

CITY COUNCIL

READ FILE COVER SHEET

Subject: **Ordinance 1124 concerning Approving Budget Amendment
2024-03 Automate the Meter Vault on Rt 40
(Public Hearing & 2nd Reading)**

Date: **9/19/2023**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

- Purpose:
- FYI
 - Read and Comment as Needed**
 - Action Required by October 2, 2023**
 - In Confidential File Drawer

Approve:

Johnny Boker Yes No No Comment
Comment: _____

Casi Boyer Yes No No Comment
Comment: _____

Vicki Jones Yes No No Comment
Comment: _____

Jim Ringsaker Yes No No Comment
Comment: _____

Jason Robertson Yes No No Comment
Comment: _____

Tammy Lynn Schneegas Yes No No Comment
Comment: _____

Note: N/A

CITY COUNCIL
OF
HAVRE DE GRACE, MARYLAND

ORDINANCE NO. 1124

BUDGET AMENDMENT 2024-03

Introduced by _____ Council Member Robertson _____

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER FOR THE PURPOSE OF AMENDING THE CITY BUDGET FOR FISCAL YEAR 2024 TO AUTOMATE THE METER VAULT ON ROUTE 40

On: September 18, 2023

at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

A Public Hearing is scheduled for October 2, 2023.

EXPLANATION
Underlining indicates matter added to existing law.
[Bold Brackets] indicate matter deleted from existing law.
Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

Exhibit A



INTER-CITY MEMORANDUM

To: City Council President James E. Ringsaker, Jr.
From: Mayor William T. Martin
Date: 9/7/2023
RE: Proposed Budget Amendment 2024-03

The City is completing the water line along Route 40 in anticipation of supplying water to Aberdeen consistent with the MOU approved in 2019.

The connection with Aberdeen will occur at a meter vault near Gashey's Creek. The City has the ability to manually turn water on and off manually. The City has determined that it is in our best interest to automate the valve operation and monitoring for both employee safety and operational efficiency, please see the attached email memorandum.

The estimate to automate the operation is \$159,500. The City currently has \$674,000 in additional funds remaining from fiscal year 2023 that have not been obligated. I am therefore requesting that we obligate \$159,500 of these funds in order to fund this improvement.

Please contact George DeHority, EL Millisor or Steve Gamatoria if you have any questions or require additional information regarding this budget amendment request.

9/7/23, 8:30 AM

City of Havre de Grace Mail - Re: Rte 40 Meter Vault Upgrade - Proposal



The City
of
Havre de Grace

George DeHority <georged@havredegracemd.com>

Re: Rte 40 Meter Vault Upgrade - Proposal

1 message

EJ Millisor <ejm@havredegracemd.com>

Tue, Sep 5, 2023 at 3:58 PM

To: George DeHority <georged@havredegracemd.com>

Cc: Ken Montgomery <kenm@havredegracemd.com>, Patrick Sypolt <patrick@s@havredegracemd.com>, Tim Whittie <timw@havredegracemd.com>, Nick Muzaca <nickm@havredegracemd.com>, Steve Gamatoria <steveg@havredegracemd.com>, Joe Conaway <joc@havredegracemd.com>, Michele Widman <michelew@havredegracemd.com>

Good afternoon George,

As requested, please see attached budget transfer request for the Route 40/Aberdeen water line project with the justification for the request elaborated beneath the total.

SCADA: \$68,500

Goetner: \$20,336

Vault Parts & Materials: \$43,204.52

Electrical: > \$5,000 (Awaiting Kyle Torrester's meter number for account creation, Rodney to coordinate with BGE.)

Shed: \$6,889

Labor for Shed Install: Approx: \$1,000

144929.52 x %10 factor

Total Budget Transfer Request =159,422.47

Currently as the Route 40 meter vault stands, we have the bare bones necessary to manually deliver water to Aberdeen. This project is an investment to protect our labor force from confined space entry, physical meter readings, and potential hazardous exposure down in the meter vault on Route 40. This project will help remotely monitor the amount of water delivered to Aberdeen, lower long term maintenance costs by preventing wear and tear, and provide a water quality checkpoint in case of any dispute between municipalities.

Respectfully,
EJ

BUDGET AMENDMENT

September 7, 2023

Amendment # 2024-03

SOURCE OF FUNDS

Account Number	Account Title	Amount
	Water and Sewer Fund 9	
09-0001-49-01	Beginning Fund Balance	\$159,500.00
	Total Sources	\$159,500.00

USE OF FUNDS

Account Number	Account Title	Amount
	Water and Sewer Fund 9	
09-1232-9051	Route 40 Water Transmission Line	\$159,500.00
	Total Uses	\$159,500.00

REASON FOR ADJUSTMENT

To automate the meter vault on Route 40

AUTHORITY

City Council on 09/18/23.

APPROVAL

MAYOR	_____	Date: _____
ADMINISTRATION	_____	Date: _____
FINANCE	_____	Date: _____