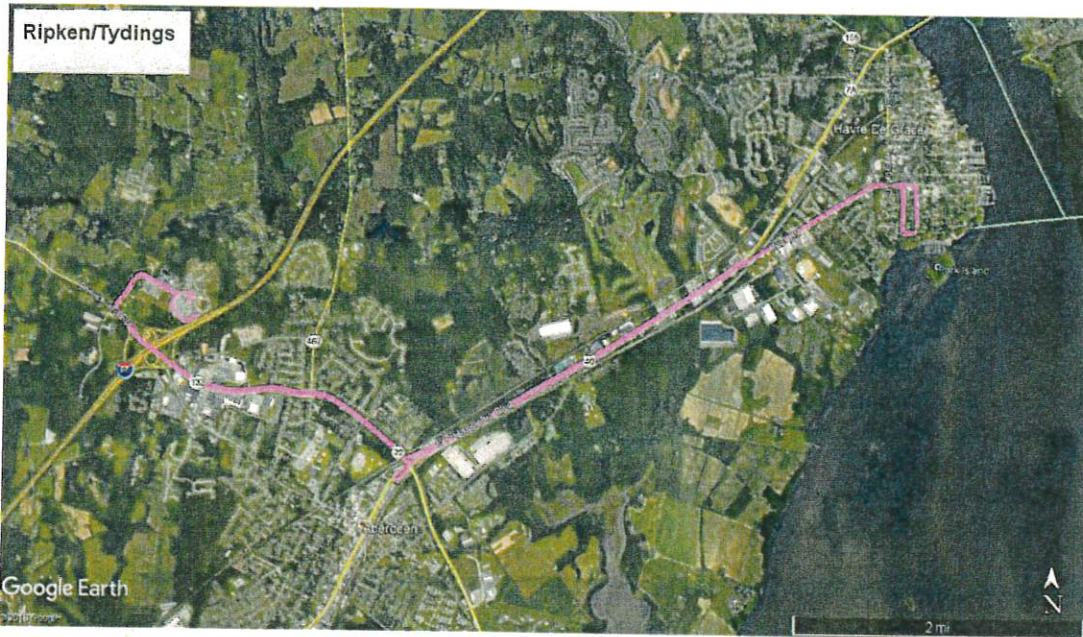
Appendix G – Bus Routes

Route R1: Ripken to Tydings:

- **START** at Ripken Stadium
- Left on Long Dr
- Left on MD-22
- Right (via ramp) on US-40 EB
- Slight Right on Old Post Rd / Revolution St
- Right on S Adams St
- Left on Commerce St, **END**

Route R2: Tydings to Ripken:

- **START** at Tydings Park (Commerce St)
- Left on S Stokes St
- Left on Revolution St / Old Post Rd
- Left on US-40 WB
- Slight Right (via ramp) on MD-22
- Right on Long Dr
- Right at Ripken Stadium, **END**



Route H1: Hollywood to Tydings:

- **START** at Hollywood Casino
- Left on Chesapeake Overlook Pkwy
- Straight (via ramp) on I-95 SB
- Slight Right (via ramp) on MD-155 EB
- Left on MD-155 EB
- Slight Right on Ohio St
- Slight Right on US-40 WB
- Left on Lewis Ln
- Left on Revolution St
- Right on S Adams St
- Left on Commerce St, **END**

Route H2: Tydings to Hollywood:

- **START** at Tydings Park (Commerce St)
- Left on S Stokes St
- Left on Revolution St
- Right on Lewis Ln
- Right on US-40 EB
- Cross Hatem Bridge
- Left on MD-222 NB (Perryville Rd)
*** if left turn not permitted, goto Coudon Blvd and make U-Turn ***
- Left on Chesapeake Overlook Pkwy
- Right at Hollywood Casino, **END**



Route V1: Tydings to VAMC

- **START** at Tydings Park (S Stokes St)
 - Left on Revolution St
 - Right on Lewis Ln
 - Right on US-40 EB
 - Cross Hatem Bridge
 - Right on Coudon Blvd
 - Left on Ikea
 - Right on Marion Tapp Pkwy
 - Left/Straight and enter VAMC truck gate.
 - Continue straight on Fifth St
 - Left on Avenue D
 - Stop at Tenth St, **END**
- ** Relay return buses ONLY will go right on Tenth St, then make a quick left into parking lot behind Building 82H to stage for relay return. ***



Route V2: VAMC to Tydings:

- **START** at VAMC (Avenue D)
- Left on Tenth St
- Left on Avenue G
- Right on Fifth St (towards VAMC truck gate)
- Continue straight onto Marion Tapp Pkwy
- Left on Ikea Rd
- Right on Coudon Blvd
- Left on US-40 WB
- Slight Right on MD-222 NB (Perryville Rd)
- Right (via ramp) on I-95 SB
- Slight Right (via ramp) on MD-155 EB
- Left on MD-155 EB
- Slight Right on Ohio St
- Slight Right on US-40 WB
- Left on Lewis Ln
- Left on Revolution St
- Right on S Adams St
- Left on Commerce St
- Left on S Stokes St, **END**



Route H3: Hollywood to VAMC:

- **START** at Hollywood Casino
- Left on Chesapeake Overlook Pkwy
- Right on MD-222 SB
- Left on US-40 WB
- Right on Coudon Blvd
- Left on Ikea Rd
- Right on Marion Tapp Pkwy
- Left/Straight and enter VAMC truck gate.
- Continue straight on Fifth St
- Left on Avenue D
- Stop at Tenth St, **END** **

Route H4: Hollywood to VAMC:

- **START** at VAMC (Avenue D)
- Left on Tenth St
- Left on Avenue G
- Right on Fifth St (towards VAMC truck gate)
- Continue straight onto Marion Tapp Pkwy
- Left on Ikea Rd
- Right on Coudon Blvd
- Left on US-40 WB
- Slight Right on MD-222 NB (Perryville Rd)
- Left on Chesapeake Overlook Pkwy
- Right at Hollywood Casino, End

**** Relay return buses ONLY will go right on Tenth St, then make a quick left into parking lot behind Building 82H to stage for relay return. ****



Event:	2020 Susquehanna River Running Festival	Tracking ID:	1011190009
Dates:	9/26/20		
Time of set up:	9/25/20- 10am		
Take down time:	9/26/2020		
Time of actual event:	7:00 AM		
Location:	Hutchins Park/ Tydings		

Number of personnel	Regular Pay (Hours)*	Overtime Pay Hours*	Average Regular Salary	Total Estimated Hours	Total Estimated Labor Cost	Materials Cost	Materials (Description)	Total Cost
20	110		\$58.00	110	\$6,380.00	\$0.00		\$6,380.00
<p>This is an estimated cost and may vary depending upon any changes with the event, manpower allocation, unexpected challenges, etc.</p>								

PD

Notes

Number of personnel	Regular Pay (Hours)*	Overtime Pay Hours*	Average Regular Salary	Total Estimated Hours	Total Estimated Labor Cost	Materials Cost	Materials (Description)	Total Cost
3	4	24	\$47.25	28	\$1,890.00	\$0.00		\$1,890.00
<p>NO PARKING SIGNS, EXTRA BARRICADES IF NEEDED, TURN WATER ON WITH HOSE BIB AT TYDINGS PARK CROCK, TRASH PICK UP</p>								

DPW

Notes

Grand Total	23	114	24	\$55.13	138	\$8,270.00	\$0.00	See above	\$8,270.00
<p>*Note: Normal salary includes fringe benefits; OT salary is 1.5 times average salary</p>									