

1 Ordinance No. 1023

2 **AN ORDINANCE OF THE MAYOR AND CITY**  
3 **COUNCIL OF THE CITY OF HAVRE DE GRACE**  
4 **PURSUANT TO THE AUTHORITY GRANTED BY**  
5 **THE MARYLAND CONSTITUTION ARTICLE XI-**  
6 **E, THE LOCAL GOVERNMENT ARTICLE OF THE**  
7 **MARYLAND ANNOTATED CODE, AND CITY**  
8 **CHARTER SECTION 33 AND 34, AMENDING THE**  
9 **CITY CODE SECTION 67: ETHICS**

10  
11 BE IT ORDAINED that City Code Chapter 67: Ethics (“Ethics Code”) shall  
12 be amended with new language added as shown below in **bold underscore** and  
13 deleted language shown in **bold ~~strikeout~~** shall otherwise remain unchanged.

14 Chapter 67. Ethics

15 § 67-3. Prohibited Conduct; Conflicts of Interest.

16 [Subparagraphs A-D remain unchanged.]

17 Subparagraph E is amended as follows:

18  
19 E. Legislative acts prohibited. ~~For one year after the elected official leaves office,~~  
20 ~~a former member of t~~ **The Mayor, Council President, City Attorney, Directors, City**  
21 **Council Members, or any appointed official** may not **for one calendar year after**  
22 **leaving office** assist or represent another party for compensation in a matter that is the  
23 subject of legislative action.

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25 [The remainder of Section 67.3 remains unchanged.]

26  
27 § 67-4. Interests, gifts and campaign contribution disclosure.

28 [Subparagraph A. remains unchanged]

29 B. Record of disclosure statements and maintenance.

30 (1) The Commission or office designated by the Commission and the Board of  
31 Election Supervisors shall maintain all disclosure statements filed under this section: Gifts  
32 Disclosure Form; Campaign Contribution Disclosure Form and Interests Disclosure Form.

33 (2) Gifts Disclosure Forms, Campaign Contribution Forms and Interests Disclosure  
34 Forms are available for public inspection during normal business hours. **Home addresses**  
35 **of any person required to submit any of the disclosure and/or contribution forms**  
36 **shall be redacted from the documents available for public inspection.** The remaining  
37 requirements for disclosure apply.

38 (3) To examine the Gifts Disclosure Form, Campaign Contribution Form or the  
39 Interests Disclosure Form, an individual must appear in person before the Commission or  
40 its designee and comply with any other reasonable requirements or procedures established  
41 by the Commission.

42 (4) Where an individual requests to examine an Interests Disclosure Form, the  
43 Commission or the office designated by the Commission shall record:

44 (a) The name, home address, telephone number and email address of the  
45 individual reviewing or copying the statement;

46 (b) The name of the person whose Interests Disclosure Form was examined or  
47 copied; and

48 (c) The reason for the request.

49 (5) Where any type of form was requested to be examined, the Commission or the  
50 office designated by the Commission shall provide the official with a copy of the name,  
51 home address, telephone number and email address of the person who requested to  
52 review the official's form.

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54 [Remainder of Section 67.4 remains unchanged.]

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56 § 67-7. Enforcement; violations and penalties.

57 A. The Commission, after initially evaluating a claim where the claimant must show that there  
58 is a reasonable basis for believing that a violation has occurred, and after conducting a hearing  
59 where the complainant has appeared and where the respondent has appeared or waived the right  
60 to appear and where clear and convincing evidence of a violation was shown by the complainant  
61 and found by the Commission by a unanimous vote, may:

62 (1) Assess a late fee of \$2 per day up to a maximum of \$250 for a failure to timely file  
63 a financial disclosure statement required under this chapter;

64 (2) Issue a cease and desist order against any person;

- 65 (3) Issue an order of compliance directing the respondent **to submit all required**  
66 **disclosures**;
- 67 (4) Issue a reprimand; or
- 68 (5) Recommend to the appropriate authority other appropriate discipline of the  
69 respondent, including censure or removal if that discipline is authorized by law.

70 [Subparagraphs B through E remain unchanged]

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72 F. **The Commission may** take no action and grant a waiver or exemption, even  
73 retroactively, from the provisions pursuant to the standard set in this section, where the violation  
74 was not intentional and the respondent complies with this section within the time provided by  
75 the Commission.

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77 ATTEST:

MAYOR AND CITY COUNCIL OF  
HAVRE DE GRACE, MARYLAND

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81 \_\_\_\_\_  
Patrick D. Sypolt,  
82 Director of Administration

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William T. Martin, Mayor

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84 First Reading: August 5, 2019  
85 Public Hearing: August 19, 2019  
86 Second Reading/Adoption: September 3, 2019