

CITY COUNCIL

READ FILE COVER SHEET

Subject: **Charter Resolution No. 300 concerning Amending
Section 18 C for Non-Elected Acting Officials
(Public Hearing)**

Date: **2/21/2024**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

- Purpose:
- FYI
 - Read and Comment as Needed**
 - Action Required by March 18, 2024**
 - In Confidential File Drawer

Approve:

Johnny Boker Yes No No Comment
Comment: _____

Casi Boyer Yes No No Comment
Comment: _____

Vicki Jones Yes No No Comment
Comment: _____

Jim Ringsaker Yes No No Comment
Comment: _____

Jason Robertson Yes No No Comment
Comment: _____

Tammy Lynn Schneegas Yes No No Comment
Comment: _____

Note: N/A

CITY COUNCIL
OF
HAVRE DE GRACE, MARYLAND

CHARTER AMENDMENT RESOLUTION NO. 300

Introduced by Council President Ringsaker

A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, PURSUANT TO THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTIONS 33 AND 34 OF THE CITY CHARTER TO AMEND CITY CHARTER SECTION 18 C., GENERALLY PERTAINING TO CERTAIN NON-ELECTED ACTING OFFICIALS; ESTABLISHING DUTIES AND REQUIREMENTS FOR CERTAIN NON-ELECTED ACTING OFFICIALS

On: February 20, 2024

at: 7:00 p.m.

Charter Amendment Resolution introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

A Public Hearing is scheduled for March 18, 2024 at 7:00 p.m.

EXPLANATION
Underlining indicates matter added to existing law.
[Bold Brackets] indicate matter deleted from existing law.
Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

28 Section 18 C. of the City Charter is to be amended as follows, with the words underscored to be
29 added.

30
31 Section 18 Mayor: duties, salary.

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33 C. The Mayor, with the approval of the City Council, shall appoint or hire a Director of
34 Administration, Chief of Police, Director of Public Works, Director of Economic
35 Development and Tourism, Director of Planning, Director of Finance, and a City Attorney,
36 and such other officers as the Charter, resolutions or ordinances of the City may provide. In
37 the event an appointed position listed under this subsection becomes vacant for any reason,
38 the Mayor shall designate an acting director or other acting officer until such time as a
39 director, or other officer can be appointed. An acting director or other acting officer shall
40 report to the Mayor, may be removed from acting capacity at any time by the Mayor, and
41 shall perform all the duties and responsibilities of the position they are fulfilling in an acting
42 capacity. The authority of an acting director or other acting officer appointed under this
43 subsection shall be the same as if such person had been originally appointed. Any person in
44 an acting capacity shall remain in such position until removed by the Mayor, or until the end
45 of the remaining contract term relating to the original appointment of such director or officer,
46 provided however, that such acting director or officer shall not remain in position beyond
47 May 31st of the fiscal year without the approval of the City Council. The rate of pay for an
48 acting director or an acting officer shall be established in the city’s pay scale. In the event a
49 current city employee is asked to serve in an acting capacity on a temporary basis, such
50 employee shall not lose their status as an employee when their status as an acting director or
51 officer is terminated and they shall continue as an employee at the pay scale applicable at the
52 time acting status is terminated. The Mayor, after a hearing to consider charges of neglect
53 or a violation of duties of office, shall have the power to remove officers, with the approval
54 of the City Council and shall appoint others in their stead, subject to the City Council
55 approval. The Mayor shall receive an annual salary as set forth from time to time by an
56 ordinance passed by the City Council in the regular course of business. Any proposed change
57 to the Mayor’s salary requires voter approval at a regular City election and is effective at the
58 beginning of the next fiscal year.

59
60 **NOW, THEREFORE,** it is determined, decided, and resolved by the City Council that the
61 aforementioned is hereby approved.

62
63 ADOPTED by the City Council of Havre de Grace, Maryland this __ day of _____, 2024.

64
65 SIGNED by the Mayor and attested by the Director of Administration this ____ day of _____,
66 2024.

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68 [Signatures to follow on the next page.]
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ATTEST:

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

Christopher Ricci
Director of Administration

William T. Martin
Mayor

Introduced/First Reading: 2/20/2024
Public Hearing:
Second Reading/Adopted:
Effective Date:

Public Hearing