

CITY COUNCIL

READ FILE COVER SHEET

Subject: **Ordinance 1123 concerning Approving Budget Amendment
2024-02 Living Shoreline Maintenance**
(Public Hearing & 2nd Reading)

Date: **9/19/2023**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

- Purpose:
- FYI
 - Read and Comment as Needed**
 - Action Required by October 2, 2023**
 - In Confidential File Drawer

Approve:

Johnny Boker Yes No No Comment
Comment: _____

Casi Boyer Yes No No Comment
Comment: _____

Vicki Jones Yes No No Comment
Comment: _____

Jim Ringsaker Yes No No Comment
Comment: _____

Jason Robertson Yes No No Comment
Comment: _____

Tammy Lynn Schneegas Yes No No Comment
Comment: _____

Note: N/A

CITY COUNCIL
OF
HAVRE DE GRACE, MARYLAND

ORDINANCE NO. 1123

BUDGET AMENDMENT 2024-02

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Introduced by _____ Council Member Robertson _____

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER FOR THE PURPOSE OF AMENDING THE CITY BUDGET FOR FISCAL YEAR 2024 TO ESTABLISH THE ANNUAL MAINTENANCE PROGRAM FOR THE CITY’S LIVING SHORELINE

On: September 18, 2023
at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

A Public Hearing is scheduled for October 2, 2023.

EXPLANATION
Underlining indicates matter added to existing law.
[Bold Brackets] indicate matter deleted from existing law.
Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

34 **WHEREAS**, the Mayor and City Council of Havre de Grace, a Maryland municipal
35 corporation, is required to establish an annual projection of anticipated revenues and proposed
36 expenses, known as the budget, for the City of Havre de Grace for the fiscal year beginning July 1,
37 2023 through June 30, 2024, said period known as fiscal year 2024; and

38 **WHEREAS**, the Mayor and City Council of Havre de Grace passed the Budget Ordinance 1109,
39 establishing the budget for Fiscal Year on June 20, 2023, pursuant to the Havre de Grace Charter Section
40 37 and by the authority of the Local Government Article of the Annotated Code of Maryland; and

41 **WHEREAS**, Budget Ordinance 1109 projected revenue, expenses and capital project
42 completion on best estimates and timetables when proposed; and

43 **WHEREAS**, timing of the close out of one fiscal year and the opening of a new fiscal year,
44 requires the Finance Department to forensically account for (1) those billing cycles that require
45 expenditures get properly allocated, (2) the status of closure on project completion and (3)
46 unanticipated revenues; and

47 **WHEREAS**, Section 37 of the Charter states *“No officer or employee of the City shall*
48 *expend money that is not appropriated”*, and the majority of this budget amendment is for time
49 sensitive Capital Project carry-over, to financially sustain and complete those projects; and

50 **WHEREAS**, the City has established a living shoreline to preserve the Chesapeake Bay from
51 storm water runoff using natural indigenous plants based in accordance with State requirements; and

52 **WHEREAS**, the City intends to maintain the living shoreline to ensure the continued
53 biological health of the Chesapeake Bay.

54 **NOW THEREFORE**, it is determined, decided, and ordained by the City Council that
55 Budget Amendment 2024 -02 (Exhibit A) be included as part of the Fiscal Year 2024 Budget.
56
57

58 ATTEST:

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

61 _____
62 Stephen J. Gamatoria
63 Director of Administration

61 _____
62 William T. Martin
63 Mayor

64
65 Introduced/First Reading: 9/18/2023
66 Public Hearing:
67 Second Reading/Adopted:
68 Effective Date:

Exhibit A



INTER-CITY MEMORANDUM

To: City Council President James E. Ringsaker, Jr.
From: Mayor William T. Martin
Date: 9/8/2023
RE: Proposed Budget Amendment 2024-02

Since fiscal year 2018, the City has spent over \$5,800,000 in developing its shoreline to protect the Chesapeake Bay from storm water runoff. Most of the funding for these projects has come from State and County grants. The City has received numerous recognitions from the State for establishing natural filtration methods using indigenous plant species that are both effective and beautiful.

These living shoreline projects will require annual maintenance to maintain their effectiveness and there is no provision for maintenance in the fiscal year 2024 budget. Preliminary estimates are that the City will need to invest \$120,000 during the year to maintain the shoreline.

The City currently has \$163,600 in additional funds remaining from fiscal year 2023 that have not been obligated. These funds resulted from unanticipated additional tax payments from the Comptroller's Office, primarily income taxes and admissions and amusement taxes. I am therefore requesting that we obligate \$120,000 of these funds in order to maintain our living shoreline.

Please contact George DeHority or Steve Gamatoria if you have any questions or require additional information regarding this budget amendment request.

BUDGET AMENDMENT

September 7, 2023

Amendment # 2024-02

SOURCE OF FUNDS

Account Number	Account Title	Amount
General Fund 1		
01-0001-49-98	Beginning Fund Balance	\$120,000.00
Total Sources		\$120,000.00

USE OF FUNDS

Account Number	Account Title	Amount
General Fund 1		
01-1292-6154	Living Shoreline Maintenance	\$120,000.00
Total Uses		\$120,000.00

REASON FOR ADJUSTMENT

To establish the annual maintenance program for the City's Living Shoreline

AUTHORITY

City Council on 09/18/23.

APPROVAL

MAYOR _____ Date: _____

ADMINISTRATION _____ Date: _____

FINANCE _____ Date: _____