



## **PRELIMINARY ANNUAL BUDGET FISCAL YEAR 2021**

William T. Martin, Mayor

*Members of the City Council:*

David W. Glenn, Council President

Cassandra Boyer

David A. Martin

James E. Ringsaker, Jr.

Jason G. Robertson

Carolyn J. Zinner



## INTER – CITY MEMORANDUM

To: Havre de Grace City Council and Citizens  
From: Mayor William T. Martin  
Date: March 16, 2020  
RE: Fiscal 2021 Preliminary Budget

Citizens of Havre de Grace and Honorable Members of the Council,

Enclosed is my preliminary budget for fiscal 2021 for your consideration. I have increased spending on City infrastructure significantly, as mandated by the citizens in the most recent special election. Spending within the General Fund is increased as well compared to prior years. Most of the additional spending will be funded through State and County grants, and is focused on preserving our shoreline.

In addition to shoreline preservation, I am also proposing an impact study for the current High School auditorium and gymnasium building that the County intends to transfer to the City. My vision is for the facility to promote public art, and cultural and athletic events to further distinguish Havre de Grace as a social destination. I hope that it will also provide additional support and social enhancement services to our recreation programs and various citizen groups.

I am expanding our park trail system and enhancing existing trails within our purview. The trail expansion will be south, extending to Swan Creek. Improved and new trail signage will be installed to provide educational content and direction. Additionally, trails that pass through our City will be enhanced with improved trail markings to alert motorists of the trails and trail participants.

For fiscal 2021, I am also moving forward with the rehabilitation of our Water and Sewer Fund infrastructure. As mentioned in my opening remarks, the citizens voted overwhelmingly to allow me to make good on my commitment to tackle this issue and I am pleased to do so. The fiscal 2021 budget includes over a third of the planned 5 year projects to make meaningful and timely replacements and improvements in our water distribution and wastewater collection systems.

Most notably, I am proposing to replace the failing sewer main along Commerce Street from Juniata Street to Stokes Street. I am also proposing to replace the centrifuge system at the solids handling facility behind the water plant with a more effective and efficient process. The current operation is not reliable and causes undo stress on our wastewater treatment plant to treat the materials created as a byproduct of making safe drinking water. I am proposing a replacement of the pump station by the National Guard, to protect our most vulnerable area of transmission to the wastewater treatment plant. These are just the three largest projects I am proposing. In total, I am proposing to start over a dozen infrastructure replacement projects in fiscal 2021.

The 2021 budget is a fiscally responsible budget and, with your approval, I am keeping real property tax rates and water/sewer fees at the 2020 levels.

My 2021 budget will result in real progress in our efforts to make Havre de Grace the most desired place in Harford County, and in my view Maryland, to live, work and play.

### **General Fund 1**

The General Fund 1 is expected to begin the year with a \$609,600 surplus. Expenditures and fund transfers are projected to exceed revenues by this same \$609,600 million leaving the General Fund 1 balanced at year end, as required by our charter.

Budgeted revenues are expected to be almost \$18.5 million in fiscal 2021; a \$3.7 million increase over the current year projected revenues, primarily due to a \$3.35 million increase in anticipated State and County grant funds. These grants are targeted for development of the Water Street shoreline, as well as the City's commitment toward the improvement of the Chesapeake Bay water quality through remediation of our storm water along the waterfront.

The Maryland Department of Assessments and Taxation estimates that net assessable real property tax base for Havre de Grace will increase \$26.9 million for fiscal 2021. They are suggesting the tax rate be reduced from \$0.565 to \$0.5552 to keep real property tax revenues constant (i.e., the Constant Yield Tax Rate). I am, however, proposing to maintain the real property tax rate at its current \$0.565 per \$100 of assessed value. The sizable growth in both citizens and residences places a greater demand on City infrastructure and services. The \$150,000 estimated additional property tax revenues will only partially offset the increased operating costs created by this increased demand.

Overall spending is budgeted to be almost \$20.35 million, an increase of \$3.75 million over projected spending for fiscal 2020. The capital program is budgeted to be \$5.5 million in fiscal 2021, a \$2.9 million increase over the current year. Most of the increase can be attributed to the waterfront projects already mentioned.

Personnel costs will increase \$565,000, or 5.6% in fiscal 2021. I have reduced staffing, where practical, and added part-time help to replace overtime spending, especially for City events throughout the year. These efforts have reduced the fiscal impact caused by an anticipated 10% increase in health care rates and very modest increases in full time salaries. Debt Service is anticipated to be virtually unchanged.

### **Water and Sewer Fund 9**

The Water and Sewer Fund 9 is expected to begin the year with a \$1.1 million fund deficit. The cause of the deficit can be attributed to the City not receiving a \$1.6 million State grant to help fund improvements to the Water Treatment Plant. Budgeted revenues are projected to exceed expenditures by this same \$1.1 million and bring the fund back into balance by the end of the year.

Anticipated residential development for fiscal 2021 is expected to continue at the pace we have experienced in fiscal 2020. New connections have been set at 54 units, a level that has been met or exceeded in each of the last 4 years.

This past February, the citizens voted and authorized the City to borrow \$15 million over the next 5 years to help pay for strategic rehabilitation of the City's water and sewer infrastructure. The fiscal 2021 budget includes almost \$5.2 million in needed rehabilitation projects.

As I committed to you when the City rolled out its infrastructure replacement plan, I am not increasing any metered or base fees in fiscal 2021. As a result, operating revenues are projected to be essentially at fiscal 2020 levels. Operating costs are expected to increase \$450,000, due mainly to inflation. Debt service is expected to increase \$500,000 as a result of the additional borrowing. With the addition of the debt proceeds, however, the fund is expected to restore its initial deficit balance by year end.

### **Marine Facilities Fund 8**

The Marine Facilities Fund 8 is budgeted to begin fiscal 2021 with a surplus of \$720,000. The Marine Facilities Fund 8 is budgeted to end fiscal 2021 with a surplus of \$745,000. Estimated operating revenues are expected to exceed budgeted expenses by \$45,000. \$20,000 of this operating surplus will be spent on capital improvements to the facility, resulting in the \$25,000 increase to fund balance for the year.

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I trust you will find this preliminary budget provides a solid foundation for our joint efforts to continue revitalizing the City while also protecting our valued water resources.

# **Fund 1 - General Fund**

**FY 2021 vs FY 2020 vs FY 2019**

	GENERAL FUND						Page
	ACTUAL FY 2019	ORIG. BGT. FY 2020	CURR. BGT. FY 2020	ACTUAL FY 2020	PROJECTED FY 2020	REQUESTED FY 2021	
<b>Operating Revenues</b>							
Taxes and Penalties	\$11,326,171	\$10,972,500	\$10,988,300	\$9,903,225	\$11,208,500	\$11,304,000	1
Intergovernmental	756,777	880,300	880,300	311,559	889,600	908,300	1
Licenses and Permits	308,566	291,600	291,600	193,582	273,100	273,100	1
Service Fees	110,143	113,800	113,800	63,038	111,900	111,900	1
Fines and Forfeitures	4,970	3,600	3,600	3,285	4,400	4,400	1
Grants	1,919,784	1,196,100	1,916,600	1,014,918	1,934,000	5,275,700	2
Miscellaneous	428,574	356,100	365,600	321,296	308,500	576,000	2
	<b>14,854,985</b>	<b>13,814,000</b>	<b>14,559,800</b>	<b>11,810,905</b>	<b>14,730,000</b>	<b>18,453,400</b>	
<b>Operating Expenses</b>							
Mayor	36,618	42,500	42,500	27,076	41,900	43,500	3
City Council	90,656	86,600	86,600	69,684	93,100	87,800	4
Administration	1,638,280	1,675,900	1,676,400	1,128,666	1,650,100	1,861,400	5-7
Registration & Elections	4,561	5,400	5,400	3,575	4,600	5,500	8
Legal Services	110,164	80,400	80,400	76,335	107,300	105,000	8
Casualty & Liability Insurance	107,626	127,300	127,300	108,714	117,300	130,100	8
Economic Development	198,293	200,600	230,600	144,423	218,400	229,500	9
Finance	794,705	794,700	794,700	561,859	788,500	853,600	10
Planning and Code Enforcement	598,336	755,500	725,500	394,178	614,200	629,300	11
Public Safety	5,427,338	5,453,300	5,453,300	3,575,429	5,407,300	5,481,400	12-13
Public Works	3,600,330	3,644,900	3,648,200	2,524,634	3,677,100	4,080,200	14-17
Service Organizations	12,500	12,500	12,500	12,500	12,500	12,500	18
Museums	60,000	60,000	60,000	60,000	60,000	60,000	18
Civic Groups	153,700	170,200	179,200	162,725	179,200	217,400	18
Ambulance Corps	96,600	96,600	96,600	72,450	96,600	99,500	18
Susquehanna Hose Co.	475,700	400,700	416,500	335,075	416,500	406,600	18
	<b>13,405,408</b>	<b>13,607,100</b>	<b>13,635,700</b>	<b>9,257,321</b>	<b>13,484,500</b>	<b>14,303,300</b>	
<b>Capital Expenses</b>							
Capital Equipment	433,457	215,000	300,200	111,694	300,200	641,400	20
Capital Projects	1,477,674	1,000,000	2,273,400	1,809,401	2,273,400	4,851,300	20
Debt Service	544,239	551,600	551,600	166,984	551,600	550,300	19
	<b>2,455,370</b>	<b>1,766,600</b>	<b>3,125,200</b>	<b>2,088,079</b>	<b>3,125,200</b>	<b>6,043,000</b>	
	<b>15,860,778</b>	<b>15,373,700</b>	<b>16,760,900</b>	<b>11,345,400</b>	<b>16,609,700</b>	<b>20,346,300</b>	
<b>Fund Increase/(Decrease)</b>	<b>(1,005,793)</b>	<b>(1,559,700)</b>	<b>(2,201,100)</b>	<b>465,504</b>	<b>(1,879,700)</b>	<b>(1,892,900)</b>	
Beginning Balance	1,214,729	418,200	1,059,600	1,347,517	1,347,500	609,600	2
Fund Transfers/Reserves	1,138,581	1,141,500	1,141,500	746,912	1,141,800	1,283,300	2
<b>Fund Excess/ (Deficiency)</b>	<b>\$1,347,517</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,559,933</b>	<b>\$609,600</b>	<b>\$0</b>	

**GENERAL FUND OPERATING REVENUES**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>TAXES</b>							
01-0001-41-01	Real Property Taxes	8,318,432	8,317,600	8,333,400	8,572,094	8,572,900	8,644,700
01-0001-41-06	Critical Area Tax	43,019	43,200	43,200	42,888	42,900	43,300
01-0001-41-12	Pers Prop, Unincorporated	(1,851)	8,600	8,600	8,513	8,500	9,300
01-0001-41-13	Pers Prop, RR/Utilities	202,391	209,900	209,900	198,069	209,900	213,300
01-0001-41-14	Pers Prop, Incorporated	223,924	204,200	204,200	169,315	185,100	203,500
01-0001-41-20	Penalties, Real Property	46,555	39,900	39,900	25,073	37,400	37,700
01-0001-41-23	Penalties, Personal Property Taxes	699	7,600	7,600	6,767	6,800	7,200
01-0001-41-41	Income Tax - City Share	2,294,031	1,956,100	1,956,100	716,574	1,956,100	1,956,100
01-0001-41-58	Pole and Conduit Tax	70,440	70,400	70,400	72,979	73,000	73,000
01-0001-41-61	Admissions & Amusements	75,667	67,400	67,400	63,321	80,200	80,200
01-0001-41-62	Hotel/Motel Tax	45,172	32,300	32,300	12,941	21,000	21,000
01-0001-41-95	County Pmts In Lieu of Taxes	7,692	15,300	15,300	14,692	14,700	14,700
	<b>Subtotal - Taxes</b>	<b>11,326,171</b>	<b>10,972,500</b>	<b>10,988,300</b>	<b>9,903,225</b>	<b>11,208,500</b>	<b>11,304,000</b>
<b>INTERGOVERNMENTAL</b>							
01-0001-43-33	State Police Protection	264,036	260,700	260,700	139,753	260,700	260,700
01-0001-43-51	Highway User Fees	457,147	577,100	577,100	171,806	593,300	605,100
01-0001-43-63	Enterprise Zone Credit Reimb	35,594	42,500	42,500		35,600	42,500
	<b>Subtotal - Intergovernmental</b>	<b>756,777</b>	<b>880,300</b>	<b>880,300</b>	<b>311,559</b>	<b>889,600</b>	<b>908,300</b>
<b>LICENSES AND PERMITS</b>							
01-0001-42-23	Trader Licenses	17,030	1,500	1,500	1,208	1,700	1,700
01-0001-42-32	Building Permits	133,716	135,700	135,700	74,470	113,300	113,300
01-0001-42-34	Cable TV License Fee	157,820	154,400	154,400	117,904	158,100	158,100
	<b>Subtotal - Licenses/Permits</b>	<b>308,566</b>	<b>291,600</b>	<b>291,600</b>	<b>193,582</b>	<b>273,100</b>	<b>273,100</b>
<b>GENERAL SERVICE FEES</b>							
01-0001-44-15	Rent - American Tower	46,385	48,700	48,700	14,682	48,700	48,700
01-0001-44-16	Rent - Visitors Center	1,200	1,000	1,000	1,200	1,200	1,200
01-0001-44-30	Rent-Tydings Concession	11,188	11,500	11,500	6,896	11,500	11,500
01-0001-44-32	Backfin Blues Creole de Graw-Leas	1,400	1,400	1,400	700	1,400	1,400
01-0001-44-34	Rent - M/V Summer Breeze LLC	2,784	5,600	5,600		5,600	5,600
01-0001-44-35	Rent - Upper Chesapeake (Lodge La	3,302	3,300	3,300	3,302	3,300	3,300
01-0001-44-36	Rent - HdG Alliance (710 Market)				3,000	3,000	3,000
01-0001-44-37	Candidate Filing Fees	350	300	300		300	300
01-0001-44-49	Firing Range Rental-Unbilled	28,300	28,300	28,300	2,000	2,000	2,000
01-0001-44-51	Firing Range Reimbursement-Billed	4,800	5,400	5,400	30,200	31,400	31,400
01-0001-44-52	Administrative Fees	8,685	6,900	6,900	709	2,800	2,800
01-0001-44-54	Board of Appeals Fees	1,750	1,400	1,400	350	700	700
	<b>Subtotal - Service Fees</b>	<b>110,143</b>	<b>113,800</b>	<b>113,800</b>	<b>63,038</b>	<b>111,900</b>	<b>111,900</b>
<b>FINES/FORFEITURES</b>							
01-0001-45-01	City Ord Violations	3,325	2,300	2,300	2,485	3,200	3,200
01-0001-45-02	Police Misc Income	1,645	1,300	1,300	800	1,200	1,200
	<b>Subtotal - Fines/Forfeitures</b>	<b>4,970</b>	<b>3,600</b>	<b>3,600</b>	<b>3,285</b>	<b>4,400</b>	<b>4,400</b>

**GENERAL FUND OPERATING REVENUES**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2019</b>	<b>Original Budget FY 2020</b>	<b>Current Budget FY 2020</b>	<b>YTD Actual FY 2020</b>	<b>Projected FY 2020</b>	<b>Requested Budget FY 2021</b>
<b>GRANTS</b>							
01-0001-48-34	State Grants			81,900		81,900	1,891,200
01-0001-48-36	MHAA Grant	25,000					
01-0001-48-65	County Grants - Fin. Inst.	5,088	5,100	5,100		5,100	5,100
01-0001-48-75	County Grants - Parks & Rec.	75,500		98,600	108,550	98,600	500,000
01-0001-48-80	County Grants - Police Diff.	1,188,123	1,188,100	1,188,100	905,912	1,207,900	1,348,900
01-0001-48-81	Mini Police Grants	2,197	2,900	2,900	457	500	30,500
01-0001-48-96	DNR Open Space Grants	623,876		440,000		440,000	1,500,000
01-0001-48-97	CDBG Grant			100,000		100,000	
	<b><i>Subtotal - Grants/Bonds</i></b>	<b><i>1,919,784</i></b>	<b><i>1,196,100</i></b>	<b><i>1,916,600</i></b>	<b><i>1,014,918</i></b>	<b><i>1,934,000</i></b>	<b><i>5,275,700</i></b>
<b>MISCELLANEOUS</b>							
01-0001-46-04	Contrib & Donations	19,964	22,200	22,200	1,172	1,200	236,200
01-0001-46-08	Sale of Surplus Property	7,822	6,800	6,800	3,296	4,900	35,400
01-0001-46-22	Interest Income	140,470	87,600	87,600	65,920	92,900	92,900
01-0001-46-28	Misc Revenues	10,471	9,900	9,900	10,619	13,700	13,700
01-0001-46-29	Misc Revenues - Billed	5,055	4,800	4,800	2,240	3,200	3,200
01-0001-46-39	Expense Reimbursements - Billed	45,808	47,500	47,500	15,403	18,700	18,700
01-0001-46-40	Expense Reimbursement	185,058	166,200	175,700	107,474	161,500	161,500
01-0001-46-50	Misc AR Penalties	7,201	6,200	6,200	2,148	4,100	4,100
01-0001-46-53	Tipping Fee				106,514		
01-0001-46-76	Tourism Sales	3,125	1,000	1,000	2,111	2,400	4,400
01-0001-46-77	Tourism Advertising Revenue		500	500		500	500
01-0001-46-78	Tourism Advertising - Guide	3,600	3,400	3,400	4,400	5,400	5,400
	<b><i>Subtotal - Miscellaneous</i></b>	<b><i>428,574</i></b>	<b><i>356,100</i></b>	<b><i>365,600</i></b>	<b><i>321,296</i></b>	<b><i>308,500</i></b>	<b><i>576,000</i></b>
<b>TRANSFERS IN/(OUT)</b>							
01-0001-49-43	Distributed Expenses	1,152,900	1,184,700	1,184,700	789,800	1,184,700	1,311,600
01-0001-48-98	Fund Transfers (Critical Area)	(14,319)	(43,200)	(43,200)	(42,888)	(42,900)	(43,300)
01-0001-48-98	Fund Transfers (Slip User)						15,000
01-0001-49-98	Short Term Enterprise Fund				(1,721,302)	(1,721,300)	
01-0001-49-98	Unrestricted Fund Balance	1,214,729	418,200	1,059,600	3,068,820	3,068,800	609,600
	<b><i>Subtotal - Transfers/Reserves</i></b>	<b><i>2,353,310</i></b>	<b><i>1,559,700</i></b>	<b><i>2,201,100</i></b>	<b><i>2,094,429</i></b>	<b><i>2,489,300</i></b>	<b><i>1,892,900</i></b>
	<b><i>TOTAL REVENUES</i></b>	<b><i>17,208,295</i></b>	<b><i>15,373,700</i></b>	<b><i>16,760,900</i></b>	<b><i>13,905,334</i></b>	<b><i>17,219,300</i></b>	<b><i>20,346,300</i></b>

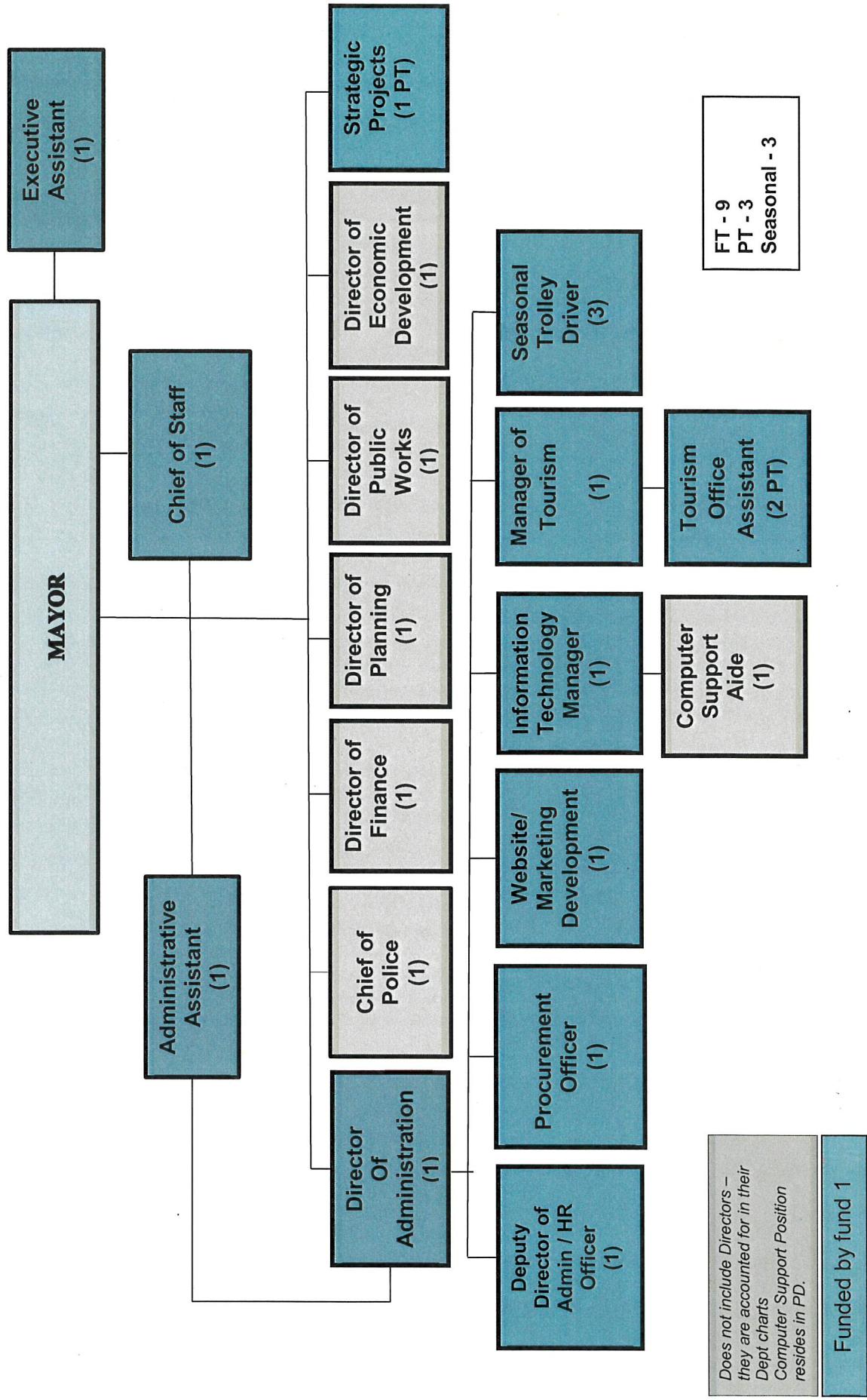
**MAYOR**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1031-5001	Salaries - Regular Time	18,200	18,200	18,200	12,600	18,200	18,200
01-1031-5022	FICA Expense	1,362	1,400	1,400	964	1,400	1,400
01-1031-5031	Workman's Comp	207	200	200	147	200	200
	<i>Subtotal - Employee</i>	<b>19,769</b>	<b>19,800</b>	<b>19,800</b>	<b>13,711</b>	<b>19,800</b>	<b>19,800</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1031-6276	Professional Services		300	300		100	300
01-1031-6277	Travel Expense	2,079	2,000	2,000	1,781	2,500	3,000
01-1031-6282	Office Supplies	801	1,000	1,000	381	800	1,000
01-1031-6283	Public Relations	13,969	19,400	19,400	11,203	18,700	19,400
	<i>Subtotal - Non-Employee</i>	<b>16,849</b>	<b>22,700</b>	<b>22,700</b>	<b>13,365</b>	<b>22,100</b>	<b>23,700</b>
	<b>TOTAL - MAYOR</b>	<b>36,618</b>	<b>42,500</b>	<b>42,500</b>	<b>27,076</b>	<b>41,900</b>	<b>43,500</b>

**CITY COUNCIL**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1011-5001	Salaries - Regular Time	46,050	46,800	46,800	32,400	46,800	46,800
01-1011-5022	FICA Expense	3,477	3,600	3,600	2,479	3,600	3,600
01-1011-5031	Workman's Comp	107	100	100	74	100	100
	<i><b>Subtotal - Employee</b></i>	<i><b>49,634</b></i>	<i><b>50,500</b></i>	<i><b>50,500</b></i>	<i><b>34,953</b></i>	<i><b>50,500</b></i>	<i><b>50,500</b></i>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1011-6062	Dues and Subscriptions	16,375	15,800	15,800	17,282	17,300	18,000
01-1011-6070	Printing and Publishing	904	200	200	82	200	200
01-1011-6277	Travel Expense	9,547	6,200	6,200	4,207	6,600	6,400
01-1011-6283	Public Relations	13,632	13,400	13,400	12,738	17,900	12,200
01-1011-6290	Misc Operating Costs	564	500	500	423	600	500
	<i><b>Subtotal - Non-Employee</b></i>	<i><b>41,022</b></i>	<i><b>36,100</b></i>	<i><b>36,100</b></i>	<i><b>34,731</b></i>	<i><b>42,600</b></i>	<i><b>37,300</b></i>
	<b>TOTAL - CITY COUNCIL</b>	<b>90,656</b>	<b>86,600</b>	<b>86,600</b>	<b>69,684</b>	<b>93,100</b>	<b>87,800</b>

# CITY OF HAVRE DE GRACE – ADMINISTRATION



**ADMINISTRATION OFFICES**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1091-5001	Salaries - Regular Time	459,765	503,100	503,100	319,869	474,700	517,600
01-1091-5004	Salaries - Overtime	7,123			5,843	5,800	6,300
01-1091-5007	Salaries - Seasonal		19,500	19,500		6,000	40,600
01-1091-5013	Salaries - Sick Leave	28,641	25,800	25,800	8,893	16,800	28,100
01-1091-5016	Salaries - Annual Leave	32,882	27,400	27,400	26,004	34,400	27,200
01-1091-5019	Salaries - Personal Leave	3,925	8,400	8,400	3,975	6,600	8,700
01-1091-5022	FICA Expense	41,923	44,700	44,700	27,265	41,000	48,000
01-1091-5023	Unemployment Claims						
01-1091-5028	Hospitalization	54,612	83,600	83,600	38,334	64,100	138,600
01-1091-5030	Retirees' Medical Benefits	149,854	133,700	133,700	100,672	141,800	133,700
01-1091-5031	Workman's Comp	1,891	1,000	1,000	751	1,100	2,600
01-1091-5040	Retirement	22,053	24,400	24,400	39,075	26,900	57,500
01-1091-5045	Actuarial & Pension Services	5,309	3,900	3,900	2,704	3,900	8,500
	<b><i>Subtotal - Employee</i></b>	<b><i>807,979</i></b>	<b><i>875,500</i></b>	<b><i>875,500</i></b>	<b><i>573,384</i></b>	<b><i>823,100</i></b>	<b><i>1,017,400</i></b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1091-6025	Medical Testing & Supplies	10,006	10,000	10,000	13,516	17,400	10,000
01-1091-6062	Dues and Subscriptions	14,301	7,000	7,000	840	3,500	5,000
01-1091-6067	Postage	22,316	23,000	23,000	12,102	20,900	23,000
01-1091-6192	City Buildings Water & Sewer	23,328	26,600	26,600	15,031	28,300	28,300
01-1091-6207	City Events	495			306	300	
01-1091-6223	Contrib to Liq Board	1,529	1,800	1,800	1,529	2,200	1,800
01-1091-6301	Historic Dist Comm	3,904	3,500	4,000	3,213	4,800	5,000
01-1091-6302	Arts Commission	5,000	3,000	3,000		3,000	3,000
01-1091-6303	Youth Commission	1,825	2,000	2,000	248	2,000	5,000
01-1091-6304	Independence Day Commission	25,402	25,000	25,000	25,000	25,000	5,000
01-1091-6276	Professional Services	37,405	13,000	13,000	6,781	11,800	13,000
01-1091-6277	Travel Expense	5,481	2,500	2,500	2,506	3,500	5,000
01-1091-6278	Employee Development	21,261	20,000	20,000	15,636	23,300	20,000
01-1091-6280	Utilities	27,092	26,500	26,500	28,100	38,300	56,800
01-1091-6282	Office Supplies	14,448	13,000	13,000	12,186	17,200	14,500
01-1091-6283	Public Relations	23,013	40,000	40,000	26,837	42,200	60,000
01-1091-6284	Vehicle Maintenance	831	2,000	2,000	1,242	2,000	2,000
01-1091-6286	Vehicle Fuel	565	700	700	768	1,000	1,400
	<b><i>Subtotal - Non-Employee</i></b>	<b><i>238,201</i></b>	<b><i>219,600</i></b>	<b><i>220,100</i></b>	<b><i>165,839</i></b>	<b><i>246,700</i></b>	<b><i>258,800</i></b>
	<b>TOTAL - ADMINISTRATION</b>	<b>1,046,180</b>	<b>1,095,100</b>	<b>1,095,600</b>	<b>739,224</b>	<b>1,069,800</b>	<b>1,276,200</b>

**TOURISM**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1092-5001	Salaries - Regular Time	97,012	93,500	93,500	65,794	94,600	112,300
01-1092-5004	Salaries - Overtime	933	700	700	931	1,100	1,300
01-1092-5013	Salaries - Sick Leave	15,093	4,800	4,800	1,638	3,100	5,600
01-1092-5016	Salaries - Annual Leave	6,823	3,900	3,900	3,897	5,100	3,000
01-1092-5019	Salaries - Personal Leave	1,658	1,600	1,600	763	1,300	1,000
01-1092-5022	FICA Expense	7,128	8,000	8,000	5,144	7,600	9,400
01-1092-5023	Unemployment Claims						
01-1092-5028	Hospitalization	44,215	57,100	57,100	28,145	45,700	28,800
01-1092-5031	Workman's Comp	207	200	200	147	200	200
01-1092-5040	Retirement	5,400	5,500	5,500	9,350	5,200	7,900
01-1092-5045	Actuarial & Pension Services	1,472	900	900	596	900	1,200
<i>Subtotal - Employee</i>		<b>179,941</b>	<b>176,200</b>	<b>176,200</b>	<b>116,404</b>	<b>164,800</b>	<b>170,700</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1092-6062	Dues and Subscriptions	850	1,000	1,000	250	600	800
01-1092-6067	Postage	12	300	300	11	100	300
01-1092-6070	Printing and Publishing	18,503	15,000	15,000	19,825	25,600	15,000
01-1092-6130	Items for Resale	2,061	1,000	1,000	2,590	3,000	3,000
01-1092-6277	Travel Expense	2,508	2,000	2,000	1,624	2,400	2,000
01-1092-6280	Utilities	1,953	1,700	1,700	867	1,500	1,800
01-1092-6282	Office Supplies	1,413	1,000	1,000	496	900	1,000
01-1092-6283	Public Relations	10,120	1,000	1,000	1,062	1,400	1,500
01-1092-6288	Advertising	59,200	60,000	60,000	28,434	51,500	60,600
<i>Subtotal - Non-Employee</i>		<b>96,621</b>	<b>83,000</b>	<b>83,000</b>	<b>55,160</b>	<b>87,000</b>	<b>86,000</b>
<b>TOTAL - TOURISM</b>		<b>276,563</b>	<b>259,200</b>	<b>259,200</b>	<b>171,564</b>	<b>251,800</b>	<b>256,700</b>

**INFORMATION TECHNOLOGY**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1094-5001	Salaries - Regular Time	70,100	67,200	67,200	49,264	69,900	68,700
01-1094-5004	Salaries - Overtime	1,065	1,100	1,100	652	1,000	1,000
01-1094-5013	Salaries - Sick Leave	3,968	3,500	3,500		1,100	3,500
01-1094-5016	Salaries - Annual Leave	3,789	3,500	3,500	2,606	3,700	3,500
01-1094-5019	Salaries - Personal Leave	1,136	1,200	1,200		400	1,200
01-1094-5022	FICA Expense	5,331	5,900	5,900	3,744	5,600	5,900
01-1094-5023	Unemployment Claims						
01-1094-5028	Hospitalization	28,448	29,000	29,000	18,454	27,400	29,000
01-1094-5031	Workman's Comp	207	100	100	74	100	100
01-1094-5040	Retirement	3,925	4,000	4,000	6,775	3,800	9,200
01-1094-5045	Actuarial & Pension Services	962	600	600	398	600	1,400
<i>Subtotal - Employee</i>		<i>118,930</i>	<i>116,100</i>	<i>116,100</i>	<i>81,967</i>	<i>113,600</i>	<i>123,500</i>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1094-6075	Office Machine Rental	29,032	30,000	30,000	17,668	29,200	30,000
01-1094-6137	Other Supplies & Materials	2,274	3,000	3,000	1,089	2,200	3,000
01-1094-6155	Equipment Maintenance	130,102	95,500	95,500	56,033	92,800	95,000
01-1094-6281	Communications	33,758	34,600	34,600	22,737	36,000	34,600
01-1094-6285	Office Equipment	1,440	42,400	42,400	38,385	54,700	42,400
<i>Subtotal - Non-Employee</i>		<i>196,607</i>	<i>205,500</i>	<i>205,500</i>	<i>135,912</i>	<i>214,900</i>	<i>205,000</i>
<b>TOTAL - IT</b>		<b>315,537</b>	<b>321,600</b>	<b>321,600</b>	<b>217,879</b>	<b>328,500</b>	<b>328,500</b>

**REGISTRATION AND ELECTIONS, LEGAL SERVICES, AND INSURANCE**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>REGISTRATION AND ELECTIONS</b>							
01-1041-5007	Salaries - Seasonal	2,155	2,500	2,500	2,275	2,300	2,300
01-1041-5022	FICA Expense		200	200		200	200
01-1041-6145	Facility Rental	750	800	800	750	800	800
01-1041-6282	Office Supplies	753	700	700		700	800
01-1041-6283	Public Relations	904	1,200	1,200	550	600	1,400
<b>TOTAL - REGISTRRTN/ELECTIONS</b>		<b>4,561</b>	<b>5,400</b>	<b>5,400</b>	<b>3,575</b>	<b>4,600</b>	<b>5,500</b>
<b>LEGAL SERVICES</b>							
01-1061-6061	Legal Services - Council	110,164	80,400	80,400	76,335	107,300	105,000
<b>TOTAL - LEGAL SERVICES</b>		<b>110,164</b>	<b>80,400</b>	<b>80,400</b>	<b>76,335</b>	<b>107,300</b>	<b>105,000</b>
<b>INSURANCE</b>							
01-2400-6125	Consulting Fees	220	1,500	1,500	110	700	1,000
01-2400-6200	Casualty Insurance	107,406	110,800	110,800	108,604	110,800	114,100
01-2400-6290	Unemployment Insurance		15,000	15,000		5,800	15,000
<b>TOTAL - INSURANCE</b>		<b>107,626</b>	<b>127,300</b>	<b>127,300</b>	<b>108,714</b>	<b>117,300</b>	<b>130,100</b>

**DEPARTMENT OF ECONOMIC DEVELOPMENT**

Director of Economic Development

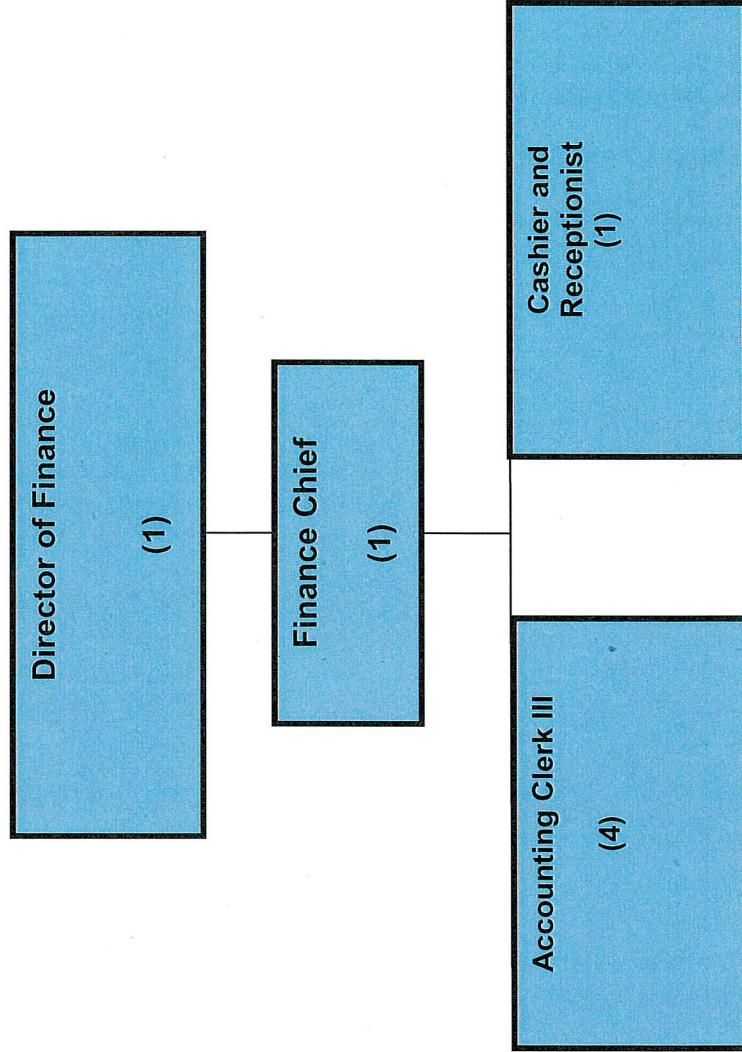
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FT - 1

**ECONOMIC DEVELOPMENT**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1071-5001	Salaries - Regular Time	82,329	80,100	80,100	63,581	88,200	84,900
01-1071-5004	Salaries - Overtime						
01-1071-5013	Salaries - Sick Leave	(4,348)	4,400	4,400	731	2,100	4,600
01-1071-5016	Salaries - Annual Leave	6,069	8,700	8,700	1,827	4,500	9,200
01-1071-5019	Salaries - Personal Leave	381	1,500	1,500	365	800	1,500
01-1071-5022	FICA Expense	7,048	7,200	7,200	4,945	7,200	7,700
01-1071-5023	Unemployment Claims						
01-1071-5028	Hospitalization	9,575	12,400	12,400	9,771	13,600	25,300
01-1071-5031	Workman's Comp	207	200	200	147	200	200
01-1071-5040	Retirement	4,775	5,000	5,000	8,525	4,800	12,000
01-1071-5045	Actuarial & Pension Services	1,279	800	800	550	800	1,800
<i><b>Subtotal - Employee</b></i>		<b>107,315</b>	<b>120,300</b>	<b>120,300</b>	<b>90,442</b>	<b>122,200</b>	<b>147,200</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1071-6062	Dues and Subscriptions	1,732	2,500	2,500	935	1,900	2,500
01-1071-6067	Postage	2	300	300		100	300
01-1071-6070	Printing and Publishing		4,000	4,000		1,500	1,000
01-1071-6206	Economic Development Activities	13,753	15,000	15,000	1,343	7,100	5,000
01-1071-6276	Professional Services	66,731	45,000	75,000	48,462	77,300	65,000
01-1071-6277	Travel Expense	2,031	4,500	4,500	2,378	4,100	3,000
01-1071-6278	Employee Development	1,279			25		1,000
01-1071-6282	Office Supplies	123	800	800	125	400	500
01-1071-6283	Public Relations	3,351	4,500	4,500	503	2,200	2,000
01-1071-6288	Advertising	1,977	3,700	3,700	211	1,600	2,000
<i><b>Subtotal - Non-Employee</b></i>		<b>90,978</b>	<b>80,300</b>	<b>110,300</b>	<b>53,981</b>	<b>96,200</b>	<b>82,300</b>
<b>TOTAL - ECON. DEV.</b>		<b>198,293</b>	<b>200,600</b>	<b>230,600</b>	<b>144,423</b>	<b>218,400</b>	<b>229,500</b>

## **DEPARTMENT OF FINANCE**

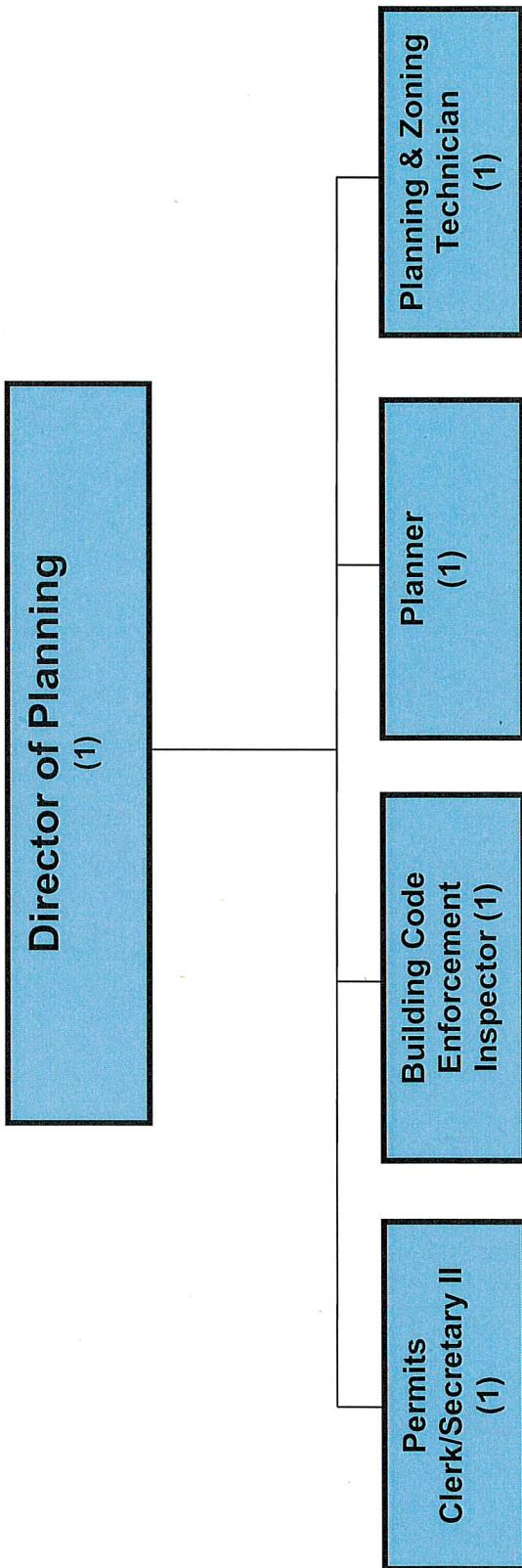


**FT - 7**

**FINANCE**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1051-5001	Salaries - Regular Time	431,747	444,700	444,700	313,649	450,500	456,000
01-1051-5004	Salaries - Overtime				502	500	500
01-1051-5013	Salaries - Sick Leave	34,973	23,400	23,400	10,474	17,700	24,000
01-1051-5016	Salaries - Annual Leave	42,889	31,700	31,700	27,243	37,000	32,500
01-1051-5019	Salaries - Personal Leave	5,658	7,800	7,800	2,540	4,900	8,000
01-1051-5022	FICA Expense	37,297	38,800	38,800	26,343	38,300	39,800
01-1051-5023	Unemployment Claims						
01-1051-5028	Hospitalization	125,261	137,400	137,400	76,996	119,300	150,300
01-1051-5031	Workman's Comp	1,156	900	900	670	900	900
01-1051-5040	Retirement	29,768	30,600	30,600	40,741	36,400	56,700
01-1051-5045	Actuarial & Pension Services	7,529	5,000	5,000	3,453	5,000	8,500
	<i><b>Subtotal - Employee</b></i>	<i><b>716,280</b></i>	<i><b>720,300</b></i>	<i><b>720,300</b></i>	<i><b>502,611</b></i>	<i><b>710,500</b></i>	<i><b>777,200</b></i>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1051-6000	Bad Debts	17,100					
01-1051-6080	Bank Service Charges	21,960	27,500	27,500	19,672	30,200	30,500
01-1051-6276	Professional Services	34,603	39,600	39,600	34,190	39,600	40,100
01-1051-6277	Travel Expense	84	1,800	1,800		700	300
01-1051-6282	Office Supplies	4,679	5,500	5,500	5,385	7,500	5,500
	<i><b>Subtotal - Non-Employee</b></i>	<i><b>78,426</b></i>	<i><b>74,400</b></i>	<i><b>74,400</b></i>	<i><b>59,248</b></i>	<i><b>78,000</b></i>	<i><b>76,400</b></i>
	<b>TOTAL - FINANCE</b>	<b>794,705</b>	<b>794,700</b>	<b>794,700</b>	<b>561,859</b>	<b>788,500</b>	<b>853,600</b>

## **DEPARTMENT OF PLANNING**

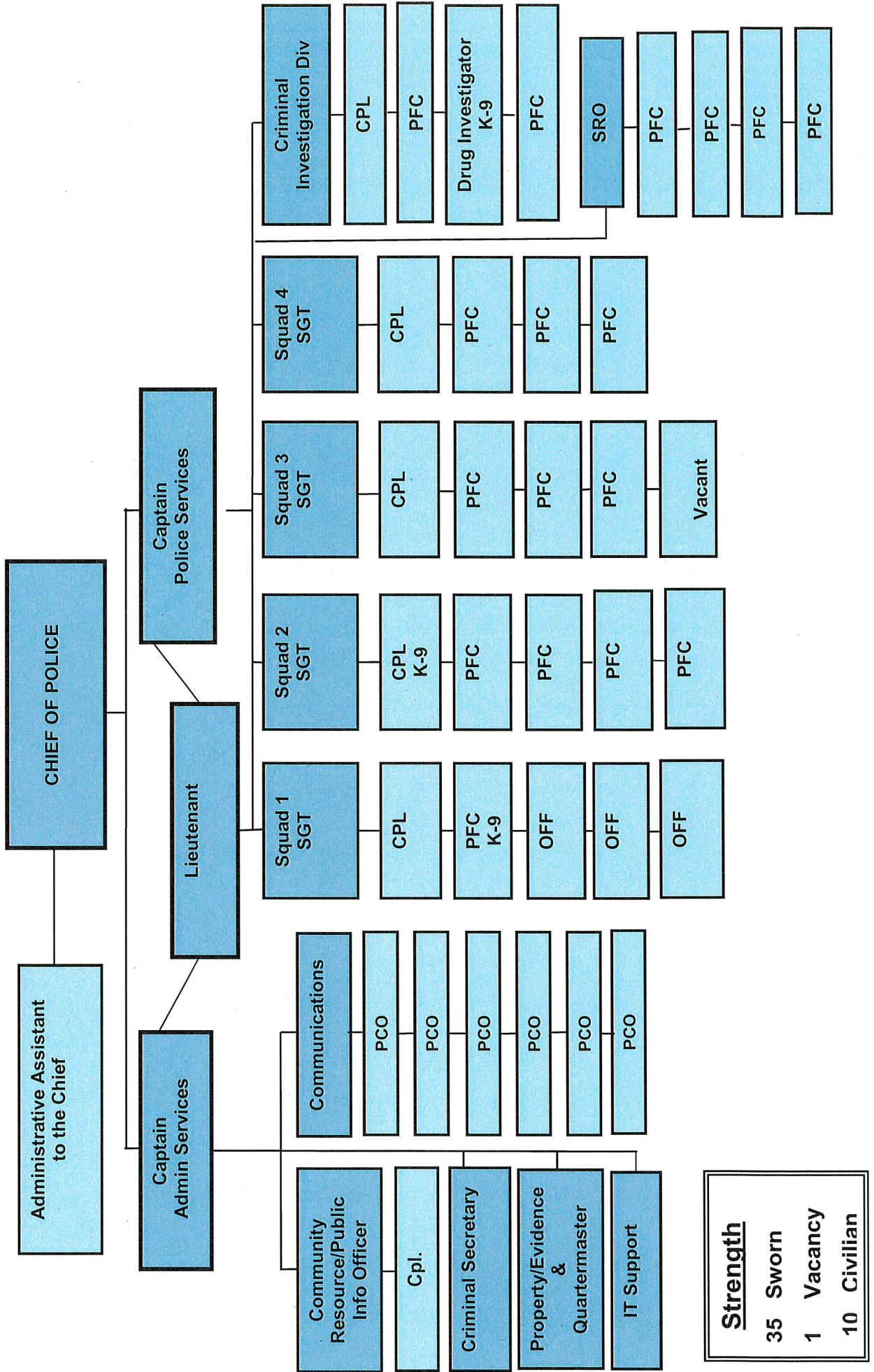


**FT - 5**

**PLANNING AND CODE ENFORCEMENT**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2019</b>	<b>Original Budget FY 2020</b>	<b>Current Budget FY 2020</b>	<b>YTD Actual FY 2020</b>	<b>Projected FY 2020</b>	<b>Requested Budget FY 2021</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1089-5001	Salaries - Regular Time	340,207	430,300	400,300	234,525	357,700	331,100
01-1089-5004	Salaries - Overtime	822	1,000	1,000	3,048	3,400	3,100
01-1089-5013	Salaries - Sick Leave	17,830	22,000	22,000	10,291	17,100	17,000
01-1089-5016	Salaries - Annual Leave	19,518	18,600	18,600	11,911	17,600	16,200
01-1089-5019	Salaries - Personal Leave	7,437	7,300	7,300	3,505	5,800	5,700
01-1089-5022	FICA Expense	27,329	36,700	36,700	19,452	30,700	28,500
01-1089-5023	Unemployment Claims						
01-1089-5028	Hospitalization	78,598	126,400	126,400	44,187	83,100	97,200
01-1089-5031	Workman's Comp	9,149	9,200	9,200	6,882	9,700	9,500
01-1089-5040	Retirement	14,150	28,700	28,700	31,725	31,700	44,400
01-1089-5045	Actuarial & Pension Services	4,655	4,600	4,600	3,148	4,600	6,600
	<b><i>Subtotal - Employee</i></b>	<b><i>519,695</i></b>	<b><i>684,800</i></b>	<b><i>654,800</i></b>	<b><i>368,674</i></b>	<b><i>561,400</i></b>	<b><i>559,300</i></b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1089-6161	Uniform Expense	1,257	900	900	723	1,100	900
01-1089-6183	Planning Commission		500	500		200	500
01-1089-6198	Board of Appeals	2,508	2,500	2,500	836	1,800	2,500
01-1089-6275	County Inspections	36,294	30,000	30,000	8,816	20,400	20,000
01-1089-6276	Professional Services	35,723	30,000	30,000	12,432	24,000	40,000
01-1089-6277	Travel Expense	652	2,000	2,000	684	1,500	2,000
01-1089-6282	Office Supplies	378	300	300	1,001	1,100	300
01-1089-6284	Vehicle Maintenance	701	2,000	2,000	271	1,000	2,000
01-1089-6286	Vehicle Fuel	1,128	2,500	2,500	741	1,700	1,800
	<b><i>Subtotal - Non-Employee</i></b>	<b><i>78,641</i></b>	<b><i>70,700</i></b>	<b><i>70,700</i></b>	<b><i>25,504</i></b>	<b><i>52,800</i></b>	<b><i>70,000</i></b>
	<b>TOTAL - PLANNING/CODE ENFOR</b>	<b>598,336</b>	<b>755,500</b>	<b>725,500</b>	<b>394,178</b>	<b>614,200</b>	<b>629,300</b>

# Havre de Grace Police Department Organizational Chart Fiscal Year 2020-2021



**POLICE ADMINISTRATION**

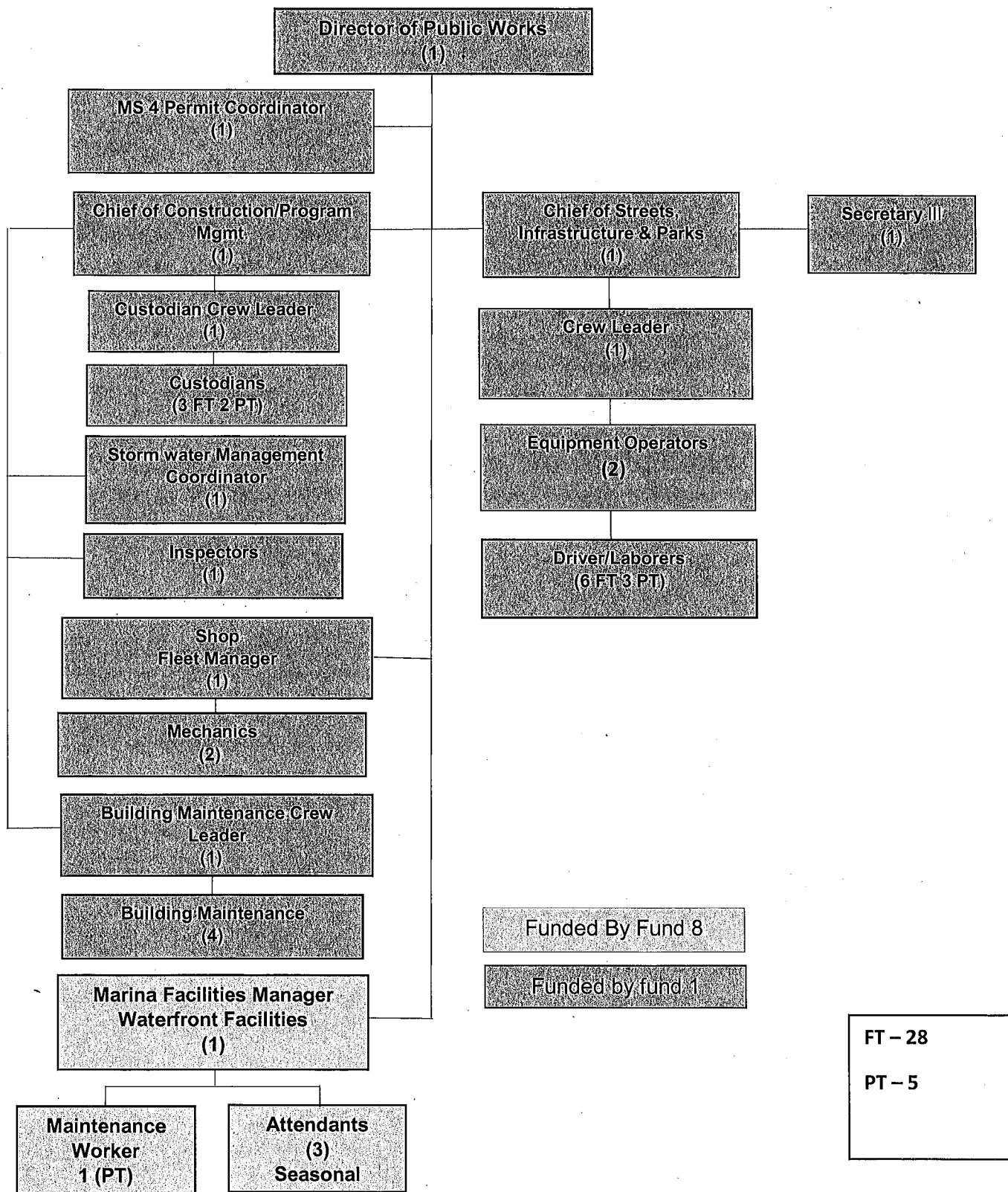
Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1111-5001	Salaries - Regular Time	446,013	425,300	425,300	314,866	445,700	460,200
01-1111-5004	Salaries - Overtime	19,250	10,000	10,000	11,347	14,400	14,900
01-1111-5013	Salaries - Sick Leave	9,216	22,200	22,200	9,627	16,500	23,600
01-1111-5016	Salaries - Annual Leave	34,404	27,100	27,100	23,937	32,300	27,900
01-1111-5019	Salaries - Personal Leave	3,781	7,400	7,400	2,900	5,200	7,600
01-1111-5022	FICA Expense	38,143	37,600	37,600	26,636	38,200	40,800
01-1111-5023	Unemployment Claims						
01-1111-5028	Hospitalization	121,141	177,300	177,300	81,131	135,700	187,300
01-1111-5031	Workman's Comp	1,156	900	900	670	900	2,600
01-1111-5040	Retirement	24,750	28,500	28,500	37,975	30,900	62,800
01-1111-5045	Actuarial & Pension Services	6,905	4,600	4,600	3,148	4,600	9,300
	<i><b>Subtotal - Employee</b></i>	<i><b>704,759</b></i>	<i><b>740,900</b></i>	<i><b>740,900</b></i>	<i><b>512,237</b></i>	<i><b>724,400</b></i>	<i><b>837,000</b></i>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1111-6067	Postage	89	500	500	73	300	500
01-1111-6153	Range Maintenance	6,806	5,000	5,000	1,806	3,700	5,000
01-1111-6160	Legal Services	1,598	2,300	2,300		900	1,000
01-1111-6274	Grounds Maintenance	1,437			3,160	3,200	
01-1111-6275	Mandated Tests & Related Sup	4,331	5,000	5,000	1,531	3,500	4,000
01-1111-6276	Professional Services	6,434	2,000	2,000	2,394	3,200	3,000
01-1111-6277	Travel Expense	3,754	2,000	2,000	3,741	4,500	3,000
01-1111-6280	Utilities	47,822	44,500	44,500	20,513	37,700	41,400
01-1111-6281	Communications (DES - \$30,000)	28,402	20,000	20,000	14,997	22,700	50,000
01-1111-6282	Office Supplies	6,079	4,000	4,000	2,771	4,300	4,000
01-1111-6283	Public Relations	13,107	3,000	3,000	4,579	5,700	3,000
01-1111-6285	Office Equipment	19,120	11,100	11,100	10,944	15,200	11,100
	<i><b>Subtotal - Non-Employee</b></i>	<i><b>138,978</b></i>	<i><b>99,400</b></i>	<i><b>99,400</b></i>	<i><b>66,509</b></i>	<i><b>104,900</b></i>	<i><b>126,000</b></i>
	<b>TOTAL - POLICE ADMINISTRATI</b>	<b>843,737</b>	<b>840,300</b>	<b>840,300</b>	<b>578,746</b>	<b>829,300</b>	<b>963,000</b>

**POLICE PATROL AND INVESTIGATION**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1112-5001	Salaries - Regular Time	2,234,065	2,186,900	2,186,900	1,585,627	2,258,500	2,286,800
01-1112-5004	Salaries - Overtime	201,583	150,000	150,000	155,230	201,400	154,600
01-1112-5013	Salaries - Sick Leave	118,330	108,000	108,000	47,948	81,200	113,500
01-1112-5016	Salaries - Annual Leave	170,625	118,300	118,300	118,335	154,700	123,500
01-1112-5019	Salaries - Personal Leave	22,396	35,800	35,800	8,684	19,700	37,800
01-1112-5022	FICA Expense	196,548	198,800	198,800	141,982	203,200	199,900
01-1112-5023	Unemployment Claims						
01-1112-5028	Hospitalization	473,682	568,300	568,300	290,383	465,200	629,000
01-1112-5031	Workman's Comp	195,406	185,400	185,400	138,729	195,800	194,200
01-1112-5040	Retirement	659,681	745,400	745,400	337,785	713,800	499,500
01-1112-5045	Actuarial & Pension Services	92,100	119,700	119,700	34,511	71,300	74,100
	<i><b>Subtotal - Employee</b></i>	<i><b>4,364,417</b></i>	<i><b>4,416,600</b></i>	<i><b>4,416,600</b></i>	<i><b>2,859,214</b></i>	<i><b>4,364,800</b></i>	<i><b>4,312,900</b></i>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1112-6137	Supplies and Materials	23,098	20,000	20,000	10,682	18,400	20,000
01-1112-6151	K9 Expense	4,858	5,000	5,000	2,828	4,800	5,000
01-1112-6153	Building Maintenance	11,648	10,000	10,000	16,250	20,100	20,000
01-1112-6155	Equip Maintenance	4,195	4,000	4,000	805	2,300	3,000
01-1112-6161	Uniform Expense	26,691	23,000	23,000	10,558	19,400	23,000
01-1112-6163	Employee Training	37,096	20,000	20,000	22,031	29,700	20,000
01-1112-6284	Vehicle Maintenance	52,463	40,000	40,000	30,397	45,800	35,400
01-1112-6286	Vehicle Fuel	59,135	74,400	74,400	43,918	72,500	79,100
	<i><b>Subtotal - Non-Employee</b></i>	<i><b>219,184</b></i>	<i><b>196,400</b></i>	<i><b>196,400</b></i>	<i><b>137,470</b></i>	<i><b>213,000</b></i>	<i><b>205,500</b></i>
	<b>TOTAL - POLICE PATROL &amp; INV</b>	<b>4,583,601</b>	<b>4,613,000</b>	<b>4,613,000</b>	<b>2,996,683</b>	<b>4,577,800</b>	<b>4,518,400</b>

# Public Works Administration

## Fund 1 (1211, 1242, 1251)



**PUBLIC WORKS**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>DPW ADMINISTRATION</b>							
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1211-5001	Salaries - Regular Time	565,741	557,000	557,000	456,597	628,000	650,700
01-1211-5004	Salaries - Overtime	6,336	5,300	5,300	8,523	10,200	10,600
01-1211-5013	Salaries - Sick Leave	14,698	28,700	28,700	21,848	30,700	34,100
01-1211-5016	Salaries - Annual Leave	31,522	28,600	28,600	33,208	42,000	44,600
01-1211-5019	Salaries - Personal Leave	9,710	9,600	9,600	3,740	6,700	11,400
01-1211-5022	FICA Expense	51,343	48,100	48,100	39,226	54,000	57,300
01-1211-5023	Unemployment Claims						
01-1211-5028	Hospitalization	133,248	152,600	152,600	80,376	127,300	157,200
01-1211-5031	Workman's Comp	21,030	20,100	20,100	15,038	21,200	21,900
01-1211-5040	Retirement	23,628	31,400	31,400	55,932	33,900	84,500
01-1211-5045	Actuarial & Pension Services	8,655	5,000	5,000	3,453	5,000	12,500
<b><i>Subtotal - Employee</i></b>		<b><i>865,911</i></b>	<b><i>886,400</i></b>	<b><i>886,400</i></b>	<b><i>717,942</i></b>	<b><i>959,000</i></b>	<b><i>1,084,800</i></b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1211-6161	Uniform Expense	9,458	7,000	7,000	2,762	5,500	7,000
01-1211-6277	Travel Expense	36	200	200	60	100	200
01-1211-6283	Public Relations	4,345	3,000	3,000	1,290	2,400	2,500
<b><i>Subtotal - Non-Employee</i></b>		<b><i>13,839</i></b>	<b><i>10,200</i></b>	<b><i>10,200</i></b>	<b><i>4,112</i></b>	<b><i>8,000</i></b>	<b><i>9,700</i></b>
<b><i>TOTAL - DPW ADMINISTRATION</i></b>		<b><i>879,750</i></b>	<b><i>896,600</i></b>	<b><i>896,600</i></b>	<b><i>722,054</i></b>	<b><i>967,000</i></b>	<b><i>1,094,500</i></b>
<b>WASTE DISPOSAL</b>							
01-1244-6125	Contractual Services	538,232	600,000	600,000	366,665	600,000	600,000
<b><i>TOTAL - WASTE DISPOSAL</i></b>		<b><i>538,232</i></b>	<b><i>600,000</i></b>	<b><i>600,000</i></b>	<b><i>366,665</i></b>	<b><i>600,000</i></b>	<b><i>600,000</i></b>
<b>SIDEWALKS AND CURBS</b>							
01-1253-6137	Supplies and Materials	13,163	20,000	20,000	15,483	23,200	20,000
<b><i>TOTAL - SIDEWALKS AND CURBS</i></b>		<b><i>13,163</i></b>	<b><i>20,000</i></b>	<b><i>20,000</i></b>	<b><i>15,483</i></b>	<b><i>23,200</i></b>	<b><i>20,000</i></b>
<b>SNOW AND ICE REMOVAL</b>							
01-1254-6137	Other Supplies and Materials	36,242	21,600	21,600	9,238	17,500	20,000
01-1254-6155	Equip Maintenance	4,398	3,000	3,000	198	1,400	3,000
01-1254-6159	Minor Equipment and Tools	242			60	100	
01-1254-6282	Public Relations		100	100			100
<b><i>TOTAL - SNOW AND ICE REMOV</i></b>		<b><i>40,881</i></b>	<b><i>24,700</i></b>	<b><i>24,700</i></b>	<b><i>9,495</i></b>	<b><i>19,000</i></b>	<b><i>23,100</i></b>
<b>STORM DRAINAGE</b>							
01-1256-6137	Other Supplies and Materials	914	1,000	1,000		400	1,000
01-1256-6276	Professional Services	5,100	7,500	7,500	9,986	12,900	8,000
<b><i>TOTAL - STORM DRAINAGE</i></b>		<b><i>6,014</i></b>	<b><i>8,500</i></b>	<b><i>8,500</i></b>	<b><i>9,986</i></b>	<b><i>13,300</i></b>	<b><i>9,000</i></b>
<b>STREET LIGHTS</b>							
01-1258-6137	Other Supplies and Materials		500	500	163	400	500
01-1258-6276	Professional Services	6,545	4,000	4,000	2,449	4,000	4,000
01-1258-6280	Utilities	188,100	195,100	195,100	89,030	164,400	178,100
<b><i>TOTAL - STREET LIGHTS</i></b>		<b><i>194,644</i></b>	<b><i>199,600</i></b>	<b><i>199,600</i></b>	<b><i>91,642</i></b>	<b><i>168,800</i></b>	<b><i>182,600</i></b>
<b>TREE SERVICES</b>							
01-1290-6137	Other Supplies and Materials	5,993	2,000	2,000	974	1,700	3,000
01-1290-6276	Professional Services	59,530	45,000	45,000	46,014	63,300	60,000
<b><i>TOTAL - TREE SERVICES</i></b>		<b><i>65,523</i></b>	<b><i>47,000</i></b>	<b><i>47,000</i></b>	<b><i>46,988</i></b>	<b><i>65,000</i></b>	<b><i>63,000</i></b>

**PUBLIC WORKS**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>BUILDING AND PROPERTY MAINTENANCE</b>							
01-1292-6153	Building Maintenance	86,749	70,000	62,000	52,705	76,600	80,000
01-1292-6154	Opera House Maintenance	10,620	10,000	12,100	22,633	27,300	17,500
01-1292-6274	Grounds Maintenance	78,679	100,000	100,000	50,071	88,500	75,000
	<b>TOTAL - BLDG. AND PRPTY MAIN</b>	<b>176,049</b>	<b>180,000</b>	<b>174,100</b>	<b>125,410</b>	<b>192,400</b>	<b>172,500</b>
<b>RECREATION SUPPORT</b>							
01-1293-6137	Supplies and Materials	43,627	40,000	40,000	50,055	65,400	40,000
01-1293-6275	Park Maintenance	29,160	32,000	41,400	23,009	38,900	30,000
01-1293-6280	Utilities	22,142	20,000	20,000	11,301	19,000	22,800
	<b>TOTAL - RECREATION SUPPORT</b>	<b>94,929</b>	<b>92,000</b>	<b>101,400</b>	<b>84,364</b>	<b>123,300</b>	<b>92,800</b>
	<b>TOTAL - PUBLIC WORKS</b>	<b>2,009,185</b>	<b>2,068,400</b>	<b>2,071,900</b>	<b>1,472,087</b>	<b>2,172,000</b>	<b>2,257,500</b>

## HIGHWAYS & STREETS

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1251-5001	Salaries - Regular Time	588,500	605,900	605,900	408,476	594,900	713,800
01-1251-5004	Salaries - Overtime	35,534	33,300	33,300	24,308	34,600	41,500
01-1251-5007	Salaries - Seasonal						
01-1251-5013	Salaries - Sick Leave	49,001	31,400	31,400	20,861	30,500	37,100
01-1251-5016	Salaries - Annual Leave	58,919	34,000	34,000	31,517	42,000	42,700
01-1251-5019	Salaries - Personal Leave	10,115	10,500	10,500	3,720	7,000	12,400
01-1251-5022	FICA Expense	50,758	54,700	54,700	35,774	52,600	64,700
01-1251-5023	Unemployment Claims						
01-1251-5028	Hospitalization	216,618	235,100	235,100	111,332	183,700	258,500
01-1251-5031	Workman's Comp	26,818	24,700	24,700	18,482	26,100	29,500
01-1251-5040	Retirement	32,275	36,100	36,100	51,775	33,700	87,900
01-1251-5045	Actuarial & Pension Services	8,798	5,800	5,800	4,003	5,800	13,000
	<b><i>Subtotal - Employee</i></b>	<b><i>1,077,336</i></b>	<b><i>1,071,500</i></b>	<b><i>1,071,500</i></b>	<b><i>710,248</i></b>	<b><i>1,010,900</i></b>	<b><i>1,301,100</i></b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1251-6137	Supplies and Materials	50,013	55,000	55,000	37,933	59,100	50,000
01-1251-6145	Rental Expense		500	500	220	400	500
01-1251-6155	Equip Maintenance	32,325	35,000	35,000	35,846	49,300	40,000
01-1251-6159	Minor Equipment and Tools	7,417	1,000	1,000	2,375	2,800	3,000
01-1251-6161	Uniform Expense	14,910	13,000	13,000	9,191	14,200	13,000
01-1251-6277	Travel Expense	8					200
01-1251-6279	Engineering Services	15,728	5,000	5,000	785	2,700	2,500
01-1251-6280	Utilities	18,664	7,500	7,500	3,701	6,600	7,500
01-1251-6281	Communications	280	300	300	180	300	300
01-1251-6282	Office Supplies	906	500	500		200	500
01-1251-6284	Vehicle Maintenance	8,440	7,200	7,200	6,270	9,000	10,000
01-1251-6285	Office Equipment		1,000	1,000		400	1,000
01-1251-6286	Vehicle Fuel	23,299	28,100	28,100	17,303	28,100	31,100
	<b><i>Subtotal - Non-Employee</i></b>	<b><i>171,989</i></b>	<b><i>154,100</i></b>	<b><i>154,100</i></b>	<b><i>113,803</i></b>	<b><i>173,100</i></b>	<b><i>159,600</i></b>
	<b>TOTAL - HIGHWAYS/STREETS</b>	<b>1,249,325</b>	<b>1,225,600</b>	<b>1,225,600</b>	<b>824,051</b>	<b>1,184,000</b>	<b>1,460,700</b>

**SHOP OPERATION**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1242-5001	Salaries - Regular Time	171,871	166,000	166,000	119,169	170,200	169,300
01-1242-5004	Salaries - Overtime	3,034	3,800	3,800	1,254	2,400	2,400
01-1242-5013	Salaries - Sick Leave	11,263	8,700	8,700	248	2,900	8,900
01-1242-5016	Salaries - Annual Leave	12,986	12,100	12,100	12,013	15,700	12,300
01-1242-5019	Salaries - Personal Leave	1,362	2,900	2,900	168	1,100	3,000
01-1242-5022	FICA Expense	13,960	14,800	14,800	9,888	14,400	14,900
01-1242-5023	Unemployment Claims						
01-1242-5028	Hospitalization	44,619	55,700	55,700	22,656	39,800	51,600
01-1242-5031	Workman's Comp	7,571	7,400	7,400	5,535	7,800	7,500
01-1242-5040	Retirement	9,850	10,100	10,100	17,050	9,500	23,200
01-1242-5045	Actuarial & Pension Services	2,568	1,600	1,600	1,100	1,600	3,400
<i>Subtotal - Employee</i>		<b>279,083</b>	<b>283,100</b>	<b>283,100</b>	<b>189,082</b>	<b>265,400</b>	<b>296,500</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1242-6137	Supplies and Materials	11,832	13,000	12,800	9,067	14,000	10,000
01-1242-6155	Equipment Maintenance	239	1,000	1,000	24	400	1,000
01-1242-6159	Minor Equipment and Tools	1,980	2,500	2,500	754	1,700	2,000
01-1242-6161	Uniform Expense	6,212	4,500	4,500	2,303	4,000	4,500
01-1242-6276	Professional Services	6,696	5,000	5,000	3,377	5,300	4,000
01-1242-6280	Utilities	6,487	4,800	4,800	2,838	4,700	5,700
01-1242-6282	Office Supplies	92	200	200	147	200	200
01-1242-6284	Vehicle Maintenance	2,757	2,000	2,000	918	1,700	2,000
01-1242-6285	Office Equipment		100	100			100
01-1242-6286	Vehicle Fuel	26,442	34,700	34,700	19,984	23,700	36,000
<i>Subtotal - Non-Employee</i>		<b>62,737</b>	<b>67,800</b>	<b>67,600</b>	<b>39,413</b>	<b>55,700</b>	<b>65,500</b>
<b>TOTAL - SHOP OPERATION</b>		<b>341,820</b>	<b>350,900</b>	<b>350,700</b>	<b>228,495</b>	<b>321,100</b>	<b>362,000</b>

## VOLUNTEER ORGANIZATIONS

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>SERVICE ORGANIZATIONS</b>							
01-1815-6180	Army Alliance	2,500	2,500	2,500	2,500	2,500	2,500
01-1815-6182	HdG Alliance	10,000	10,000	10,000	10,000	10,000	10,000
	<b>TOTAL - SERVICE ORGANIZATION</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>	<b>12,500</b>
<b>CIVIC GROUPS</b>							
01-2332-6084	Lower Susq Heritage Greenway	1,000	1,000	10,000	10,000	10,000	20,000
01-2332-6089	Harford Cy Boys & Girls Club	15,000	15,000	15,000	15,000	15,000	15,000
01-2332-6091	Little League	5,000	15,000	15,000	15,000	15,000	15,000
01-2332-6094	HdG Public Schools	6,000	5,500	5,500	5,500	5,500	5,500
01-2332-6193	Recreation Council	56,700	56,700	56,700	42,525	56,700	56,700
01-2332-6252	Heritage Corridor Mgmt Counc		500	500	500	500	500
01-2332-6253	Community Projects of HdG	11,200	11,200	11,200	11,200	11,200	11,200
01-2332-6255	Historical Society-Harford Cnt	1,000	1,000	1,000	1,000	1,000	1,000
01-2332-6256	Kitchen Door		1,000	1,000	1,000	1,000	2,500
01-2332-6257	Grace Place	800	1,000	1,000	1,000	1,000	2,500
01-2332-6258	HdG Youth Sailing School	5,000	5,000	5,000	5,000	5,000	5,000
01-2332-6259	HdG Green Team	5,000	5,000	5,000	5,000	5,000	5,000
01-2332-6291	HdG Arts Collectiv (Opera House)	45,000	50,000	50,000	50,000	50,000	75,000
01-2332-6292	St. Johns Cupboard	2,000	2,300	2,300		2,300	2,500
01-2332-6293	HdG Colored School Museum						
	<b>TOTAL - CIVIC GROUPS</b>	<b>153,700</b>	<b>170,200</b>	<b>179,200</b>	<b>162,725</b>	<b>179,200</b>	<b>217,400</b>
<b>MUSEUMS</b>							
01-2334-6208	Lockhouse Expenses	15,000	15,000	15,000	15,000	15,000	15,000
01-2334-6218	Lighthouse Expense	15,000	15,000	15,000	15,000	15,000	15,000
01-2334-6219	Maritime Museum Expenses	15,000	15,000	15,000	15,000	15,000	15,000
01-2334-6226	Decoy Museum	15,000	15,000	15,000	15,000	15,000	15,000
	<b>TOTAL - MUSEUMS</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>
<b>EMERGENCY SERVICES</b>							
01-1125-6290	HdG Ambulance Corps	96,600	96,600	96,600	72,450	96,600	99,500
01-1131-6290	Susquehanna Hose Co	325,700	325,700	325,700	244,275	325,700	331,600
01-1131-6501	Additional SHCo Contributions	150,000	75,000	90,800	90,800	90,800	75,000
	<b>TOTAL - EMERGENCY SERVICES</b>	<b>572,300</b>	<b>497,300</b>	<b>513,100</b>	<b>407,525</b>	<b>513,100</b>	<b>506,100</b>
	<b>TOTAL - VOLUNTEER ORGS.</b>	<b>798,500</b>	<b>740,000</b>	<b>764,800</b>	<b>642,750</b>	<b>764,800</b>	<b>796,000</b>

**GENERAL FUND DEBT SERVICE**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2019</b>	<b>Original Budget FY 2020</b>	<b>Current Budget FY 2020</b>	<b>YTD Actual FY 2020</b>	<b>Projected FY 2020</b>	<b>Requested Budget FY 2021</b>
01-2410-6416	130 CDA 2006 Park Improvemen	21,500	22,500	22,500		22,500	23,000
01-2410-6417	130 CDA 2006 Park Improvemen	8,345	7,600	7,600	3,776	7,600	6,600
01-2410-6418	130 CDA 2006 Park Improvemen	221	200	200	110	200	200
01-2410-6428	141 701 Concord Principal	35,113	36,500	36,500	36,518	36,500	38,000
01-2410-6429	141 701 Concord Interest	43,702	43,500	43,500	43,497	43,500	42,000
01-2410-6437	142 2013 Refinancing Principal	192,600	197,100	197,100		197,100	201,500
01-2410-6438	142 2013 Refinancing Interest	23,284	20,200	20,200	10,087	20,200	16,400
01-2410-6439	143 2016 DHCD Opera House Principal	130,667	133,000	133,000		133,000	133,000
01-2410-6440	143 2016 DHCD Opera House Interest	33,807	36,000	36,000	17,996	36,000	34,600
01-2410-6441	144 627/649 Water Street Principal	55,000	55,000	55,000	55,000	55,000	55,000
	<b>GENERAL FUND DEBT SERVICE</b>	<b>544,239</b>	<b>551,600</b>	<b>551,600</b>	<b>166,984</b>	<b>551,600</b>	<b>550,300</b>

**CAPITAL BUDGET WORKSHEET**  
General Fund

Account No.	Description	PTD Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	PTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>CAPITAL EQUIPMENT</b>							
01-1091-6501	Trolley		20,000	95,000		95,000	70,000
01-1091-6507	City-Wide Enhancement Projects		128,000	116,500	40,509	116,500	100,000
01-1091-6508	Auditorium Impact Study						100,000
01-1094-6501	WWTP/DPW Fiberoptic Connection	40,581					
01-1094-6501	Cameras		35,000	35,000	29,341	35,000	30,000
01-1112-6501	Police Vehicles (Resale - \$22,000)	139,438					170,400
01-1112-6501	Range Bullet Traps	86,884		9,700	9,654	9,700	
01-1242-6501	DPW/Admin Vehicles (Resale - \$8,500)	59,415					46,000
01-1242-6501	3/4 Ton Pick Up Truck		32,000	32,200	32,190	32,200	
01-1242-6501	Backhoe (Unit E-3911)						125,000
01-1251-6501	Sweeper Repairs	31,242					
01-1251-6501	1 Ton Dump Truck	75,898					
<b><i>Subtotal - Equipment</i></b>		<b><i>433,457</i></b>	<b><i>215,000</i></b>	<b><i>300,200</i></b>	<b><i>111,694</i></b>	<b><i>300,200</i></b>	<b><i>641,400</i></b>
<b>CAPITAL PROJECTS</b>							
01-1251-7013	Road Repairs	447,766	450,000	772,900	746,724	772,900	365,100
01-1251-7013	Chapel Road Culvert (Contribution - \$235,000)						235,000
01-1251-7071	City Parks Upgrades	84,498					
01-1251-7073	MS4 Stormwater Remediation (DNR - \$1,500,000, HC - \$500,000)			50,000	31,663	50,000	2,100,000
01-1251-7077	Promenade Grill Roof Repair			42,900	42,876	42,900	
01-1251-7080	Elevated Walkway @ Joe K Trail	224,757					
01-1251-7082	Water Street Remediation (State - \$1,891,200)	75,500		98,600	98,550	98,600	1,891,200
01-1251-7083	Bradford Green Remediation	6,440		460,700	266,217	460,700	
01-1251-7084	Critical Area Remediation	626,876	500,000	485,000	354,593	485,000	
01-1251-7086	City Hall Repairs			218,000	218,012	218,000	35,000
01-1251-7087	Additional Truck Bay	11,838					
01-1251-7089	Hutchins Park Amenities (Slip Users - \$15,000)			10,000	10,000	10,000	15,000
01-1251-7091	ADA Bathrooms Opera House			100,000	17,690	100,000	
01-1251-7092	PD Building AC Upgrade						15,000
01-1251-7093	Opera House Square						20,000
01-1251-7095	Burn's Property Rehabilitation						25,000
01-1251-7097	Sidewalks (Juniata St)						150,000
01-1251-8000	Lilly Run		50,000	35,300	23,076	35,300	
<b><i>Subtotal - Projects</i></b>		<b><i>1,477,674</i></b>	<b><i>1,000,000</i></b>	<b><i>2,273,400</i></b>	<b><i>1,809,401</i></b>	<b><i>2,273,400</i></b>	<b><i>4,851,300</i></b>
<b><i>TOTAL CAPITAL ITEMS</i></b>		<b><i>1,911,131</i></b>	<b><i>1,215,000</i></b>	<b><i>2,573,600</i></b>	<b><i>1,921,095</i></b>	<b><i>2,573,600</i></b>	<b><i>5,492,700</i></b>

# **Fund 9 - Water & Sewer Fund**

**FY 2021 vs FY 2020 vs FY 2019**

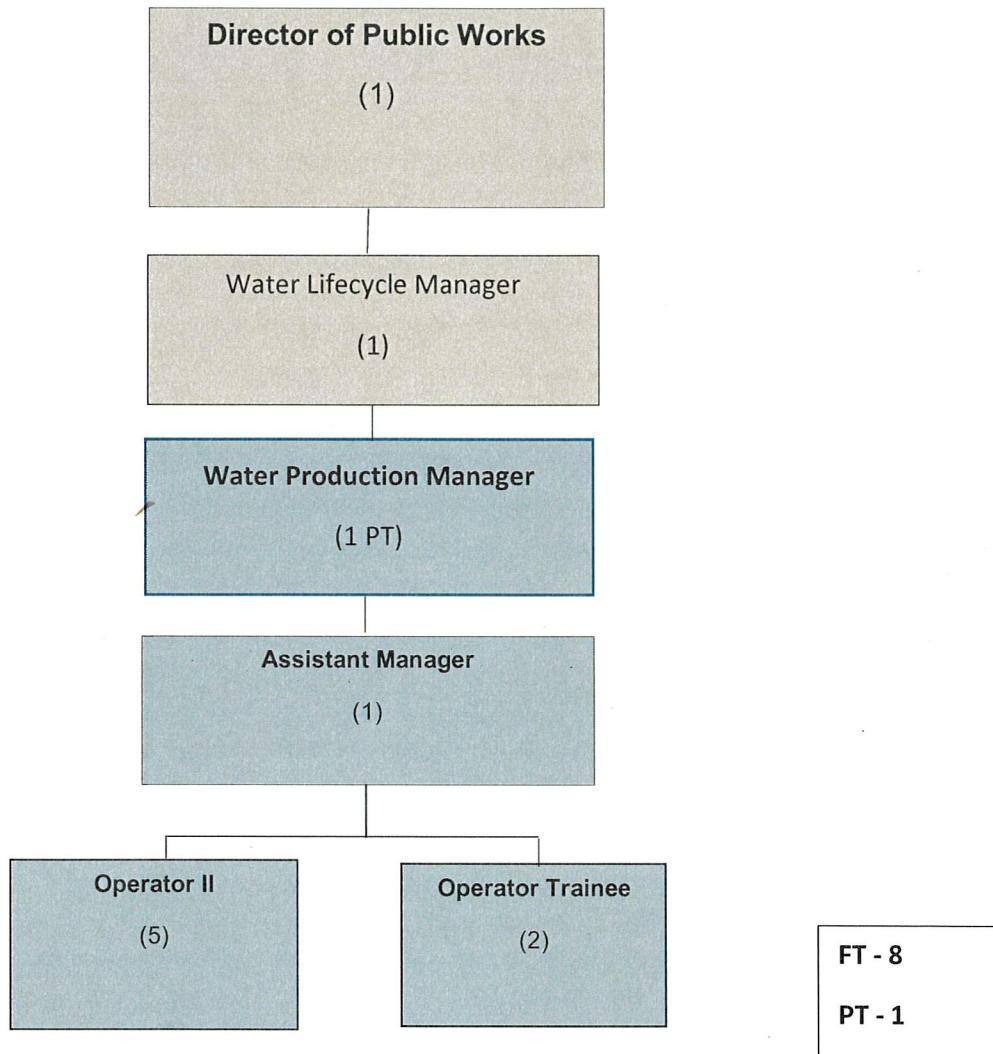
	WATER & SEWER FUND						
	ACTUAL FY 2019	ORIG. BGT. FY 2020	CURR. BGT. FY 2020	ACTUAL FY 2020	PROJECTED FY 2020	REQUESTED FY 2021	Page
<b>Operating Revenues</b>							
Water Production	\$2,598,128	\$2,737,100	\$2,737,100	\$1,840,066	\$2,707,200	\$2,707,200	1
Water Distribution	559,325	1,380,200	1,380,200	910,715	1,340,800	1,340,800	1
Wastewater Treatment	3,808,123	3,687,400	3,687,400	2,769,460	4,023,400	4,023,400	1
Miscellaneous W&S	139,101	155,100	155,100	197,510	145,900	145,900	1
	<b>7,104,677</b>	<b>7,959,800</b>	<b>7,959,800</b>	<b>5,717,752</b>	<b>8,217,300</b>	<b>8,217,300</b>	
<b>Operating Expenses</b>							
Water Production	2,438,278	2,493,600	2,493,600	1,461,241	2,504,100	2,600,600	2
Water Distribution	1,042,659	1,075,800	1,068,700	663,042	990,600	1,073,800	3
Wastewater Treatment	2,195,903	2,058,300	2,065,700	1,276,397	1,959,600	2,221,200	4
	<b>5,676,840</b>	<b>5,627,700</b>	<b>5,628,000</b>	<b>3,400,679</b>	<b>5,454,300</b>	<b>5,895,600</b>	
<b>Net Operating Income/(Loss)</b>	<b>1,427,836</b>	<b>2,332,100</b>	<b>2,331,800</b>	<b>2,317,072</b>	<b>2,763,000</b>	<b>2,321,700</b>	
<b>Capital Revenues</b>							
Designated Infrastructure Fees	1,691,460	1,598,900	1,598,900	957,610	1,325,700	1,325,700	1
Grant/Debt Proceeds	90,900	1,690,900	3,747,800	546,046	2,147,800	5,539,400	1
	<b>1,782,360</b>	<b>3,289,800</b>	<b>5,346,700</b>	<b>1,503,656</b>	<b>3,473,500</b>	<b>6,865,100</b>	
<b>Capital Expenses</b>							
Debt Service	2,331,713	2,361,700	2,361,700	2,099,638	2,361,700	2,878,500	6
Capital Projects	978,726	2,761,100	5,139,800	1,654,950	5,139,900	5,188,900	5
	<b>3,310,439</b>	<b>5,122,800</b>	<b>7,501,500</b>	<b>3,754,588</b>	<b>7,501,600</b>	<b>8,067,400</b>	
<b>Net Capital Income/(Loss)</b>	<b>(1,528,079)</b>	<b>(1,833,000)</b>	<b>(2,154,800)</b>	<b>(2,250,932)</b>	<b>(4,028,100)</b>	<b>(1,202,300)</b>	
<b>Fund Increase/(Decrease)</b>	<b>(100,243)</b>	499,100	177,000	66,140	<b>(1,265,100)</b>	1,119,400	
Beginning Balance	245,979	<b>(499,100)</b>	<b>(177,000)</b>	145,736	145,700	<b>(1,119,400)</b>	1
Fund Transfers/Reserves	0	0	0	0	0	0	1
<b>Fund Excess/ (Deficiency)</b>	<b>\$145,736</b>	<b>\$0</b>	<b>\$0</b>	<b>\$211,876</b>	<b>(\$1,119,400)</b>	<b>\$0</b>	

**FUND 9 - WATER & SEWER  
REVENUES**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>WATER PRODUCTION FEES</b>							
09-1209-44-28	Truckload Wtr Sales	57,793	29,800	29,800	10,884	20,100	20,100
09-1209-44-41	Water Revenue	2,527,841	2,706,100	2,706,100	1,828,232	2,674,800	2,674,800
09-1209-44-44	County Water Agreement	10,994				11,000	11,000
09-1209-44-70	Misc Revenue - Water	1,500	1,200	1,200	950	1,300	1,300
	<b><i>Subtotal - Water Fees</i></b>	<b><i>2,598,128</i></b>	<b><i>2,737,100</i></b>	<b><i>2,737,100</i></b>	<b><i>1,840,066</i></b>	<b><i>2,707,200</i></b>	<b><i>2,707,200</i></b>
<b>WATER PLANT INFRASTRUCTURE FEES</b>							
09-1309-44-10	Water Meter Sales	19,894	23,800	23,800	12,300	17,900	17,900
09-1309-44-17	Service Participation Fee	15,945	16,800	16,800	(6,339)	16,800	16,800
09-1309-44-41	Debt Service Fee	20					
09-1309-44-42	Infrastructure Replacement Fee		817,500	817,500	529,630	781,200	781,200
09-1309-44-43	Engineering Services Reimbur		1,500	1,500			
09-1309-44-46	Base Fees	487,366	487,900	487,900	355,724	495,400	495,400
09-1309-44-56	Svc Chg Turn-On/Off	36,100	32,700	32,700	19,400	29,500	29,500
	<b><i>Subtotal - Water Distribution</i></b>	<b><i>559,325</i></b>	<b><i>1,380,200</i></b>	<b><i>1,380,200</i></b>	<b><i>910,715</i></b>	<b><i>1,340,800</i></b>	<b><i>1,340,800</i></b>
<b>WASTEWATER TREATMENT FEES</b>							
09-1409-44-41	Sewer Revenue	3,772,663	3,652,900	3,652,900	2,740,854	3,987,800	3,987,800
09-1409-44-49	Industrial Surcharge	35,461	34,500	34,500	28,606	35,600	35,600
	<b><i>Subtotal - Wastewater Fees</i></b>	<b><i>3,808,123</i></b>	<b><i>3,687,400</i></b>	<b><i>3,687,400</i></b>	<b><i>2,769,460</i></b>	<b><i>4,023,400</i></b>	<b><i>4,023,400</i></b>
<b>WASTEWATER PLANT INFRASTRUCTURE FEES</b>							
09-1409-42-47	User Benefit Fees - Sewer	72,505	58,900	58,900	58,805	58,800	58,800
09-1409-42-48	Cost Recovery Charge	1,182,720	1,056,000	1,056,000	633,600	916,100	916,100
	<b><i>Subtotal - Wastewater Capital</i></b>	<b><i>1,255,225</i></b>	<b><i>1,114,900</i></b>	<b><i>1,114,900</i></b>	<b><i>692,405</i></b>	<b><i>974,900</i></b>	<b><i>974,900</i></b>
<b>MISCELLANEOUS FUND 9 REVENUES</b>							
09-0001-46-08	Sale of Surplus Property	4,607	4,600	4,600			
09-0001-46-22	Interest Income	6,410	4,200	4,200	3,558	4,900	4,900
09-0001-46-28	Misc Revenues - (Utility Bill Charges)	9,190	8,300	8,300	4,320	6,900	6,900
09-0001-46-39	Expense Reimbursement - Billed	203	22,900	22,900	7,503	22,900	22,900
09-0001-46-40	Expense Reimburment	177	800	800	22,453	22,600	22,600
09-0001-46-50	Misc AR Penalty	3,381	3,100	3,100	(9,892)	3,100	3,100
09-1209-46-43	Penalties - Water	10,730	13,500	13,500	9,117	13,100	13,100
09-1209-46-66	Penalties - User Benefits	3,805	2,800	2,800	1,904	2,800	2,800
09-1309-46-42	Connection Fees	18,547	9,700	9,700		9,700	9,700
09-1409-46-42	Connecting Fees	14,934					
09-1409-46-43	Penalties - Sewer	15,755	18,100	18,100	10,090	15,700	15,700
09-1409-46-53	Bay Restoration Fee	(45)			113,645		
09-1409-46-71	BOD Surcharge	51,408	67,100	67,100	34,813	44,200	44,200
	<b><i>Subtotal - Miscellaneous</i></b>	<b><i>139,101</i></b>	<b><i>155,100</i></b>	<b><i>155,100</i></b>	<b><i>197,510</i></b>	<b><i>145,900</i></b>	<b><i>145,900</i></b>
<b>FUND TRANSFERS AND LOAN PROCEEDS</b>							
09-0001-49-01	Short Term General Fund Advance				1,721,302	1,721,300	
09-0001-49-01	Appropriated Retained Earnings	245,979	(499,100)	(177,000)	(1,575,566)	(1,575,600)	(1,119,400)
09-0001-49-27	DHCD Bond Proceeds				1,706,900	105,146	1,706,900
09-0001-48-50	State Grant Proceeds	90,900	1,690,900	2,040,900	440,900	440,900	90,900
	<b><i>Subtotal - Transfers/Reserves</i></b>	<b><i>336,879</i></b>	<b><i>1,191,800</i></b>	<b><i>3,570,800</i></b>	<b><i>691,782</i></b>	<b><i>2,293,500</i></b>	<b><i>4,420,000</i></b>
	<b><i>TOTAL - WATER &amp; SEWER</i></b>	<b><i>9,133,016</i></b>	<b><i>10,750,500</i></b>	<b><i>13,129,500</i></b>	<b><i>7,367,144</i></b>	<b><i>11,836,500</i></b>	<b><i>13,963,000</i></b>

# Water Treatment

## Paid From Dept #1231



Not Funded By Fund 9

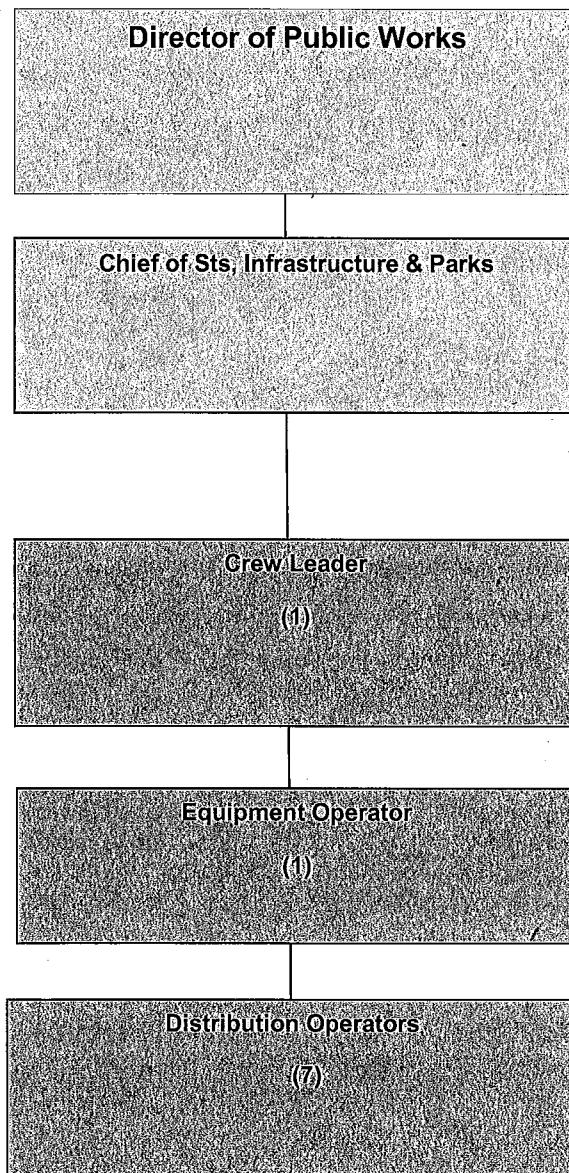
Funded by fund 9

**WATER PRODUCTION**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
09-1231-5001	Salaries - Regular Time	494,090	485,100	485,100	326,528	475,800	424,800
09-1231-5004	Salaries - Overtime	26,488	10,000	10,000	22,773	25,800	23,000
09-1231-5013	Salaries - Sick Leave	31,727	25,800	25,800	17,632	25,600	22,300
09-1231-5016	Salaries - Annual Leave	44,057	39,800	39,800	46,197	58,400	31,000
09-1231-5019	Salaries - Personal Leave	5,663	8,600	8,600	3,921	6,600	7,400
09-1231-5022	FICA Expense	42,327	43,600	43,600	30,341	43,800	38,800
09-1231-5023	Unemployment Claims						
09-1231-5028	Hospitalization	166,925	201,100	201,100	95,783	157,700	210,900
09-1231-5031	Workman's Comp	24,407	21,800	21,800	16,311	23,000	18,900
09-1231-5040	Retirement	29,075	35,500	35,500	49,850	32,100	60,200
09-1231-5045	Actuarial & Pension Services	7,916	5,700	5,700	3,897	5,700	8,900
	<i><b>Subtotal - Employee</b></i>	<i><b>872,675</b></i>	<i><b>877,000</b></i>	<i><b>877,000</b></i>	<i><b>613,232</b></i>	<i><b>854,500</b></i>	<i><b>846,200</b></i>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
09-1231-6067	Postage	6	2,000	2,000	35	800	2,000
09-1231-6135	Contract Laboratory	23,697	25,000	25,000	9,409	19,000	25,000
09-1231-6136	Lab Supplies & Equipment	11,785	15,000	15,000	3,352	9,100	30,000
09-1231-6137	Other Supplies and Materials	14,219	7,500	7,500	4,718	7,600	7,500
09-1231-6139	Chemical Expense	76,403	80,000	80,000	34,857	65,600	85,000
09-1231-6145	Rental Expense		500	500		200	1,000
09-1231-6146	SHB Shared Chem & Utilities	28,260	25,000	25,000	12,724	22,300	25,000
09-1231-6147	SHB Shared Rep & Maint	3,280	4,000	4,000	1,855	3,400	5,000
09-1231-6153	Building Maintenance	14,155	10,000	10,000	6,654	10,500	10,000
09-1231-6155	Equip Maintenance	59,830	70,000	70,000	54,662	81,600	70,000
09-1231-6159	Minor Equipment and Tools	4,678	4,000	4,000	2,917	4,500	4,000
09-1231-6161	Uniform Expense	9,661	8,000	8,000	5,310	8,400	10,000
09-1231-6166	Distributed Expenses	543,300	563,100	563,100	375,400	563,100	622,200
09-1231-6193	City Buildings Water & Sewer	584,288	593,900	593,900	212,729	658,200	658,200
09-1231-6200	Casualty Insurance	21,194	22,200	22,200	21,205	21,200	22,300
09-1231-6212	Loop Meter	598	5,000	5,000	231	2,200	
09-1231-6250	Depreciation: Water	656,444					
09-1231-6274	Grounds Maintenance	2,596	3,000	3,000	680	1,800	3,000
09-1231-6276	Professional Services	8,751	20,000	20,000	22,038	29,700	15,000
09-1231-6278	Employee Development	3,390	5,000	5,000	1,176	3,100	5,000
09-1231-6280	Utilities	143,827	143,700	143,700	69,431	125,000	140,200
09-1231-6281	Communications	9,880	8,000	8,000	6,058	9,100	8,000
09-1231-6282	Office Supplies	1,140	1,000	1,000	348	700	2,000
09-1231-6286	Vehicle Fuel	666	700	700	2,219	2,500	4,000
	<i><b>Subtotal - Non-Employee</b></i>	<i><b>1,565,604</b></i>	<i><b>1,616,600</b></i>	<i><b>1,616,600</b></i>	<i><b>848,008</b></i>	<i><b>1,649,600</b></i>	<i><b>1,754,400</b></i>
	<b>TOTAL - WATER PRODUCTION</b>	<b>2,438,278</b>	<b>2,493,600</b>	<b>2,493,600</b>	<b>1,461,241</b>	<b>2,504,100</b>	<b>2,600,600</b>

# Water/Sewer Distribution

## Paid from Dept #1232



Not Funded By Fund 9

FT - 9

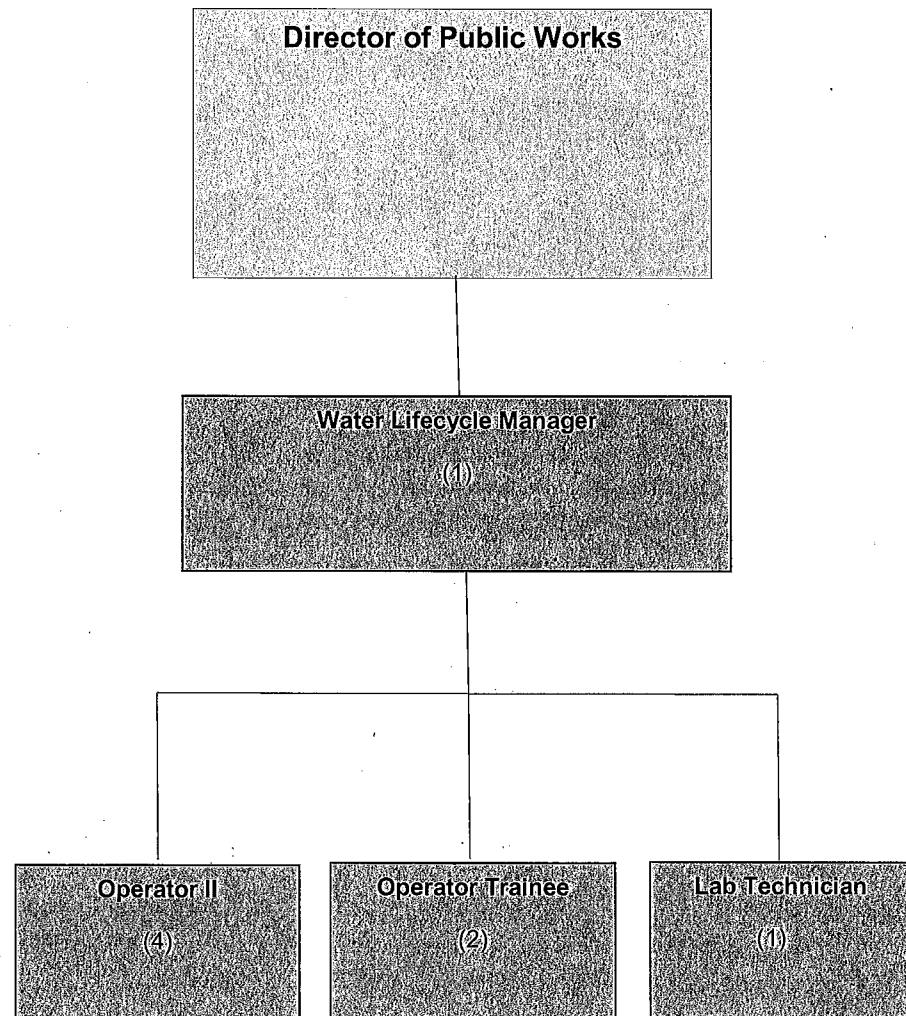
Funded by fund 9

**WATER DISTRIBUTION**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
09-1232-5001	Salaries - Regular Time	420,558	438,800	438,800	268,739	403,800	418,700
09-1232-5004	Salaries - Overtime	40,947	45,400	45,400	18,860	32,800	34,000
09-1232-5013	Salaries - Sick Leave	26,753	23,000	23,000	13,702	20,800	21,800
09-1232-5016	Salaries - Annual Leave	28,309	31,200	31,200	26,970	36,600	25,900
09-1232-5019	Salaries - Personal Leave	6,908	7,700	7,700	2,742	5,100	7,300
09-1232-5022	FICA Expense	38,676	41,800	41,800	24,097	37,000	38,700
09-1232-5023	Unemployment Claims						
09-1232-5028	Hospitalization	133,712	167,100	167,100	86,308	137,700	161,000
09-1232-5031	Workman's Comp	18,465	19,500	19,500	14,589	20,600	18,500
09-1232-5040	Retirement	23,575	26,500	26,500	39,850	26,600	56,800
09-1232-5045	Actuarial & Pension Services	6,661	4,300	4,300	2,949	4,300	8,400
<i><b>Subtotal - Employee</b></i>		<b>744,564</b>	<b>805,300</b>	<b>805,300</b>	<b>498,806</b>	<b>725,300</b>	<b>791,100</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
09-1232-6000	Bad Debts	2,453					
09-1232-6080	Bank Service Charges	15,402	12,900	12,900	12,532	17,500	17,500
09-1232-6137	Other Supplies and Materials	108,172	110,000	102,900	61,356	100,900	102,900
09-1232-6140	Meters	63,082	60,000	60,000	44,637	67,700	80,000
09-1232-6145	Rental Expense	684	2,500	2,500		1,000	2,500
09-1232-6155	Equip Maintenance	31,867	22,000	22,000	20,672	29,100	22,000
09-1232-6159	Minor Equipment and Tools	6,908	5,000	5,000	1,863	3,800	5,000
09-1232-6161	Uniform Expense	12,558	11,000	11,000	6,226	10,500	11,000
09-1232-6200	Casualty Insurance	674	700	700	669	700	700
09-1232-6276	Professional Services	14,017	15,000	15,000	(597)	5,200	10,000
09-1232-6277	Travel Expense		200	200		100	200
09-1232-6278	Employee Development	1,328	1,000	1,000	615	1,000	1,000
09-1232-6279	Engineering Services	15,000					
09-1232-6281	Communications	1,728	1,500	1,500	1,465	2,000	1,800
09-1232-6282	Office Supplies	85	100	100	10		100
09-1232-6284	Vehicle Maintenance	5,103	5,200	5,200	2,191	4,200	5,200
09-1232-6285	Office Equipment		100	100			100
09-1232-6286	Vehicle Fuel	19,034	23,300	23,300	12,596	21,600	22,700
<i><b>Subtotal - Non-Employee</b></i>		<b>298,094</b>	<b>270,500</b>	<b>263,400</b>	<b>164,236</b>	<b>265,300</b>	<b>282,700</b>
<b>TOTAL - WATER DISTRIBUTION</b>		<b>1,042,659</b>	<b>1,075,800</b>	<b>1,068,700</b>	<b>663,042</b>	<b>990,600</b>	<b>1,073,800</b>

# **Waste Water Treatment**

## **Paid From Dept #1245**



Not Funded By Fund 9

Funded by fund 9

FT - 8

**WASTEWATER TREATMENT**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
09-1245-5001	Salaries - Regular Time	499,426	453,000	453,000	322,615	462,000	414,000
09-1245-5004	Salaries - Overtime	13,116	8,100	8,100	13,813	16,300	14,600
09-1245-5013	Salaries - Sick Leave	16,567	24,100	24,100	7,437	14,900	21,700
09-1245-5016	Salaries - Annual Leave	43,882	37,300	37,300	33,906	45,400	28,000
09-1245-5019	Salaries - Personal Leave	3,776	8,000	8,000	3,636	6,100	7,200
09-1245-5022	FICA Expense	44,657	40,600	40,600	28,191	40,700	37,000
09-1245-5023	Unemployment Claims						
09-1245-5028	Hospitalization	142,173	152,300	152,300	72,658	119,500	138,500
09-1245-5031	Workman's Comp	23,417	20,400	20,400	15,287	21,600	18,400
09-1245-5040	Retirement	30,975	30,900	30,900	41,600	33,900	56,500
09-1245-5045	Actuarial & Pension Services	8,387	5,000	5,000	3,393	4,900	8,400
<b><i>Subtotal - Employee</i></b>		<b><i>826,375</i></b>	<b><i>779,700</i></b>	<b><i>779,700</i></b>	<b><i>542,537</i></b>	<b><i>765,300</i></b>	<b><i>744,300</i></b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
09-1245-6135	Contract Laboratory	22,333	20,000	20,000	13,648	21,300	20,000
09-1245-6136	Lab Supplies & Equipment	35,293	17,300	17,300	9,680	16,300	18,000
09-1245-6137	Supplies and Materials	5,728	7,500	7,500	2,776	5,700	8,000
09-1245-6139	Chemical Expense	85,245	90,000	90,000	26,614	61,200	80,000
09-1245-6140	Pretreatment Work	4,341	5,000	5,000		1,900	5,000
09-1245-6141	Sludge Removal	121,657	80,000	80,000	10,064	40,800	80,000
09-1245-6153	Building Maintenance	10,188	10,000	10,000	9,420	13,300	122,000
09-1245-6155	Equip Maintenance	54,761	40,000	40,000	28,878	44,300	53,300
09-1245-6159	Minor Equipment and Tools	4,491	5,000	12,400	8,093	12,900	7,000
09-1245-6161	Uniform Expense	11,302	10,000	10,000	5,003	8,800	11,000
09-1245-6166	Distributed Expenses	543,300	563,100	563,100	375,400	563,100	622,200
09-1245-6193	City Buildings Water & Sewer	63,407	46,900	46,900	28,162	51,600	51,600
09-1245-6200	Casualty Insurance	27,616	29,000	29,000	27,700	27,700	29,100
09-1245-6250	Depreciation: Sewer	1,959,802					
09-1245-6274	Grounds Maintenance	7,718	10,000	10,000	6,680	10,500	10,000
09-1245-6276	Professional Services	9,381	10,000	10,000	7,279	11,100	10,000
09-1245-6278	Employee Development	1,558	1,500	1,500	910	1,500	2,000
09-1245-6280	Utilities	347,394	319,700	319,700	164,451	288,000	332,200
09-1245-6281	Communications	7,694	4,500	4,500	4,204	5,900	4,500
09-1245-6282	Office Supplies	1,758	1,500	1,500	2,162	2,700	2,500
09-1245-6284	Vehicle Maintenance	785	3,500	3,500	220	1,600	4,000
09-1245-6286	Vehicle Fuel	3,579	4,100	4,100	2,516	4,100	4,500
<b><i>Subtotal - Non-Employee</i></b>		<b><i>1,369,528</i></b>	<b><i>1,278,600</i></b>	<b><i>1,286,000</i></b>	<b><i>733,860</i></b>	<b><i>1,194,300</i></b>	<b><i>1,476,900</i></b>
<b>TOTAL - WASTEWATER TREATM</b>		<b>2,195,903</b>	<b>2,058,300</b>	<b>2,065,700</b>	<b>1,276,397</b>	<b>1,959,600</b>	<b>2,221,200</b>

**CAPITAL BUDGET WORKSHEET**  
Water & Sewer Fund

Account No.	Description	PTD Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	PTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
09-1231-6501	Chlorine Cylindar Recovery Vessel	5,731					
09-1231-6501	VFD Pump Rehab	11,906					
09-1231-6501	4 Raw Water Pumps	176,298					
09-1231-6501	Graceview/Lapidum Tank Sheds	7,075		3,200	3,150	3,200	
09-1231-6501	Water Tank Inspections	53,843		400		400	
09-1231-6501	Backwash Valve Repair	51,592		16,200	16,161	16,200	
09-1231-6501	Bulle Rock Tower Mixer			40,600		40,600	
09-1231-6501	SHB Sludge Pump			36,800	36,845	36,845	
09-1231-9024	WTP Upgrades	90,377	2,000,500	3,740,000	894,094	3,740,000	100,000
09-1231-9025	WTP Filter Controls						
09-1231-9029	WTP Intake Repairs	26,628	300,000	270,500	85,171	270,500	29,400
09-1231-9030	Vacuum Tank Upgrade	48,907		5,700	5,703	5,700	
09-1231-9031	Streaming Current Monitor			11,200		11,200	
09-1231-9032	Solids Handling Facility						850,000
09-1232-6501	Sewer Truck (Old) Repair	58,798					
09-1232-6501	Project Engineering Services		265,600	169,100	39,279	169,100	20,000
09-1232-6501	1 Ton Pick Up Truck		45,000	64,100	46,524	64,100	
09-1232-6501	Hand Held Water Meter Reader			10,100	10,141	10,141	
09-1232-6501	Sewer Camera Cable			7,100	7,119	7,119	
09-1232-9042	Water Valve Inserts	74,137	40,000	63,600	21,346	63,600	50,000
09-1232-9047	Fire Hydrant Replacement Program	22,718					60,000
09-1232-9048	Water Line Upgrades	188,641		21,500	21,468	21,500	781,900
09-1232-9051	Water Main Replacement - Route 40			139,900	17,523	139,900	228,600
09-1232-9054	Sewer Main - Warren Street	319		350,000	350,046	350,000	
09-1232-9055	Tower/Tank Rehabilitation	64,554		6,500	6,500	6,500	
09-1232-9056	Sewer Line (Commerce St)						1,310,000
09-1232-9057	Water Main Extension (Shop to Old Bay Ln)						385,000
09-1232-9058	Nat'l Gurad Pump Station Line						89,000
09-1245-6501	Sewer System Hydraulic Modeling	3,460					
09-1245-6501	Erie St Pump Station Grinder Pump	22,216					
09-1245-6501	Lab Equipment	8,823					
09-1245-6501	Aerator Tank Bearing Repair		30,000	22,600	11,253	22,600	
09-1245-6501	MPS Pump Replacement			57,700	57,684	57,700	60,000
09-1245-6501	Float to VFD Upgrade						16,000
09-1245-6501	Pump Station SCADA Controls						60,000
09-1245-9038	Aerobic Digestor Rehabilitation			10,000	7,555	10,000	
09-1245-9039	Recycling Center Replacement	55	10,000	10,000	8,017	10,000	
09-1245-9041	Fiber Optic Loop Inspection			13,000	8,357	13,000	
09-1245-9042	Lafayette St Pump Station Rehab	62,648	70,000	70,000	1,014	70,000	
09-1245-9043	National Guard Pump Station						770,000
09-1245-9044	Odor Control Upgrade						225,000
09-1245-9045	Scum Line Extension						44,000
09-1245-9046	Woods Pump Station						110,000
<b>TOTAL - CAPITAL PROJECTS</b>		<b>978,726</b>	<b>2,761,100</b>	<b>5,139,800</b>	<b>1,654,950</b>	<b>5,139,900</b>	<b>5,188,900</b>

**WATER AND SEWER DEBT SERVICE**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>WATER FACILITY DEBT SERVICE</b>							
09-2410-6439	143 2016 DHCD WTP Repairs Principal	149,333	152,000	152,000		152,000	152,000
09-2410-6440	143 2016 DHCD WTP Repairs Interest	14,929	41,100	41,100	1,932	41,100	39,600
	<i><b>Subtotal - Water Debt</b></i>	<i><b>164,163</b></i>	<i><b>193,100</b></i>	<i><b>193,100</b></i>	<i><b>1,932</b></i>	<i><b>193,100</b></i>	<i><b>191,600</b></i>
<b>WASTEWATER FACILITY DEBT SERVICE</b>							
09-2411-6407	117 MDE 2000 BNR Princ	206,265	211,200	211,200	211,215	211,200	163,300
09-2411-6408	117 MDE 2000 BNR Int	11,938	9,000	9,000	8,988	9,000	3,900
09-2411-6409	117 MDE 2000 BNR Admin	10,357	10,400	10,400	10,357	10,400	10,400
09-2411-6434	138 MDE WWTP Upgrade Princip	1,348,397	1,376,700	1,376,700	1,376,714	1,376,700	1,405,600
09-2411-6435	138 MDE 2007 WWTP Upgrade In	339,111	322,400	322,400	322,394	322,400	293,500
09-2411-6436	138 MDE 2007 WWTP Upgrade Fe	77,143	77,100	77,100	77,143	77,100	77,100
09-2411-6437	142 2013 Refinancing Principal	67,400	65,900	65,900		65,900	63,500
09-2411-6438	142 2013 Refinancing Interest	11,052	9,900	9,900	4,907	9,900	8,600
09-2411-6439	145 TCF Sewer Truck Principal	84,513	71,900	71,900	71,913	71,900	75,200
09-2411-6440	145 TCF Sewer Truck Interest	11,374	14,100	14,100	14,075	14,100	10,800
09-2411-6441	146 2020 DHCD Infrastructure Bond						438,900
09-2411-6442	146 2020 DHCD Infrastructure Bond						136,100
	<i><b>Subtotal - Wastewater Debt</b></i>	<i><b>2,167,550</b></i>	<i><b>2,168,600</b></i>	<i><b>2,168,600</b></i>	<i><b>2,097,706</b></i>	<i><b>2,168,600</b></i>	<i><b>2,686,900</b></i>
	<b>TOTAL - DEBT SERVICE</b>	<b>2,331,713</b>	<b>2,361,700</b>	<b>2,361,700</b>	<b>2,099,638</b>	<b>2,361,700</b>	<b>2,878,500</b>

# **Fund 8 - Marina Fund**

**FY 2021 vs FY 2020 vs FY 2019**

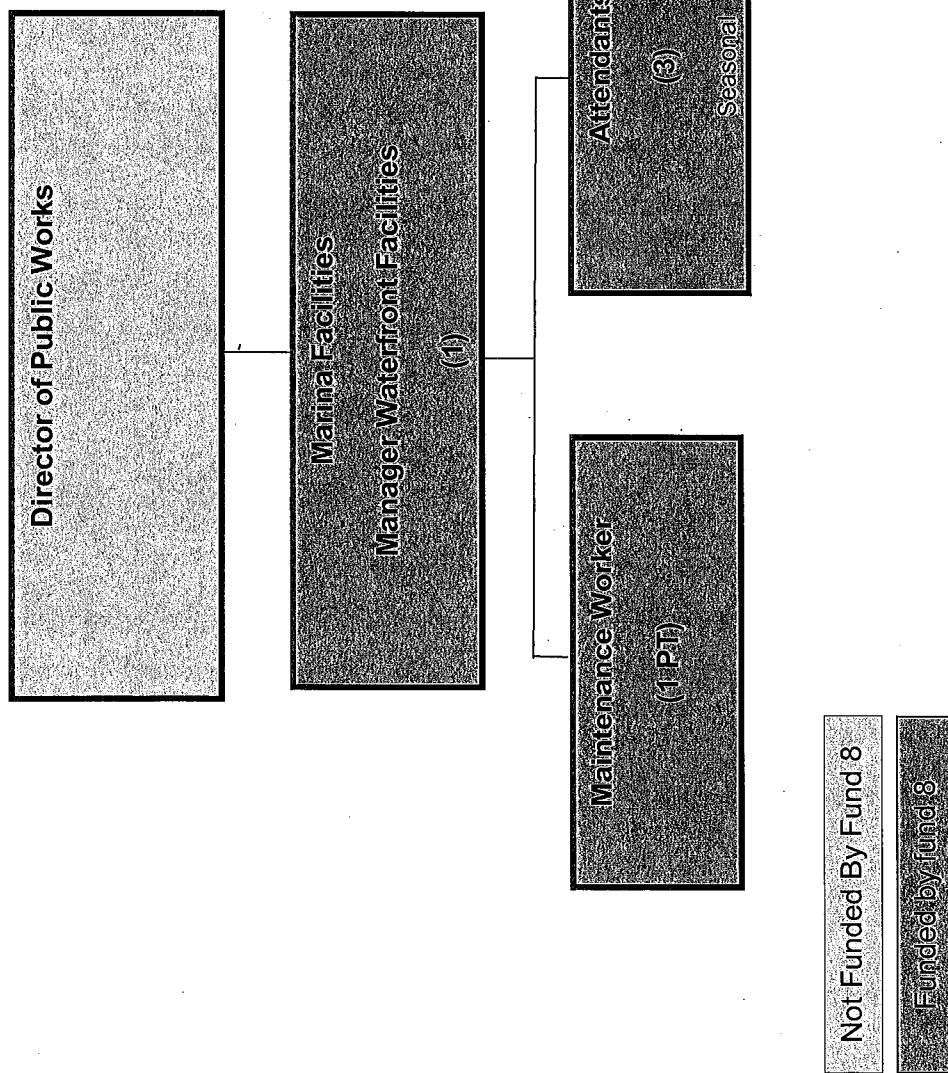
<b>MARINE FACILITIES FUND</b>						
	ACTUAL FY 2019	ORIG. BGT. FY 2020	CURR. BGT. FY 2020	ACTUAL FY 2020	PROJECTED FY 2020	REQUESTED FY 2021
<b>Operating Revenues</b>						
Facility Fees	\$620,565	\$573,300	\$573,300	\$559,959	\$662,300	\$662,300
Miscellaneous Income	23,376	19,900	19,900	16,418	22,300	22,300
	643,941	593,200	593,200	576,377	684,600	684,600
<b>Operating Expenses</b>						
Marine Expenses	512,730	568,400	568,400	361,787	544,300	639,300
	512,730	568,400	568,400	361,787	544,300	639,300
<b>Net Operating Income/(Loss)</b>	<b>131,211</b>	<b>24,800</b>	<b>24,800</b>	<b>214,591</b>	<b>140,300</b>	<b>45,300</b>
<b>Capital Revenues</b>						
Infrastructure Grants/Loans	798,000	0	0	0	0	0
<b>Capital Expenses</b>						
Capital Projects	767,734	60,000	60,000	0	60,000	20,000
<b>Net Capital Income/(Loss)</b>	<b>30,267</b>	<b>(60,000)</b>	<b>(60,000)</b>	<b>0</b>	<b>(60,000)</b>	<b>(20,000)</b>
<b>Fund Increase/(Decrease)</b>						
	161,478	(35,200)	(35,200)	214,591	80,300	25,300
Beginning Balance	478,904	548,000	548,000	640,382	640,400	720,700
Fund Transfers/Reserves	0	(512,800)	(512,800)	0	0	(746,000)
<b>Fund Excess/(Deficiency)</b>	<b>\$640,382</b>	<b>\$0</b>	<b>\$0</b>	<b>\$854,972</b>	<b>\$720,700</b>	<b>\$0</b>

**FUND 8 - MARINE FACILITIES - REVENUES**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>FACILITY FEES</b>							
08-1809-44-52	Annual Slip Reservation Fee	525	700	700	300	300	300
08-1809-44-63	Leasing - Slip Contract	387,892	366,400	366,400	360,457	402,800	402,800
08-1809-44-64	Penalties - Slip Rent	10,543	6,500	6,500	7,370	9,400	9,400
08-1809-44-65	J. Roberts Ramp	3,129	3,100	3,100	115	200	200
08-1809-44-66	City Yacht Ramp Fees	34,921	24,600	24,600	21,204	28,800	28,800
08-1809-44-70	Gas Pump Sales	147,502	134,200	134,200	145,599	186,900	186,900
08-1809-44-71	Credit Card Gasoline Sales	11,903	13,300	13,300	10,934	13,800	13,800
08-1809-44-72	Electric Fees	14,550	15,800	15,800	11,435	15,100	15,100
08-1809-44-73	Diesel Fuel Sales	7,813	7,200	7,200	1,430	3,500	3,500
08-1809-44-74	Credit Card Diesel Sales	707	500	500	145	300	300
08-1809-44-75	Pumpout Fees	1,080	1,000	1,000	970	1,200	1,200
<i><b>Subtotal - Facility Fees</b></i>		<b>620,565</b>	<b>573,300</b>	<b>573,300</b>	<b>559,959</b>	<b>662,300</b>	<b>662,300</b>
<b>MISCELLANEOUS REVENUES</b>							
08-1809-46-22	Interest Income	8,187	5,500	5,500	4,828	6,500	6,500
08-1809-46-28	Misc Revenue	5	200	200	247	300	300
08-1809-46-69	Transient or Short Term	10,342	9,600	9,600	7,566	10,500	10,500
08-1809-46-76	Misc Resale Revenues	4,842	4,600	4,600	3,776	5,000	5,000
<i><b>Subtotal - Miscellaneous</b></i>		<b>23,376</b>	<b>19,900</b>	<b>19,900</b>	<b>16,418</b>	<b>22,300</b>	<b>22,300</b>
<b>INFRASTRUCTURE GRANTS</b>							
08-1809-48-63	DNR Grant - Waterway Improvement	798,000					
<i><b>Subtotal - Capital Grants</b></i>		<b>798,000</b>					
<b>FUND TRANSFERS AND LOAN PROCEEDS</b>							
08-1809-49-02	Capital Reserve		(512,800)	(512,800)			(746,000)
08-1809-49-02	Appropriated Retained Earnings	478,904	548,000	548,000	640,382	640,400	720,700
<i><b>Subtotal - Transfers/Reserves</b></i>		<b>478,904</b>	<b>35,200</b>	<b>35,200</b>	<b>640,382</b>	<b>640,400</b>	<b>(25,300)</b>
<b>TOTAL - Marine Facilities</b>		<b>1,920,845</b>	<b>628,400</b>	<b>628,400</b>	<b>1,216,759</b>	<b>1,325,000</b>	<b>659,300</b>

# Marina

## Fund 8



**FUND 8 - MARINE FACILITIES**

Account No.	Description	Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	YTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>EMPLOYEE-RELATED EXPENSES</b>							
08-1839-5001	Salaries - Regular Time	87,788	74,100	74,100	64,525	87,300	95,400
08-1839-5007	Salaries - Seasonal	20,812	41,300	41,300	17,355	30,100	41,100
08-1839-5013	Salaries - Sick Leave	6,326	5,900	5,900	533	2,300	6,900
08-1839-5016	Salaries - Annual Leave	2,365	4,400	4,400	3,702	5,100	5,300
08-1839-5019	Salaries - Personal Leave	19	2,000	2,000		600	2,300
08-1839-5022	FICA Expense	8,155	9,800	9,800	6,359	9,400	11,500
08-1839-5023	Unemployment Claims						
08-1839-5028	Hospitalization	25,376	28,800	28,800	14,371	23,200	30,700
08-1839-5031	Workman's Comp	4,479	5,000	5,000	3,739	5,300	5,900
08-1839-5040	Retirement	3,350	3,400	3,400	5,825	3,300	13,200
08-1839-5045	Actuarial & Pension Services	878	500	500	351	500	2,000
	<i><b>Subtotal - Employee</b></i>	<i><b>159,548</b></i>	<i><b>175,200</b></i>	<i><b>175,200</b></i>	<i><b>116,759</b></i>	<i><b>167,100</b></i>	<i><b>214,300</b></i>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
08-1839-6000	Bad Debts	6,900					
08-1839-6068	Advertising Expense	44	500	500		200	500
08-1839-6070	Printing and Publishing	34	500	500	34	200	500
08-1839-6081	Credit Card Expense	2,671	3,000	3,000	2,661	3,800	3,000
08-1839-6130	Misc Resale Items	3,306	5,000	5,000	2,032	4,000	5,000
08-1839-6131	Gasoline (Resale)	133,364	170,000	170,000	118,296	183,700	180,000
08-1839-6132	Diesel Fuel (Resale)	25,012	16,000	16,000		6,200	16,000
08-1839-6137	Other Supplies and Materials	3,059	10,000	10,000	251	4,100	10,000
08-1839-6153	Building Maintenance	5,434	6,000	6,000	1,537	3,800	6,000
08-1839-6155	Equip Maintenance	486	2,600	2,600	23	1,000	2,600
08-1839-6157	Island Maintenance		4,700	4,700		1,800	5,000
08-1839-6161	Uniform Expense	1,851	3,000	3,000	478	1,600	2,500
08-1839-6163	Employee Training		400	400		200	400
08-1839-6166	Distributed Expenses	66,300	58,500	58,500	39,000	61,500	67,200
08-1839-6200	Casualty Insurance	47,504	49,900	49,900	50,097	50,100	52,600
08-1839-6210	Dock Maintenance	2,141	8,000	8,000	724	3,800	8,000
08-1839-6250	Depreciation	137,437					
08-1839-6276	Professional Services	17,378	12,000	12,000	5,886	10,500	12,000
08-1839-6280	Utilities	35,681	34,900	34,900	22,503	36,000	45,500
08-1839-6281	Communications	1,386	4,000	4,000	486	2,000	4,000
08-1839-6282	Office Supplies	182	1,200	1,200	160	600	1,200
08-1839-6284	Vehicle Maintenance	164	2,500	2,500	590	1,600	2,500
08-1839-6286	Vehicle Fuel	287	500	500	269	500	500
	<i><b>Subtotal - Non-Employee</b></i>	<i><b>353,182</b></i>	<i><b>393,200</b></i>	<i><b>393,200</b></i>	<i><b>245,027</b></i>	<i><b>377,200</b></i>	<i><b>425,000</b></i>
	<b>TOTAL - MARINA EXPENSE</b>	<b>512,730</b>	<b>568,400</b>	<b>568,400</b>	<b>361,787</b>	<b>544,300</b>	<b>639,300</b>

**FUND 8 - MARINE FACILITIES CAPITAL PROJECTS**

Account No.	Description	PTD Actual FY 2019	Original Budget FY 2020	Current Budget FY 2020	PTD Actual FY 2020	Projected FY 2020	Requested Budget FY 2021
<b>CDA LOANS</b>							
08-1839-6501	Dredge Marina	729,734					
08-1839-6501	Pier 5 Redecking	38,000					
08-1839-6501	Bulk Head Inspection		50,000	50,000		50,000	
08-1839-6501	Bldg. Jack & Dolly		10,000	10,000		10,000	
08-1839-6501	Fuel Tanks/Dispensors						20,000
<b>TOTAL - MARINA CAPITAL</b>		<b>767,734</b>	<b>60,000</b>	<b>60,000</b>		<b>60,000</b>	<b>20,000</b>