

# CITY COUNCIL

## READ FILE COVER SHEET

Subject: **Charter Resolution 301 concerning Amending Section 47  
Eliminating the Corporate Bond Requirement  
(Public Hearing)**

Date: **3/19/2024**

**Notice:** Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

- Purpose:
- FYI
  - Read and Comment as Needed**
  - Action Required by April 15, 2024**
  - In Confidential File Drawer

Approve:

Johnny Boker  Yes  No  No Comment  
Comment: \_\_\_\_\_

Casi Boyer  Yes  No  No Comment  
Comment: \_\_\_\_\_

Vicki Jones  Yes  No  No Comment  
Comment: \_\_\_\_\_

Jim Ringsaker  Yes  No  No Comment  
Comment: \_\_\_\_\_

Jason Robertson  Yes  No  No Comment  
Comment: \_\_\_\_\_

Tammy Lynn Schneegas  Yes  No  No Comment  
Comment: \_\_\_\_\_

Note: N/A

To: Council President Ringsaker & City Council Members

From: Adam Rybczynski, Senior Aide to the Mayor

Date: March 14, 2024

**Subject: Proposed Charter Amendment - Removing the requirement that the director of administration execute a corporate bond before discharging duties**

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Council President Ringsaker and the honorable members of the City Council:

The administration respectfully request the introduction of a charter amendment that would repeal charter section 47 "Director of Administration: bond." The amendment, if passed, will eliminate the requirement that the director of administration execute a corporate bond before discharging the duties of the office. The administration believes that carrying insurance for such matters is more effective than the current procedure. If passed, section 47 will be re-titled "Reserved." Currently, the Director of Administration is the only position within our organization that is required to execute a corporate bond.

CITY COUNCIL  
OF  
HAVRE DE GRACE, MARYLAND

CHARTER AMENDMENT RESOLUTION NO. 301

Introduced by Council President Ringsaker

**A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE, MARYLAND, PURSUANT TO THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTIONS 33 AND 34 OF THE CITY CHARTER TO AMEND SECTION 47 ELIMINATING THE REQUIREMENT THAT THE DIRECTOR OF ADMINISTRATION EXECUTE A CORPORATE BOND BEFORE DISCHARGING DUTIES**

On: March 18, 2024

at: 7:00 p.m.

Charter Amendment Resolution introduced, read first time, ordered posted and public hearing scheduled.

**PUBLIC HEARING**

A Public Hearing is scheduled for April 15, 2024 at 7:00 p.m.

**EXPLANATION**  
Underlining indicates matter added to existing law.  
**[Bold Brackets]** indicate matter deleted from existing law.  
Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

27 Section 47 of the City Charter is to be amended as follows, with the words underscored to be added  
28 and the words in bold and brackets to be deleted

29  
30 Section 47 [**Director of Administration: bond.**] Reserved.

31  
32 [**Before entering upon the discharge of the duties of the office, the said Director of**  
33 **Administration shall execute a corporate bond to the Mayor and City Council of Havre de**  
34 **Grace the premium for which shall be paid out of the City treasury.**]

35  
36 **NOW, THEREFORE**, it is determined, decided, and resolved by the City Council that the  
37 aforementioned is hereby approved.

38  
39 ADOPTED by the City Council of Havre de Grace, Maryland this \_\_ day of \_\_\_\_\_, 2024.

40  
41 SIGNED by the Mayor and attested by the Director of Administration this \_\_\_\_ day of \_\_\_\_\_,  
42 2024.

43  
44  
45 ATTEST:

MAYOR AND CITY COUNCIL  
OF HAVRE DE GRACE

46  
47  
48 \_\_\_\_\_  
49 Christopher Ricci  
50 Director of Administration

\_\_\_\_\_

William T. Martin  
Mayor

51  
52  
53 Introduced/First Reading: 3/18/2024

54 Public Hearing:

55 Second Reading/Adopted:

56  
57 Effective Date: