

# CITY COUNCIL

## READ FILE COVER SHEET

Subject: **Ordinance 1141 concerning Approving Budget Amendment  
2024-07 for Engineering Services related to New Development  
(Public Hearing & 2<sup>nd</sup> Reading)**

Date: **3/4/2024**

**Notice:** Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

- Purpose:
- FYI
  - Read and Comment as Needed**
  - Action Required by March 18, 2024**
  - In Confidential File Drawer

Approve:

Johnny Boker  Yes  No  No Comment  
Comment: \_\_\_\_\_

Casi Boyer  Yes  No  No Comment  
Comment: \_\_\_\_\_

Vicki Jones  Yes  No  No Comment  
Comment: \_\_\_\_\_

Jim Ringsaker  Yes  No  No Comment  
Comment: \_\_\_\_\_

Jason Robertson  Yes  No  No Comment  
Comment: \_\_\_\_\_

Tammy Lynn Schneegas  Yes  No  No Comment  
Comment: \_\_\_\_\_

Note: N/A



34           **WHEREAS**, the Mayor and City Council of Havre de Grace, a Maryland municipal  
35 corporation, is required to establish an annual projection of anticipated revenues and proposed  
36 expenses, known as the budget, for the City of Havre de Grace for the fiscal year beginning July 1,  
37 2023 through June 30, 2024, said period known as fiscal year 2024; and

38           **WHEREAS**, the Mayor and City Council of Havre de Grace passed the Budget Ordinance 1109,  
39 establishing the budget for Fiscal Year on June 20, 2023, pursuant to the Havre de Grace Charter Section  
40 37 and by the authority of the Local Government Article of the Annotated Code of Maryland; and

41           **WHEREAS**, Section 37 of the Charter states *“No officer or employee of the City shall*  
42 *expend money that is not appropriated”*, and this budget amendment is for the uninterrupted  
43 oversight of new development within the City;

44           **NOW THEREFORE**, it is determined, decided, and ordained by the City Council that  
45 Budget Amendment 2024-07 (Exhibit A) be included as part of the Fiscal Year 2024 Budget.

47  
48 ATTEST:

MAYOR AND CITY COUNCIL  
OF HAVRE DE GRACE

49  
50  
51 \_\_\_\_\_  
52 Christopher Ricci  
53 Director of Administration

\_\_\_\_\_

William T. Martin  
Mayor

54  
55 Introduced/First Reading:     3/4/2024  
56 Public Hearing:  
57 Second Reading/Adopted:  
58 Effective Date:

## Exhibit A



### INTER-CITY MEMORANDUM

To: City Council President James E. Ringsaker, Jr.  
From: Mayor William T. Martin  
Date: 2/15/2024  
RE: Proposed Budget Amendment 2024-07

In fiscal 2023, the City initiated a plan whereby developers would reimburse the City for engineering reviews of development plans. The program has been well received by developers and the City is recovering all of its costs through this process. The fiscal 2024 budget, however, was based on an anticipated 100 new residential units being developed. To date, we have experienced 132 new building permits and the budgeted spending for Engineering Services will be exceeded by year end. Current estimates are that we will spend \$35,000 for Bulle Rock, \$30,000 for Greenway and \$30,000 for Sion Hill by year end, for a total of \$95,000.

I am therefore requesting that the City increase budgeted Engineering Services, account #09-1232-6279, by \$95,000 and that we fund the increase by a \$95,000 increase to Engineering Service Reimbursement, revenue account #09-1309-44-43.

Please contact George DeHority, Patrick Sypolt or EJ Millisor if you have any questions or require additional information regarding this budget amendment request.

**BUDGET AMENDMENT**

February 15, 2024

Amendment # 2024-07

**SOURCE OF FUNDS**

Account Number	Account Title	Amount
	<b>Water &amp; Sewer Fund 9</b>	
09-1309-44-43	Engineering Services Reimbursement	\$95,000.00
	<b>Total Sources</b>	<b>\$95,000.00</b>

**USE OF FUNDS**

Account Number	Account Title	Amount
	<b>Water &amp; Sewer Fund 9</b>	
09-1232-6279	Engineering Services	\$95,000.00
	<b>Total Uses</b>	<b>\$95,000.00</b>

**REASON FOR ADJUSTMENT**

To increase the authorized spending for Engineering Services related to new development

**AUTHORITY**

City Council on 3/4/24.

**APPROVAL**

MAYOR	_____	Date:	_____
ADMINISTRATION	_____	Date:	_____
FINANCE	_____	Date:	_____