

CITY COUNCIL

READ FILE COVER SHEET

Subject: **Charter Resolution 295 concerning Amending Sections
pertaining to the Department of Economic Development
(Public Hearing)**

Date: **8/22/2023**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

- Purpose:
- FYI
 - Read and Comment as Needed**
 - Action Required by September 18, 2023**
 - In Confidential File Drawer

Approve:

Johnny Boker Yes No No Comment
Comment: _____

Casi Boyer Yes No No Comment
Comment: _____

Vicki Jones Yes No No Comment
Comment: _____

Jim Ringsaker Yes No No Comment
Comment: _____

Jason Robertson Yes No No Comment
Comment: _____

Tammy Lynn Schneegas Yes No No Comment
Comment: _____

Note: N/A

31 **NOW, THEREFORE**, it is determined, decided, and resolved by the City Council that the
32 foregoing is hereby approved.

33
34 1. Section 18 C. of the City Charter is to be amended as follows, with the words underscored to
35 be added and the words in bold and brackets to be deleted.

36
37 C. The Mayor, with the approval of the City Council, shall appoint or hire a Director of
38 Administration, Chief of Police, Director of Public Works, Director of Economic
39 Development and Tourism, Director of Planning, Director of Finance and a City Attorney
40 and such other officers as the Charter, resolutions or ordinances of the City may provide.
41 The Mayor, after a hearing to consider charges of neglect or a violation of duties of office,
42 shall have the power to remove officers, with the approval of the City Council and shall
43 appoint others in their stead, subject to the City Council approval. The Mayor shall receive
44 an annual salary as set forth from time to time by an ordinance passed by the City Council
45 in the regular course of business. Any proposed change to the Mayor's salary requires voter
46 approval at a regular City election and is effective at the beginning of the next fiscal year.

47
48 2. Section 83 of the City Charter is to be amended as follows, with the words underscored to be
49 added and the words in bold and brackets to be deleted.

50
51 Section 83 Department of Economic Development and Tourism; Director of Economic
52 Development and Tourism

53
54 The Mayor and City Council of Havre de Grace, Maryland shall establish a Department of
55 Economic Development and Tourism. The Mayor, with the approval of the City Council, in
56 accordance with this charter, shall hire a Director of Economic Development and Tourism. The
57 Director shall reside at a location such that the Director is continually available to meet the
58 needs of the position in a timely manner. The employment of the Director of Economic
59 Development and Tourism shall begin as of the day of Council approval and such position
60 shall be held until removal from office pursuant to this Charter, or upon resignation or death,
61 and the Mayor, with the approval of the City Council, shall fill such vacancy.

62
63 3. Section 84 of the City Charter is to be amended as follows, with the words underscored to be
64 added and the words in bold and brackets to be deleted.

65
66 Section 84 Director of Economic Development and Tourism; powers and duties

67
68 The Director of Economic Development and Tourism under the direction of the Mayor shall
69 be responsible for:

70
71 A. All matters related to the advancement or promotion of economic development and tourism
72 in the City;

73
74 B. Maintaining liaisons with state and county elected officials and agencies involved with
75 economic development and tourism activities and any related federal officials or agencies,
76 including but not limited to contacts with Aberdeen Proving Ground;

77 C. Developing policies and programs to advance and promote private and public economic
78 development and tourism opportunities in the City pertaining to industry, manufacturing,
79 commerce, retail, banking, [**tourism**], professional services, art, recreation, education, and
80 the available natural resources of the Susquehanna River and the Chesapeake Bay;

81
82 D. Maintaining liaisons with various commissions or committees within the City; [**including**
83 **but not limited to:**]

84
85 **[(1) Havre de Grace Main Street**

86
87 **(2) The Rad Loan Committee**

88
89 **(3) The Economic Development Advisory Board**

90
91 **(4) The Tourism Advisory Board**

92
93 **(5) Havre de Grace Chamber of Commerce**

94
95 **(6) Harford County Chamber of Commerce]**

96
97 E. Developing and implementing short- and long-range plans for economic development and
98 tourism in the City;

99
100 F. Managing the daily operations and staff for the department of economic development and
101 tourism which shall draft, promote and manage all public and private grants related to
102 economic development and tourism in the City and prepare and maintain a Departmental
103 budget;

104
105 G. Such other duties as may, from time to time, be assigned by the Mayor.

106
107 ADOPTED by the City Council of Havre de Grace, Maryland this __ day of _____, 2023.

108
109 SIGNED by the Mayor and attested by the Director of Administration this ____ day of
110 _____, 2023.

111
112 ATTEST:

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

113
114
115 _____
116 Stephen J. Gamatoria
117 Director of Administration

115 _____
116 William T. Martin
117 Mayor

118
119 Introduced/First Reading: 8/21/2023

120 Public Hearing:

121 Second Reading/Adopted:

122 Effective Date: