



PRELIMINARY ANNUAL BUDGET FISCAL YEAR 2022

William T. Martin, Mayor

Members of the City Council:

David W. Glenn, Council President

Cassandra Boyer

David A. Martin

James E. Ringsaker, Jr.

Jason G. Robertson

Carolyn J. Zinner

**CITY OF HAVRE DE GRACE PROPOSED BUDGET
ADMINISTRATIVE / LEGISLATIVE CALENDAR FOR FY 2022
(SOME DATES SUBJECT TO CHANGE)**

Submission of Preliminary Budget to Administration/Finance 1st Draft	January 8, 2021 by end of business day.
Director's Group Review of 1st Draft of Budget	February 23, 2021 @ 9 am
Director's Group Review of 2nd Draft of Budget	March 16, 2021 @ 9 am
Submission of Preliminary Budget to City Council	April 19, 2021 @ 7 pm
Public Work Sessions	April 26, 2021 @ 6 pm (All Funds) May 10, 2021 @ 6 pm (Final Review)
Constant Yield Tax Rate Public Hearing Advertisement	April 23, 2021 April 30, 2021
1. Tax Rate Ordinance 1st Reading and Adoption	May 3, 2021 @ 7 pm
2. Water/Sewer Rate 1st Reading and Adoption	
1. Tax Rate Ordinance Public Hearing	May 10, 2021 @ 6 pm
2. Water/Sewer Rate Public Hearing	
1. Tax Rate Ordinance 2nd Reading and Adoption	May 17, 2021 @ 7 pm
2. Water/Sewer Rate 2nd Reading and Adoption	
Budget Ordinance 1st Reading and Adoption	June 7, 2021 @ 7 pm
Budget Ordinance Public Hearing	June 14, 2021 @ 6 pm
Budget Ordinance 2nd Reading and Adoption	June 21, 2021 @ 7 pm



INTER – CITY MEMORANDUM

To: Havre de Grace City Council and Citizens
From: Mayor William T. Martin
Date: April 19, 2021
RE: Fiscal 2022 Preliminary Budget

Citizens of Havre de Grace and Honorable Members of the Council,

Enclosed is my preliminary budget for fiscal 2022 for your consideration. I am continuing to emphasize spending on City Water & Sewer Fund infrastructure, as mandated by the citizens in the 2020 bond referendum. Spending within the General Fund is increased as well compared to prior years. Most of the additional spending will be funded through State and County grants whose award was delayed. By dollar magnitude, the spending is focused on preserving our shoreline. By project volume, the emphasis is on strategic upgrades to the City's downtown business and entertainment venues and our public parks.

In particular, I am happy to report on the implementation of our downtown Trolley program. The City is in the final process of obtaining State Highway Administration approval and I have every confidence we will finally be able to improve access throughout our downtown.

During fiscal 2021 the Federal Government enacted the American Rescue Plan Act. Under this act cities with less than 50,000 residents will receive a grant of approximately 75% of their pre-pandemic budget. For Havre de Grace, this amount is estimated to be approximately \$11.7 million. The preliminary budget excludes consideration of this act as many of the implementation details are still being developed. I have been working to develop a priority list for these funds based on my preliminary understanding of usage requirements and limitations. I will treat the award as a budget amendment once the actual amount and all usage restrictions have been communicated.

For fiscal 2022, I am continuing the rehabilitation of our Water and Sewer Fund infrastructure. As mentioned in my opening remarks, the citizens voted overwhelmingly to allow me to make good on my commitment to tackle this issue and I am pleased by the progress we have made despite the challenges created

by the pandemic. The fiscal 2022 budget includes continuation of over a third of the planned 5 year projects to make meaningful and timely replacements and improvements in our water distribution and wastewater collection systems.

Most notably, I am again proposing to continue the expansion of our water delivery down route 40 to enable us to serve our neighbors in Aberdeen. I have reached agreement with Aberdeen to supply them with water. This investment will allow the City to sell its excess plant capacity, a key component of our long term plan for sustainable and affordable water and sewer treatment.

Additionally, I have added the rehabilitation of the Bulle Rock water tower and to replace the centrifuge system at the solids handling facility behind the water plant with a more effective and efficient process. These are just the three largest projects I am proposing. In total, I am proposing to start or continue over a half dozen infrastructure replacement projects in fiscal 2022. These projects are essentially being funded by the 2020 bond issuance.

The 2022 budget is a fiscally responsible budget and, with your approval, I am keeping real property tax rates and water/sewer fees at the 2020 levels.

My 2022 budget will result in real progress in our ongoing efforts to make Havre de Grace the most desired place in Harford County, and in my view Maryland, to live, work and play.

General Fund 1

The General Fund 1 is expected to begin the year with a \$2.1 million surplus. Expenditures and fund transfers are projected to exceed revenues by this same amount leaving the General Fund 1 balanced at year end, as required by our charter.

Budgeted revenues are expected to be \$17.8 million in fiscal 2022; a \$3.2 million increase over the current year projected revenues, primarily due to a \$3.05 million increase in anticipated State and County grant funds. These grants are targeted for development of the Water Street shoreline, as well as the City's commitment toward the improvement of the Chesapeake Bay water quality through remediation of our storm water along the waterfront. These grants are primarily a carry forward of grants awarded in fiscal 2021 but whose final approval was delayed by the ongoing pandemic.

The Maryland Department of Assessments and Taxation estimates that net assessable real property tax base for Havre de Grace will increase \$25.5 million for fiscal 2022. They are suggesting the tax rate be reduced from \$0.565 to \$0.556 to keep real property tax revenues constant (i.e., the Constant Yield Tax Rate). I am, however, proposing to maintain the real property tax rate at its current \$0.565 per \$100 of assessed value. The sizable growth in both population and residences places a greater demand on City infrastructure and

services. The \$145,000 estimated additional property tax revenues will only partially offset the increased operating costs created by this increased demand.

Overall spending is budgeted to be almost \$21 million, an increase of \$5.2 million over projected spending for fiscal 2021. The capital program is budgeted to be \$5.4 million in fiscal 2022, a \$3.4 million increase over the current year. Most of the increase can be attributed to the waterfront projects already mentioned.

Personnel costs, including salaries, overtime, healthcare, pension and other employee insurances, will increase \$90,000 over my original personnel budget for last year, a very modest 0.8% increase. As a result of the pandemic, the City was not able to host the many public events for which we have become noted for. As we reopen the City and "return to normal", the City will need the additional funds.

Water and Sewer Fund 9

The Water and Sewer Fund 9 is expected to begin the year with a \$900,000 fund deficit. The cause of the deficit can be attributed to the City not receiving a \$1.6 million State grant to help fund improvements to the Water Treatment Plant in fiscal 2020. The City expects to lose \$1.2 million for the year as a result of spending \$1.7 million dollars on necessary improvements without the benefit of the grant. For fiscal 2022, budgeted revenues are projected to exceed expenditures by \$710,000, thus requiring \$190,000 in short term assistance from the General Fund.

Anticipated residential development for fiscal 2022 is expected to at least continue at the pace we have experienced in fiscal 2021. New connections have been set at 71 units, a level that has been met or exceeded in 3 of the last 4 years.

In February of 2020, the citizens voted and authorized the City to borrow \$15 million over the next 5 years to help pay for strategic rehabilitation of the City's water and sewer infrastructure. The fiscal 2022 budget includes \$4.9 million in needed rehabilitation projects funded by the bond issue proceeds.

As I committed to you when the City rolled out its infrastructure replacement plan, I am not increasing any metered or base fees in fiscal 2022. As a result, operating revenues are projected to be essentially at fiscal 2021 levels. Operating costs are expected to decrease \$100,000, due mainly to fiscal year 2021 including one-time legal fees for the bond issue. Debt service is expected to decrease \$150,000 as a result of the City completing its obligation for a 2000 bond issue.

Marine Facilities Fund 8

The Marine Facilities Fund 8 is budgeted to begin fiscal 2022 with a surplus of \$875,000. We anticipate dredging the facility in fiscal 2022 as well as completing the replacement of the underground fuel tanks to ecologically safer units and other capital projects. As a result the Marine Facilities Fund 8 is budgeted to end fiscal 2022 with only a \$230,000 surplus.

I am therefore proposing to increase our slip fee rate, by \$7.00, to \$65.00* per linear foot. As a result of the rate increase, estimated operating revenues are expected to exceed budgeted expenses by only \$50,000. This operating surplus will be spent on capital improvements to the facility in the years to come. The rate increase is the first increase since a \$1.00 per linear foot increase in fiscal 2015. The City has \$5.7 million in anticipated capital costs for fiscal years 2023 through 2028 so I am searching for grant opportunities to reduce the frequency and magnitude of additional rate increases beyond fiscal 2022.

I trust you will find this preliminary budget provides a solid foundation for our joint efforts to continue revitalizing the City while also protecting our valued water resources.

* Due to a clerical error, the fiscal 2022 rate was originally reported as \$64.00 per linear foot and presented as such at the April 19, 2021 City Council meeting. The fiscal 2021 rate, however is \$58.00 per linear foot and the proposed fiscal 2022 rate is \$65.00 per linear foot.

Fund 1 - General Fund

FY 2022 vs FY 2021 vs FY 2020

	GENERAL FUND						Page
	ACTUAL FY 2020	ORIG. BGT. FY 2021	CURR. BGT. FY 2021	ACTUAL FY 2021	PROJECTED FY 2021	REQUESTED FY 2022	
Operating Revenues							
Taxes and Penalties	\$12,002,284	\$11,304,000	\$11,576,300	\$10,956,239	\$11,414,000	\$11,492,300	1
Intergovernmental	851,889	908,300	908,300	349,598	830,600	862,800	1
Licenses and Permits	279,534	273,100	273,100	270,060	326,900	338,700	1
Service Fees	95,943	111,900	111,900	72,973	96,700	113,800	1
Fines and Forfeitures	4,345	4,400	4,400	2,772	3,400	3,400	1
Grants	2,401,148	5,275,700	1,554,400	1,627,080	1,735,800	4,790,000	2
Miscellaneous	289,413	576,000	375,500	224,291	184,000	181,700	2
	<u>15,924,557</u>	<u>18,453,400</u>	<u>14,803,900</u>	<u>13,503,014</u>	<u>14,591,400</u>	<u>17,782,700</u>	
Operating Expenses							
Mayor	43,273	43,500	43,500	25,247	36,000	44,100	3
City Council	88,255	87,800	87,800	64,414	80,500	85,200	4
Administration	1,746,825	1,861,400	1,845,300	1,271,343	1,692,700	2,172,400	5-7
Registration & Elections	6,106	5,500	5,500	676	4,900	4,900	8
Legal Services	164,565	105,000	105,000	100,854	131,600	150,000	8
Casualty & Liability Insurance	110,615	130,100	130,100	80,730	114,000	144,400	8
Economic Development	224,930	229,500	176,900	122,328	153,200	205,700	9
Finance	793,779	853,600	853,600	588,316	758,600	781,200	10
Planning and Code Enforcement	595,189	629,300	629,300	505,314	624,900	792,100	11
Public Safety	5,178,673	5,481,400	5,481,400	3,762,812	5,010,600	5,389,000	12-13
Public Works	3,766,110	4,080,200	4,081,900	2,802,010	3,761,800	4,404,700	14-17
Service Organizations	12,500	12,500	12,500	12,500	12,500	19,500	18
Museums	60,000	60,000	60,000	60,000	60,000	75,000	18
Civic Groups	204,448	217,400	228,100	140,750	228,100	203,600	18
Ambulance Corps	96,600	99,500	98,600	74,625	98,600	102,000	18
Susquehanna Hose Co.	451,300	406,600	464,200	434,038	464,200	415,000	18
	<u>13,543,167</u>	<u>14,303,300</u>	<u>14,303,700</u>	<u>10,045,957</u>	<u>13,232,200</u>	<u>14,988,800</u>	
Capital Expenses							
Capital Equipment	95,178	641,400	737,400	265,795	724,700	842,400	20
Capital Projects	2,312,173	4,851,300	1,274,500	515,645	1,274,400	4,576,500	20
Debt Service	548,991	550,300	550,300	314,261	550,300	557,800	19
	<u>2,956,342</u>	<u>6,043,000</u>	<u>2,562,200</u>	<u>1,095,701</u>	<u>2,549,400</u>	<u>5,976,700</u>	
	<u>16,499,509</u>	<u>20,346,300</u>	<u>16,865,900</u>	<u>11,141,658</u>	<u>15,781,600</u>	<u>20,965,500</u>	
Fund Increase/(Decrease)	(574,953)	(1,892,900)	(2,062,000)	2,361,356	(1,190,200)	(3,182,800)	
Beginning Balance	1,347,517	609,600	665,300	1,914,377	1,914,400	2,090,500	2
Fund Transfers/Reserves	1,141,812	1,283,300	1,396,700	940,278	1,366,300	1,092,300	2
Fund Excess/ (Deficiency)	<u><u>\$1,914,377</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$5,216,010</u></u>	<u><u>\$2,090,500</u></u>	<u><u>\$0</u></u>	

GENERAL FUND OPERATING REVENUES

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
TAXES							
01-0001-41-01	Real Property Taxes	8,537,947	8,644,700	8,685,200	8,802,640	8,802,600	8,891,200
01-0001-41-06	Critical Area Tax	41,647	43,300	43,300	43,627	43,600	44,100
01-0001-41-12	Pers Prop, Unincorporated	(5,401)	9,300	9,300	11,287	11,300	10,100
01-0001-41-13	Pers Prop, RR/Utilities	198,069	213,300	213,300	212,886	213,300	225,500
01-0001-41-14	Pers Prop, Incorporated	201,736	203,500	203,500	201,335	210,800	188,900
01-0001-41-20	Penalties, Real Property	27,224	37,700	37,700	31,219	31,200	31,500
01-0001-41-23	Penalties, Personal Property Taxes	2,089	7,200	7,200	7,132	7,100	6,900
01-0001-41-41	Income Tax - City Share	2,553,525	1,956,100	1,956,100	1,199,306	1,612,000	1,612,000
01-0001-41-58	Pole and Conduit Tax	72,979	73,000	73,000	72,978	73,000	73,000
01-0001-41-61	Admissions & Amusements	79,399	80,200	80,200	65,992	82,100	82,100
01-0001-41-62	Hotel/Motel Tax	38,923	21,000	21,000	21,471	25,900	25,900
01-0001-41-63	County Stormwater Management Al	231,780		231,800	286,368	286,400	286,400
01-0001-41-95	County Pmts In Lieu of Taxes	22,370	14,700	14,700		14,700	14,700
	Subtotal - Taxes	12,002,284	11,304,000	11,576,300	10,956,239	11,414,000	11,492,300
INTERGOVERNMENTAL							
01-0001-43-33	State Police Protection	258,842	260,700	260,700	126,612	253,200	253,200
01-0001-43-51	Highway User Fees	543,118	605,100	605,100	247,951	541,800	574,000
01-0001-43-63	Enterprise Zone Credit Reimb	49,929	42,500	42,500	(24,965)	35,600	35,600
	Subtotal - Intergovernmental	851,889	908,300	908,300	349,598	830,600	862,800
LICENSES AND PERMITS							
01-0001-42-23	Trader Licenses	14,729	1,700	1,700	2,973	3,300	3,300
01-0001-42-32	Building Permits	105,264	113,300	113,300	145,988	169,100	180,900
01-0001-42-34	Cable TV License Fee	159,541	158,100	158,100	121,099	154,500	154,500
	Subtotal - Licenses/Permits	279,534	273,100	273,100	270,060	326,900	338,700
GENERAL SERVICE FEES							
01-0001-44-15	Rent - American Tower	32,593	48,700	48,700	29,517	38,000	38,000
01-0001-44-16	Rent - Visitors Center	1,200	1,200	1,200	1,200	1,200	1,200
01-0001-44-30	Rent-Tydings Concession	12,000	11,500	11,500	8,417	12,000	12,000
01-0001-44-32	Backfin Blues Creole de Graw-Leas	1,050	1,400	1,400	1,400	1,400	1,400
01-0001-44-34	Rent - M/V Summer Breeze LLC	2,784	5,600	5,600		5,600	5,600
01-0001-44-35	Rent - Upper Chesapeake (Lodge La	3,302	3,300	3,300	3,302	3,300	3,300
01-0001-44-36	Rent - HdG Alliance (710 Market)	3,000	3,000	3,000	3,000	3,000	3,000
01-0001-44-37	Candidate Filing Fees	200	300	300	350	400	400
01-0001-44-49	Firing Range Rental-Unbilled	2,000	2,000	2,000	100	100	100
01-0001-44-51	Firing Range Reimbursement-Billed	35,650	31,400	31,400	21,300	26,800	43,900
01-0001-44-52	Administrative Fees	1,115	2,800	2,800	2,648	3,000	3,000
01-0001-44-54	Board of Appeals Fees	1,050	700	700	1,740	1,900	1,900
	Subtotal - Service Fees	95,943	111,900	111,900	72,973	96,700	113,800
FINES/FORFEITURES							
01-0001-45-01	City Ord Violations	3,285	3,200	3,200	1,902	2,400	2,400
01-0001-45-02	Police Misc Income	1,060	1,200	1,200	870	1,000	1,000
	Subtotal - Fines/Forfeitures	4,345	4,400	4,400	2,772	3,400	3,400

GENERAL FUND OPERATING REVENUES

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
GRANTS							
01-0001-48-34	State Grants		1,891,200	103,900	55,962	159,900	2,930,100
01-0001-48-36	MHAA Grant	80,000					
01-0001-48-65	County Grants - Fin. Inst.		5,100	5,100	5,088	5,100	5,100
01-0001-48-75	County Grants - Parks & Rec.	608,550	500,000				500,000
01-0001-48-80	County Grants - Police Diff.	1,206,186	1,348,900	1,348,900	1,348,873	1,348,900	1,348,900
01-0001-48-81	Mini Police Grants	16,551	30,500	30,500	1,138	5,900	5,900
01-0001-48-96	DNR Open Space Grants	440,000	1,500,000				
01-0001-48-97	CDBG Grant	49,861		66,000	216,020	216,000	
	Subtotal - Grants/Bonds	2,401,148	5,275,700	1,554,400	1,627,080	1,735,800	4,790,000
MISCELLANEOUS							
01-0001-46-04	Contrib & Donations	1,172	236,200	35,700		35,700	
01-0001-46-08	Sale of Surplus Property	7,756	35,400	35,400	1,373	5,500	36,900
01-0001-46-22	Interest Income	92,482	92,900	92,900	6,308	15,700	15,700
01-0001-46-28	Misc Revenues	12,806	13,700	13,700	11,362	11,900	11,900
01-0001-46-29	Misc Revenues - Billed	2,620	3,200	3,200	1,305	1,600	1,600
01-0001-46-39	Expense Reimbursements - Billed	28,833	18,700	18,700	11,310	15,300	15,300
01-0001-46-40	Expense Reimbursement	133,552	161,500	161,500	64,107	89,900	89,900
01-0001-46-50	Misc AR Penalties	2,850	4,100	4,100	305	300	300
01-0001-46-53	Tipping Fee				120,867		
01-0001-46-76	Tourism Sales	2,442	4,400	4,400	1,855	2,100	4,100
01-0001-46-77	Tourism Advertising Revenue		500	500		500	500
01-0001-46-78	Tourism Advertising - Guide	4,900	5,400	5,400	5,500	5,500	5,500
	Subtotal - Miscellaneous	289,413	576,000	375,500	224,291	184,000	181,700
TRANSFERS IN/(OUT)							
01-0001-49-43	Distributed Expenses	1,184,700	1,311,600	1,311,600	983,700	1,311,600	1,331,700
01-0001-49-00	Fund Transfers (Critical Area)	(42,888)	(43,300)	40,000	(43,422)	39,700	2,600
01-0001-49-00	Fund Transfers (Slip User)		15,000	45,100		15,000	
01-0001-49-00	Fund Transfers (Emergency)						(52,600)
01-0001-49-98	Short Term Enterprise Fund						(189,400)
01-0001-49-98	Unrestricted Fund Balance	1,347,517	609,600	665,300	1,914,377	1,914,400	2,090,500
	Subtotal - Transfers/Reserves	2,489,329	1,892,900	2,062,000	2,854,654	3,280,700	3,182,800
	TOTAL REVENUES	18,413,886	20,346,300	16,865,900	16,357,668	17,872,100	20,965,500

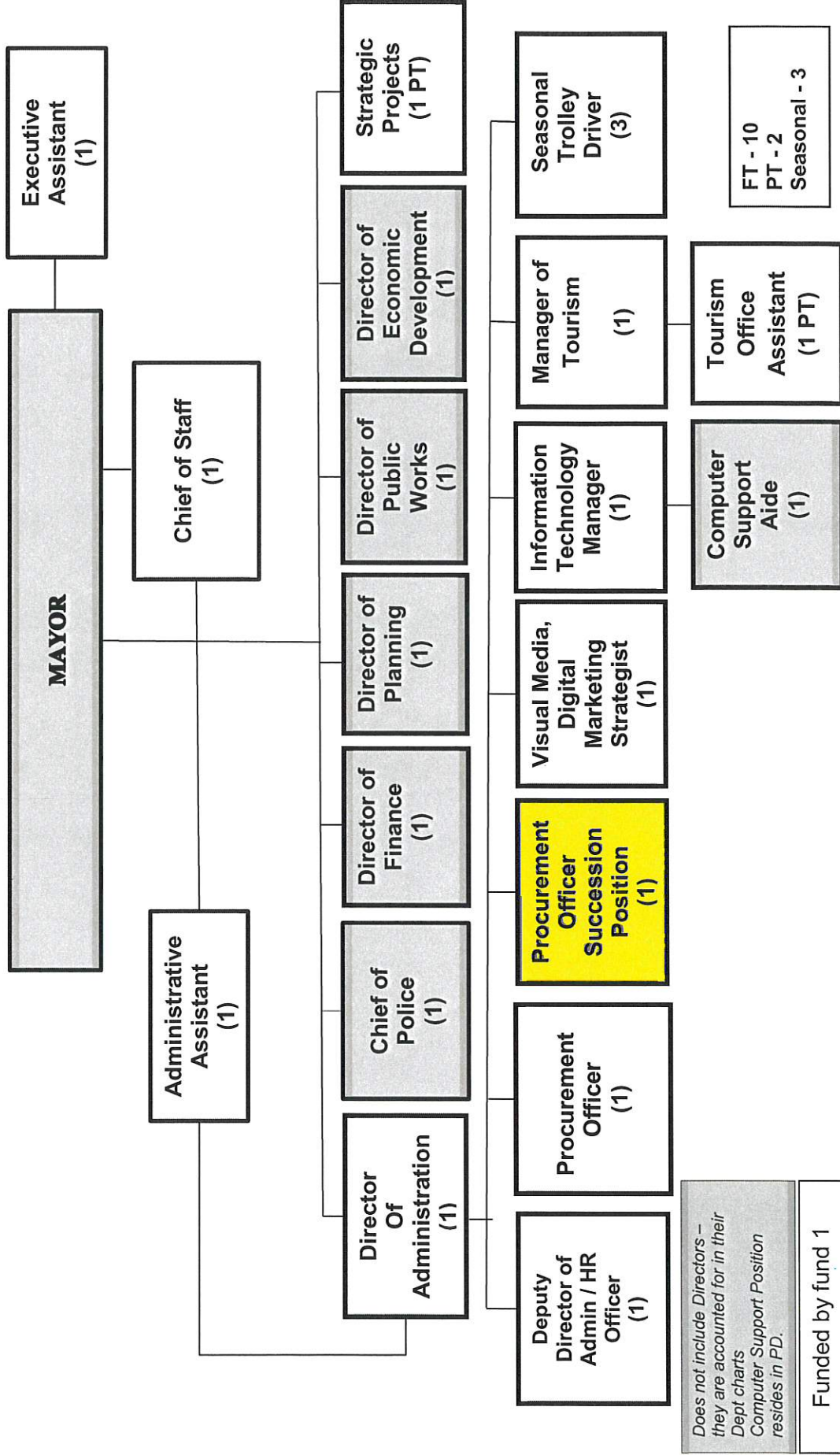
MAYOR

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1031-5001	Salaries - Regular Time	18,300	18,200	18,200	14,700	18,200	18,200
01-1031-5022	FICA Expense	1,392	1,400	1,400	1,125	1,400	1,400
01-1031-5031	Workers Compensation Insurance	199	200	200	168	200	200
	<i>Subtotal - Employee</i>	<i>19,891</i>	<i>19,800</i>	<i>19,800</i>	<i>15,993</i>	<i>19,800</i>	<i>19,800</i>
NON-EMPLOYEE-RELATED EXPENSES							
01-1031-6276	Professional Services	345	300	300	45	100	300
01-1031-6277	Travel Expense	1,549	3,000	3,000		900	3,000
01-1031-6282	Office Supplies	745	1,000	1,000	1,036	1,300	1,000
01-1031-6283	Public Relations	20,742	19,400	19,400	8,173	13,900	20,000
	<i>Subtotal - Non-Employee</i>	<i>23,382</i>	<i>23,700</i>	<i>23,700</i>	<i>9,254</i>	<i>16,200</i>	<i>24,300</i>
	TOTAL - MAYOR	43,273	43,500	43,500	25,247	36,000	44,100

CITY COUNCIL

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1011-5001	Salaries - Regular Time	47,200	46,800	46,800	37,800	46,800	46,800
01-1011-5022	FICA Expense	3,580	3,600	3,600	2,892	3,600	3,600
01-1011-5031	Workers Compensation Insurance	100	100	100	89	100	100
	Subtotal - Employee	50,880	50,500	50,500	40,781	50,500	50,500
NON-EMPLOYEE-RELATED EXPENSES							
01-1011-6062	Dues and Subscriptions	17,282	18,000	18,000	17,347	18,000	18,000
01-1011-6070	Printing and Publishing	528	200	200		100	200
01-1011-6277	Travel Expense	3,377	6,400	6,400	4,044	5,900	4,000
01-1011-6283	Public Relations	15,691	12,200	12,200	2,198	5,800	12,000
01-1011-6290	Misc Operating Costs	497	500	500	45	200	500
	Subtotal - Non-Employee	37,374	37,300	37,300	23,634	30,000	34,700
	TOTAL - CITY COUNCIL	88,255	87,800	87,800	64,414	80,500	85,200

CITY OF HAVRE DE GRACE – ADMINISTRATION



Does not include Directors – they are accounted for in their Dept charts
Computer Support Position resides in PD.

Funded by fund 1

Strategic Succession Planning Position

FT - 10
PT - 2
Seasonal - 3

ADMINISTRATION OFFICES

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1091-5001	Salaries - Regular Time	511,401	517,600	517,600	417,079	516,600	610,400
01-1091-5004	Salaries - Overtime	6,879	6,300	6,300	134	1,300	1,500
01-1091-5007	Salaries - Seasonal		40,600	40,600		7,800	40,600
01-1091-5013	Salaries - Sick Leave	42,812	28,100	28,100	7,523	12,900	32,900
01-1091-5016	Salaries - Annual Leave	44,513	27,200	27,200	25,760	31,000	32,100
01-1091-5019	Salaries - Personal Leave	5,101	8,700	8,700	3,649	5,300	9,900
01-1091-5022	FICA Expense	41,526	48,000	48,000	33,869	43,100	55,500
01-1091-5028	Hospitalization	70,039	138,600	138,600	64,664	91,300	143,100
01-1091-5030	Retirees' Medical Benefits	146,905	133,700	133,700	126,462	152,200	216,200
01-1091-5031	Workers Compensation Insurance	1,015	2,600	2,600	2,199	2,700	3,300
01-1091-5040	Retirement	60,780	57,500	57,500	46,350	60,700	65,900
01-1091-5045	Actuarial & Pension Services	3,474	8,500	8,500	5,198	6,800	10,900
	Subtotal - Employee	934,446	1,017,400	1,017,400	732,887	931,700	1,222,300
NON-EMPLOYEE-RELATED EXPENSES							
01-1091-6025	Medical Testing & Supplies	15,811	10,000	10,000	7,312	10,200	10,000
01-1091-6062	Dues and Subscriptions	1,515	5,000	5,000	7,349	8,800	5,000
01-1091-6067	Postage	20,959	23,000	23,000	16,506	23,200	22,000
01-1091-6192	City Buildings Water & Sewer	27,204	28,300	28,300	14,506	28,700	28,700
01-1091-6223	Contrib to Liq Board	1,529	1,800	1,800		500	1,800
01-1091-6274	Employee Wellness Program						10,000
01-1091-6276	Professional Services	27,667	13,000	13,000	12,903	16,700	25,000
01-1091-6277	Travel Expense	2,305	5,000	5,000	250	1,700	5,000
01-1091-6278	Employee Development	20,592	20,000	20,000	22,011	27,900	25,000
01-1091-6280	Utilities	35,415	56,800	56,800	17,284	32,000	152,300
01-1091-6282	Office Supplies	24,691	14,500	14,500	12,082	16,300	14,500
01-1091-6283	Public Relations	36,163	60,000	63,900	28,554	47,300	70,000
01-1091-6284	Vehicle Maintenance	1,884	2,000	2,000	844	1,400	1,000
01-1091-6286	Vehicle Fuel	5,258	1,400	1,400	557	1,000	1,500
01-1091-6301	Historic District Commission		5,000	5,000	838	5,000	5,000
01-1091-6302	Arts Commission		3,000	3,000	3,000	3,000	3,000
01-1091-6303	Youth Commission		5,000	5,000	10	5,000	7,000
01-1091-6304	Independence Day Commission		5,000	5,000		5,000	5,000
	Subtotal - Non-Employee	220,994	258,800	262,700	144,005	233,700	391,800
	TOTAL - ADMINISTRATION	1,155,439	1,276,200	1,280,100	876,892	1,165,400	1,614,100

TOURISM

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1092-5001	Salaries - Regular Time	97,877	112,300	112,300	65,544	87,100	87,300
01-1092-5004	Salaries - Overtime	831	1,300	1,300		300	300
01-1092-5013	Salaries - Sick Leave	5,795	5,600	5,600	3,803	4,900	4,400
01-1092-5016	Salaries - Annual Leave	6,242	3,000	3,000	4,017	4,600	3,100
01-1092-5019	Salaries - Personal Leave	1,069	1,000	1,000	1,068	1,300	1,000
01-1092-5022	FICA Expense	7,386	9,400	9,400	5,358	7,200	7,400
01-1092-5028	Hospitalization	42,605	28,800	28,800	19,050	24,600	31,800
01-1092-5031	Workers Compensation Insurance	199	200	200	168	200	200
01-1092-5040	Retirement	12,914	7,900	7,900	7,475	7,500	8,100
01-1092-5045	Actuarial & Pension Services	766	1,200	1,200	712	900	1,300
	Subtotal - Employee	175,684	170,700	170,700	107,194	138,600	144,900
NON-EMPLOYEE-RELATED EXPENSES							
01-1092-6062	Dues and Subscriptions	250	800	800	345	600	1,000
01-1092-6067	Postage	74	300	300		100	300
01-1092-6070	Printing and Publishing	19,825	15,000	15,000	6,295	10,700	13,000
01-1092-6130	Items for Resale	2,822	3,000	3,000	809	1,700	2,000
01-1092-6277	Travel Expense	1,694	2,000	2,000	105	700	2,000
01-1092-6280	Utilities	1,907	1,800	1,800	1,139	1,700	1,900
01-1092-6282	Office Supplies	634	1,000	1,000	846	1,100	1,000
01-1092-6283	Public Relations	1,073	1,500	1,500	2,445	2,900	1,000
01-1092-6288	Advertising	41,064	60,600	40,600	6,943	18,800	50,000
	Subtotal - Non-Employee	69,343	86,000	66,000	18,926	38,300	72,200
	TOTAL - TOURISM	245,027	256,700	236,700	126,121	176,900	217,100

INFORMATION TECHNOLOGY

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1094-5001	Salaries - Regular Time	72,263	68,700	68,700	61,927	75,100	72,700
01-1094-5004	Salaries - Overtime	652	1,000	1,000		200	200
01-1094-5013	Salaries - Sick Leave	4,796	3,500	3,500		700	3,800
01-1094-5016	Salaries - Annual Leave	3,968	3,500	3,500	2,952	3,600	3,800
01-1094-5019	Salaries - Personal Leave	1,172	1,200	1,200	590	800	1,300
01-1094-5022	FICA Expense	5,392	5,900	5,900	4,641	5,800	6,200
01-1094-5028	Hospitalization	25,290	29,000	29,000	23,440	29,000	32,100
01-1094-5031	Workers Compensation Insurance	100	100	100	89	100	200
01-1094-5040	Retirement	9,365	9,200	9,200	8,400	8,400	9,800
01-1094-5045	Actuarial & Pension Services	518	1,400	1,400	832	1,100	1,600
	Subtotal - Employee	123,517	123,500	123,500	102,872	124,800	131,700
NON-EMPLOYEE-RELATED EXPENSES							
01-1094-6075	Office Machine Rental	31,912	30,000	30,000	18,287	27,100	35,000
01-1094-6137	Other Supplies & Materials	1,472	3,000	3,000	1,455	2,300	2,500
01-1094-6155	Equipment Maintenance	105,561	95,000	95,000	96,612	124,500	95,000
01-1094-6281	Communications	44,787	34,600	34,600	41,036	51,200	34,600
01-1094-6285	Office Equipment	39,110	42,400	42,400	8,070	20,500	42,400
	Subtotal - Non-Employee	222,841	205,000	205,000	165,458	225,600	209,500
	TOTAL - IT	346,358	328,500	328,500	268,330	350,400	341,200

REGISTRATION AND ELECTIONS, LEGAL SERVICES, AND INSURANCE

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
REGISTRATION AND ELECTIONS							
01-1041-5007	Salaries - Seasonal	4,200	2,300	2,300		2,300	2,300
01-1041-5022	FICA Expense		200	200		200	200
01-1041-6145	Facility Rental	750	800	800		800	
01-1041-6282	Office Supplies	449	800	800	(143)	800	1,000
01-1041-6283	Public Relations	707	1,400	1,400	819	800	1,400
	TOTAL - REGISTRTRN/ELECTIONS	6,106	5,500	5,500	676	4,900	4,900
LEGAL SERVICES							
01-1061-6061	Legal Services - Council	164,565	105,000	105,000	100,854	131,600	150,000
	TOTAL - LEGAL SERVICES	164,565	105,000	105,000	100,854	131,600	150,000
INSURANCE							
01-2400-6125	Consulting Fees	220	1,000	1,000		300	500
01-2400-6200	Casualty Insurance	110,395	114,100	114,100	80,270	108,800	128,900
01-2400-6290	Unemployment Insurance		15,000	15,000	460	4,900	15,000
	TOTAL - INSURANCE	110,615	130,100	130,100	80,730	114,000	144,400

DEPARTMENT OF ECONOMIC DEVELOPMENT

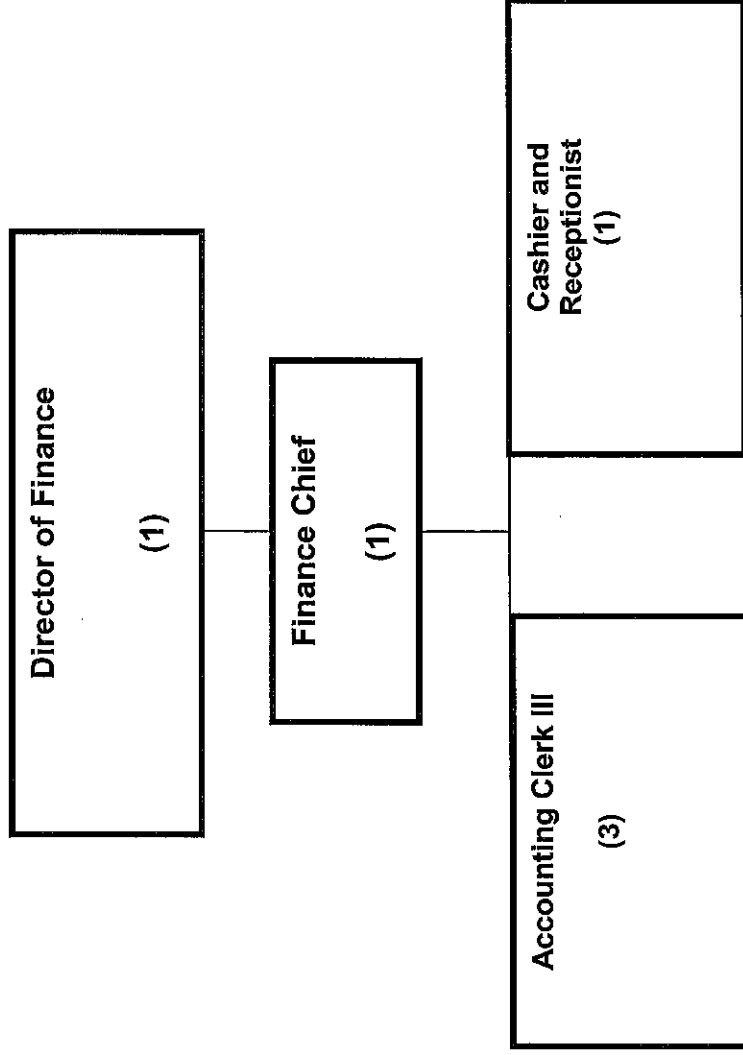
Director of Economic Development
(1)

FT - 1

ECONOMIC DEVELOPMENT

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1071-5001	Salaries - Regular Time	93,712	84,900	84,900	72,691	89,000	89,100
01-1071-5013	Salaries - Sick Leave	6,558	4,600	4,600	1,154	2,000	4,800
01-1071-5016	Salaries - Annual Leave	8,661	9,200	9,200	6,154	7,900	9,700
01-1071-5019	Salaries - Personal Leave	865	1,500	1,500	769	1,100	1,600
01-1071-5022	FICA Expense	7,104	7,700	7,700	5,975	7,500	8,000
01-1071-5028	Hospitalization	16,349	25,300	25,300	13,755	18,600	24,900
01-1071-5031	Workers Compensation Insurance	199	200	200	168	200	200
01-1071-5040	Retirement	11,804	12,000	12,000	10,925	10,900	12,600
01-1071-5045	Actuarial & Pension Services	710	1,800	1,800	1,103	1,400	2,100
	Subtotal - Employee	145,963	147,200	147,200	112,695	138,600	153,000
NON-EMPLOYEE-RELATED EXPENSES							
01-1071-6062	Dues and Subscriptions	935	2,500	2,500	1,055	1,800	2,000
01-1071-6067	Postage		300	300		100	200
01-1071-6070	Printing and Publishing		1,000	1,000	31	300	1,000
01-1071-6206	Economic Development Activities	1,476	5,000	5,000	43	1,500	10,000
01-1071-6276	Professional Services	72,692	65,000	12,400	6,731	6,700	35,000
01-1071-6277	Travel Expense	2,719	3,000	3,000	289	1,200	2,000
01-1071-6278	Employee Development	25	1,000	1,000		300	
01-1071-6282	Office Supplies	407	500	500		100	500
01-1071-6283	Public Relations	503	2,000	2,000	260	800	2,000
01-1071-6288	Advertising	211	2,000	2,000	1,224	1,800	
	Subtotal - Non-Employee	78,967	82,300	29,700	9,633	14,600	52,700
	TOTAL - ECON. DEV.	224,930	229,500	176,900	122,328	153,200	205,700

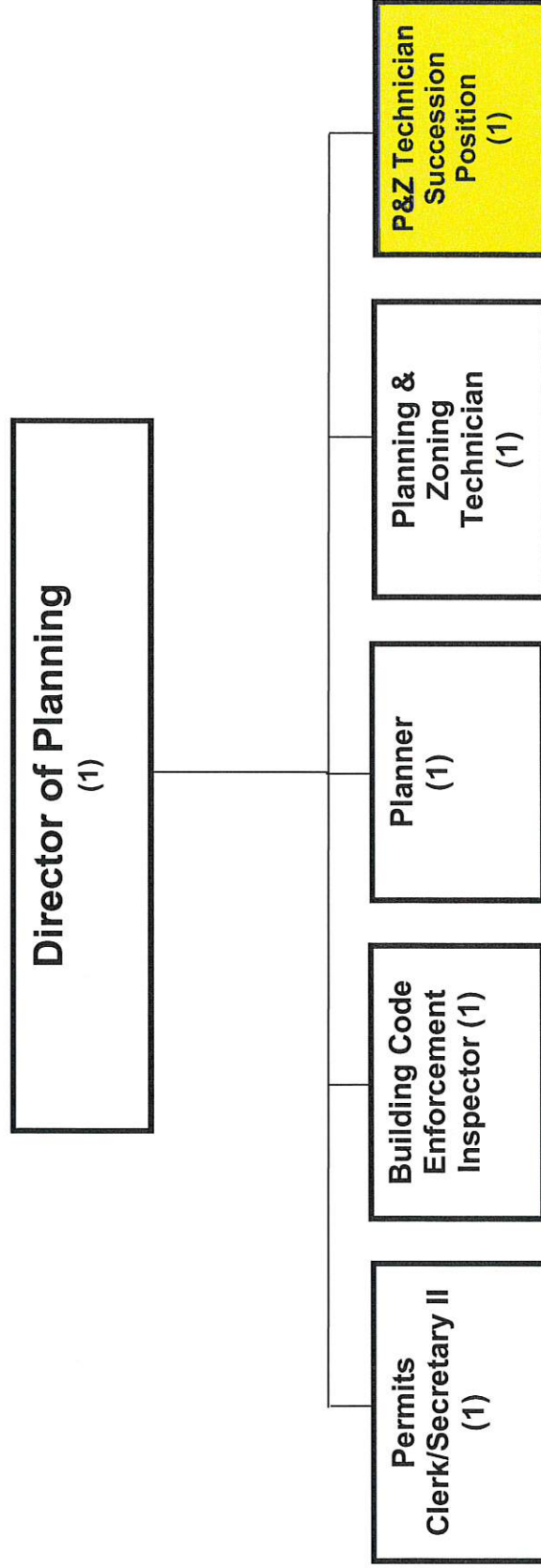
DEPARTMENT OF FINANCE



FINANCE

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1051-5001	Salaries - Regular Time	445,583	456,000	456,000	341,550	429,200	406,400
01-1051-5004	Salaries - Overtime		500	500		100	100
01-1051-5013	Salaries - Sick Leave	21,620	24,000	24,000	9,482	14,100	21,300
01-1051-5016	Salaries - Annual Leave	29,446	32,500	32,500	15,370	21,600	28,600
01-1051-5019	Salaries - Personal Leave	4,765	8,000	8,000	1,568	3,100	7,100
01-1051-5022	FICA Expense	36,695	39,800	39,800	28,208	35,900	35,400
01-1051-5028	Hospitalization	112,481	150,300	150,300	79,101	108,000	127,200
01-1051-5031	Workers Compensation Insurance	906	900	900	763	900	1,000
01-1051-5040	Retirement	49,756	56,700	56,700	42,935	59,200	49,700
01-1051-5045	Actuarial & Pension Services	4,443	8,500	8,500	5,188	6,800	8,200
	Subtotal - Employee	705,693	777,200	777,200	524,165	678,900	685,000
NON-EMPLOYEE-RELATED EXPENSES							
01-1051-6000	Bad Debts	23,700					
01-1051-6080	Bank Service Charges	24,708	30,500	30,500	22,672	31,600	47,500
01-1051-6276	Professional Services	34,190	40,100	40,100	35,193	40,100	40,600
01-1051-6277	Travel Expense		300	300		100	300
01-1051-6282	Office Supplies	5,488	5,500	5,500	6,286	7,900	7,800
	Subtotal - Non-Employee	88,086	76,400	76,400	64,151	79,700	96,200
	TOTAL - FINANCE	793,779	853,600	853,600	588,316	758,600	781,200

DEPARTMENT OF PLANNING

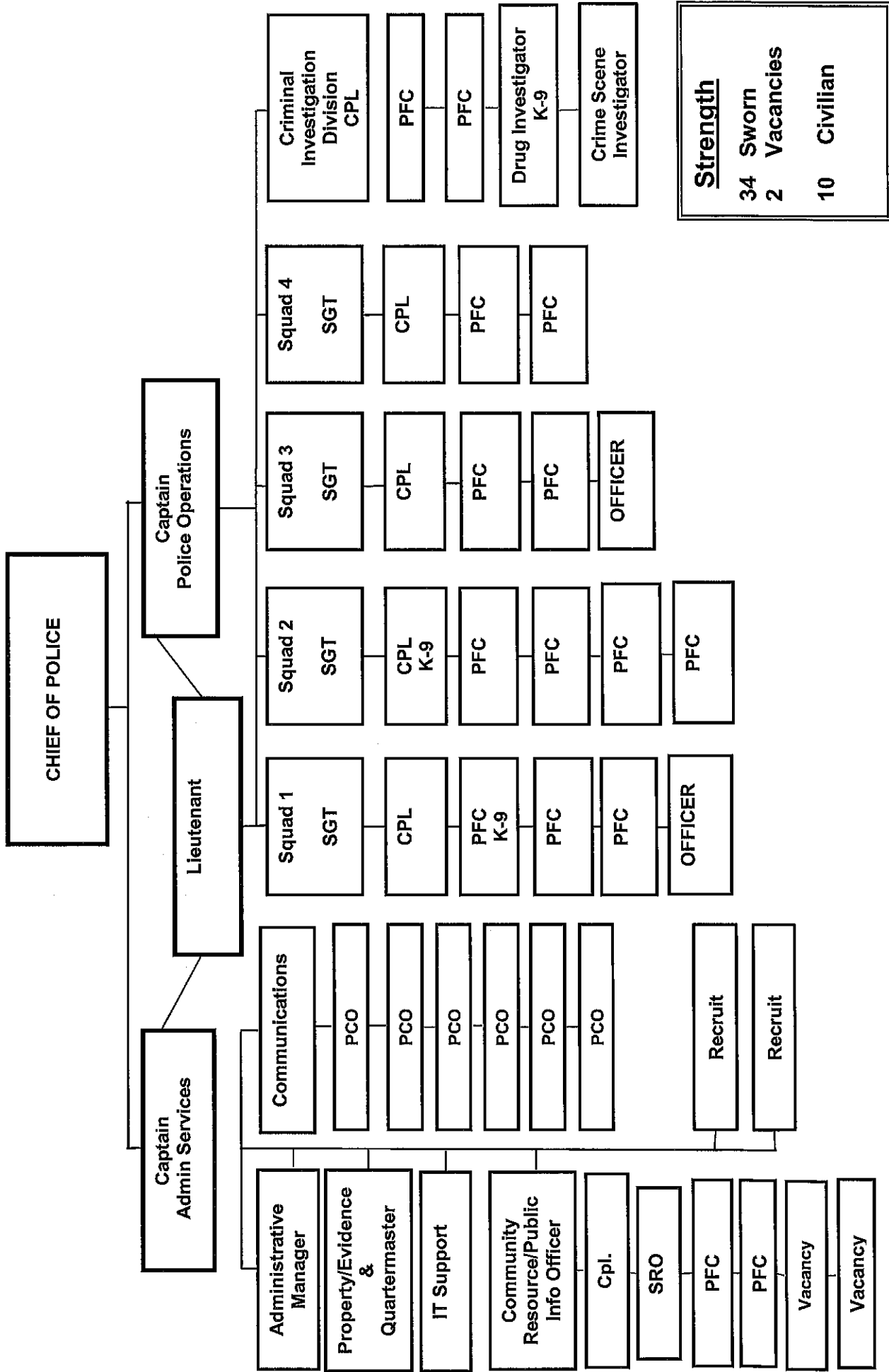


Strategic Succession
Planning Position

PLANNING AND CODE ENFORCEMENT

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1089-5001	Salaries - Regular Time	345,023	331,100	331,100	277,041	340,700	384,800
01-1089-5004	Salaries - Overtime	3,136	3,100	3,100	316	900	1,000
01-1089-5013	Salaries - Sick Leave	19,875	17,000	17,000	7,919	11,200	19,800
01-1089-5016	Salaries - Annual Leave	24,063	16,200	16,200	20,871	24,000	18,900
01-1089-5019	Salaries - Personal Leave	4,592	5,700	5,700	2,770	3,900	6,600
01-1089-5022	FICA Expense	27,870	28,500	28,500	22,677	28,200	32,900
01-1089-5028	Hospitalization	76,440	97,200	97,200	59,227	77,900	115,500
01-1089-5031	Workers Compensation Insurance	9,302	9,500	9,500	8,033	9,900	11,400
01-1089-5040	Retirement	44,841	44,400	44,400	40,425	40,400	51,600
01-1089-5045	Actuarial & Pension Services	4,058	6,600	6,600	4,050	5,300	8,500
	Subtotal - Employee	559,199	559,300	559,300	443,329	542,400	651,000
NON-EMPLOYEE-RELATED EXPENSES							
01-1089-6161	Uniform Expense	977	900	900	336	600	900
01-1089-6183	Planning Commission	250	500	500		100	500
01-1089-6197	Historic Dist Comm	3,997					
01-1089-6198	Board of Appeals	836	2,500	2,500	2,002	2,700	2,500
01-1089-6275	County Inspections	14,039	20,000	20,000	34,271	40,100	31,800
01-1089-6276	Professional Services	12,532	40,000	40,000	23,350	35,100	100,000
01-1089-6277	Travel Expense	684	2,000	2,000		600	1,000
01-1089-6282	Office Supplies	1,192	300	300	501	600	300
01-1089-6284	Vehicle Maintenance	287	2,000	2,000	680	1,300	2,000
01-1089-6286	Vehicle Fuel	1,198	1,800	1,800	845	1,400	2,100
	Subtotal - Non-Employee	35,990	70,000	70,000	61,985	82,500	141,100
	TOTAL - PLANNING/CODE ENFOR	595,189	629,300	629,300	505,314	624,900	792,100

Havre de Grace Police Department Organizational Chart Fiscal Year 2021-2022



Strength
34 Sworn
2 Vacancies
10 Civilian

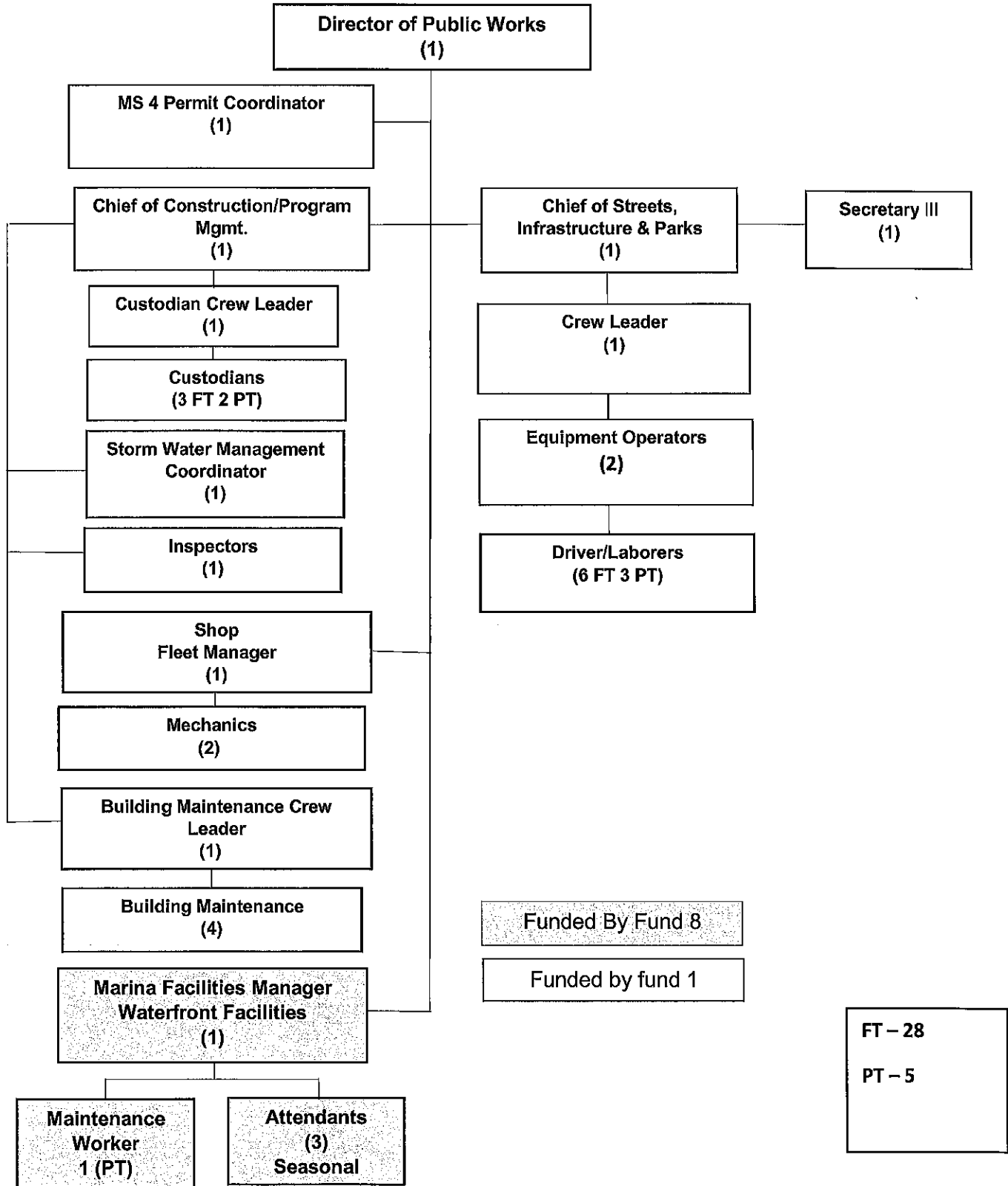
POLICE ADMINISTRATION

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1111-5001	Salaries - Regular Time	451,074	460,200	460,200	292,602	381,100	395,600
01-1111-5004	Salaries - Overtime	12,950	14,900	14,900	15,610	18,500	12,800
01-1111-5013	Salaries - Sick Leave	(55,261)	23,600	23,600	29,698	34,200	20,400
01-1111-5016	Salaries - Annual Leave	30,245	27,900	27,900	28,497	33,900	20,400
01-1111-5019	Salaries - Personal Leave	3,775	7,600	7,600	2,594	4,100	6,800
01-1111-5022	FICA Expense	37,863	40,800	40,800	27,112	35,000	34,800
01-1111-5028	Hospitalization	123,632	187,300	187,300	82,318	118,300	203,200
01-1111-5031	Workers Compensation Insurance	906	2,600	2,600	2,199	2,700	900
01-1111-5040	Retirement	53,777	62,800	62,800	45,975	61,700	53,100
01-1111-5045	Actuarial & Pension Services	4,058	9,300	9,300	5,700	7,500	8,800
	Subtotal - Employee	663,020	837,000	837,000	532,305	697,000	756,800
NON-EMPLOYEE-RELATED EXPENSES							
01-1111-6067	Postage	101	500	500	67	200	500
01-1111-6153	Range Facility Maintenance	6,118	5,000	5,000	6,902	8,400	15,000
01-1111-6160	Legal Services		1,000	1,000	516	800	1,500
01-1111-6274	Grounds Maintenance	6,065			3,081	3,100	
01-1111-6275	Mandated Tests & Related Sup	2,350	4,000	4,000	2,750	3,900	4,000
01-1111-6276	Professional Services	3,776	3,000	3,000	2,547	3,400	4,000
01-1111-6277	Travel Expense	3,911	3,000	3,000	218	1,100	3,000
01-1111-6280	Utilities	38,593	41,400	41,400	31,798	42,600	53,600
01-1111-6281	Communications	28,860	50,000	50,000	20,021	34,700	50,000
01-1111-6282	Office Supplies	3,523	4,000	4,000	1,726	2,900	3,000
01-1111-6283	Public Relations	4,765	3,000	3,000	2,132	3,000	3,000
01-1111-6285	Office Equipment	19,637	11,100	11,100	14,646	17,900	20,000
	Subtotal - Non-Employee	117,698	126,000	126,000	86,404	122,000	157,600
	TOTAL - POLICE ADMINISTRATI	780,718	963,000	963,000	618,709	819,000	914,400

POLICE PATROL AND INVESTIGATION

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1112-5001	Salaries - Regular Time	2,330,498	2,286,800	2,286,800	1,744,890	2,184,700	2,256,200
01-1112-5004	Salaries - Overtime	180,734	154,600	134,100	81,697	107,500	61,700
01-1112-5013	Salaries - Sick Leave	173,103	113,500	113,500	92,086	113,900	111,800
01-1112-5016	Salaries - Annual Leave	117,204	123,500	123,500	124,885	148,600	119,100
01-1112-5019	Salaries - Personal Leave	12,822	37,800	37,800	16,825	24,100	37,300
01-1112-5022	FICA Expense	199,886	199,900	199,900	151,577	190,000	190,000
01-1112-5028	Hospitalization	457,592	629,000	629,000	366,742	487,700	659,500
01-1112-5031	Workers Compensation Insurance	187,512	194,200	194,200	164,150	201,500	138,300
01-1112-5040	Retirement	470,717	499,500	499,500	270,605	522,500	491,700
01-1112-5045	Actuarial & Pension Services	58,021	74,100	74,100	35,986	50,200	81,200
	Subtotal - Employee	4,188,089	4,312,900	4,292,400	3,049,443	4,030,700	4,146,800
NON-EMPLOYEE-RELATED EXPENSES							
01-1112-6137	Supplies and Materials	13,178	20,000	40,500	1,355	13,200	150,000
01-1112-6151	K9 Expense	4,149	5,000	5,000	4,183	5,600	8,000
01-1112-6153	Building Maintenance	20,444	20,000	20,000	12,278	18,100	20,000
01-1112-6155	Equip Maintenance	923	3,000	3,000	1,876	2,800	3,000
01-1112-6161	Uniform Expense	18,717	23,000	23,000	8,815	15,600	20,000
01-1112-6163	Employee Training	31,631	20,000	20,000	18,326	24,200	20,000
01-1112-6284	Vehicle Maintenance	48,524	35,400	35,400	16,510	26,900	25,000
01-1112-6286	Vehicle Fuel	72,299	79,100	79,100	31,317	54,500	81,800
	Subtotal - Non-Employee	209,866	205,500	226,000	94,660	160,900	327,800
	TOTAL - POLICE PATROL & INVT	4,397,955	4,518,400	4,518,400	3,144,103	4,191,600	4,474,600

Public Works Administration Fund 1 (1211, 1242, 1251)



PUBLIC WORKS

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
DPW ADMINISTRATION							
EMPLOYEE-RELATED EXPENSES							
01-1211-5001	Salaries - Regular Time	642,117	650,700	650,700	528,341	653,500	824,500
01-1211-5004	Salaries - Overtime	9,304	10,600	10,600	623	2,700	3,400
01-1211-5013	Salaries - Sick Leave	39,302	34,100	34,100	19,614	26,200	43,300
01-1211-5016	Salaries - Annual Leave	52,438	44,600	44,600	40,092	48,700	57,600
01-1211-5019	Salaries - Personal Leave	8,369	11,400	11,400	8,581	10,800	14,400
01-1211-5022	FICA Expense	54,014	57,300	57,300	44,525	55,500	72,000
01-1211-5028	Hospitalization	120,711	157,200	157,200	95,369	125,600	222,800
01-1211-5031	Workers Compensation Insurance	20,327	21,900	21,900	18,515	22,700	34,100
01-1211-5040	Retirement	74,767	84,500	84,500	67,242	89,400	106,200
01-1211-5045	Actuarial & Pension Services	4,443	12,500	12,500	7,645	10,000	17,500
	Subtotal - Employee	1,025,791	1,084,800	1,084,800	830,546	1,045,100	1,395,800
NON-EMPLOYEE-RELATED EXPENSES							
01-1211-6161	Uniform Expense	4,138	7,000	7,000	5,114	7,200	7,000
01-1211-6277	Travel Expense	60	200	200		100	200
01-1211-6283	Public Relations	3,708	2,500	2,500	949	1,700	3,000
	Subtotal - Non-Employee	7,906	9,700	9,700	6,063	9,000	10,200
	TOTAL - DPW ADMINISTRATION	1,033,697	1,094,500	1,094,500	836,609	1,054,100	1,406,000
WASTE DISPOSAL							
01-1244-6125	Contractual Services	607,456	600,000	599,300	389,695	599,300	625,000
	TOTAL - WASTE DISPOSAL	607,456	600,000	599,300	389,695	599,300	625,000
SIDEWALKS AND CURBS							
01-1253-6137	Supplies and Materials	21,127	20,000	20,000	2,730	8,600	20,000
	TOTAL - SIDEWALKS AND CURBS	21,127	20,000	20,000	2,730	8,600	20,000
SNOW AND ICE REMOVAL							
01-1254-6137	Other Supplies and Materials	9,238	20,000	20,000	22,032	27,900	22,000
01-1254-6155	Equip Maintenance	1,876	3,000	3,000	3,220	4,100	3,000
01-1254-6159	Minor Equipment and Tools	60					
01-1254-6282	Public Relations		100	100	272	300	300
	TOTAL - SNOW AND ICE REMOV	11,174	23,100	23,100	25,524	32,300	25,300
STORM DRAINAGE							
01-1256-6137	Other Supplies and Materials	730	1,000	1,000		300	1,000
01-1256-6276	Professional Services	9,986	8,000	8,000	8,100	10,400	10,000
	TOTAL - STORM DRAINAGE	10,716	9,000	9,000	8,100	10,700	11,000
STREET LIGHTS							
01-1258-6137	Other Supplies and Materials	163	500	500	270	400	500
01-1258-6276	Professional Services	2,727	4,000	4,000	6,108	7,300	8,000
01-1258-6280	Utilities	163,391	178,100	178,100	119,664	165,900	199,600
	TOTAL - STREET LIGHTS	166,281	182,600	182,600	126,042	173,600	208,100
TREE SERVICES							
01-1290-6137	Other Supplies and Materials	974	3,000	3,000	3,115	4,000	3,000
01-1290-6276	Professional Services	46,014	60,000	60,000	62,260	79,800	80,000
	TOTAL - TREE SERVICES	46,988	63,000	63,000	65,375	83,800	83,000

PUBLIC WORKS

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
BUILDING AND PROPERTY MAINTENANCE							
01-1292-6153	Building Maintenance	73,574	80,000	80,000	49,937	73,400	130,000
01-1292-6154	Opera House Maintenance	38,314	17,500	17,500	13,666	18,800	20,000
01-1292-6274	Grounds Maintenance	101,257	75,000	75,000	84,560	106,500	90,000
	TOTAL - BLDG. AND PRPTY MAIN	213,145	172,500	172,500	148,163	198,700	240,000
RECREATION SUPPORT							
01-1293-6137	Supplies and Materials	54,494	40,000	40,000	36,644	48,400	45,000
01-1293-6275	Park Maintenance	66,018	30,000	32,400	26,375	35,900	50,000
01-1293-6280	Utilities	19,292	22,800	22,800	14,838	20,800	25,000
	TOTAL - RECREATION SUPPORT	139,804	92,800	95,200	77,857	105,100	120,000
	TOTAL - PUBLIC WORKS	2,250,387	2,257,500	2,259,200	1,680,094	2,266,200	2,738,400

HIGHWAYS & STREETS

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1251-5001	Salaries - Regular Time	589,788	713,800	713,800	420,082	557,400	562,000
01-1251-5004	Salaries - Overtime	24,899	41,500	41,500	7,127	15,100	15,200
01-1251-5013	Salaries - Sick Leave	28,864	37,100	37,100	18,814	25,900	28,800
01-1251-5016	Salaries - Annual Leave	23,303	42,700	42,700	31,221	39,400	26,100
01-1251-5019	Salaries - Personal Leave	5,838	12,400	12,400	6,110	8,500	9,600
01-1251-5022	FICA Expense	49,799	64,700	64,700	34,769	47,200	48,900
01-1251-5028	Hospitalization	160,914	258,500	258,500	140,990	190,700	324,100
01-1251-5031	Workers Compensation Insurance	24,981	29,500	29,500	24,934	30,600	26,100
01-1251-5040	Retirement	73,026	87,900	87,900	58,325	80,300	60,300
01-1251-5045	Actuarial & Pension Services	5,143	13,000	13,000	7,920	10,400	10,000
	Subtotal - Employee	986,554	1,301,100	1,301,100	750,293	1,005,500	1,111,100
NON-EMPLOYEE-RELATED EXPENSES							
01-1251-6137	Supplies and Materials	51,316	50,000	50,000	26,233	40,900	50,000
01-1251-6145	Rental Expense	304	500	500	207	400	1,000
01-1251-6155	Equip Maintenance	53,948	40,000	40,000	43,074	54,800	50,000
01-1251-6159	Minor Equipment and Tools	3,759	3,000	3,000	1,237	2,100	3,000
01-1251-6161	Uniform Expense	16,116	13,000	13,000	8,079	11,900	13,000
01-1251-6277	Travel Expense		200	200		100	200
01-1251-6279	Engineering Services	785	2,500	2,500		700	
01-1251-6280	Utilities	12,086	7,500	7,500	6,083	8,000	10,200
01-1251-6281	Communications	308	300	300	231	300	300
01-1251-6282	Office Supplies	179	500	500	217	400	500
01-1251-6284	Vehicle Maintenance	7,824	10,000	10,000	1,824	4,800	7,500
01-1251-6285	Office Equipment		1,000	1,000		300	1,000
01-1251-6286	Vehicle Fuel	29,115	31,100	31,100	17,647	26,800	40,200
	Subtotal - Non-Employee	175,740	159,600	159,600	104,832	151,500	176,900
	TOTAL - HIGHWAYS/STREETS	1,162,294	1,460,700	1,460,700	855,125	1,157,000	1,288,000

SHOP OPERATION

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
01-1242-5001	Salaries - Regular Time	176,936	169,300	169,300	143,513	176,100	176,900
01-1242-5004	Salaries - Overtime	1,472	2,400	2,400	1,999	2,500	2,500
01-1242-5013	Salaries - Sick Leave	14,309	8,900	8,900	2,289	4,000	9,300
01-1242-5016	Salaries - Annual Leave	14,357	12,300	12,300	12,580	14,900	12,800
01-1242-5019	Salaries - Personal Leave	562	3,000	3,000	171	700	3,100
01-1242-5022	FICA Expense	14,230	14,900	14,900	11,972	14,800	15,600
01-1242-5028	Hospitalization	35,892	51,600	51,600	28,149	38,100	51,000
01-1242-5031	Workers Compensation Insurance	7,482	7,500	7,500	6,340	7,800	9,200
01-1242-5040	Retirement	23,540	23,200	23,200	21,350	21,400	24,200
01-1242-5045	Actuarial & Pension Services	1,420	3,400	3,400	2,085	2,700	4,000
	Subtotal - Employee	290,202	296,500	296,500	230,449	283,000	308,600
NON-EMPLOYEE-RELATED EXPENSES							
01-1242-6137	Supplies and Materials	13,993	10,000	10,000	8,939	11,900	12,000
01-1242-6155	Equipment Maintenance	58	1,000	1,000	1,461	1,800	1,000
01-1242-6159	Minor Equipment and Tools	1,527	2,000	2,000	97	700	2,000
01-1242-6161	Uniform Expense	4,012	4,500	4,500	2,708	4,000	4,500
01-1242-6276	Professional Services	4,197	4,000	4,000	3,458	4,600	4,000
01-1242-6280	Utilities	4,307	5,700	5,700	3,782	5,500	6,400
01-1242-6282	Office Supplies	147	200	200	47	100	200
01-1242-6284	Vehicle Maintenance	2,084	2,000	2,000	1,415	2,000	2,000
01-1242-6285	Office Equipment		100	100			100
01-1242-6286	Vehicle Fuel	32,901	36,000	36,000	14,435	25,000	37,500
	Subtotal - Non-Employee	63,227	65,500	65,500	36,343	55,600	69,700
	TOTAL - SHOP OPERATION	353,428	362,000	362,000	266,792	338,600	378,300

VOLUNTEER ORGANIZATIONS

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
SERVICE ORGANIZATIONS							
01-1815-6180	Army Alliance	2,500	2,500	2,500	2,500	2,500	2,500
01-1815-6181	Small Business Resource Cent						2,000
01-1815-6182	HdG Alliance	10,000	10,000	10,000	10,000	10,000	15,000
	TOTAL - SERVICE ORGANIZATIO	12,500	12,500	12,500	12,500	12,500	19,500
CIVIC GROUPS							
01-2332-6084	Lower Susq Heritage Greenway	10,000	20,000	20,000	20,000	20,000	25,000
01-2332-6089	Harford Cy Boys & Girls Club	15,000	15,000	15,000	5,000	15,000	15,000
01-2332-6091	Little League	15,000	15,000	15,000	15,000	15,000	9,000
01-2332-6094	HdG Public Schools	5,500	5,500	5,500		5,500	6,000
01-2332-6193	Recreation Council	56,700	56,700	56,700	28,350	56,700	40,400
01-2332-6210	Youth Commission	248					
01-2332-6252	Heritage Corridor Mgmt Counc	500	500	500	500	500	500
01-2332-6253	Community Projects of HdG	11,200	11,200	21,200	8,400	21,200	11,200
01-2332-6255	Historical Society-Harford Cnt	1,000	1,000	1,000	1,000	1,000	1,000
01-2332-6256	Kitchen Door	1,000	2,500	2,500	2,500	2,500	2,500
01-2332-6257	Grace Place	1,000	2,500	2,500	2,500	2,500	2,500
01-2332-6258	HdG Youth Sailing School	5,000	5,000	5,000	5,000	5,000	5,000
01-2332-6259	HdG Green Team	5,000	5,000	5,700	5,000	5,700	8,000
01-2332-6289	Independence Day Commission	25,000					
01-2332-6291	HdG Arts Collectiv (Opera House)	50,000	75,000	75,000	45,000	75,000	75,000
01-2332-6292	St. Johns Cupboard	2,300	2,500	2,500	2,500	2,500	2,500
	TOTAL - CIVIC GROUPS	204,448	217,400	228,100	140,750	228,100	203,600
MUSEUMS							
01-2334-6208	Lockhouse Expenses	15,000	15,000	15,000	15,000	15,000	15,000
01-2334-6218	Lighthouse Expense	15,000	15,000	15,000	15,000	15,000	15,000
01-2334-6219	Maritime Museum Expenses	15,000	15,000	15,000	15,000	15,000	15,000
01-2334-6226	Decoy Museum	15,000	15,000	15,000	15,000	15,000	15,000
01-2334-6228	Harmers Town Project						15,000
	TOTAL - MUSEUMS	60,000	60,000	60,000	60,000	60,000	75,000
EMERGENCY SERVICES							
01-1125-6290	HdG Ambulance Corps	96,600	99,500	98,600	74,625	98,600	102,000
01-1131-6290	Susquehanna Hose Co	325,700	331,600	328,600	328,600	328,600	340,000
01-1131-6501	Additional SHCo Contributions	125,600	75,000	135,600	105,438	135,600	75,000
	TOTAL - EMERGENCY SERVICES	547,900	506,100	562,800	508,663	562,800	517,000
	TOTAL - VOLUNTEER ORGS.	824,848	796,000	863,400	721,913	863,400	815,100

GENERAL FUND DEBT SERVICE

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
01-2410-6416	130 CDA 2006 Park Improvemen	22,500	23,000	23,000		23,000	24,500
01-2410-6417	130 CDA 2006 Park Improvemen	7,353	6,600	6,600	3,310	6,600	5,600
01-2410-6418	130 CDA 2006 Park Improvemen	221	200	200	119	200	300
01-2410-6428	141 701 Concord Principal	36,518	38,000	38,000	37,978	38,000	39,500
01-2410-6429	141 701 Concord Interest	42,297	42,000	42,000	42,036	42,000	40,500
01-2410-6437	142 2013 Refinancing Principal	197,100	201,500	201,500		201,500	211,800
01-2410-6438	142 2013 Refinancing Interest	19,611	16,400	16,400	8,183	16,400	12,400
01-2410-6439	143 2016 DHCD Opera House Principal	133,000	133,000	133,000	133,000	133,000	135,300
01-2410-6440	143 2016 DHCD Opera House Interest	35,391	34,600	34,600	34,635	34,600	32,900
01-2410-6441	144 627/649 Water Street Principal	55,000	55,000	55,000	55,000	55,000	55,000
	GENERAL FUND DEBT SERVICE	548,991	550,300	550,300	314,261	550,300	557,800

CAPITAL BUDGET WORKSHEET
General Fund

Account No.	Description	PTD Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	PTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
CAPITAL EQUIPMENT							
01-1091-6501	Trolley		70,000	145,200	72,595	145,200	100,000
01-1091-6507	Fish Sculpture/Lighthouse lighting			8,600	8,574	8,600	
01-1091-6507	Municipal Stage Addition			7,700	7,654	7,700	
01-1091-6507	Pickleball Court			56,200	20,366	56,200	
01-1091-6507	Xmas Tree			18,100	18,074	18,100	
01-1091-6507	Hutchins Park Dock			9,800		9,800	
01-1091-6507	City-Wide Enhancement Projects	41,496	100,000	20,400		20,400	100,000
01-1091-6508	Auditorium Impact Study		100,000	100,000		100,000	
01-1094-6501	Cameras		30,000	30,000	29,266	29,300	30,000
01-1112-6501	Police Vehicles [Resale - \$28,000]	9,654	170,400	170,400	5,712	170,400	195,800
01-1112-6501	Range Pavilian Rehab						25,300
01-1112-6501	Training Building Rehab						29,700
01-1242-6501	DPW/Admin Vehicles [Resale - \$34,500]	32,190	46,000	46,000		46,000	121,500
01-1242-6501	Backhoe (Unit E-3911)		125,000	125,000	103,553	113,100	
01-1242-6501	Street Sweeper						62,600
01-1242-6501	2 Ton Dump Truck						155,000
01-1242-6501	Bays 3 & 4 Extension						15,000
01-1242-6501	Replace Tire Machine						7,500
01-1251-6501	Capital Equipment	11,838					
	Subtotal - Equipment	95,178	641,400	737,400	265,795	724,700	842,400

CAPITAL PROJECTS							
01-1251-7013	Road Repairs	746,724	365,100	447,500	129,186	447,500	450,900
01-1251-7013	Chapel Road Culvert [Contribution - \$198,700]		235,000	70,000	69,961	70,000	
01-1251-7073	MS4 Stormwater Remediation		2,100,000	100,000	2,040	100,000	
01-1251-7077	Promenade Grill Roof A/C Unit Repair	31,663					8,500
01-1251-7080	Elevated Walkway @ Joe K Trail	42,876					
01-1251-7082	Water Street Remediation [DHCD - \$930,100]		1,891,200				1,086,100
01-1251-7083	Living Shoreline Projects [DNR - \$2,000,000, County - \$500,000]	99,050		328,500	160,980	328,500	2,750,000
01-1251-7084	Critical Area Remediation	452,000		83,300	14,250	83,300	80,000
01-1251-7086	City Hall Repairs	495,256	35,000	30,000	21,490	30,000	46,000
01-1251-7087	Lock House Shad Pond	225,531		100,500	67,826	100,500	
01-1251-7089	Hutchins Park Amenities	50,281	15,000	15,000	12,416	15,000	
01-1251-7090	Chapel Road (west of Oak Tree Drive)	10,000					
01-1251-7091	ADA Bathrooms Opera House	135,425		25,800	25,789	25,800	
01-1251-7092	PD Building AC Upgrade		15,000	15,000		15,000	40,000
01-1251-7093	Opera House Square		20,000				20,000
01-1251-7094	Burns Property Rehabilitation		25,000	30,100	11,708	30,100	20,000
01-1251-7095	Demolish Giles Street						15,000
01-1251-7096	North Park Bridge Rehabilitation						60,000
01-1251-7097	Juniata Street Sidewalks		150,000	28,800		28,800	
01-1251-8000	Lilly Run	23,366					
	Subtotal - Projects	2,312,173	4,851,300	1,274,500	515,645	1,274,400	4,576,500

	TOTAL CAPITAL ITEMS	2,407,351	5,492,700	2,011,900	781,439	1,999,100	5,418,900
--	----------------------------	------------------	------------------	------------------	----------------	------------------	------------------

Fund 9 - Water & Sewer Fund

FY 2022 vs FY 2021 vs FY 2020

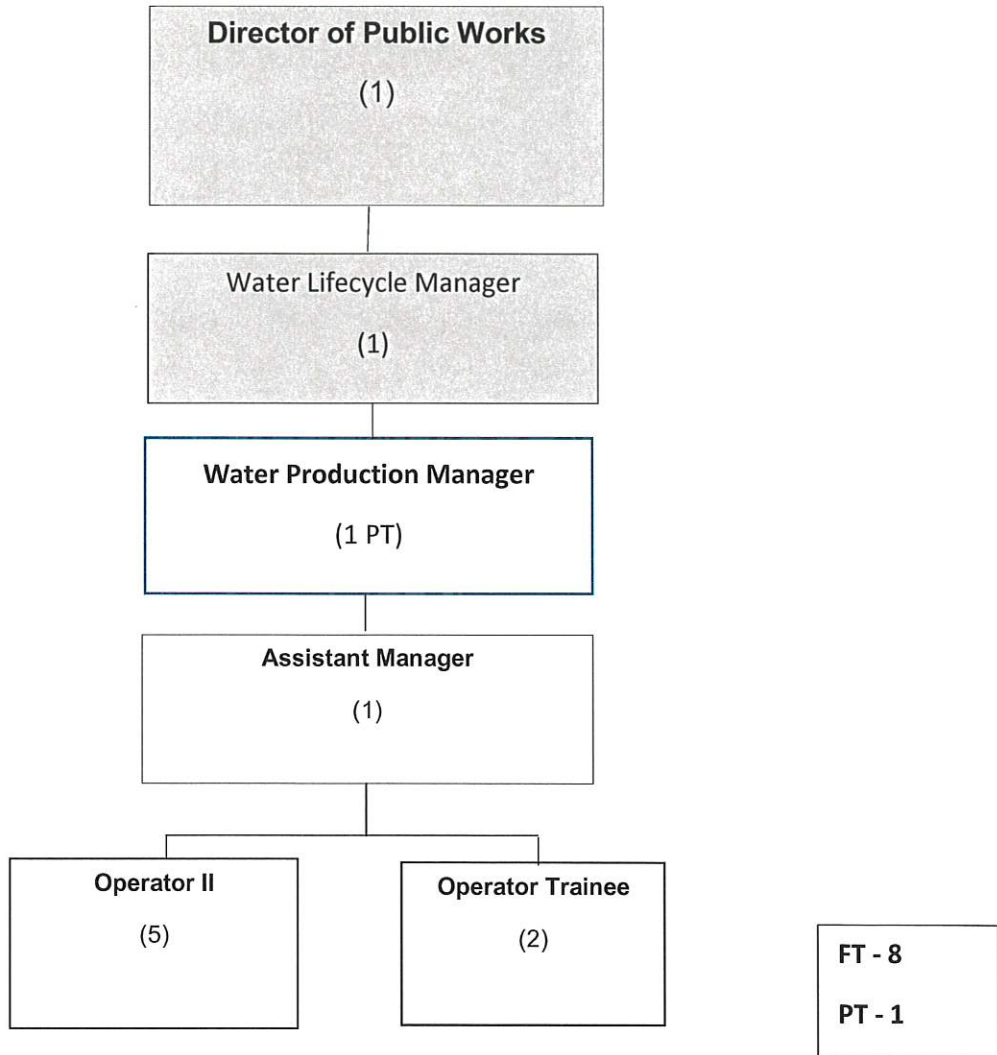
	WATER & SEWER FUND						Page
	ACTUAL FY 2020	ORIG. BGT. FY 2021	CURR. BGT. FY 2021	ACTUAL FY 2021	PROJECTED FY 2021	REQUESTED FY 2022	
Operating Revenues							
Water Production	\$2,536,131	\$2,707,200	\$2,707,200	\$1,966,181	\$2,559,000	\$2,559,000	1
Water Distribution	1,319,887	1,340,800	1,340,800	1,010,468	1,332,600	1,332,600	1
Wastewater Treatment	3,801,579	4,023,400	4,023,400	2,961,212	3,849,600	3,849,600	1
Miscellaneous W&S	101,750	145,900	145,900	244,383	107,000	107,000	1
	<u>7,759,347</u>	<u>8,217,300</u>	<u>8,217,300</u>	<u>6,182,244</u>	<u>7,848,200</u>	<u>7,848,200</u>	
Operating Expenses							
Water Production	2,331,643	2,600,600	2,600,600	1,605,701	2,291,500	2,347,200	2
Water Distribution	1,131,833	1,073,800	1,288,100	1,027,492	1,314,500	1,142,800	3
Wastewater Treatment	1,898,983	2,221,200	2,208,900	1,497,357	2,046,300	2,069,600	4
	<u>5,362,459</u>	<u>5,895,600</u>	<u>6,097,600</u>	<u>4,130,550</u>	<u>5,652,300</u>	<u>5,559,600</u>	
Net Operating Income/(Loss)	2,396,888	2,321,700	2,119,700	2,051,694	2,195,900	2,288,600	
Capital Revenues							
Designated Infrastructure Fees	1,068,610	1,325,700	1,325,700	996,830	1,251,500	1,391,800	1
Grant/Debt Proceeds	440,900	5,539,400	4,719,800	534,861	5,799,300	4,964,400	1
	<u>1,509,510</u>	<u>6,865,100</u>	<u>6,045,500</u>	<u>1,531,691</u>	<u>7,050,800</u>	<u>6,356,200</u>	
Capital Expenses							
Debt Service	2,312,951	2,878,500	2,878,500	2,707,434	2,878,500	2,732,100	6
Capital Projects	3,137,512	5,188,900	5,590,100	1,627,184	7,580,000	5,198,900	5
	<u>5,450,463</u>	<u>8,067,400</u>	<u>8,468,600</u>	<u>4,334,618</u>	<u>10,458,500</u>	<u>7,931,000</u>	
Net Capital Income/(Loss)	(3,940,953)	(1,202,300)	(2,423,100)	(2,802,927)	(3,407,700)	(1,574,800)	
Fund Increase/(Decrease)	(1,544,065)	1,119,400	(303,400)	(751,233)	(1,211,800)	713,800	
Beginning Balance	1,852,620	(1,119,400)	303,400	308,555	308,600	(903,200)	1
Fund Transfers/Reserves	0	0	0	0	0	189,400	1
Fund Excess/ (Deficiency)	\$308,555	\$0	\$0	(\$442,677)	(\$903,200)	\$0	

**FUND 9 - WATER & SEWER
REVENUES**

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
WATER PRODUCTION FEES							
09-1209-44-28	Truckload Wtr Sales	12,392	20,100	20,100	3,183	4,000	4,000
09-1209-44-41	Water Revenue	2,522,539	2,674,800	2,674,800	1,962,248	2,554,200	2,554,200
09-1209-44-44	County Water Agreement		11,000	11,000			
09-1209-44-70	Misc Revenue - Water	1,200	1,300	1,300	750	800	800
	Subtotal - Water Fees	2,536,131	2,707,200	2,707,200	1,966,181	2,559,000	2,559,000
WATER PLANT INFRASTRUCTURE FEES							
09-1309-44-10	Water Meter Sales	13,930	17,900	17,900	12,500	13,000	13,000
09-1309-44-17	Service Participation Fee	(2,918)	16,800	16,800	13,984	17,400	17,400
09-1309-44-41	Debt Service Fee				(25)		
09-1309-44-42	Infrastructure Replacement Fee	767,540	781,200	781,200	577,830	770,100	770,100
09-1309-44-46	Base Fees	516,235	495,400	495,400	387,954	511,400	511,400
09-1309-44-56	Svc Chg Turn-On/Off	25,100	29,500	29,500	18,225	20,700	20,700
	Subtotal - Water Distribution	1,319,887	1,340,800	1,340,800	1,010,468	1,332,600	1,332,600
WATER PLANT INFRASTRUCTURE FEES							
09-1209-42-47	User Benefit Fees - Water	60,205	60,200	60,200	48,375	48,400	39,500
09-1209-42-48	Capital Cost Recovery Charge	236,800	290,600	290,600	254,400	315,700	376,300
	Subtotal - Water Capital	297,005	350,800	350,800	302,775	364,100	415,800
WASTEWATER TREATMENT FEES							
09-1409-44-41	Sewer Revenue	3,764,420	3,987,800	3,987,800	2,932,754	3,815,700	3,815,700
09-1409-44-49	Industrial Surcharge	37,159	35,600	35,600	28,459	33,900	33,900
	Subtotal - Wastewater Fees	3,801,579	4,023,400	4,023,400	2,961,212	3,849,600	3,849,600
WASTEWATER PLANT INFRASTRUCTURE FEES							
09-1409-42-47	User Benefit Fees - Sewer	58,805	58,800	58,800	47,255	47,300	38,800
09-1409-42-48	Cost Recovery Charge	712,800	916,100	916,100	646,800	840,100	937,200
	Subtotal - Wastewater Capital	771,605	974,900	974,900	694,055	887,400	976,000
MISCELLANEOUS FUND 9 REVENUES							
09-0001-46-08	Sale of Surplus Property	200					
09-0001-46-22	Interest Income	4,914	4,900	4,900	283	800	800
09-0001-46-28	Misc Revenues - (Utility Bill Charges)	6,970	6,900	6,900	6,430	7,900	7,900
09-0001-46-39	Expense Reimbursement - Billed	7,503	22,900	22,900	10,769	10,800	10,800
09-0001-46-40	Expense Reimbursement	23,021	22,600	22,600	11,604	12,200	12,200
09-0001-46-50	Misc AR Penalty	(9,868)	3,100	3,100	172	200	200
09-1209-46-43	Penalties - Water	10,734	13,100	13,100	10,597	10,600	10,600
09-1209-46-66	Penalties - User Benefits	2,086	2,800	2,800	2,449	2,400	2,400
09-1309-46-42	Connection Fees		9,700	9,700	10,818	10,800	10,800
09-1409-46-42	Connecting Fees				11,590	11,600	11,600
09-1409-46-43	Penalties - Sewer	11,697	15,700	15,700	10,333	10,300	10,300
09-1409-46-53	Bay Restoration Fee				146,964		
09-1409-46-71	BOD Surcharge	44,493	44,200	44,200	22,375	29,400	29,400
	Subtotal - Miscellaneous	101,750	145,900	145,900	244,383	107,000	107,000
FUND TRANSFERS AND LOAN PROCEEDS							
09-0001-49-01	Short Term General Fund Advance						189,400
09-0001-49-01	Appropriated Retained Earnings	1,852,620	(1,119,400)	303,400	308,555	308,600	(903,200)
09-0001-49-27	DHCD Bond Proceeds		5,448,500	4,628,900	443,961	5,708,400	4,873,500
09-0001-48-50	State Grant Proceeds	440,900	90,900	90,900	90,900	90,900	90,900
	Subtotal - Transfers/Reserves	2,293,520	4,420,000	5,023,200	843,416	6,107,900	4,250,600
	TOTAL - WATER & SEWER	11,121,477	13,963,000	14,566,200	8,022,491	15,207,600	13,490,600

Water Treatment

Paid From Dept #1231



Not Funded By Fund 9

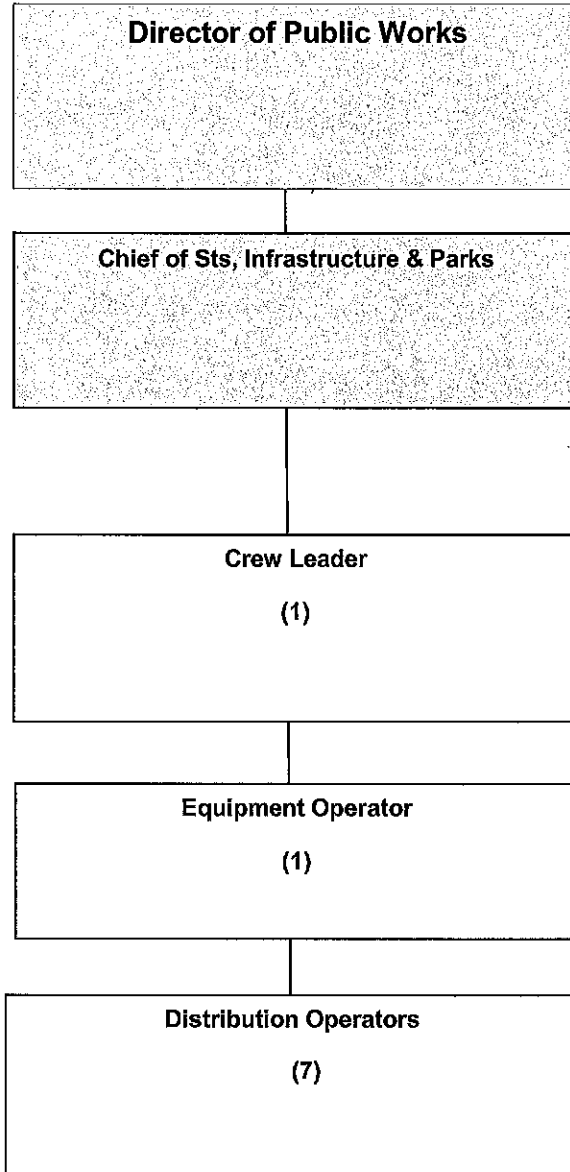
Funded by fund 9

WATER PRODUCTION

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
09-1231-5001	Salaries - Regular Time	477,414	424,800	424,800	379,323	461,000	441,300
09-1231-5004	Salaries - Overtime	25,075	23,000	23,000	15,854	20,300	7,400
09-1231-5013	Salaries - Sick Leave	(2,385)	22,300	22,300	13,706	18,000	23,200
09-1231-5016	Salaries - Annual Leave	37,342	31,000	31,000	29,103	35,100	32,200
09-1231-5019	Salaries - Personal Leave	5,720	7,400	7,400	4,749	6,200	7,700
09-1231-5022	FICA Expense	42,003	38,800	38,800	32,238	39,700	39,000
09-1231-5028	Hospitalization	134,696	210,900	210,900	100,155	140,700	190,100
09-1231-5031	Workers Compensation Insurance	22,047	18,900	18,900	15,979	19,600	22,800
09-1231-5040	Retirement	65,714	60,200	60,200	48,025	63,100	54,200
09-1231-5045	Actuarial & Pension Services	5,017	8,900	8,900	5,429	7,100	9,000
	Subtotal - Employee	812,643	846,200	846,200	644,560	810,800	826,900
NON-EMPLOYEE-RELATED EXPENSES							
09-1231-6067	Postage	1,534	2,000	2,000	13	600	2,000
09-1231-6135	Contract Laboratory	16,113	25,000	25,000	11,252	18,600	20,000
09-1231-6136	Lab Supplies & Equipment	5,320	30,000	30,000	6,219	15,000	15,000
09-1231-6137	Other Supplies and Materials	6,666	7,500	7,500	2,939	5,100	5,000
09-1231-6139	Chemical Expense	66,465	85,000	85,000	43,290	68,200	70,000
09-1231-6141	Sludge Removal	69,926					10,000
09-1231-6145	Rental Expense		1,000	1,000		300	1,000
09-1231-6146	SHB Shared Chem & Utilities	23,445	25,000	25,000	10,588	17,900	20,000
09-1231-6147	SHB Shared Rep & Maint	2,650	5,000	5,000	5,227	6,700	5,000
09-1231-6153	Building Maintenance	8,481	10,000	10,000	8,335	11,300	10,000
09-1231-6155	Equip Maintenance	82,045	70,000	70,000	68,255	88,800	80,000
09-1231-6159	Minor Equipment and Tools	4,280	4,000	4,000	7,169	8,300	4,000
09-1231-6161	Uniform Expense	7,717	10,000	10,000	7,395	10,300	10,000
09-1231-6166	Distributed Expenses	563,100	622,200	622,200	466,650	622,200	630,300
09-1231-6193	City Buildings Water & Sewer	455,539	658,200	658,200	220,047	440,000	440,000
09-1231-6200	Casualty Insurance	21,205	22,300	22,300	5,193	21,900	25,900
09-1231-6212	Loop Meter	231			241	200	
09-1231-6250	Depreciation: Water	742,868					
09-1231-6274	Grounds Maintenance	1,245	3,000	3,000	1,120	2,000	3,200
09-1231-6276	Professional Services	28,838	15,000	15,000	1,376	5,800	10,000
09-1231-6278	Employee Development	2,748	5,000	5,000	866	2,300	
09-1231-6280	Utilities	138,542	140,200	140,200	87,420	123,800	147,300
09-1231-6281	Communications	9,684	8,000	8,000	6,253	8,400	8,000
09-1231-6282	Office Supplies	544	2,000	2,000	1,038	1,600	1,500
09-1231-6286	Vehicle Fuel	2,683	4,000	4,000	255	1,400	2,100
	Subtotal - Non-Employee	1,519,000	1,754,400	1,754,400	961,140	1,480,700	1,520,300
	TOTAL - WATER PRODUCTION	2,331,643	2,600,600	2,600,600	1,605,701	2,291,500	2,347,200

Water/Sewer Distribution

Paid from Dept #1232



Not Funded By Fund 9

Funded by fund 9

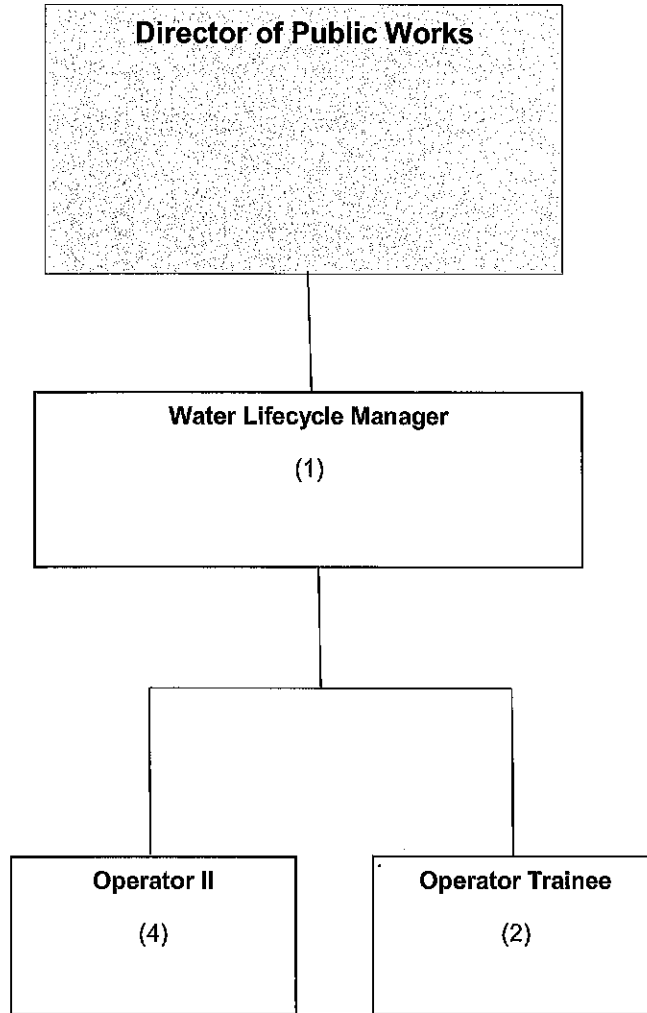
FT - 9

WATER DISTRIBUTION

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
09-1232-5001	Salaries - Regular Time	414,518	418,700	418,700	328,013	408,500	432,300
09-1232-5004	Salaries - Overtime	21,138	34,000	34,000	13,682	20,200	21,400
09-1232-5013	Salaries - Sick Leave	30,058	21,800	21,800	24,457	28,600	22,500
09-1232-5016	Salaries - Annual Leave	30,200	25,900	25,900	24,946	29,900	26,600
09-1232-5019	Salaries - Personal Leave	6,278	7,300	7,300	6,793	8,200	7,500
09-1232-5022	FICA Expense	35,144	38,700	38,700	28,693	36,100	38,900
09-1232-5028	Hospitalization	128,553	161,000	161,000	105,958	136,900	190,100
09-1232-5031	Workers Compensation Insurance	19,720	18,500	18,500	15,642	19,200	22,100
09-1232-5040	Retirement	55,320	56,800	56,800	49,750	49,800	58,600
09-1232-5045	Actuarial & Pension Services	3,789	8,400	8,400	5,123	6,700	9,700
	Subtotal - Employee	744,718	791,100	791,100	603,057	744,100	829,700
NON-EMPLOYEE-RELATED EXPENSES							
09-1232-6000	Bad Debts	65,800					
09-1232-6061	Legal Fees - Bond Issuance			194,300	194,249	251,200	
09-1232-6080	Bank Service Charges	22,999	17,500	17,500	28,432	33,600	44,200
09-1232-6137	Other Supplies and Materials	103,138	102,900	102,900	61,074	91,200	105,000
09-1232-6140	Meters	55,481	80,000	80,000	64,850	88,300	60,000
09-1232-6145	Rental Expense	514	2,500	2,500		700	2,500
09-1232-6155	Equip Maintenance	32,286	22,000	22,000	17,068	23,500	15,000
09-1232-6159	Minor Equipment and Tools	3,052	5,000	5,000	737	2,200	3,000
09-1232-6161	Uniform Expense	8,711	11,000	11,000	9,922	13,100	11,000
09-1232-6200	Casualty Insurance	669	700	700	163	700	800
09-1232-6276	Professional Services	14,337	10,000	30,000	29,776	38,600	35,000
09-1232-6277	Travel Expense		200	200		100	200
09-1232-6278	Employee Development	845	1,000	1,000	200	500	1,000
09-1232-6279	Engineering Services	52,579					
09-1232-6281	Communications	2,331	1,800	1,800	1,753	2,300	1,800
09-1232-6282	Office Supplies	50	100	100	184	200	100
09-1232-6284	Vehicle Maintenance	3,050	5,200	5,200	5,802	7,300	8,000
09-1232-6285	Office Equipment		100	100			100
09-1232-6286	Vehicle Fuel	21,273	22,700	22,700	10,226	16,900	25,400
	Subtotal - Non-Employee	387,115	282,700	497,000	424,435	570,400	313,100
	TOTAL - WATER DISTRIBUTION	1,131,833	1,073,800	1,288,100	1,027,492	1,314,500	1,142,800

Waste Water Treatment

Paid From Dept #1245



Not Funded By Fund 9

Funded by fund 9

FT-7

WASTEWATER TREATMENT

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
09-1245-5001	Salaries - Regular Time	459,855	414,000	414,000	349,653	429,300	356,000
09-1245-5004	Salaries - Overtime	13,285	14,600	14,600	5,955	8,800	7,300
09-1245-5013	Salaries - Sick Leave	(47,699)	21,700	21,700	13,225	17,400	18,500
09-1245-5016	Salaries - Annual Leave	43,192	28,000	28,000	27,743	33,100	21,200
09-1245-5019	Salaries - Personal Leave	5,495	7,200	7,200	1,433	2,800	6,200
09-1245-5022	FICA Expense	40,373	37,000	37,000	29,314	36,400	31,200
09-1245-5028	Hospitalization	106,023	138,500	138,500	75,895	102,500	116,100
09-1245-5031	Workers Compensation Insurance	20,660	18,400	18,400	15,537	19,100	18,200
09-1245-5040	Retirement	58,257	56,500	56,500	49,100	63,200	48,200
09-1245-5045	Actuarial & Pension Services	4,343	8,400	8,400	5,084	6,700	8,000
	Subtotal - Employee	703,785	744,300	744,300	572,939	719,300	630,900
NON-EMPLOYEE-RELATED EXPENSES							
09-1245-6135	Contract Laboratory	33,827	20,000	20,000	32,504	38,400	22,000
09-1245-6136	Lab Supplies & Equipment	14,647	18,000	18,000	8,607	13,900	15,000
09-1245-6137	Supplies and Materials	3,381	8,000	8,000	2,460	4,800	6,500
09-1245-6139	Chemical Expense	65,942	80,000	80,000	82,900	106,400	85,000
09-1245-6140	Pretreatment Work		5,000	5,000		1,500	3,000
09-1245-6141	Sludge Removal	10,064	80,000	80,000	13,100	36,600	80,000
09-1245-6153	Building Maintenance	10,014	122,000	122,000	22,709	58,500	90,000
09-1245-6155	Equip Maintenance	42,344	53,300	41,000	33,231	45,300	45,000
09-1245-6159	Minor Equipment and Tools	10,100	7,000	7,000	1,669	3,700	8,000
09-1245-6161	Uniform Expense	7,221	11,000	11,000	4,830	8,100	11,000
09-1245-6166	Distributed Expenses	563,100	622,200	622,200	466,650	622,200	630,300
09-1245-6193	City Buildings Water & Sewer	50,705	51,600	51,600	36,712	49,600	49,600
09-1245-6200	Casualty Insurance	28,348	29,100	29,100	7,693	29,500	34,900
09-1245-6250	Depreciation: Sewer	2,006,539					
09-1245-6274	Grounds Maintenance	11,296	10,000	10,000	6,207	9,100	12,000
09-1245-6276	Professional Services	9,304	10,000	10,000	5,604	8,500	10,000
09-1245-6278	Employee Development	996	2,000	2,000	512	1,100	2,000
09-1245-6280	Utilities	319,719	332,200	332,200	188,629	274,900	317,800
09-1245-6281	Communications	7,118	4,500	4,500	5,325	6,600	5,000
09-1245-6282	Office Supplies	2,602	2,500	2,500	1,109	1,800	2,500
09-1245-6284	Vehicle Maintenance	239	4,000	4,000	1,932	3,100	4,000
09-1245-6286	Vehicle Fuel	4,231	4,500	4,500	2,034	3,400	5,100
	Subtotal - Non-Employee	1,195,198	1,476,900	1,464,600	924,418	1,327,000	1,438,700
	TOTAL - WASTEWATER TREATM	1,898,983	2,221,200	2,208,900	1,497,357	2,046,300	2,069,600

CAPITAL BUDGET WORKSHEET

Water & Sewer Fund

Account No.	Description	PTD Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	PTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
09-1231-6501	12" Valve Replacements (2)	10,435		13,000	6,566	13,000	25,400
09-1231-6501	VFD Drive Replacement			12,300	12,326	12,300	
09-1231-6501	Finished Water Pumps			62,900	50,544	62,800	
09-1231-9024	WTP Upgrades	2,175,683	100,000	1,710,300	1,085,541	1,710,300	300,000
09-1231-9025	WTP Filter Controls		29,400				
09-1231-9029	WTP Intake Repairs [Bond - \$460,000]	189,113		6,800		6,800	460,000
09-1231-9030	Vacuum Tank Upgrade	5,703					
09-1231-9032	Solids Handling Facility [Bond - \$850,000]		850,000	71,200	38,017	71,200	778,800
09-1232-6501	Project Engineering Services	63,784	20,000				
09-1232-9042	Water Valve Inserts	30,616	50,000	50,000	23,622	50,000	
09-1232-9047	Fire Hydrant Replacement Program		60,000	60,000		60,000	
09-1232-9048	Water Line Upgrades [Bond - \$770,000]	21,576	781,900	547,000	21,660	547,000	770,000
09-1232-9051	Water Main Replacement - Route 40 [Bond - \$3,888,000]	34,230	228,600	261,900	94,666	2,251,900	1,864,700
09-1232-9054	Sewer Main - Warren Street	350,046					
09-1232-9055	Tower/Tank Rehabilitation [Bond - \$1,000,000]	7,140					1,000,000
09-1232-9056	Commerce Street Sewer Line	8,261	1,310,000	1,310,000	67,629	1,310,000	
09-1232-9057	Old Bay Lane Water Main Extension		385,000	116,600	22,437	116,600	
09-1232-9058	National Guard Pump Station Line		89,000	89,000		89,000	
09-1245-6501	Float to VFD Upgrade		16,000				
09-1245-6501	Pump Station SCADA Controls		60,000				
09-1245-6501	WWTP Admin. Bldg. Roof			25,200	25,196	25,200	
09-1245-6501	Hypochlorate Tank Replacement		60,000	77,100	60,630	77,100	
09-1245-6501	WWTP Capital Expenditures	68,937					
09-1245-9037	WWTP SCADA Repairs	1,980		25,600	23,506	25,500	
09-1245-9038	Aerobic Digester Rehabilitation	7,555					
09-1245-9039	Recycling Center Replacement	8,017					
09-1245-9041	Fiber Optic Loop Inspection	8,357					
09-1245-9042	Lafayette St Pump Station Rehab	49,397		37,200	37,185	37,200	
09-1245-9043	National Guard Pump Station Rehab		770,000	770,000	51,795	770,000	
09-1245-9044	Odor Control Upgrade		225,000	190,000		190,000	
09-1245-9045	Scum Line Extension		44,000	44,000		44,000	
09-1245-9046	Woods Pump Station		110,000	110,000	5,865	110,000	
	TOTAL - CAPITAL PROJECTS	3,137,512	5,188,900	5,590,100	1,627,184	7,580,000	5,198,900

WATER AND SEWER DEBT SERVICE

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
WATER FACILITY DEBT SERVICE							
09-2410-6439	143 2016 DHCD WTP Repairs Principal	152,000	152,000	152,000	152,000	152,000	154,700
09-2410-6440	143 2016 DHCD WTP Repairs Interest	8,019	39,600	39,600	37,837	39,600	37,700
	Subtotal - Water Debt	159,919	191,600	191,600	189,837	191,600	192,400
WASTEWATER FACILITY DEBT SERVICE							
09-2411-6407	117 MDE 2000 BNR Princ	211,215	163,300	163,300	163,264	163,300	
09-2411-6408	117 MDE 2000 BNR Int	6,888	3,900	3,900	3,918	3,900	
09-2411-6409	117 MDE 2000 BNR Admin	10,357	10,400	10,400	10,357	10,400	
09-2411-6434	138 MDE WWTP Upgrade Princip	1,376,714	1,405,600	1,405,600	1,405,625	1,405,600	1,435,100
09-2411-6435	138 MDE 2007 WWTP Upgrade In	311,394	293,500	293,500	293,483	293,500	264,000
09-2411-6436	138 MDE 2007 WWTP Upgrade Fe	77,143	77,100	77,100	77,143	77,100	77,100
09-2411-6437	142 2013 Refinancing Principal	65,900	63,500	63,500		63,500	62,200
09-2411-6438	142 2013 Refinancing Interest	9,733	8,600	8,600	4,277	8,600	7,300
09-2411-6439	145 TCF Sewer Truck Principal	71,913	75,200	75,200	75,199	75,200	78,600
09-2411-6440	145 TCF Sewer Truck Interest	11,775	10,800	10,800	10,788	10,800	7,400
09-2411-6441	146 2020 DHCD Infrastructure Principal		438,900	438,900	352,181	438,900	280,500
09-2411-6442	146 2020 DHCD Infrastructure Interest		136,100	136,100	121,360	136,100	327,500
	Subtotal - Wastewater Debt	2,153,032	2,686,900	2,686,900	2,517,597	2,686,900	2,539,700
	TOTAL - DEBT SERVICE	2,312,951	2,878,500	2,878,500	2,707,434	2,878,500	2,732,100

Fund 8 - Marina Fund

FY 2022 vs FY 2021 vs FY 2020

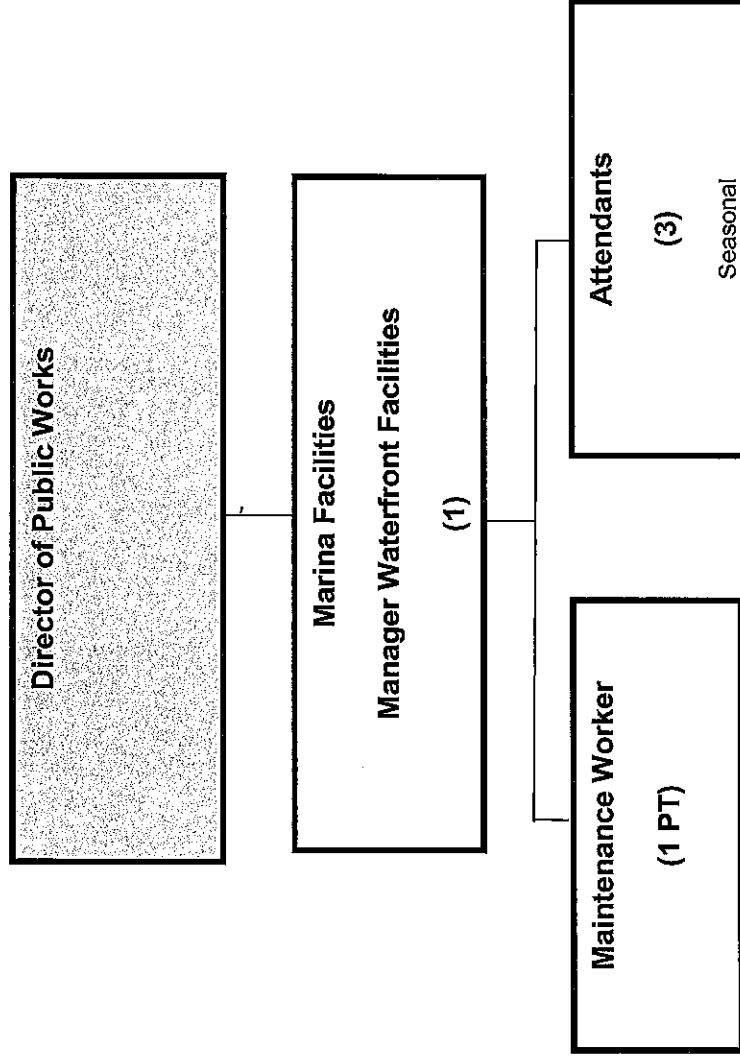
MARINE FACILITIES FUND

	ACTUAL FY 2020	ORIG. BGT. FY 2021	CURR. BGT. FY 2021	ACTUAL FY 2021	PROJECTED FY 2021	REQUESTED FY 2022	Page
Operating Revenues							
Facility Fees	\$676,899	\$662,300	\$662,300	\$570,162	\$646,700	\$694,900	1
Miscellaneous Income	22,848	22,300	22,300	8,935	12,800	12,800	1
	699,747	684,600	684,600	579,098	659,500	707,700	
Operating Expenses							
Marine Expenses	509,123	639,300	639,300	328,461	520,800	656,600	2
	509,123	639,300	639,300	328,461	520,800	656,600	
Net Operating Income/(Loss)	190,624	45,300	45,300	250,637	138,700	51,100	
Capital Revenues							
Infrastructure Grants/Loans	0	0	0	0	0	0	
Capital Expenses							
Capital Projects	5,290	20,000	45,300	35,585	90,800	695,000	3
Net Capital Income/(Loss)	(5,290)	(20,000)	(45,300)	(35,585)	(90,800)	(695,000)	
Fund Increase/(Decrease)	185,334	25,300	0	215,052	47,900	(643,900)	
Beginning Balance	640,382	720,700	720,700	825,716	825,700	873,600	1
Fund Transfers/Reserves	0	(746,000)	(746,000)	0	0	(229,700)	1
Fund Excess/ (Deficiency)	\$825,716	\$0	(\$25,300)	\$1,040,768	\$873,600	\$0	

FUND 8 - MARINE FACILITIES - REVENUES

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
FACILITY FEES							
08-1809-44-52	Annual Slip Reservation Fee	350	300	300	300	300	300
08-1809-44-63	Leasing - Slip Contract	403,197	402,800	402,800	378,781	392,200	440,400
08-1809-44-64	Penalties - Slip Rent	16,844	9,400	9,400	11,256	11,300	11,300
08-1809-44-65	J. Roberts Ramp	253	200	200	525	600	600
08-1809-44-66	City Yacht Ramp Fees	42,835	28,800	28,800	35,658	41,700	41,700
08-1809-44-70	Gas Pump Sales	184,309	186,900	186,900	127,775	165,400	165,400
08-1809-44-71	Credit Card Gasoline Sales	10,934	13,800	13,800		13,800	13,800
08-1809-44-72	Electric Fees	15,392	15,100	15,100	14,841	16,300	16,300
08-1809-44-73	Diesel Fuel Sales	1,430	3,500	3,500		3,500	3,500
08-1809-44-74	Credit Card Diesel Sales	145	300	300		300	300
08-1809-44-75	Pumpout Fees	1,210	1,200	1,200	1,025	1,300	1,300
	Subtotal - Facility Fees	676,899	662,300	662,300	570,162	646,700	694,900
MISCELLANEOUS REVENUES							
08-1809-46-22	Interest Income	6,688	6,500	6,500	599	1,300	1,300
08-1809-46-28	Misc Revenue	247	300	300	422	400	400
08-1809-46-69	Transient or Short Term	10,751	10,500	10,500	3,823	6,000	6,000
08-1809-46-76	Misc Resale Revenues	5,161	5,000	5,000	4,091	5,100	5,100
	Subtotal - Miscellaneous	22,848	22,300	22,300	8,935	12,800	12,800
FUND TRANSFERS AND LOAN PROCEEDS							
08-1809-49-02	Capital Reserve		(746,000)	(746,000)			(229,700)
08-1809-49-02	Appropriated Retained Earnings	640,382	720,700	720,700	825,716	825,700	873,600
	Subtotal - Transfers/Reserves	640,382	(25,300)	(25,300)	825,716	825,700	643,900
	TOTAL - Marine Facilities	1,340,129	659,300	659,300	1,404,814	1,485,200	1,351,600

Marina Fund 8



Not Funded By Fund 8

Funded by fund 8

FT - 1
PT - 1
Seasonal - 3

FUND 8 - MARINE FACILITIES

Account No.	Description	Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	YTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
EMPLOYEE-RELATED EXPENSES							
08-1839-5001	Salaries - Regular Time	92,332	95,400	95,400	77,826	96,200	97,800
08-1839-5007	Salaries - Seasonal	17,355	41,100	41,100	7,236	15,100	35,300
08-1839-5013	Salaries - Sick Leave	4,111	6,900	6,900		1,300	6,800
08-1839-5016	Salaries - Annual Leave	4,544	5,300	5,300	2,532	3,600	5,200
08-1839-5019	Salaries - Personal Leave	38	2,300	2,300		400	2,300
08-1839-5022	FICA Expense	8,503	11,500	11,500	6,380	8,600	11,200
08-1839-5028	Hospitalization	23,431	30,700	30,700	22,396	28,300	33,700
08-1839-5031	Workers Compensation Insurance	5,054	5,900	5,900	4,983	6,100	6,700
08-1839-5040	Retirement	8,024	13,200	13,200	7,200	13,800	13,400
08-1839-5045	Actuarial & Pension Services	451	2,000	2,000	1,203	1,600	2,200
	Subtotal - Employee	163,846	214,300	214,300	129,757	175,000	214,600
NON-EMPLOYEE-RELATED EXPENSES							
08-1839-6000	Bad Debts	14,300					
08-1839-6068	Advertising Expense		500	500	449	600	500
08-1839-6070	Printing and Publishing	34	500	500	332	500	500
08-1839-6081	Credit Card Expense	3,079	3,000	3,000	3,607	4,500	5,900
08-1839-6130	Misc Resale Items	3,032	5,000	5,000	2,730	4,200	5,000
08-1839-6131	Gasoline (Resale)	148,989	180,000	180,000	82,048	134,800	180,000
08-1839-6132	Diesel Fuel (Resale)	1,305	16,000	16,000		4,700	16,000
08-1839-6137	Other Supplies and Materials	2,884	10,000	10,000	1,402	4,300	10,000
08-1839-6153	Building Maintenance	2,012	6,000	6,000	2,006	3,800	6,000
08-1839-6155	Equip Maintenance	23	2,600	2,600	1,923	2,700	1,800
08-1839-6157	Island Maintenance		5,000	5,000		1,500	5,000
08-1839-6161	Uniform Expense	478	2,500	2,500	64	800	2,000
08-1839-6163	Employee Training		400	400		100	400
08-1839-6166	Distributed Expenses	58,500	67,200	67,200	50,400	70,100	71,100
08-1839-6200	Casualty Insurance	50,097	52,600	52,600	14,750	54,200	64,200
08-1839-6210	Dock Maintenance	4,691	8,000	8,000	5,890	8,200	8,000
08-1839-6250	Depreciation	219,577					
08-1839-6276	Professional Services	17,750	12,000	12,000	6,902	10,400	15,000
08-1839-6280	Utilities	36,022	45,500	45,500	25,113	36,900	42,300
08-1839-6281	Communications	829	4,000	4,000	503	1,700	4,000
08-1839-6282	Office Supplies	258	1,200	1,200	226	600	1,200
08-1839-6284	Vehicle Maintenance	590	2,500	2,500	116	800	2,500
08-1839-6286	Vehicle Fuel	403	500	500	243	400	600
	Subtotal - Non-Employee	345,277	425,000	425,000	198,704	345,800	442,000
	TOTAL - MARINA EXPENSE	509,123	639,300	639,300	328,461	520,800	656,600

FUND 8 - MARINE FACILITIES CAPITAL PROJECTS

Account No.	Description	PTD Actual FY 2020	Original Budget FY 2021	Current Budget FY 2021	PTD Actual FY 2021	Projected FY 2021	Requested Budget FY 2022
CDA LOANS							
08-1839-6501	Bldg Jack & Dolly	5,290					
08-1839-6501	Fuel Tanks/Dispensors		20,000	45,300	35,585	45,300	475,000
08-1839-6501	Office Building Rehab					45,500	
08-1839-6501	Dredging						150,000
08-1839-6501	Marina Restrooms Upgrade						20,000
08-1839-6501	Bulkhead Rehabilitation Engineering						50,000
	TOTAL - MARINA CAPITAL	5,290	20,000	45,300	35,585	90,800	695,000