

CITY COUNCIL

READ FILE COVER SHEET

Subject: **Ordinance 1146 concerning Approving Budget Amendment
2024-08 to Fund Tourism Merchandise Sales
(Public Hearing & 2nd Reading)**

Date: **3/19/2024**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

- Purpose:
- FYI
 - Read and Comment as Needed**
 - Action Required by April 1, 2024**
 - In Confidential File Drawer

Approve:

Johnny Boker Yes No No Comment
Comment: _____

Casi Boyer Yes No No Comment
Comment: _____

Vicki Jones Yes No No Comment
Comment: _____

Jim Ringsaker Yes No No Comment
Comment: _____

Jason Robertson Yes No No Comment
Comment: _____

Tammy Lynn Schneegas Yes No No Comment
Comment: _____

Note: N/A

CITY COUNCIL
OF
HAVRE DE GRACE, MARYLAND
ORDINANCE NO. 1146
BUDGET AMENDMENT 2024-08

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Introduced by _____ Council Member Robertson _____

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER FOR THE PURPOSE OF AMENDING THE CITY BUDGET FOR FISCAL YEAR 2024, TO ADDRESS ADDITIONAL ALLOCATION OF FUNDS FOR THE CITY OF HAVRE DE GRACE FOR FISCAL YEAR 2024

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On: March 18, 2024
at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

A Public Hearing is scheduled for April 1, 2024 at 7:00 p.m.

EXPLANATION
Underlining indicates matter added to existing law.
[Bold Brackets] indicate matter deleted from existing law.
Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

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34 **WHEREAS**, the Mayor and City Council of Havre de Grace, a Maryland municipal
35 corporation, is required to establish an annual projection of anticipated revenues and proposed
36 expenses, known as the budget, for the City of Havre de Grace for the fiscal year beginning July 1,
37 2023 through June 30, 2024, said period known as fiscal year 2024; and

38 **WHEREAS**, the Mayor and City Council of Havre de Grace passed the Budget Ordinance 1109,
39 establishing the budget for Fiscal Year on June 20, 2023, pursuant to the Havre de Grace Charter Section
40 37 and by the authority of the Local Government Article of the Annotated Code of Maryland; and

41 **WHEREAS**, Section 37 of the Charter states “*No officer or employee of the City shall*
42 *expend money that is not appropriated*”, and this budget amendment is for the uninterrupted
43 oversight of new development within the City;

44 **NOW THEREFORE**, it is determined, decided, and ordained by the City Council that
45 Budget Amendment 2024-08 (Exhibit A) be included as part of the Fiscal Year 2024 Budget.

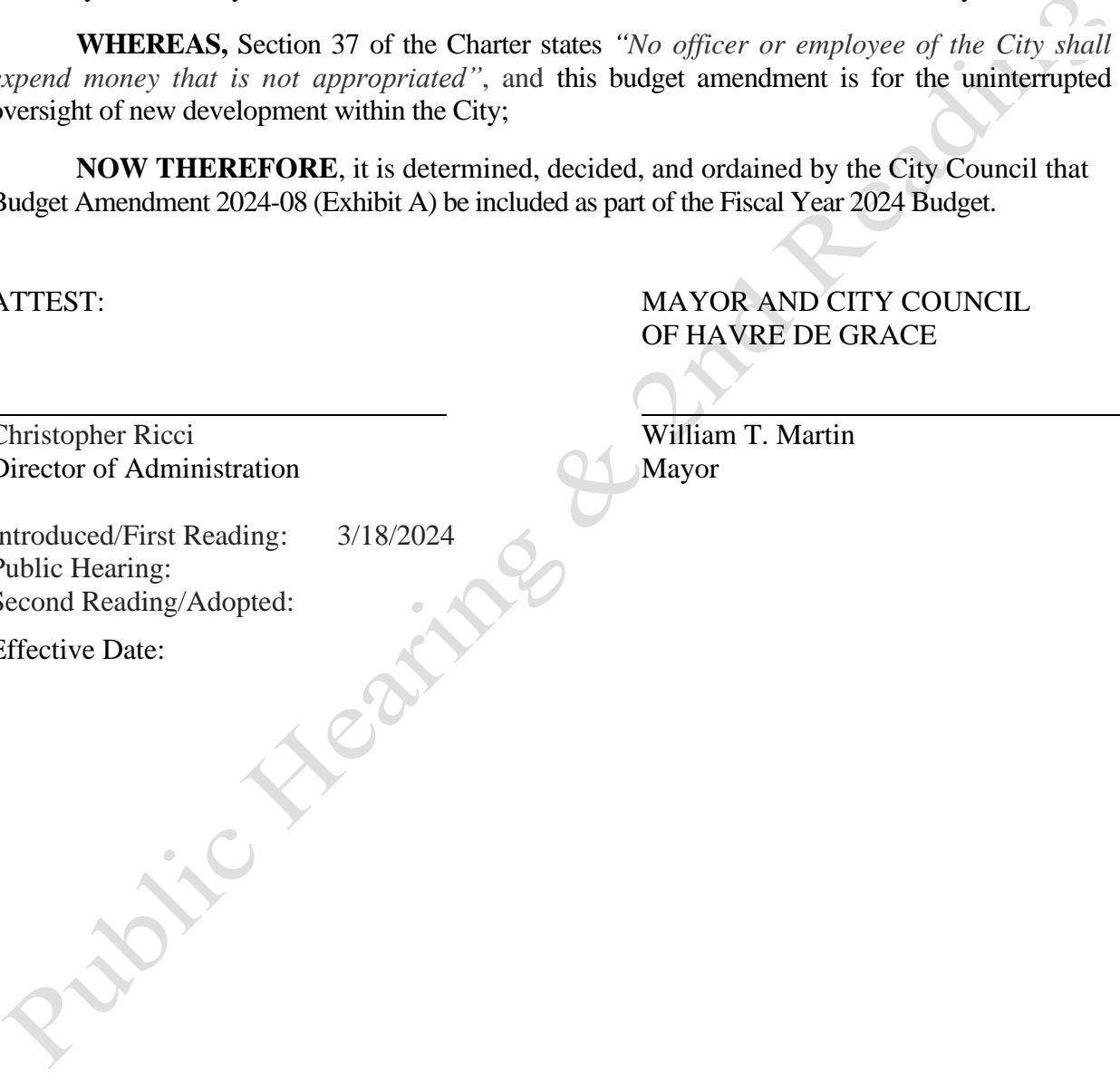
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48 ATTEST:

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

51 _____
52 Christopher Ricci
53 Director of Administration

51 _____
52 William T. Martin
53 Mayor

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55 Introduced/First Reading: 3/18/2024
56 Public Hearing:
57 Second Reading/Adopted:
58 Effective Date:





INTER-CITY MEMORANDUM

To: City Council President James E. Ringsaker, Jr.
From: Mayor William T. Martin
Date: 3/19/2024
RE: Proposed Budget Amendment 2024-07

The City has experienced unusually high sales volume for City merchandise at the Visitors Center. Please see the attached memorandum from the Tourism Manager. Tourism merchandise sales have reached \$19,600, exceeding the total budget for the year, \$8,700. The City has already expended over \$7,500 of its \$5,000 budget and we have determined that an additional \$6,000 is needed to fund the spending overage and to replenish stock for the remainder of the fiscal year.

I am requesting that we increase Tourism Sales, account 01-0001-46-76, by \$6,000 and to increase Tourism Resale Merchandise, account 01-1072-6130, by \$6,000 as well.

Please contact George DeHority or Bridgette Johnson if you have any questions or require additional information regarding this budget amendment request.

Lauri Orzewicz
Mon, Mar 11, 4:10 PM
to me, Bridgette, Abdullahi

Thanks George.

I am requesting an increase in funds for our Tourism Resale account.

My budget is \$5000, the account is over by \$2,559.22.

I have deposited from July 1 to present a total of \$11,387.85.

I am requesting \$6000, to bring the account out of the red and to allow me to restock the resale items.

The merchandise will be sold at the Tourism booth during weekend festivals, First Fridays and items at the Visitor Center.

Items to be purchased: t-shirts (we are out of several different styles), hats, sweatshirts, coffee mugs, pint glasses, and other items with the Discover Your MD logo.

Thank you,
Lauri

BUDGET AMENDMENT

March 12, 2024

Amendment # 2024-08

SOURCE OF FUNDS

Account Number	Account Title		Amount
	General Fund 1		
01-0001-46-76	Tourism Sales		\$6,000.00
	Total Sources		\$6,000.00

USE OF FUNDS

Account Number	Account Title		Amount
	General Fund 1		
01-1072-6130	Tourism Items for Resale		\$6,000.00
	Total Uses		\$6,000.00

REASON FOR ADJUSTMENT

To fund greater than expected Tourism merchandise sales

AUTHORITY

City Council on 3/18/24.

APPROVAL

MAYOR _____	Date: _____
ADMINISTRATION _____	Date: _____
FINANCE _____	Date: _____