

CITY COUNCIL

READ FILE COVER SHEET

Subject: **Ordinance 1109 concerning Establishing the
City Budget for FY 2024**

(Public Hearing)

Date: **6/6/2023**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

- Purpose:
- FYI
 - Read and Comment as Needed**
 - Action Required by June 12, 2023**
 - In Confidential File Drawer

Approve:

Johnny Boker Yes No No Comment
Comment: _____

Casi Boyer Yes No No Comment
Comment: _____

Vicki Jones Yes No No Comment
Comment: _____

Jim Ringsaker Yes No No Comment
Comment: _____

Jason Robertson Yes No No Comment
Comment: _____

Tammy Lynn Schneegas Yes No No Comment
Comment: _____

Note: N/A

CITY COUNCIL
OF
HAVRE DE GRACE, MARYLAND

ORDINANCE NO. 1109

Introduced by _____ Council Member Robertson

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER FOR THE PURPOSE OF ESTABLISHING THE CITY BUDGET FOR FISCAL YEAR 2024, BY DESIGNATING THE ANNUAL PROJECTION OF ANTICIPATED REVENUES AND PROPOSED AUTHORIZED EXPENSES FOR THE CITY OF HAVRE DE GRACE FOR FISCAL YEAR 2024

On: June 5, 2023

at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

A Public Hearing is scheduled for June 12, 2023 at 6:00 p.m.

EXPLANATION

Underlining indicates matter added to existing law.

[Bold Brackets] indicate matter deleted from existing law.

Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

32 WHEREAS, the Mayor and City Council of Havre de Grace, a Maryland municipal
33 corporation, is required to establish an annual projection of anticipated revenues and proposed
34 expenses, known as the budget, for the City of Havre de Grace for the fiscal year beginning July 1,
35 2023 through June 30, 2024, said period known as fiscal year 2024; and

36 WHEREAS, the Mayor and City Council of Havre de Grace is further required to approve the
37 budget by Ordinance, pursuant to the Havre de Grace Charter Section 37 and by the authority of the
38 Local Government Article of the Annotated Code of Maryland; and

39 WHEREAS, the Mayor and City Council held budget work sessions on April 10, 2023 and
40 April 24, 2023 prior to the second City Council meeting in May as required by the City Charter; and

41 WHEREAS, the Mayor and City Council of Havre de Grace shall conduct a public hearing
42 for the purpose of receiving public comment on this budget Ordinance; and

43 WHEREAS, the Mayor and City Council of Havre de Grace have previously set the City tax
44 rate and charges for water and sewer service by Ordinance, as required by the Charter.

45 NOW THEREFORE, it is determined, decided, and ordained by the City Council that
46 the Annual Budget Ordinance for the City of Havre de Grace for the fiscal year 2024 shall be enacted
47 as follows:

48 **BUDGET ORDINANCE**

49 Section 1. Attached hereto is the Havre de Grace Budget for the fiscal year 2024 ("Budget").
50 The Budget covers the General Fund, Water & Sewer Fund and Marina Fund. The Budget
51 document and all of its attachments are incorporated by reference into this Ordinance and made
52 a part hereof.

53 Section 2. The City shall collect the anticipated revenue and make the proposed expenditures in
54 compliance with the Budget or by an appropriate Budget Amendment as authorized by Section
55 37 of the Havre de Grace City Charter.

56 Section 3. This Ordinance shall be effective on July 1, 2023 and expire on June 30, 2024.

57 ADOPTED by the City Council of Havre de Grace, Maryland this ____ day of June, 2023.

58 SIGNED by the Mayor and attested by the Director of Administration this ____ day of June,
59 2023.

60 ATTEST: MAYOR AND CITY COUNCIL
61 OF HAVRE DE GRACE
62

63
64 _____
65 Stephen J. Gamatoria
66 Director of Administration

67 _____
68 William T. Martin
69 Mayor

70 Introduced/First Reading: 6/5/2023
71 Public Hearing: 6/12/2023
Second Reading/Adopted:
Effective Date:



**ANNUAL BUDGET
FISCAL YEAR 2023**

William T. Martin, Mayor

Members of the City Council:

James E. Ringsaker, Jr., Council President

Johnny Boker

Cassandra Boyer

Vicki Jones

Jason G. Robertson

Tammy L. Schneegas

FY 2024 vs FY 2023

GENERAL FUND				
	ORIG. BGT. FY 2023	CURR. BGT. FY 2023	REQUESTED FY 2024	Page
Operating Revenues				
Taxes and Penalties	\$11,759,300	\$12,132,000	\$12,721,200	1
Intergovernmental	892,800	892,800	1,068,200	1
Licenses and Permits	323,400	323,400	333,100	1
Service Fees	121,100	129,200	743,700	1
Fines and Forfeitures	4,600	4,600	4,800	1
Grants	2,673,500	3,342,700	1,893,600	2
Miscellaneous	286,400	850,600	744,200	2
	<u>16,061,100</u>	<u>17,675,300</u>	<u>17,508,800</u>	
Operating Expenses				
Mayor	51,800	51,800	64,800	3
City Council	90,000	90,000	89,300	4
Administration	2,698,000	3,494,100	4,334,300	5-7
Registration & Elections	4,200	4,200	6,100	8
Legal Services	200,000	200,000	250,000	8
Casualty & Liability Insurance	172,900	172,900	172,500	8
Economic Development	521,300	549,300	518,300	9-10
Finance	814,600	814,600	855,900	11
Planning and Code Enforcement	858,900	808,900	902,900	12
Public Safety	5,707,400	5,707,400	5,751,200	13-14
Public Works	4,187,700	4,625,500	4,657,800	15-18
Service Organizations	18,500	18,500	18,500	19
Museums	83,000	83,000	83,000	19
Civic Groups	201,400	201,400	165,700	19
Ambulance Corps	105,500	105,500	110,500	19
Susquehanna Hose Co.	426,600	426,600	598,400	19
	<u>16,141,800</u>	<u>17,353,700</u>	<u>18,579,200</u>	
Capital Expenses				
Capital Equipment	1,597,700	1,974,800	1,076,900	21
Capital Projects	9,841,400	9,869,600	5,757,500	22
Debt Service	546,700	546,700	549,400	20
	<u>11,985,800</u>	<u>12,391,100</u>	<u>7,383,800</u>	
	<u>28,127,600</u>	<u>29,744,800</u>	<u>25,963,000</u>	
Fund Increase/(Decrease)	(12,066,500)	(12,069,500)	(8,454,200)	
Beginning Balance	2,370,600	2,150,700	1,746,800	2
Fund Transfers/Reserves	9,695,900	9,918,800	6,707,400	2
Fund Excess/(Deficiency)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

GENERAL FUND OPERATING REVENUES

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
TAXES				
01-0001-41-01	Real Property Taxes	9,137,100	9,413,200	9,598,200
01-0001-41-06	Critical Area Tax	45,000	45,000	46,400
01-0001-41-12	Pers Prop, Unincorporated	4,400	4,400	4,200
01-0001-41-13	Pers Prop, RR/Utilities	242,000	242,000	257,400
01-0001-41-14	Pers Prop, Incorporated	176,300	176,300	255,300
01-0001-41-20	Penalties, Real Property	32,200	32,200	36,400
01-0001-41-23	Penalties, Personal Property Taxes	11,000	11,000	9,000
01-0001-41-41	Income Tax - City Share	1,622,900	1,622,900	1,923,200
01-0001-41-58	Pole and Conduit Tax	75,200	75,200	75,200
01-0001-41-61	Admissions & Amusements	83,400	83,400	86,100
01-0001-41-62	Hotel/Motel Tax	34,800	34,800	38,900
01-0001-41-63	County Stormwater Management Al	286,800	383,400	383,400
01-0001-41-95	County Pmts In Lieu of Taxes	8,200	8,200	7,500
	Subtotal - Taxes	11,759,300	12,132,000	12,721,200
INTERGOVERNMENTAL				
01-0001-43-33	State Police Protection	253,200	253,200	273,000
01-0001-43-51	Highway User Fees	634,100	634,100	791,000
01-0001-43-63	Enterprise Zone Credit Reimb	5,500	5,500	4,200
	Subtotal - Intergovernmental	892,800	892,800	1,068,200
LICENSES AND PERMITS				
01-0001-42-23	Trader Licenses	2,700	2,700	3,200
01-0001-42-32	Building Permits	165,800	165,800	172,100
01-0001-42-34	Cable TV License Fee	154,900	154,900	157,800
	Subtotal - Licenses/Permits	323,400	323,400	333,100
GENERAL SERVICE FEES				
01-0001-44-15	Rent - American Tower	47,000	47,000	48,400
01-0001-44-16	Rent - Opera House			48,500
01-0001-44-30	Rent-Tydings Concession	14,100	14,100	14,900
01-0001-44-32	Backfin Blues Creole de Graw-Leas	1,400	1,400	1,400
01-0001-44-34	Rent - STAR Centre		8,100	583,500
01-0001-44-35	Rent - Upper Chesapeake (Lodge La	3,300	3,300	3,300
01-0001-44-36	Rent - HdG Alliance (710 Market)	3,000	3,000	
01-0001-44-37	Candidate Filing Fees	200	200	500
01-0001-44-49	Firing Range Rental-Unbilled	100	100	100
01-0001-44-51	Firing Range Reimbursement-Billed	43,900	43,900	36,100
01-0001-44-52	Administrative Fees	7,100	7,100	3,600
01-0001-44-54	Board of Appeals Fees	1,000	1,000	3,400
	Subtotal - Service Fees	121,100	129,200	743,700
FINES/FORFEITURES				
01-0001-45-01	City Ord Violations	3,500	3,500	3,500
01-0001-45-02	Police Misc Income	1,100	1,100	1,300
	Subtotal - Fines/Forfeitures	4,600	4,600	4,800

GENERAL FUND OPERATING REVENUES

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
GRANTS				
01-0001-48-34	State Grants	890,900	1,240,900	500,000
01-0001-48-52	Federal Grants		319,200	
01-0001-48-65	County Grants - Fin. Inst.	5,100	5,100	6,500
01-0001-48-75	County Grants - Parks & Rec.	500,000	500,000	
01-0001-48-80	County Grants - Police Diff.	1,214,400	1,214,400	1,354,000
01-0001-48-81	Mini Police Grants	33,100	33,100	33,100
01-0001-48-97	CDBG Grant	30,000	30,000	
	Subtotal - Grants/Bonds	2,673,500	3,342,700	1,893,600
MISCELLANEOUS				
01-0001-46-04	Contrib & Donations		5,000	162,000
01-0001-46-08	Sale of Surplus Property	98,900	98,900	139,700
01-0001-46-22	Interest Income	4,200	4,200	36,600
01-0001-46-23	City Sponsored Event Proceeds		301,200	68,800
01-0001-46-28	Misc Revenues	11,200	11,200	8,100
01-0001-46-29	Misc Revenues - Billed	2,200	2,200	3,100
01-0001-46-39	Expense Reimbursements - Billed	45,500	45,500	27,500
01-0001-46-40	Expense Reimbursement	104,800	355,800	272,900
01-0001-46-50	Misc AR Penalties	6,800	6,800	10,800
01-0001-46-76	Tourism Sales	6,800	13,800	8,700
01-0001-46-77	Tourism Advertising Revenue	500	500	500
01-0001-46-78	Tourism Advertising - Guide	5,500	5,500	5,500
	Subtotal - Miscellaneous	286,400	850,600	744,200
TRANSFERS IN/(OUT)				
01-0001-49-43	Distributed Expenses	1,840,500	1,840,500	1,730,700
01-0001-49-00	Fund Transfers (ARPA)	7,910,000	8,018,500	5,182,100
01-0001-49-00	Fund Transfers (DHCD)		61,800	
01-0001-49-00	Fund Transfers (Critical Area)	5,000	44,000	
01-0001-49-00	Fund Transfers (Emergency)	(99,600)	(99,600)	(205,400)
01-0001-49-00	Fund Transfers (Police Reserve)		53,600	
01-0001-49-00	Fund Transfers (Community Ctr)	40,000		
01-0001-49-98	Unrestricted Fund Balance	2,370,600	2,150,700	1,746,800
	Subtotal - Transfers/Reserves	12,066,500	12,069,500	8,454,200
	TOTAL REVENUES	28,127,600	29,744,800	25,963,000

MAYOR

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1031-5001	Salaries - Regular Time	18,200	18,200	18,200
01-1031-5022	FICA Expense	1,400	1,400	1,400
01-1031-5031	Workers Compensation Insurance	200	200	200
	<i>Subtotal - Employee</i>	<i>19,800</i>	<i>19,800</i>	<i>19,800</i>
NON-EMPLOYEE-RELATED EXPENSES				
01-1031-6276	Professional Services	2,000	2,000	3,000
01-1031-6277	Travel Expense	3,000	3,000	5,000
01-1031-6282	Office Supplies	2,000	2,000	2,000
01-1031-6283	Public Relations	25,000	25,000	35,000
	<i>Subtotal - Non-Employee</i>	<i>32,000</i>	<i>32,000</i>	<i>45,000</i>
	TOTAL - MAYOR	51,800	51,800	64,800

CITY COUNCIL

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1011-5001	Salaries - Regular Time	46,800	46,800	46,800
01-1011-5022	FICA Expense	3,600	3,600	3,600
01-1011-5031	Workers Compensation Insurance	100	100	100
	<i>Subtotal - Employee</i>	<i>50,500</i>	<i>50,500</i>	<i>50,500</i>
NON-EMPLOYEE-RELATED EXPENSES				
01-1011-6062	Dues and Subscriptions	20,000	20,000	20,000
01-1011-6070	Printing and Publishing	1,500	1,500	3,000
01-1011-6277	Travel Expense	4,500	4,500	5,500
01-1011-6283	Public Relations	13,500	13,500	10,000
01-1011-6290	Misc Operating Costs			300
	<i>Subtotal - Non-Employee</i>	<i>39,500</i>	<i>39,500</i>	<i>38,800</i>
	TOTAL - CITY COUNCIL	90,000	90,000	89,300

ADMINISTRATION OFFICES

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1091-5001	Salaries - Regular Time	732,400	772,700	701,200
01-1091-5004	Salaries - Overtime	1,400	1,400	900
01-1091-5007	Salaries - Seasonal	40,600	40,600	135,000
01-1091-5013	Salaries - Sick Leave	39,000	39,000	40,200
01-1091-5016	Salaries - Annual Leave	34,900	34,900	32,000
01-1091-5019	Salaries - Personal Leave	12,400	12,400	10,700
01-1091-5022	FICA Expense	65,600	76,100	70,200
01-1091-5028	Hospitalization	145,100	206,700	142,900
01-1091-5030	Retirees' Medical Benefits	197,600	197,600	219,800
01-1091-5031	Workers Compensation Insurance	4,100	4,100	3,500
01-1091-5040	Retirement	82,200	82,200	67,100
01-1091-5045	Actuarial & Pension Services	12,800	12,800	9,400
	Subtotal - Employee	1,368,100	1,480,500	1,432,900
NON-EMPLOYEE-RELATED EXPENSES				
01-1091-6025	Medical Testing & Supplies	10,000	10,000	11,000
01-1091-6062	Dues and Subscriptions	1,500	1,500	2,000
01-1091-6067	Postage	26,000	26,000	28,000
01-1091-6192	City Buildings Water & Sewer	25,400	25,400	32,200
01-1091-6207	City-Wide Enhancement Projects			45,000
01-1091-6274	Employee Wellness Program	10,000	10,000	20,000
01-1091-6276	Professional Services	325,000	480,000	380,000
01-1091-6277	Travel Expense	5,000	5,000	10,000
01-1091-6278	Employee Development	40,000	40,000	60,600
01-1091-6280	Utilities	198,500	198,500	214,000
01-1091-6282	Office Supplies	14,500	14,500	17,500
01-1091-6283	Public Relations	60,000	60,000	75,000
01-1091-6284	Vehicle Maintenance	1,000	1,000	7,500
01-1091-6286	Vehicle Fuel	2,200	2,200	2,400
01-1091-6301	Historic District Commission	22,000	22,000	12,000
01-1091-6302	Arts Commission	3,000	3,000	7,500
01-1091-6303	Youth Commission	7,000	7,000	7,500
	Subtotal - Non-Employee	751,100	906,100	932,200
	TOTAL - ADMINISTRATION	2,119,200	2,386,600	2,365,100

INFORMATION TECHNOLOGY

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1094-5001	Salaries - Regular Time	86,900	86,900	83,800
01-1094-5013	Salaries - Sick Leave	4,500	4,500	4,300
01-1094-5016	Salaries - Annual Leave	4,500	4,500	4,300
01-1094-5019	Salaries - Personal Leave	1,500	1,500	1,400
01-1094-5022	FICA Expense	7,400	7,400	7,100
01-1094-5028	Hospitalization	30,300	30,300	33,500
01-1094-5031	Workers Compensation Insurance	200	200	200
01-1094-5040	Retirement	11,700	11,700	11,200
01-1094-5045	Actuarial & Pension Services	1,800	1,800	1,600
	<i>Subtotal - Employee</i>	<i>148,800</i>	<i>148,800</i>	<i>147,400</i>
NON-EMPLOYEE-RELATED EXPENSES				
01-1094-6075	Office Machine Rental	35,000	35,000	35,000
01-1094-6137	Other Supplies & Materials	2,500	2,500	2,500
01-1094-6155	Equipment Maintenance	140,000	140,000	165,000
01-1094-6276	Professional Services	30,000	30,000	
01-1094-6281	Communications	55,000	55,000	72,000
01-1094-6285	Office Equipment	67,500	67,500	46,300
	<i>Subtotal - Non-Employee</i>	<i>330,000</i>	<i>330,000</i>	<i>320,800</i>
	TOTAL - IT	478,800	478,800	468,200

SPECIAL EVENTS

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1095-5001	Salaries - Regular Time			271,800
01-1095-5013	Salaries - Sick Leave			13,000
01-1095-5016	Salaries - Annual Leave			6,800
01-1095-5019	Salaries - Personal Leave			4,500
01-1095-5022	FICA Expense			22,600
01-1095-5028	Hospitalization			81,400
01-1095-5031	Workers Compensation Insurance			700
	<i>Subtotal - Employee</i>			<i>400,800</i>
NON-EMPLOYEE-RELATED EXPENSES				
01-1095-6207	Special Events	100,000	628,700	816,200
01-1095-6153	Facility Operations			284,000
	<i>Subtotal - Non-Employee</i>	<i>100,000</i>	<i>628,700</i>	<i>1,100,200</i>
	TOTAL - SPECIAL EVENTS	100,000	628,700	1,501,000

REGISTRATION AND ELECTIONS, LEGAL SERVICES, AND INSURANCE

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
REGISTRATION AND ELECTIONS				
01-1041-5007	Salaries - Seasonal	2,300	2,300	2,300
01-1041-5022	FICA Expense	200	200	200
01-1041-6282	Office Supplies	800	800	2,600
01-1041-6283	Public Relations	900	900	1,000
	TOTAL - REGISTRTRN/ELECTIONS	4,200	4,200	6,100
LEGAL SERVICES				
01-1061-6061	Legal Services - Council	200,000	200,000	250,000
	TOTAL - LEGAL SERVICES	200,000	200,000	250,000
INSURANCE				
01-2400-6125	Consulting Fees	500	500	
01-2400-6200	Casualty Insurance	157,400	157,400	157,500
01-2400-6290	Unemployment Insurance	15,000	15,000	15,000
	TOTAL - INSURANCE	172,900	172,900	172,500

ECONOMIC DEVELOPMENT

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1071-5001	Salaries - Regular Time	114,600	114,600	114,400
01-1071-5013	Salaries - Sick Leave	6,200	6,200	6,200
01-1071-5016	Salaries - Annual Leave	12,500	12,500	12,500
01-1071-5019	Salaries - Personal Leave	2,100	2,100	2,100
01-1071-5022	FICA Expense	10,300	10,300	10,300
01-1071-5028	Hospitalization	2,900	2,900	2,900
01-1071-5031	Workers Compensation Insurance	300	300	300
01-1071-5040	Retirement	16,200	16,200	16,200
01-1071-5045	Actuarial & Pension Services	2,500	2,500	2,300
	Subtotal - Employee	167,600	167,600	167,200
NON-EMPLOYEE-RELATED EXPENSES				
01-1071-6062	Dues and Subscriptions	2,000	2,000	2,000
01-1071-6070	Printing and Publishing	2,000	2,000	2,000
01-1071-6206	Economic Development Activities	10,000	15,000	12,000
01-1071-6276	Professional Services	115,000	115,000	110,000
01-1071-6277	Travel Expense	2,000	2,000	1,100
01-1071-6278	Employee Development	500	500	200
01-1071-6280	Utilities	600	600	
01-1071-6282	Office Supplies	500	500	300
01-1071-6283	Public Relations	1,000	1,000	1,000
01-1071-6288	Advertising	5,000	5,000	5,000
	Subtotal - Non-Employee	138,600	143,600	133,600
	TOTAL - ECON. DEV.	306,200	311,200	300,800

TOURISM

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1072-5001	Salaries - Regular Time	112,700	112,700	109,200
01-1072-5004	Salaries - Overtime	300	300	100
01-1072-5013	Salaries - Sick Leave	4,700	4,700	5,500
01-1072-5016	Salaries - Annual Leave	3,600	3,600	3,400
01-1072-5019	Salaries - Personal Leave	1,200	1,200	1,100
01-1072-5022	FICA Expense	7,800	7,800	9,100
01-1072-5028	Hospitalization	29,900	29,900	33,200
01-1072-5031	Workers Compensation Insurance	200	200	300
01-1072-5040	Retirement	9,400	9,400	8,800
01-1072-5045	Actuarial & Pension Services	1,500	1,500	1,200
	Subtotal - Employee	171,300	171,300	171,900
NON-EMPLOYEE-RELATED EXPENSES				
01-1072-6062	Dues and Subscriptions	2,000	2,000	2,000
01-1072-6067	Postage	300	1,700	300
01-1072-6070	Printing and Publishing	7,000	15,600	4,000
01-1072-6130	Items for Resale	3,000	13,000	5,000
01-1072-6277	Travel Expense	3,000	3,000	3,000
01-1072-6280	Utilities	4,500	4,500	3,300
01-1072-6282	Office Supplies	2,000	2,000	2,000
01-1072-6283	Public Relations	5,000	13,000	6,000
01-1072-6288	Advertising	17,000	12,000	20,000
	Subtotal - Non-Employee	43,800	66,800	45,600
	TOTAL - TOURISM	215,100	238,100	217,500

FINANCE

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1051-5001	Salaries - Regular Time	433,700	433,700	463,700
01-1051-5004	Salaries - Overtime	400	400	900
01-1051-5013	Salaries - Sick Leave	22,700	22,700	24,200
01-1051-5016	Salaries - Annual Leave	30,900	30,900	28,700
01-1051-5019	Salaries - Personal Leave	7,600	7,600	8,100
01-1051-5022	FICA Expense	37,700	37,700	40,100
01-1051-5028	Hospitalization	98,300	98,300	129,200
01-1051-5031	Workers Compensation Insurance	1,200	1,200	1,200
01-1051-5040	Retirement	53,100	53,100	56,500
01-1051-5045	Actuarial & Pension Services	8,300	8,300	7,900
	<i>Subtotal - Employee</i>	<i>693,900</i>	<i>693,900</i>	<i>760,500</i>
NON-EMPLOYEE-RELATED EXPENSES				
01-1051-6080	Bank Service Charges	60,300	60,300	35,000
01-1051-6276	Professional Services	51,100	51,100	51,100
01-1051-6277	Travel Expense	300	300	300
01-1051-6282	Office Supplies	9,000	9,000	9,000
	<i>Subtotal - Non-Employee</i>	<i>120,700</i>	<i>120,700</i>	<i>95,400</i>
	TOTAL - FINANCE	814,600	814,600	855,900

PLANNING AND CODE ENFORCEMENT

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1089-5001	Salaries - Regular Time	438,800	438,800	480,700
01-1089-5004	Salaries - Overtime	3,100	3,100	1,800
01-1089-5013	Salaries - Sick Leave	22,500	22,500	24,500
01-1089-5016	Salaries - Annual Leave	21,800	21,800	20,000
01-1089-5019	Salaries - Personal Leave	7,500	7,500	7,400
01-1089-5022	FICA Expense	37,600	37,600	40,800
01-1089-5028	Hospitalization	108,100	108,100	98,400
01-1089-5031	Workers Compensation Insurance	15,000	15,000	15,400
01-1089-5040	Retirement	58,700	58,700	58,200
01-1089-5045	Actuarial & Pension Services	9,200	9,200	8,200
	Subtotal - Employee	722,300	722,300	755,400
NON-EMPLOYEE-RELATED EXPENSES				
01-1089-6161	Uniform Expense	500	500	500
01-1089-6183	Planning Commission	400	400	2,400
01-1089-6198	Board of Appeals	5,000	5,000	5,000
01-1089-6206	Community Outreach			10,000
01-1089-6274	Property Maintenance			50,000
01-1089-6275	County Inspections	25,500	25,500	25,500
01-1089-6276	Professional Services	100,000	50,000	50,000
01-1089-6277	Travel Expense	1,000	1,000	1,500
01-1089-6282	Office Supplies	100	100	200
01-1089-6284	Vehicle Maintenance	1,000	1,000	
01-1089-6286	Vehicle Fuel	3,100	3,100	2,400
	Subtotal - Non-Employee	136,600	86,600	147,500
	TOTAL - PLANNING/CODE ENFOR	858,900	808,900	902,900

POLICE ADMINISTRATION

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1111-5001	Salaries - Regular Time	445,400	445,400	559,800
01-1111-5004	Salaries - Overtime	14,400	14,400	18,100
01-1111-5013	Salaries - Sick Leave	22,600	22,600	28,500
01-1111-5016	Salaries - Annual Leave	19,100	19,100	21,500
01-1111-5019	Salaries - Personal Leave	7,500	7,500	9,100
01-1111-5022	FICA Expense	38,600	38,600	48,600
01-1111-5028	Hospitalization	161,500	161,500	219,500
01-1111-5031	Workers Compensation Insurance	1,200	1,200	1,500
01-1111-5040	Retirement	59,000	59,000	71,200
01-1111-5045	Actuarial & Pension Services	9,200	9,200	10,000
	Subtotal - Employee	778,500	778,500	987,800
NON-EMPLOYEE-RELATED EXPENSES				
01-1111-6067	Postage	500	500	500
01-1111-6153	Range Facility Maintenance	25,000	25,000	15,000
01-1111-6275	Mandated Tests & Related Sup	18,000	18,000	10,000
01-1111-6277	Travel Expense	4,000	4,000	4,000
01-1111-6280	Utilities	57,100	57,100	44,800
01-1111-6281	Communications	40,000	40,000	30,000
01-1111-6282	Office Supplies	4,000	4,000	4,000
01-1111-6283	Public Relations	14,000	14,000	10,000
01-1111-6285	Office Equipment	20,000	20,000	20,000
	Subtotal - Non-Employee	182,600	182,600	138,300
	TOTAL - POLICE ADMINISTRATI	961,100	961,100	1,126,100

POLICE PATROL AND INVESTIGATION

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1112-5001	Salaries - Regular Time	2,370,600	2,370,600	2,242,900
01-1112-5004	Salaries - Overtime	156,300	156,300	186,200
01-1112-5013	Salaries - Sick Leave	114,900	114,900	111,400
01-1112-5016	Salaries - Annual Leave	119,600	119,600	118,300
01-1112-5019	Salaries - Personal Leave	38,300	38,300	37,100
01-1112-5022	FICA Expense	206,300	206,300	198,900
01-1112-5028	Hospitalization	560,800	560,800	604,200
01-1112-5031	Workers Compensation Insurance	163,700	163,700	158,700
01-1112-5040	Retirement	517,900	517,900	489,600
01-1112-5045	Actuarial & Pension Services	88,100	88,100	74,800
	Subtotal - Employee	4,336,500	4,336,500	4,222,100
NON-EMPLOYEE-RELATED EXPENSES				
01-1112-6137	Supplies and Materials	162,000	162,000	162,000
01-1112-6151	K9 Expense	8,000	8,000	8,000
01-1112-6153	Building Maintenance	30,000	30,000	30,000
01-1112-6155	Equip Maintenance	3,000	3,000	3,000
01-1112-6161	Uniform Expense	45,000	45,000	60,000
01-1112-6163	Employee Training	45,000	45,000	30,000
01-1112-6284	Vehicle Maintenance	10,000	10,000	10,000
01-1112-6286	Vehicle Fuel	106,800	106,800	100,000
	Subtotal - Non-Employee	409,800	409,800	403,000
	TOTAL - POLICE PATROL & INVI	4,746,300	4,746,300	4,625,100

PUBLIC WORKS

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
DPW ADMINISTRATION				
EMPLOYEE-RELATED EXPENSES				
01-1211-5001	Salaries - Regular Time	749,000	749,000	994,600
01-1211-5004	Salaries - Overtime	15,100	15,100	21,500
01-1211-5013	Salaries - Sick Leave	38,400	38,400	50,900
01-1211-5016	Salaries - Annual Leave	36,500	36,500	44,100
01-1211-5019	Salaries - Personal Leave	12,800	12,800	16,600
01-1211-5022	FICA Expense	64,800	64,800	86,000
01-1211-5028	Hospitalization	152,800	152,800	273,800
01-1211-5031	Workers Compensation Insurance	34,100	34,100	47,400
01-1211-5040	Retirement	92,400	92,400	124,400
01-1211-5045	Actuarial & Pension Services	14,400	14,400	17,400
	Subtotal - Employee	1,210,300	1,210,300	1,676,700
NON-EMPLOYEE-RELATED EXPENSES				
01-1211-6161	Uniform Expense	5,500	5,500	5,500
01-1211-6277	Travel Expense	200	200	
01-1211-6283	Public Relations	4,000	4,000	4,000
	Subtotal - Non-Employee	9,700	9,700	9,500
	TOTAL - DPW ADMINISTRATION	1,220,000	1,220,000	1,686,200
WASTE DISPOSAL				
01-1244-6125	Contractual Services	890,000	915,000	950,000
	TOTAL - WASTE DISPOSAL	890,000	915,000	950,000
SIDEWALKS AND CURBS				
01-1253-6137	Supplies and Materials	83,900	58,900	40,000
	TOTAL - SIDEWALKS AND CURBS	83,900	58,900	40,000
SNOW AND ICE REMOVAL				
01-1254-6137	Other Supplies and Materials	20,000	20,000	20,000
01-1254-6155	Equip Maintenance	3,100	3,100	3,100
	TOTAL - SNOW AND ICE REMOVAL	23,100	23,100	23,100
STORM DRAINAGE				
01-1256-6137	Other Supplies and Materials	1,000	1,000	1,000
	TOTAL - STORM DRAINAGE	1,000	1,000	1,000
STREET LIGHTS				
01-1258-6137	Other Supplies and Materials	500	500	500
01-1258-6276	Professional Services	8,000	8,000	8,000
01-1258-6280	Utilities	185,700	185,700	175,900
	TOTAL - STREET LIGHTS	194,200	194,200	184,400
TREE SERVICES				
01-1290-6137	Other Supplies and Materials	3,000	3,000	3,000
01-1290-6276	Professional Services	80,000	80,000	90,000
	TOTAL - TREE SERVICES	83,000	83,000	93,000

PUBLIC WORKS

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
BUILDING AND PROPERTY MAINTENANCE				
01-1292-6153	Building Maintenance	150,000	150,000	125,000
01-1292-6154	Opera House Maintenance	20,000	35,000	
01-1292-6274	Grounds Maintenance	90,000	130,000	155,000
	TOTAL - BLDG. AND PRPTY MAIN	260,000	315,000	280,000
RECREATION SUPPORT				
01-1293-6137	Supplies and Materials	45,000	45,000	50,000
01-1293-6275	Park Maintenance	57,500	57,500	70,000
01-1293-6280	Utilities	26,300	26,300	20,400
	TOTAL - RECREATION SUPPORT	128,800	128,800	140,400
	TOTAL - PUBLIC WORKS	2,884,000	2,939,000	3,398,100

HIGHWAYS & STREETS

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1251-5001	Salaries - Regular Time	386,600	515,700	363,800
01-1251-5004	Salaries - Overtime	10,900	117,300	25,000
01-1251-5013	Salaries - Sick Leave	17,500	31,500	18,800
01-1251-5016	Salaries - Annual Leave	21,500	34,600	19,800
01-1251-5019	Salaries - Personal Leave	5,800	10,500	6,300
01-1251-5022	FICA Expense	29,900	50,800	33,100
01-1251-5028	Hospitalization	132,900	174,600	116,300
01-1251-5031	Workers Compensation Insurance	17,300	33,700	18,900
01-1251-5040	Retirement	45,600	82,100	43,000
01-1251-5045	Actuarial & Pension Services	7,100	7,100	6,000
	Subtotal - Employee	675,100	1,057,900	651,000
NON-EMPLOYEE-RELATED EXPENSES				
01-1251-6137	Supplies and Materials	47,000	47,000	47,000
01-1251-6145	Rental Expense	1,000	1,000	1,000
01-1251-6155	Equip Maintenance	50,000	50,000	50,000
01-1251-6159	Minor Equipment and Tools	3,000	3,000	3,000
01-1251-6161	Uniform Expense	13,000	13,000	13,000
01-1251-6277	Travel Expense	200	200	200
01-1251-6280	Utilities	11,500	11,500	9,200
01-1251-6281	Communications	300	300	300
01-1251-6282	Office Supplies	200	200	200
01-1251-6284	Vehicle Maintenance	3,500	3,500	3,500
01-1251-6285	Office Equipment	500	500	500
01-1251-6286	Vehicle Fuel	53,000	53,000	50,700
	Subtotal - Non-Employee	183,200	183,200	178,600
	TOTAL - HIGHWAYS/STREETS	858,300	1,241,100	829,600

SHOP OPERATION

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
01-1242-5001	Salaries - Regular Time	205,500	205,500	192,800
01-1242-5004	Salaries - Overtime	3,400	3,400	900
01-1242-5013	Salaries - Sick Leave	10,800	10,800	10,100
01-1242-5016	Salaries - Annual Leave	14,800	14,800	13,900
01-1242-5019	Salaries - Personal Leave	3,600	3,600	3,400
01-1242-5022	FICA Expense	18,100	18,100	16,900
01-1242-5028	Hospitalization	47,400	47,400	51,800
01-1242-5031	Workers Compensation Insurance	12,600	12,600	11,900
01-1242-5040	Retirement	28,100	28,100	26,400
01-1242-5045	Actuarial & Pension Services	4,400	4,400	3,700
	Subtotal - Employee	348,700	348,700	331,800
NON-EMPLOYEE-RELATED EXPENSES				
01-1242-6137	Supplies and Materials	10,000	10,000	10,000
01-1242-6155	Equipment Maintenance	1,000	1,000	1,000
01-1242-6159	Minor Equipment and Tools	8,000	8,000	5,000
01-1242-6161	Uniform Expense	4,500	4,500	4,500
01-1242-6276	Professional Services	4,000	4,000	5,000
01-1242-6280	Utilities	10,500	10,500	7,900
01-1242-6282	Office Supplies	200	200	200
01-1242-6284	Vehicle Maintenance	2,000	2,000	2,000
01-1242-6285	Office Equipment	100	100	100
01-1242-6286	Vehicle Fuel	56,400	56,400	62,600
	Subtotal - Non-Employee	96,700	96,700	98,300
	TOTAL - SHOP OPERATION	445,400	445,400	430,100

VOLUNTEER ORGANIZATIONS

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
SERVICE ORGANIZATIONS				
01-1815-6180	Army Alliance	2,500	2,500	2,500
01-1815-6181	Small Business Resource Cent	1,000	1,000	1,000
01-1815-6182	HdG Alliance	15,000	15,000	15,000
	TOTAL - SERVICE ORGANIZATIO	18,500	18,500	18,500
CIVIC GROUPS				
01-2332-6084	Lower Susq Heritage Greenway	25,000	25,000	25,000
01-2332-6089	Harford Cy Boys & Girls Club	15,000	15,000	15,000
01-2332-6091	Little League	15,000	15,000	15,000
01-2332-6094	HdG Public Schools	6,000	6,000	6,000
01-2332-6193	Recreation Council	56,700	56,700	56,700
01-2332-6253	Community Projects of HdG	11,200	11,200	3,500
01-2332-6255	Historical Society-Harford Cnt	1,000	1,000	1,000
01-2332-6256	Kitchen Door	2,500	2,500	2,500
01-2332-6257	Grace Place	2,500	2,500	2,500
01-2332-6258	HdG Youth Sailing School	3,000	3,000	3,000
01-2332-6259	HdG Green Team	8,000	8,000	8,000
01-2332-6291	HdG Arts Collective	53,000	53,000	25,000
01-2332-6292	St. Johns Cupboard	2,500	2,500	2,500
	TOTAL - CIVIC GROUPS	201,400	201,400	165,700
MUSEUMS				
01-2334-6208	Lockhouse Expenses	20,000	20,000	20,000
01-2334-6218	Lighthouse Expense	18,000	18,000	18,000
01-2334-6219	Maritime Museum Expenses	15,000	15,000	15,000
01-2334-6226	Decoy Museum	15,000	15,000	15,000
01-2334-6228	Harmers Town Project	15,000	15,000	15,000
	TOTAL - MUSEUMS	83,000	83,000	83,000
EMERGENCY SERVICES				
01-1125-6290	HdG Ambulance Corps	105,500	105,500	110,500
01-1131-6290	Susquehanna Hose Co	351,600	351,600	368,400
01-1131-6501	Additional SHCo Contributions	75,000	75,000	230,000
	TOTAL - EMERGENCY SERVICES	532,100	532,100	708,900
	TOTAL - VOLUNTEER ORGS.	835,000	835,000	976,100

GENERAL FUND DEBT SERVICE

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
01-2410-6416	130 CDA 2006 Park Improvemen	25,000	25,000	26,000
01-2410-6417	130 CDA 2006 Park Improvemen	4,600	4,600	3,500
01-2410-6418	130 CDA 2006 Park Improvemen	300	300	300
01-2410-6428	141 701 Concord Principal	41,100	41,100	42,700
01-2410-6429	141 701 Concord Interest	38,900	38,900	37,300
01-2410-6437	142 2013 Refinancing Principal	150,300	150,300	156,100
01-2410-6438	142 2013 Refinancing Interest	8,200	8,200	5,300
01-2410-6439	143 2016 DHCD Opera House Principal	137,700	137,700	140,000
01-2410-6440	143 2016 DHCD Opera House Interest	30,900	30,900	28,600
01-2410-6441	144 627/649 Water Street Principal	55,000	55,000	55,000
01-2410-6444	148 Street Sweeper Lease Principal	48,500	48,500	\$49,900
01-2410-6445	148 Street Sweeper Lease Interest	6,200	6,200	4,700
	GENERAL FUND DEBT SERVICE	546,700	546,700	549,400

CAPITAL BUDGET WORKSHEET
General Fund

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
CAPITAL EQUIPMENT				
01-1091-6501	Gold Star Memorial		8,000	
01-1091-6501	Xmas Lights		2,700	
01-1091-6501	Playground Equipment		28,400	
01-1091-6501	Hutchins Park Bathroom Relocation		100,000	
01-1091-6501	Trolleys (2) - [ARPA \$145,000]		145,000	
01-1091-6501	St Johns/Congress Ave Property [ARPA \$220,000]		15,000	
01-1091-6501	STAR Centre Light System/LED Wall [State Bond \$300,000]			300,000
01-1091-6501	STAR Centre Curtains [State Bond \$50,000]			50,000
01-1091-6501	STAR Centre Lobby Floor [State Bond \$50,000]			50,000
01-1091-6501	STAR Centre Theatre Rigging [State Bond \$50,000]			50,000
01-1091-6501	STAR Centre Sound System [State Bonds \$50,000]			50,000
01-1091-6507	Pickleball Court			
01-1091-6507	Unassigned	145,000	121,500	
01-1091-6508	STAR Centre Rehabilitation	475,000	477,900	24,500
01-1094-6501	Security System	30,000	30,000	
01-1112-6501	Police Vehicles [Resale - \$43,400]	358,100	358,100	358,100
01-1112-6501	Range Pavilion Rehab	100,000	100,000	
01-1112-6501	Office Furniture	15,000	7,400	
01-1112-6501	Range MILO Simulator	37,300	69,500	
01-1112-6501	Modular Barricade System [DHCD - \$100,000]		121,400	
01-1112-6501	PD Bldg Entry Rehab		7,600	
01-1242-6501	DPW/Admin Vehicles [Resale - \$101,400]	174,800	174,800	194,300
01-1242-6501	2 Ton Dump Truck	160,000	160,500	
01-1242-6501	Car Wash	55,000		
01-1242-6501	PD Bldg AC Ductwork	40,000	39,500	
01-1242-6501	Electric Gate	7,500	7,500	
	Subtotal - Equipment	1,597,700	1,974,800	1,076,900

CAPITAL BUDGET WORKSHEET

General Fund

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
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CAPITAL PROJECTS

01-1251-7013	Paving Program	556,500	556,500	600,000
01-1251-7073	MS4 Stormwater Remediation	70,000	70,000	
01-1251-7082	Water Street Remediation	164,100	53,500	
01-1251-7083	Living Shoreline Projects	1,376,800	1,714,900	
01-1251-7084	Critical Area Remediation	50,000	99,500	
01-1251-7086	City Hall Repairs	46,000	43,000	
01-1251-7089	Green St Pier, Swan Hrbr Bridge, Shuttle		466,000	
01-1251-7092	PD Building AC Ductwork Cleaning	40,000	40,000	
01-1251-7094	Burns Property Rehabilitation	20,000		
01-1251-7097	Juniata Street Sidewalks	68,000	96,800	
01-1251-7098	Downtown Infrastructure Rehab/Resilancy	6,170,000	6,170,000	5,157,500
01-1251-7099	DPW Yard Heated Garage	120,000		
01-1251-7100	Tourism Building Rehab	30,000		
01-1251-7101	Portable Band Stage	150,000		
01-1251-7102	Visitor's Center Rehabilitation	400,000	50,200	
01-1251-7103	Community Center Pickle Ball Courts	150,000	119,400	
01-1251-7104	Bloomsbury/Giles Storm Drain	30,000		
01-1251-7105	Basketball Court Renovation	10,000		
01-1251-7106	Hutchins Park Tent Replacement	40,000	29,200	
01-1251-7107	McLhinney Park Rehabilitation	200,000	200,000	
01-1251-7108	Community Center Rehabilitation	150,000	160,600	
	Subtotal - Projects	9,841,400	9,869,600	5,757,500

	TOTAL CAPITAL ITEMS	11,439,100	11,844,400	6,834,400
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FY 2024 vs FY 2023

WATER & SEWER FUND

	ORIG. BGT. FY 2023	CURR. BGT. FY 2023	REQUESTED FY 2024	Page
Operating Revenues				
Water Production	\$2,498,400	\$2,498,400	\$2,875,300	1
Water Distribution	1,345,300	1,345,300	1,369,900	1
Wastewater Treatment	3,746,900	3,746,900	4,063,900	1
Miscellaneous W&S	175,300	175,300	308,600	1
	<u>7,765,900</u>	<u>7,765,900</u>	<u>8,617,700</u>	
Operating Expenses				
Water Production	2,678,600	2,678,600	2,592,400	2
Water Distribution	1,750,500	1,470,000	2,088,300	3
Wastewater Treatment	2,720,000	2,774,000	2,580,900	4
	<u>7,149,100</u>	<u>6,922,600</u>	<u>7,261,600</u>	
Net Operating Income/(Loss)	616,800	843,300	1,356,100	
Capital Revenues				
Designated Infrastructure Fees	1,918,400	1,642,300	1,918,400	1
Grant/Debt Proceeds	2,279,900	7,645,900	4,896,200	1
	<u>4,198,300</u>	<u>9,288,200</u>	<u>6,814,600</u>	
Capital Expenses				
Debt Service	2,730,400	2,730,400	2,643,000	6
Capital Projects	3,758,700	11,413,500	5,451,700	5
	<u>6,489,100</u>	<u>14,143,900</u>	<u>8,094,700</u>	
Net Capital Income/(Loss)	(2,290,800)	(4,855,700)	(1,280,100)	
Fund Increase/(Decrease)	(1,674,000)	(4,012,400)	76,000	
Beginning Balance	610,600	207,200	(341,700)	1
Fund Transfers/Reserves	1,063,400	3,805,200	265,700	1
Fund Excess/ (Deficiency)	\$0	\$0	\$0	

**FUND 9 - WATER & SEWER
REVENUES**

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
WATER PRODUCTION FEES				
09-1209-44-28	Truckload Wtr Sales	4,000	4,000	1,600
09-1209-44-41	Water Revenue	2,493,500	2,493,500	2,872,500
09-1209-44-70	Misc Revenue - Water	900	900	1,200
	Subtotal - Water Fees	2,498,400	2,498,400	2,875,300
WATER DISTRIBUTION/WASTEWATER COLLECTION FEES				
09-1309-44-10	Water Meter Sales	8,100	8,100	13,600
09-1309-44-17	Service Participation Fee	10,700	10,700	13,800
09-1309-44-42	Infrastructure Replacement Fee	774,800	774,800	784,500
09-1309-44-46	Base Fees	519,100	519,100	527,500
09-1309-44-56	Svc Chg Turn-On/Off	32,600	32,600	30,500
	Subtotal - Water Distribution	1,345,300	1,345,300	1,369,900
WATER PLANT INFRASTRUCTURE FEES				
09-1209-42-47	User Benefit Fees - Water	34,600	34,600	34,600
09-1209-42-48	Capital Cost Recovery Charge	530,000	358,600	530,000
	Subtotal - Water Capital	564,600	393,200	564,600
WASTEWATER TREATMENT FEES				
09-1409-44-41	Sewer Revenue	3,713,700	3,713,700	4,031,200
09-1409-44-49	Industrial Surcharge	33,200	33,200	32,700
	Subtotal - Wastewater Fees	3,746,900	3,746,900	4,063,900
WASTEWATER PLANT INFRASTRUCTURE FEES				
09-1409-42-47	User Benefit Fees - Sewer	33,800	33,800	33,800
09-1409-42-48	Cost Recovery Charge	1,320,000	1,215,300	1,320,000
	Subtotal - Wastewater Capital	1,353,800	1,249,100	1,353,800
MISCELLANEOUS FUND 9 REVENUES				
09-0001-46-08	Sale of Surplus Property			6,700
09-0001-46-22	Interest Income	100	100	700
09-0001-46-28	Misc Revenues - (Utility Bill Charges)	8,100	8,100	6,500
09-0001-46-39	Expense Reimbursement - Billed	51,400	51,400	171,000
09-0001-46-40	Expense Reimburment	8,400	8,400	3,400
09-0001-46-50	Misc AR Penalty	100	100	7,400
09-1209-46-43	Penalties - Water	12,900	12,900	16,200
09-1209-46-66	Penalties - User Benefits	1,400	1,400	1,000
09-1309-46-42	Connection Fees	29,700	29,700	26,000
09-1409-46-42	Connecting Fees	17,500	17,500	19,600
09-1409-46-43	Penalties - Sewer	12,900	12,900	17,700
09-1409-46-71	BOD Surcharge	32,800	32,800	32,400
	Subtotal - Miscellaneous	175,300	175,300	308,600
FUND TRANSFERS AND LOAN PROCEEDS				
09-0001-49-01	Short Term General Fund Advance			
09-0001-49-01	Appropriated Retained Earnings	610,600	207,200	(341,700)
09-0001-49-27	DHCD Bond Proceeds	2,189,000	7,555,000	4,805,300
09-0001-48-50	State Grant Proceeds	90,900	90,900	90,900
09-0001-49-00	Fund Transfers	1,063,400	3,805,200	265,700
	Subtotal - Transfers/Reserves	3,953,900	11,658,300	4,820,200
	TOTAL - WATER & SEWER	13,638,200	21,066,500	15,356,300

WATER PRODUCTION

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
09-1231-5001	Salaries - Regular Time	572,800	572,800	470,400
09-1231-5004	Salaries - Overtime	11,900	11,900	24,700
09-1231-5013	Salaries - Sick Leave	30,000	30,000	24,600
09-1231-5016	Salaries - Annual Leave	42,100	42,100	31,000
09-1231-5019	Salaries - Personal Leave	10,000	10,000	8,200
09-1231-5022	FICA Expense	50,700	50,700	42,600
09-1231-5028	Hospitalization	199,200	199,200	225,600
09-1231-5031	Workers Compensation Insurance	35,200	35,200	28,800
09-1231-5040	Retirement	70,900	70,900	57,400
09-1231-5045	Actuarial & Pension Services	11,100	11,100	8,000
	Subtotal - Employee	1,033,900	1,033,900	921,300
NON-EMPLOYEE-RELATED EXPENSES				
09-1231-6067	Postage	2,000	2,000	2,000
09-1231-6135	Contract Laboratory	28,000	28,000	35,000
09-1231-6136	Lab Supplies & Equipment	20,000	20,000	25,000
09-1231-6137	Other Supplies and Materials	5,000	5,000	5,000
09-1231-6139	Chemical Expense	95,000	95,000	145,000
09-1231-6141	Sludge Removal	70,000	70,000	70,000
09-1231-6145	Rental Expense	1,000	1,000	1,000
09-1231-6146	SHB Shared Chem & Utilities	20,000	20,000	25,000
09-1231-6147	SHB Shared Rep & Maint	2,500	2,500	2,500
09-1231-6153	Building Maintenance	10,000	10,000	40,000
09-1231-6155	Equip Maintenance	40,000	40,000	85,000
09-1231-6159	Minor Equipment and Tools	4,000	4,000	10,000
09-1231-6161	Uniform Expense	10,000	10,000	10,000
09-1231-6166	Distributed Expenses	881,100	881,100	827,700
09-1231-6193	City Buildings Water & Sewer	221,200	221,200	158,200
09-1231-6200	Casualty Insurance	26,700	26,700	36,000
09-1231-6212	Loop Meter			1,000
09-1231-6274	Grounds Maintenance	3,000	3,000	4,000
09-1231-6276	Professional Services	5,000	5,000	5,000
09-1231-6278	Employee Development	5,000	5,000	5,000
09-1231-6280	Utilities	184,500	184,500	168,600
09-1231-6281	Communications	8,000	8,000	8,000
09-1231-6282	Office Supplies	1,000	1,000	1,000
09-1231-6286	Vehicle Fuel	1,700	1,700	1,100
	Subtotal - Non-Employee	1,644,700	1,644,700	1,671,100
	TOTAL - WATER PRODUCTION	2,678,600	2,678,600	2,592,400

WATER DISTRIBUTION

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
09-1232-5001	Salaries - Regular Time	740,200	383,900	671,700
09-1232-5004	Salaries - Overtime	64,500	40,000	58,300
09-1232-5013	Salaries - Sick Leave	37,800	23,800	34,400
09-1232-5016	Salaries - Annual Leave	34,400	21,300	31,900
09-1232-5019	Salaries - Personal Leave	12,600	7,900	11,500
09-1232-5022	FICA Expense	67,600	36,200	61,600
09-1232-5028	Hospitalization	288,300	185,000	293,800
09-1232-5031	Workers Compensation Insurance	44,200	27,800	40,300
09-1232-5040	Retirement	89,400	52,900	79,600
09-1232-5045	Actuarial & Pension Services	13,900	13,900	11,200
	Subtotal - Employee	1,392,900	792,700	1,294,300
NON-EMPLOYEE-RELATED EXPENSES				
09-1232-6061	Legal Fees - Bond Issuance		169,700	
09-1232-6080	Bank Service Charges	33,200	33,200	49,700
09-1232-6137	Other Supplies and Materials	120,000	120,000	200,000
09-1232-6140	Meters	60,000	210,000	210,000
09-1232-6145	Rental Expense	2,500	2,500	2,500
09-1232-6155	Equip Maintenance	15,000	15,000	40,000
09-1232-6159	Minor Equipment and Tools	5,000	5,000	5,000
09-1232-6161	Uniform Expense	11,000	11,000	11,000
09-1232-6200	Casualty Insurance	1,800	1,800	2,400
09-1232-6276	Professional Services	60,000	60,000	65,000
09-1232-6277	Travel Expense	200	200	200
09-1232-6278	Employee Development	2,500	2,500	2,500
09-1232-6279	Engineering Services			160,000
09-1232-6281	Communications	1,800	1,800	1,800
09-1232-6282	Office Supplies	300	300	300
09-1232-6284	Vehicle Maintenance	8,000	8,000	4,000
09-1232-6285	Office Equipment	2,500	2,500	2,500
09-1232-6286	Vehicle Fuel	33,800	33,800	37,100
	Subtotal - Non-Employee	357,600	677,300	794,000
	TOTAL - WATER DISTRIBUTION	1,750,500	1,470,000	2,088,300

WASTEWATER TREATMENT

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
09-1245-5001	Salaries - Regular Time	537,400	537,400	415,300
09-1245-5004	Salaries - Overtime	17,100	17,100	16,900
09-1245-5013	Salaries - Sick Leave	28,000	28,000	21,400
09-1245-5016	Salaries - Annual Leave	34,800	34,800	20,700
09-1245-5019	Salaries - Personal Leave	9,300	9,300	7,100
09-1245-5022	FICA Expense	47,700	47,700	36,700
09-1245-5028	Hospitalization	180,900	180,900	162,900
09-1245-5031	Workers Compensation Insurance	32,800	32,800	25,000
09-1245-5040	Retirement	72,800	72,800	55,700
09-1245-5045	Actuarial & Pension Services	11,400	11,400	7,800
	Subtotal - Employee	972,200	972,200	769,500
NON-EMPLOYEE-RELATED EXPENSES				
09-1245-6135	Contract Laboratory	35,000	35,000	40,000
09-1245-6136	Lab Supplies & Equipment	10,000	10,000	10,000
09-1245-6137	Supplies and Materials	4,000	4,000	4,000
09-1245-6139	Chemical Expense	90,000	144,000	144,000
09-1245-6140	Pretreatment Work	1,000	1,000	1,000
09-1245-6141	Sludge Removal	85,000	85,000	70,000
09-1245-6153	Building Maintenance	60,000	60,000	70,000
09-1245-6155	Equip Maintenance	45,000	45,000	70,000
09-1245-6159	Minor Equipment and Tools	5,000	5,000	5,000
09-1245-6161	Uniform Expense	8,000	8,000	8,000
09-1245-6166	Distributed Expenses	881,100	881,100	827,700
09-1245-6193	City Buildings Water & Sewer	129,900	129,900	129,900
09-1245-6200	Casualty Insurance	78,800	78,800	105,900
09-1245-6274	Grounds Maintenance	12,000	12,000	12,000
09-1245-6276	Professional Services	5,000	5,000	20,000
09-1245-6277	Travel Expense	200	200	200
09-1245-6278	Employee Development	2,000	2,000	2,000
09-1245-6280	Utilities	280,800	280,800	276,000
09-1245-6281	Communications	6,000	6,000	6,000
09-1245-6282	Office Supplies	2,800	2,800	2,800
09-1245-6284	Vehicle Maintenance	500	500	500
09-1245-6286	Vehicle Fuel	5,700	5,700	6,400
	Subtotal - Non-Employee	1,747,800	1,801,800	1,811,400
	TOTAL - WASTEWATER TREATM	2,720,000	2,774,000	2,580,900

CAPITAL BUDGET WORKSHEET
Water & Sewer Fund

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
09-1231-6501	12" Valve Replacement	30,000	21,500	
09-1231-6501	Carbon Room Vacuum	15,000	11,200	
09-1231-6501	Analyzer/Controller		12,300	
09-1231-9024	WTP Upgrades		257,600	245,800
09-1231-9029	WTP Intake Repairs		99,900	
09-1231-9032	Solids Handling Facility		1,857,500	40,500
09-1232-6501	Erie Street PS HVAC Replacement		16,600	
09-1232-6501	Sewer Truck [ARPA \$465,100]	420,000	465,100	
09-1232-6501	Utility Truck	60,000	43,300	
09-1232-9042	Water Valve Inserts	50,000	50,000	
09-1232-9047	Fire Hydrant Replacement Program	60,000	60,000	
09-1232-9048	Water Line Upgrades	2,000,000	2,344,200	371,100
09-1232-9051	Water Main Replacement - Route 40		2,489,100	
09-1232-9055	Tower/Tank Rehabilitation	430,000	425,000	501,300
09-1232-9056	Commerce Street Sewer Line		117,900	
09-1232-9057	Old Bay Lane Water Main Extension		65,500	6,900
09-1232-9058	National Guard Pump Station Line		63,600	
09-1232-9059	Rt 155 Water Transmission Line		25,400	3,891,800
09-1232-9060	Erie Street Sewer Main Rehab	46,700	182,900	
09-1232-9064	Route 40 Sewer Force Main	100,000	300,000	
09-1232-9066	Commerce Street Force Main	120,000	120,000	
09-1245-6501	Effluent Filter Air Lift	40,000	40,000	
09-1245-6501	Recycle Pump Rebuild	40,000	40,000	
09-1245-6501	VFD Replacement	32,000	32,000	
09-1245-9037	WWTP SCADA Repairs	65,000	65,000	
09-1245-9042	Lafayette St Pump Station Rehab		187,000	
09-1245-9043	National Guard Pump Station Rehab		1,531,100	144,300
09-1245-9044	Odor Control Upgrade		7,600	
09-1245-9045	Scum Line Extension		225,000	250,000
09-1245-9046	Woods Pump Station		7,200	
09-1245-9047	Erie Street PS Drywell Valve	200,000	200,000	
09-1245-9048	Northwest Street PS Grinder	50,000	50,000	
	TOTAL - CAPITAL PROJECTS	3,758,700	11,413,500	5,451,700

WATER AND SEWER DEBT SERVICE

Account No.	Description	Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	YTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
WATER FACILITY DEBT SERVICE							
09-2410-6439	143 2016 DHCD WTP Repairs Principal	154,667	157,300	157,300		157,300	160,000
09-2410-6440	143 2016 DHCD WTP Repairs Interest	36,952	35,300	35,300	17,651	35,300	32,700
	Subtotal - Water Debt	191,419	192,600	192,600	17,651	192,600	192,700
WASTEWATER FACILITY DEBT SERVICE							
09-2411-6434	138 MDE WWTP Upgrade Princip	1,435,143	1,465,300	1,465,300	1,465,281	1,465,300	1,496,100
09-2411-6435	138 MDE 2007 WWTP Upgrade In	251,665	233,800	233,800	233,827	233,800	203,100
09-2411-6436	138 MDE 2007 WWTP Upgrade Fe	77,143	77,100	77,100	77,143	77,100	77,100
09-2411-6437	142 2013 Refinancing Principal	62,200	61,700	61,700		61,700	60,900
09-2411-6438	142 2013 Refinancing Interest	7,303	6,100	6,100	3,013	6,100	4,900
09-2411-6439	145 TCF Sewer Truck Principal	78,636	82,200	82,200	82,230	82,200	
09-2411-6440	145 TCF Sewer Truck Interest	4,752	3,800	3,800	3,758	3,800	
09-2411-6441	146 2020 DHCD Infrastructure Principal	417,876	423,200	423,200		423,200	429,500
09-2411-6442	146 2020 DHCD Infrastructure Interest	188,067	184,600	184,600	143,213	184,600	178,700
	Subtotal - Wastewater Debt	2,522,784	2,537,800	2,537,800	2,008,465	2,537,800	2,450,300
	TOTAL - DEBT SERVICE	2,714,203	2,730,400	2,730,400	2,026,116	2,730,400	2,643,000

FY 2024 vs FY 2023

MARINE FACILITIES FUND

	ORIG. BGT. FY 2023	CURR. BGT. FY 2023	REQUESTED FY 2024	Page
Operating Revenues				
Facility Fees	\$703,700	\$703,700	\$728,200	1
Miscellaneous Income	11,600	11,600	16,000	1
	<u>715,300</u>	<u>715,300</u>	<u>744,200</u>	
Operating Expenses				
Marine Expenses	671,800	671,800	690,300	2
	<u>671,800</u>	<u>671,800</u>	<u>690,300</u>	
Net Operating Income/(Loss)	<u>43,500</u>	<u>43,500</u>	<u>53,900</u>	
Capital Revenues				
Infrastructure Grants/Loans	0	14,700	0	1
Capital Expenses				
Capital Projects	85,600	893,600	257,600	3
Net Capital Income/(Loss)	<u>(85,600)</u>	<u>(878,900)</u>	<u>(257,600)</u>	
Fund Increase/(Decrease)	(42,100)	(835,400)	(203,700)	
Beginning Balance	267,900	267,900	411,400	1
Fund Transfers/Reserves	(225,800)	567,500	(207,700)	1
Fund Excess/ (Deficiency)	<u><u>\$0</u></u>	<u><u>\$0</u></u>	<u><u>\$0</u></u>	

FUND 8 - MARINE FACILITIES - REVENUES

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
FACILITY FEES				
08-1809-44-52	Annual Slip Reservation Fee	400	400	400
08-1809-44-63	Leasing - Slip Contract	425,700	425,700	414,200
08-1809-44-64	Penalties - Slip Rent	15,900	15,900	16,700
08-1809-44-65	J. Roberts Ramp	600	600	400
08-1809-44-66	City Yacht Ramp Fees	30,600	30,600	32,500
08-1809-44-70	Gas Pump Sales	192,500	192,500	192,700
08-1809-44-71	Credit Card Gasoline Sales	3,700	3,700	34,600
08-1809-44-72	Electric Fees	17,100	17,100	17,400
08-1809-44-73	Diesel Fuel Sales	16,000	16,000	16,000
08-1809-44-74	Credit Card Diesel Sales	300	300	2,400
08-1809-44-75	Pumpout Fees	900	900	900
	Subtotal - Facility Fees	703,700	703,700	728,200
MISCELLANEOUS REVENUES				
08-1809-46-22	Interest Income	400	400	800
08-1809-46-28	Misc Revenue	400	400	1,800
08-1809-46-69	Transient or Short Term	6,500	6,500	9,200
08-1809-46-76	Misc Resale Revenues	4,300	4,300	4,200
	Subtotal - Miscellaneous	11,600	11,600	16,000
INFRASTRUCTURE GRANTS				
08-1809-48-63	DNR Grant - Waterway Improvement		14,700	
	Subtotal - Capital Grants		14,700	
FUND TRANSFERS AND LOAN PROCEEDS				
08-1809-49-02	Capital Reserve	(225,800)	567,500	(207,700)
08-1809-49-02	Appropriated Retained Earnings	267,900	267,900	411,400
	Subtotal - Transfers/Reserves	42,100	835,400	203,700
	TOTAL - Marine Facilities	757,400	1,565,400	947,900

FUND 8 - MARINE FACILITIES

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
EMPLOYEE-RELATED EXPENSES				
08-1839-5001	Salaries - Regular Time	114,700	114,700	92,300
08-1839-5007	Salaries - Seasonal	36,200	36,200	39,900
08-1839-5013	Salaries - Sick Leave	7,600	7,600	6,800
08-1839-5016	Salaries - Annual Leave	5,900	5,900	5,400
08-1839-5019	Salaries - Personal Leave	2,500	2,500	2,300
08-1839-5022	FICA Expense	12,700	12,700	11,200
08-1839-5028	Hospitalization	32,000	32,000	34,800
08-1839-5031	Workers Compensation Insurance	8,900	8,900	7,900
08-1839-5040	Retirement	15,600	15,600	12,800
08-1839-5045	Actuarial & Pension Services	2,400	2,400	1,800
	Subtotal - Employee	238,500	238,500	215,200
NON-EMPLOYEE-RELATED EXPENSES				
08-1839-6070	Printing and Publishing	200	200	200
08-1839-6081	Credit Card Expense	7,000	7,000	8,000
08-1839-6130	Misc Resale Items	3,000	3,000	4,000
08-1839-6131	Gasoline (Resale)	195,000	195,000	200,000
08-1839-6132	Diesel Fuel (Resale)	16,000	16,000	16,000
08-1839-6137	Other Supplies and Materials	5,000	5,000	32,000
08-1839-6153	Building Maintenance	5,000	5,000	6,000
08-1839-6155	Equip Maintenance	2,600	2,600	2,600
08-1839-6157	Island Maintenance	2,500	2,500	2,500
08-1839-6161	Uniform Expense	2,500	2,500	2,500
08-1839-6163	Employee Training	400	400	400
08-1839-6166	Distributed Expenses	78,300	78,300	75,300
08-1839-6200	Casualty Insurance	34,900	34,900	35,200
08-1839-6210	Dock Maintenance	4,000	4,000	5,000
08-1839-6276	Professional Services	20,000	20,000	32,000
08-1839-6280	Utilities	53,600	53,600	49,700
08-1839-6281	Communications	1,000	1,000	1,500
08-1839-6282	Office Supplies	500	500	800
08-1839-6284	Vehicle Maintenance	1,000	1,000	1,000
08-1839-6286	Vehicle Fuel	800	800	400
	Subtotal - Non-Employee	433,300	433,300	475,100
	TOTAL - MARINA EXPENSE	671,800	671,800	690,300

FUND 8 - MARINE FACILITIES CAPITAL PROJECTS

Account No.	Description	Original Budget FY 2023	Current Budget FY 2023	Requested Budget FY 2024
CDA LOANS				
08-1839-6501	Tydings/Water St Ramp Kiosks			40,000
08-1839-6501	DMP Site Engineering			25,000
08-1839-6501	Fuel Tanks/Dispensors	600	793,900	172,600
08-1839-6501	Fuel Dock Decking, Sun Shade			10,000
08-1839-6501	Marina Office Flooring/Furniture			10,000
08-1839-6501	John Deer Gator	20,000	20,000	
08-1839-6501	Parking Lot Overlay	65,000	65,000	
08-1839-6501	Pump Out Replacement - [DNR \$14,700]		14,700	
	TOTAL - MARINA CAPITAL	85,600	893,600	257,600

City of Havre de Grace Civilian Pay Scale
July 1, 2023

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
Grade 1	12.50	12.75	13.00	13.25	13.50	13.75	14.05	14.35	14.65	14.95	15.25	15.55	15.85	16.15
	1,000.00	1,020.00	1,040.00	1,060.00	1,080.00	1,100.00	1,124.00	1,148.00	1,172.00	1,196.00	1,220.00	1,244.00	1,268.00	1,292.00
	26,000.00	26,520.00	27,040.00	27,560.00	28,080.00	28,600.00	29,224.00	29,848.00	30,472.00	31,096.00	31,720.00	32,344.00	32,968.00	33,592.00
Grade 2	15.85	16.15	16.45	16.80	17.15	17.50	17.85	18.20	18.55	18.90	19.30	19.70	20.10	20.50
	1,268.00	1,292.00	1,316.00	1,344.00	1,372.00	1,400.00	1,428.00	1,456.00	1,484.00	1,512.00	1,544.00	1,576.00	1,608.00	1,640.00
	32,968.00	33,592.00	34,216.00	34,944.00	35,672.00	36,400.00	37,128.00	37,856.00	38,584.00	39,312.00	40,144.00	40,976.00	41,808.00	42,640.00
Grade 3	16.85	17.20	17.55	17.90	18.25	18.60	18.95	19.35	19.75	20.15	20.55	20.95	21.35	21.80
	1,348.00	1,376.00	1,404.00	1,432.00	1,460.00	1,488.00	1,516.00	1,548.00	1,580.00	1,612.00	1,644.00	1,676.00	1,708.00	1,744.00
	35,048.00	35,776.00	36,504.00	37,232.00	37,960.00	38,688.00	39,416.00	40,248.00	41,080.00	41,912.00	42,744.00	43,576.00	44,408.00	45,344.00
Grade 4	17.90	18.25	18.60	18.95	19.35	19.75	20.15	20.55	20.95	21.35	21.80	22.25	22.70	23.15
	1,432.00	1,460.00	1,488.00	1,516.00	1,548.00	1,580.00	1,612.00	1,644.00	1,676.00	1,708.00	1,744.00	1,780.00	1,816.00	1,852.00
	37,232.00	37,960.00	38,688.00	39,416.00	40,248.00	41,080.00	41,912.00	42,744.00	43,576.00	44,408.00	45,344.00	46,280.00	47,216.00	48,152.00
Grade 5	19.00	19.40	19.80	20.20	20.60	21.00	21.40	21.85	22.30	22.75	23.20	23.65	24.10	24.60
	1,520.00	1,552.00	1,584.00	1,616.00	1,648.00	1,680.00	1,712.00	1,748.00	1,784.00	1,820.00	1,856.00	1,892.00	1,928.00	1,968.00
	39,520.00	40,352.00	41,184.00	42,016.00	42,848.00	43,680.00	44,512.00	45,448.00	46,384.00	47,320.00	48,256.00	49,192.00	50,128.00	51,168.00
Grade 6	20.20	20.60	21.00	21.40	21.85	22.30	22.75	23.20	23.65	24.10	24.60	25.10	25.60	26.10
	1,616.00	1,648.00	1,680.00	1,712.00	1,748.00	1,784.00	1,820.00	1,856.00	1,892.00	1,928.00	1,968.00	2,008.00	2,048.00	2,088.00
	42,016.00	42,848.00	43,680.00	44,512.00	45,448.00	46,384.00	47,320.00	48,256.00	49,192.00	50,128.00	51,168.00	52,208.00	53,248.00	54,288.00
Grade 7	21.45	21.90	22.35	22.80	23.25	23.70	24.15	24.65	25.15	25.65	26.15	26.65	27.20	27.75
	1,716.00	1,752.00	1,788.00	1,824.00	1,860.00	1,896.00	1,932.00	1,972.00	2,012.00	2,052.00	2,092.00	2,132.00	2,176.00	2,220.00
	44,616.00	45,552.00	46,488.00	47,424.00	48,360.00	49,296.00	50,232.00	51,272.00	52,312.00	53,352.00	54,392.00	55,432.00	56,576.00	57,720.00
Grade 8	22.80	23.25	23.70	24.15	24.65	25.15	25.65	26.15	26.65	27.20	27.75	28.30	28.85	29.45
	1,824.00	1,860.00	1,896.00	1,932.00	1,972.00	2,012.00	2,052.00	2,092.00	2,132.00	2,176.00	2,220.00	2,264.00	2,308.00	2,356.00
	47,424.00	48,360.00	49,296.00	50,232.00	51,272.00	52,312.00	53,352.00	54,392.00	55,432.00	56,576.00	57,720.00	58,864.00	60,008.00	61,256.00
Grade 9	24.25	24.75	25.25	25.75	26.25	26.80	27.35	27.90	28.45	29.00	29.60	30.20	30.80	31.40
	1,940.00	1,980.00	2,020.00	2,060.00	2,100.00	2,144.00	2,188.00	2,232.00	2,276.00	2,320.00	2,368.00	2,416.00	2,464.00	2,512.00
	50,440.00	51,480.00	52,520.00	53,560.00	54,600.00	55,744.00	56,888.00	58,032.00	59,176.00	60,320.00	61,568.00	62,816.00	64,064.00	65,312.00
Grade 10	25.75	26.25	26.80	27.35	27.90	28.45	29.00	29.60	30.20	30.80	31.40	32.05	32.70	33.35
	2,060.00	2,100.00	2,144.00	2,188.00	2,232.00	2,276.00	2,320.00	2,368.00	2,416.00	2,464.00	2,512.00	2,564.00	2,616.00	2,668.00
	53,560.00	54,600.00	55,744.00	56,888.00	58,032.00	59,176.00	60,320.00	61,568.00	62,816.00	64,064.00	65,312.00	66,664.00	68,016.00	69,368.00
Grade 11	27.35	27.90	28.45	29.00	29.60	30.20	30.80	31.40	32.05	32.70	33.35	34.00	34.70	35.40
	2,188.00	2,232.00	2,276.00	2,320.00	2,368.00	2,416.00	2,464.00	2,512.00	2,564.00	2,616.00	2,668.00	2,720.00	2,776.00	2,832.00
	56,888.00	58,032.00	59,176.00	60,320.00	61,568.00	62,816.00	64,064.00	65,312.00	66,664.00	68,016.00	69,368.00	70,720.00	72,176.00	73,632.00
Grade 12	29.05	29.65	30.25	30.85	31.45	32.10	32.75	33.40	34.05	34.75	35.45	36.15	36.85	37.60
	2,324.00	2,372.00	2,420.00	2,468.00	2,516.00	2,568.00	2,620.00	2,672.00	2,724.00	2,780.00	2,836.00	2,892.00	2,948.00	3,008.00
	60,424.00	61,672.00	62,920.00	64,168.00	65,416.00	66,768.00	68,120.00	69,472.00	70,824.00	72,280.00	73,736.00	75,192.00	76,648.00	78,208.00

Director Compensation Range

\$100,000 - \$170,000

City of Havre de Grace Civilian Pay Scale
July 1, 2023

	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	BB	CC
Grade 1	16.45	16.80	17.15	17.50	17.85	18.20	18.55	18.90	19.30	19.70	20.10	20.50	20.90	21.30	21.75
	1,316.00	1,344.00	1,372.00	1,400.00	1,428.00	1,456.00	1,484.00	1,512.00	1,544.00	1,576.00	1,608.00	1,640.00	1,672.00	1,704.00	1,740.00
	34,216.00	34,944.00	35,672.00	36,400.00	37,128.00	37,856.00	38,584.00	39,312.00	40,144.00	40,976.00	41,808.00	42,640.00	43,472.00	44,304.00	45,240.00
Grade 2	20.90	21.30	21.75	22.20	22.65	23.10	23.55	24.00	24.50	25.00	25.50	26.00	26.50	27.05	27.60
	1,672.00	1,704.00	1,740.00	1,776.00	1,812.00	1,848.00	1,884.00	1,920.00	1,960.00	2,000.00	2,040.00	2,080.00	2,120.00	2,164.00	2,208.00
	43,472.00	44,304.00	45,240.00	46,176.00	47,112.00	48,048.00	48,984.00	49,920.00	50,960.00	52,000.00	53,040.00	54,080.00	55,120.00	56,264.00	57,408.00
Grade 3	22.25	22.70	23.15	23.60	24.05	24.55	25.05	25.55	26.05	26.55	27.10	27.65	28.20	28.75	29.35
	1,780.00	1,816.00	1,852.00	1,888.00	1,924.00	1,964.00	2,004.00	2,044.00	2,084.00	2,124.00	2,168.00	2,212.00	2,256.00	2,300.00	2,348.00
	46,280.00	47,216.00	48,152.00	49,088.00	50,024.00	51,064.00	52,104.00	53,144.00	54,184.00	55,224.00	56,368.00	57,512.00	58,656.00	59,800.00	61,048.00
Grade 4	23.60	24.05	24.55	25.05	25.55	26.05	26.55	27.10	27.65	28.20	28.75	29.35	29.95	30.55	31.15
	1,888.00	1,924.00	1,964.00	2,004.00	2,044.00	2,084.00	2,124.00	2,168.00	2,212.00	2,256.00	2,300.00	2,348.00	2,396.00	2,444.00	2,492.00
	49,088.00	50,024.00	51,064.00	52,104.00	53,144.00	54,184.00	55,224.00	56,368.00	57,512.00	58,656.00	59,800.00	61,048.00	62,296.00	63,544.00	64,792.00
Grade 5	25.10	25.60	26.10	26.60	27.15	27.70	28.25	28.80	29.40	30.00	30.60	31.20	31.80	32.45	33.10
	2,008.00	2,048.00	2,088.00	2,128.00	2,172.00	2,216.00	2,260.00	2,304.00	2,352.00	2,400.00	2,448.00	2,496.00	2,544.00	2,596.00	2,648.00
	52,208.00	53,248.00	54,288.00	55,328.00	56,472.00	57,616.00	58,760.00	59,904.00	61,152.00	62,400.00	63,648.00	64,896.00	66,144.00	67,496.00	68,848.00
Grade 6	26.60	27.15	27.70	28.25	28.80	29.40	30.00	30.60	31.20	31.80	32.45	33.10	33.75	34.45	35.15
	2,128.00	2,172.00	2,216.00	2,260.00	2,304.00	2,352.00	2,400.00	2,448.00	2,496.00	2,544.00	2,596.00	2,648.00	2,700.00	2,756.00	2,812.00
	55,328.00	56,472.00	57,616.00	58,760.00	59,904.00	61,152.00	62,400.00	63,648.00	64,896.00	66,144.00	67,496.00	68,848.00	70,200.00	71,656.00	73,112.00
Grade 7	28.30	28.85	29.45	30.05	30.65	31.25	31.90	32.55	33.20	33.85	34.55	35.25	35.95	36.65	37.40
	2,264.00	2,308.00	2,356.00	2,404.00	2,452.00	2,500.00	2,552.00	2,604.00	2,656.00	2,708.00	2,764.00	2,820.00	2,876.00	2,932.00	2,992.00
	58,864.00	60,008.00	61,256.00	62,504.00	63,752.00	65,000.00	66,352.00	67,704.00	69,056.00	70,408.00	71,864.00	73,320.00	74,776.00	76,232.00	77,792.00
Grade 8	30.05	30.65	31.25	31.90	32.55	33.20	33.85	34.55	35.25	35.95	36.65	37.40	38.15	38.90	39.70
	2,404.00	2,452.00	2,500.00	2,552.00	2,604.00	2,656.00	2,708.00	2,764.00	2,820.00	2,876.00	2,932.00	2,992.00	3,052.00	3,112.00	3,176.00
	62,504.00	63,752.00	65,000.00	66,352.00	67,704.00	69,056.00	70,408.00	71,864.00	73,320.00	74,776.00	76,232.00	77,792.00	79,352.00	80,912.00	82,576.00
Grade 9	32.05	32.70	33.35	34.00	34.70	35.40	36.10	36.80	37.55	38.30	39.05	39.85	40.65	41.45	42.30
	2,564.00	2,616.00	2,668.00	2,720.00	2,776.00	2,832.00	2,888.00	2,944.00	3,004.00	3,064.00	3,124.00	3,188.00	3,252.00	3,316.00	3,384.00
	66,664.00	68,016.00	69,368.00	70,720.00	72,176.00	73,632.00	75,088.00	76,544.00	78,104.00	79,664.00	81,224.00	82,888.00	84,552.00	86,216.00	87,984.00
Grade 10	34.00	34.70	35.40	36.10	36.80	37.55	38.30	39.05	39.85	40.65	41.45	42.30	43.15	44.00	44.90
	2,720.00	2,776.00	2,832.00	2,888.00	2,944.00	3,004.00	3,064.00	3,124.00	3,188.00	3,252.00	3,316.00	3,384.00	3,452.00	3,520.00	3,592.00
	70,720.00	72,176.00	73,632.00	75,088.00	76,544.00	78,104.00	79,664.00	81,224.00	82,888.00	84,552.00	86,216.00	87,984.00	89,752.00	91,520.00	93,392.00
Grade 11	36.10	36.80	37.55	38.30	39.05	39.85	40.65	41.45	42.30	43.15	44.00	44.90	45.80	46.70	47.65
	2,888.00	2,944.00	3,004.00	3,064.00	3,124.00	3,188.00	3,252.00	3,316.00	3,384.00	3,452.00	3,520.00	3,592.00	3,664.00	3,736.00	3,812.00
	75,088.00	76,544.00	78,104.00	79,664.00	81,224.00	82,888.00	84,552.00	86,216.00	87,984.00	89,752.00	91,520.00	93,392.00	95,264.00	97,136.00	99,112.00
Grade 12	38.35	39.10	39.90	40.70	41.50	42.35	43.20	44.05	44.95	45.85	46.75	47.70	48.65	49.60	50.60
	3,068.00	3,128.00	3,192.00	3,256.00	3,320.00	3,388.00	3,456.00	3,524.00	3,596.00	3,668.00	3,740.00	3,816.00	3,892.00	3,968.00	4,048.00
	79,768.00	81,328.00	82,992.00	84,656.00	86,320.00	88,088.00	89,856.00	91,624.00	93,496.00	95,368.00	97,240.00	99,216.00	101,192.00	103,168.00	105,248.00

City of Havre de Grace Civilian Pay Scale
July 1, 2023

	DD	EE	FF	GG	HH	II	JJ	KK	LL	MM	NN
Grade 1	22.20	22.65	23.10	23.55	24.00	24.50	25.00	25.50	26.00	26.50	27.05
	1,776.00	1,812.00	1,848.00	1,884.00	1,920.00	1,960.00	2,000.00	2,040.00	2,080.00	2,120.00	2,164.00
	46,176.00	47,112.00	48,048.00	48,984.00	49,920.00	50,960.00	52,000.00	53,040.00	54,080.00	55,120.00	56,264.00
Grade 2	28.15	28.70	29.25	29.85	30.45	31.05	31.65	32.30	32.95	33.60	34.25
	2,252.00	2,296.00	2,340.00	2,388.00	2,436.00	2,484.00	2,532.00	2,584.00	2,636.00	2,688.00	2,740.00
	58,552.00	59,696.00	60,840.00	62,088.00	63,336.00	64,584.00	65,832.00	67,184.00	68,536.00	69,888.00	71,240.00
Grade 3	29.95	30.55	31.15	31.75	32.40	33.05	33.70	34.35	35.05	35.75	36.45
	2,396.00	2,444.00	2,492.00	2,540.00	2,592.00	2,644.00	2,696.00	2,748.00	2,804.00	2,860.00	2,916.00
	62,296.00	63,544.00	64,792.00	66,040.00	67,392.00	68,744.00	70,096.00	71,448.00	72,904.00	74,360.00	75,816.00
Grade 4	31.75	32.40	33.05	33.70	34.35	35.05	35.75	36.45	37.20	37.95	38.70
	2,540.00	2,592.00	2,644.00	2,696.00	2,748.00	2,804.00	2,860.00	2,916.00	2,976.00	3,036.00	3,096.00
	66,040.00	67,392.00	68,744.00	70,096.00	71,448.00	72,904.00	74,360.00	75,816.00	77,376.00	78,936.00	80,496.00
Grade 5	33.75	34.45	35.15	35.85	36.55	37.30	38.05	38.80	39.60	40.40	41.20
	2,700.00	2,756.00	2,812.00	2,868.00	2,924.00	2,984.00	3,044.00	3,104.00	3,168.00	3,232.00	3,296.00
	70,200.00	71,656.00	73,112.00	74,568.00	76,024.00	77,584.00	79,144.00	80,704.00	82,368.00	84,032.00	85,696.00
Grade 6	35.85	36.55	37.30	38.05	38.80	39.60	40.40	41.20	42.00	42.85	43.70
	2,868.00	2,924.00	2,984.00	3,044.00	3,104.00	3,168.00	3,232.00	3,296.00	3,360.00	3,428.00	3,496.00
	74,568.00	76,024.00	77,584.00	79,144.00	80,704.00	82,368.00	84,032.00	85,696.00	87,360.00	89,128.00	90,896.00
Grade 7	38.15	38.90	39.70	40.50	41.30	42.15	43.00	43.85	44.75	45.65	46.55
	3,052.00	3,112.00	3,176.00	3,240.00	3,304.00	3,372.00	3,440.00	3,508.00	3,580.00	3,652.00	3,724.00
	79,352.00	80,912.00	82,576.00	84,240.00	85,904.00	87,672.00	89,440.00	91,208.00	93,080.00	94,952.00	96,824.00
Grade 8	40.50	41.30	42.15	43.00	43.85	44.75	45.65	46.55	47.50	48.45	49.40
	3,240.00	3,304.00	3,372.00	3,440.00	3,508.00	3,580.00	3,652.00	3,724.00	3,800.00	3,876.00	3,952.00
	84,240.00	85,904.00	87,672.00	89,440.00	91,208.00	93,080.00	94,952.00	96,824.00	98,800.00	100,776.00	102,752.00
Grade 9	43.15	44.00	44.90	45.80	46.70	47.65	48.60	49.55	50.55	51.55	52.60
	3,452.00	3,520.00	3,592.00	3,664.00	3,736.00	3,812.00	3,888.00	3,964.00	4,044.00	4,124.00	4,208.00
	89,752.00	91,520.00	93,392.00	95,264.00	97,136.00	99,112.00	101,088.00	103,064.00	105,144.00	107,224.00	109,408.00
Grade 10	45.80	46.70	47.65	48.60	49.55	50.55	51.55	52.60	53.65	54.70	55.80
	3,664.00	3,736.00	3,812.00	3,888.00	3,964.00	4,044.00	4,124.00	4,208.00	4,292.00	4,376.00	4,464.00
	95,264.00	97,136.00	99,112.00	101,088.00	103,064.00	105,144.00	107,224.00	109,408.00	111,592.00	113,776.00	116,064.00
Grade 11	48.60	49.55	50.55	51.55	52.60	53.65	54.70	55.80	56.90	58.05	59.20
	3,888.00	3,964.00	4,044.00	4,124.00	4,208.00	4,292.00	4,376.00	4,464.00	4,552.00	4,644.00	4,736.00
	101,088.00	103,064.00	105,144.00	107,224.00	109,408.00	111,592.00	113,776.00	116,064.00	118,352.00	120,744.00	123,136.00
Grade 12	51.60	52.65	53.70	54.75	55.85	56.95	58.10	59.25	60.45	61.65	62.90
	4,128.00	4,212.00	4,296.00	4,380.00	4,468.00	4,556.00	4,648.00	4,740.00	4,836.00	4,932.00	5,032.00
	107,328.00	109,512.00	111,696.00	113,880.00	116,168.00	118,456.00	120,848.00	123,240.00	125,736.00	128,232.00	130,832.00

City of Havre de Grace Sworn Officer Pay Scale
July 1, 2023

20	21	22	23	24	25	26	27	28	29	30
\$ 81,930.82	\$ 83,979.09	\$ 86,078.57	\$ 88,230.53	\$ 90,436.30	\$ 92,697.20	\$ 93,624.18	\$ 94,560.42	\$ 95,506.02	\$ 96,461.08	\$ 97,425.69
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$ 86,846.67	\$ 89,017.84	\$ 91,243.28	\$ 93,524.37	\$ 95,862.48	\$ 98,259.04	\$ 99,241.63	\$ 100,234.04	\$ 101,236.38	\$ 102,248.75	\$ 103,271.24
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$ 86,846.67	\$ 89,017.84	\$ 91,243.28	\$ 93,524.37	\$ 95,862.48	\$ 98,259.04	\$ 99,241.63	\$ 100,234.04	\$ 101,236.38	\$ 102,248.75	\$ 103,271.24
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$ 92,057.47	\$ 94,358.91	\$ 96,717.88	\$ 99,135.83	\$ 101,614.22	\$ 104,154.58	\$ 105,196.13	\$ 106,248.09	\$ 107,310.57	\$ 108,383.67	\$ 109,467.51
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$ 97,580.92	\$ 100,020.44	\$ 102,520.95	\$ 105,083.98	\$ 107,711.08	\$ 110,403.85	\$ 111,507.89	\$ 112,622.97	\$ 113,749.20	\$ 114,886.69	\$ 116,035.56
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$ 103,435.78	\$ 106,021.67	\$ 108,672.21	\$ 111,389.02	\$ 114,173.74	\$ 117,028.09	\$ 118,198.37	\$ 119,380.35	\$ 120,574.15	\$ 121,779.90	\$ 122,997.69
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$ 111,710.64	\$ 114,503.40	\$ 117,365.99	\$ 120,300.14	\$ 123,307.64	\$ 126,390.33	\$ 127,654.24	\$ 128,930.78	\$ 130,220.09	\$ 131,522.29	\$ 132,837.51
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%