

CITY COUNCIL

READ FILE COVER SHEET

Subject: **Ordinance 1105 concerning Amending Chapter 25 -
Boards, Committees and Commissions - Duty to Report
(Public Hearing)**

Date: **4/18/2023**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

- Purpose:
- FYI
 - Read and Comment as Needed**
 - Action Required by May 1, 2023**
 - In Confidential File Drawer

Approve:

Casi Boyer Yes No No Comment

Comment: _____

Dave Martin Yes No No Comment

Comment: _____

Jim Ringsaker Yes No No Comment

Comment: _____

Jason Robertson Yes No No Comment

Comment: _____

Tammy Lynn Schneegas Yes No No Comment

Comment: _____

Carolyn Zinner Yes No No Comment

Comment: _____

Note: N/A

CITY COUNCIL
OF
HAVRE DE GRACE, MARYLAND

ORDINANCE NO. 1105

Introduced by _____ Council President Ringsaker

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, ADOPTED PURSUANT TO THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AND SECTIONS 33 AND 34 OF THE HAVRE DE GRACE CITY CHARTER TO AMEND CITY CODE 25: BOARDS, COMMITTEES AND COMMISSIONS, ARTICLE I, SECTION 25-0 DUTY TO REPORT

On: 4/17/2023

at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

A Public Hearing is scheduled for May 1, 2023 at 7:00 p.m.

EXPLANATION
Underlining indicates matter added to existing law.
[**Bold Brackets**] indicate matter deleted from existing law.
Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

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32 **WHEREAS**, the City Code Chapter 25 Boards, Committees and Commissions sets out the
33 establishment of several City commissions and their general duties, powers and structure; and
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35 **WHEREAS**, the Mayor and City Council have determined that annual reporting requirements are
36 achieved through other means such as the minutes obtained through the Open Meetings Act and
37 financial information obtained through the budget process; and
38

39 **WHEREAS**, the Mayor and City Council have found that an annual reporting requirement is an
40 undue burden on the volunteers serving on the City boards, committees and commissions;
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42 **NOW THEREFORE**, be it decided, determined and ordained that the City Code Chapter 25
43 Boards, Committees and Commissions be amended as follows:
44

45 **§25-0 Duty to report**

46 Each board, commission or committee in this chapter by its chairperson[men] or designee shall
47 appear before or submit a written report at a time and place to be determined in the discretion of
48 the Mayor and City Council. [at a regular City Council meeting at least once each year and
49 report on the board's or commission's or committee's activities, present copies of the prior
50 year's meeting minutes, and account for any funds raised, including funding received from
51 the City, and expenses paid, and any other information requested by the Mayor and City
52 Council related to its operations.] Notwithstanding this provision, the chairperson or designee
53 of a board, commission or committee in this chapter is obligated to adhere to specific reporting
54 requirements in the applicable section of City Code Chapter 25.
55

56 ADOPTED by the City Council of Havre de Grace, Maryland this ___ day of _____, 2023.
57

58 SIGNED by the Mayor and attested by the Director of Administration this ___ day of _____,
59 2023.

60 ATTEST: MAYOR AND CITY COUNCIL
61 OF HAVRE DE GRACE
62

63
64
65 _____
66 Stephen J. Gamatoria
67 Director of Administration
68

69 _____
70 William T. Martin
71 Mayor
72

69 Introduced/First Reading: 4/17/2023
70 Public Hearing:
71 Second Reading/Adopted:
72

73 Effective Date:
74

75 Legislative History
76 Ordinance No. 1093 enacted 2/7/2023
77 Ordinance No. 953 enacted 3/17/2014