

CITY COUNCIL

READ FILE COVER SHEET

Subject: **Ordinance No. 1156 concerning Establishing the
City Budget for FY 2025**
(Public Hearing)

Date: **6/4/2024**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

- Purpose:
- FYI
 - Read and Comment as Needed**
 - Action Required by June 10, 2024**
 - In Confidential File Drawer

Approve:

Johnny Boker Yes No No Comment
Comment: _____

Casi Boyer Yes No No Comment
Comment: _____

Vicki Jones Yes No No Comment
Comment: _____

Jim Ringsaker Yes No No Comment
Comment: _____

Jason Robertson Yes No No Comment
Comment: _____

Tammy Lynn Schneegas Yes No No Comment
Comment: _____

Note: N/A

CITY COUNCIL
OF
HAVRE DE GRACE, MARYLAND

ORDINANCE NO. 1156

Introduced by _____ Council Member Robertson

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER FOR THE PURPOSE OF ESTABLISHING THE CITY BUDGET FOR FISCAL YEAR 2025, BY DESIGNATING THE ANNUAL PROJECTION OF ANTICIPATED REVENUES AND PROPOSED AUTHORIZED EXPENSES FOR THE CITY OF HAVRE DE GRACE FOR FISCAL YEAR 2025

On: June 3, 2024

at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

A Public Hearing is scheduled for June 10, 2024 at 6:00 p.m.

EXPLANATION
Underlining indicates matter added to existing law.
[Bold Brackets] indicate matter deleted from existing law.
Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

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ATTEST:

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

Christopher Ricci
Director of Administration

William T. Martin
Mayor

Introduced/First Reading: 6/3/2024
Public Hearing:
Second Reading/Adopted:
Effective Date:

Public Hearing



ANNUAL BUDGET FISCAL YEAR 2025

William T. Martin, Mayor

Members of the City Council:

James E. Ringsaker, Jr., Council President

Johnny D. Boker

Cassandra Y. Boyer

Vicki Jones

Jason G. Robertson

Tammy L. Schneegas

Fund 1 - General Fund

FY 2025 vs FY 2024

GENERAL FUND				
	ORIG. BGT.	CURR. BGT.	REQUESTED	Page
	FY 2024	FY 2024	FY 2025	
Operating Revenues				
Taxes and Penalties	\$12,721,200	\$12,770,800	\$13,035,600	1
Intergovernmental	1,068,200	1,068,200	1,198,100	1
Licenses and Permits	333,100	333,100	331,100	1
Service Fees	743,700	743,700	251,300	1
Fines and Forfeitures	4,800	4,800	5,500	1
Grants	1,893,600	2,503,800	1,666,800	2
Miscellaneous	744,200	744,200	1,697,000	2
	<u>17,508,800</u>	<u>18,168,600</u>	<u>18,185,400</u>	
Operating Expenses				
Mayor	64,800	64,800	64,800	3
City Council	89,300	89,300	89,300	4
Administration	4,334,300	4,334,300	5,075,800	5-7
Registration & Elections	6,100	6,100	5,900	8
Legal Services	250,000	250,000	200,000	8
Casualty & Liability Insurance	172,500	172,500	175,100	8
Economic Development	518,300	518,300	464,600	9-10
Finance	855,900	855,900	775,500	11
Planning and Code Enforcement	902,900	1,154,100	933,700	12
Public Safety	5,751,200	5,751,200	6,225,200	13-14
Public Works	4,657,800	4,799,800	5,564,900	15-18
Service Organizations	18,500	18,500	3,500	19
Museums	83,000	83,000	90,000	19
Civic Groups	165,700	165,700	165,700	19
Ambulance Corps	110,500	110,500	115,700	19
Susquehanna Hose Co.	598,400	598,400	675,000	19
	<u>18,579,200</u>	<u>18,972,400</u>	<u>20,624,700</u>	
Capital Expenses				
Capital Equipment	1,076,900	2,016,300	1,019,200	21
Capital Projects	5,757,500	7,187,000	5,151,700	21
Debt Service	549,400	549,400	501,000	20
	<u>7,383,800</u>	<u>9,752,700</u>	<u>6,671,900</u>	
	<u>25,963,000</u>	<u>28,725,100</u>	<u>27,296,600</u>	
Fund Increase/(Decrease)	(8,454,200)	(10,556,500)	(9,111,200)	
Beginning Balance	1,746,800	3,263,900	2,056,100	2
Fund Transfers/Reserves	6,707,400	7,292,600	7,055,100	2
Fund Excess/ (Deficiency)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

GENERAL FUND OPERATING REVENUES

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
TAXES				
01-0001-41-01	Real Property Taxes	9,598,200	9,647,800	10,081,200
01-0001-41-06	Critical Area Tax	46,400	46,400	47,100
01-0001-41-12	Pers Prop, Unincorporated	4,200	4,200	7,100
01-0001-41-13	Pers Prop, RR/Utilities	257,400	257,400	257,400
01-0001-41-14	Pers Prop, Incorporated	255,300	255,300	161,300
01-0001-41-20	Penalties, Real Property	36,400	36,400	35,300
01-0001-41-23	Penalties, Personal Property Taxes	9,000	9,000	5,300
01-0001-41-41	Income Tax - City Share	1,923,200	1,923,200	1,988,400
01-0001-41-58	Pole and Conduit Tax	75,200	75,200	77,100
01-0001-41-61	Admissions & Amusements	86,100	86,100	80,600
01-0001-41-62	Hotel/Motel Tax	38,900	38,900	51,100
01-0001-41-63	County Stormwater Management Al	383,400	383,400	233,500
01-0001-41-95	County Pmts In Lieu of Taxes	7,500	7,500	10,200
	Subtotal - Taxes	12,721,200	12,770,800	13,035,600
INTERGOVERNMENTAL				
01-0001-43-33	State Police Protection	273,000	273,000	274,600
01-0001-43-51	Highway User Fees	791,000	791,000	919,800
01-0001-43-63	Enterprise Zone Credit Reimb	4,200	4,200	3,700
	Subtotal - Intergovernmental	1,068,200	1,068,200	1,198,100
LICENSES AND PERMITS				
01-0001-42-23	Trader Licenses	3,200	3,200	3,100
01-0001-42-32	Building Permits	172,100	172,100	172,600
01-0001-42-34	Cable TV License Fee	157,800	157,800	155,400
	Subtotal - Licenses/Permits	333,100	333,100	331,100
GENERAL SERVICE FEES				
01-0001-44-15	Rent - American Tower	48,400	48,400	48,400
01-0001-44-16	Rent - Opera House	48,500	48,500	48,500
01-0001-44-30	Rent-Tydings Concession	14,900	14,900	14,900
01-0001-44-32	Backfin Blues Creole de Graw-Leas	1,400	1,400	1,400
01-0001-44-34	Rent - STAR Centre	583,500	583,500	87,200
01-0001-44-35	Rent - Upper Chesapeake (Lodge La	3,300	3,300	3,300
01-0001-44-37	Candidate Filing Fees	500	500	300
01-0001-44-49	Firing Range Rental-Unbilled	100	100	400
01-0001-44-51	Firing Range Reimbursement-Billed	36,100	36,100	33,900
01-0001-44-52	Administrative Fees	3,600	3,600	8,900
01-0001-44-54	Board of Appeals Fees	3,400	3,400	4,100
	Subtotal - Service Fees	743,700	743,700	251,300
FINES/FORFEITURES				
01-0001-45-01	City Ord Violations	3,500	3,500	3,600
01-0001-45-02	Police Misc Income	1,300	1,300	1,900
	Subtotal - Fines/Forfeitures	4,800	4,800	5,500

GENERAL FUND OPERATING REVENUES

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
GRANTS				
01-0001-48-34	State Grants	500,000	727,500	274,600
01-0001-48-52	Federal Grants		382,700	
01-0001-48-65	County Grants - Fin. Inst.	6,500	6,500	5,100
01-0001-48-80	County Grants - Police Diff.	1,354,000	1,354,000	1,354,000
01-0001-48-81	Mini Police Grants	33,100	33,100	33,100
	Subtotal - Grants/Bonds	1,893,600	2,503,800	1,666,800
MISCELLANEOUS				
01-0001-46-04	Contrib & Donations	162,000	162,000	56,200
01-0001-46-08	Sale of Surplus Property	139,700	139,700	202,700
01-0001-46-22	Interest Income	36,600	36,600	637,400
01-0001-46-23	City Sponsored Event Proceeds	68,800	68,800	618,900
01-0001-46-28	Misc Revenues	8,100	8,100	13,600
01-0001-46-29	Misc Revenues - Billed	3,100	3,100	5,000
01-0001-46-39	Expense Reimbursements - Billed	27,500	27,500	19,500
01-0001-46-40	Expense Reimbursement	272,900	272,900	103,900
01-0001-46-50	Misc AR Penalties	10,800	10,800	10,600
01-0001-46-76	Tourism Sales	8,700	8,700	23,200
01-0001-46-77	Tourism Advertising Revenue	500	500	500
01-0001-46-78	Tourism Advertising - Guide	5,500	5,500	5,500
	Subtotal - Miscellaneous	744,200	744,200	1,697,000
TRANSFERS IN/(OUT)				
01-0001-49-43	Distributed Expenses	1,730,700	1,730,700	2,113,800
01-0001-49-00	Fund Transfers (ARPA)	5,182,100	5,805,600	5,103,200
01-0001-49-00	Fund Transfers (Critical Area)		(38,300)	
01-0001-49-00	Fund Transfers (Emergency)	(205,400)	(205,400)	(161,900)
01-0001-49-98	Unrestricted Fund Balance	1,746,800	3,263,900	2,056,100
	Subtotal - Transfers/Reserves	8,454,200	10,556,500	9,111,200
	TOTAL REVENUES	25,963,000	28,725,100	27,296,600

MAYOR

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1031-5001	Salaries - Regular Time	18,200	18,200	18,200
01-1031-5022	FICA Expense	1,400	1,400	1,400
01-1031-5031	Workers Compensation Insurance	200	200	200
	<i>Subtotal - Employee</i>	<i>19,800</i>	<i>19,800</i>	<i>19,800</i>
NON-EMPLOYEE-RELATED EXPENSES				
01-1031-6276	Professional Services	3,000	3,000	3,000
01-1031-6277	Travel Expense	5,000	5,000	5,000
01-1031-6282	Office Supplies	2,000	2,000	2,000
01-1031-6283	Public Relations	35,000	35,000	35,000
	<i>Subtotal - Non-Employee</i>	<i>45,000</i>	<i>45,000</i>	<i>45,000</i>
	TOTAL - MAYOR	64,800	64,800	64,800

CITY COUNCIL

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1011-5001	Salaries - Regular Time	46,800	46,800	46,800
01-1011-5022	FICA Expense	3,600	3,600	3,600
01-1011-5031	Workers Compensation Insurance	100	100	100
	<i>Subtotal - Employee</i>	<i>50,500</i>	<i>50,500</i>	<i>50,500</i>
NON-EMPLOYEE-RELATED EXPENSES				
01-1011-6062	Dues and Subscriptions	20,000	20,000	20,000
01-1011-6070	Printing and Publishing	3,000	3,000	3,000
01-1011-6277	Travel Expense	5,500	5,500	3,500
01-1011-6283	Public Relations	10,000	10,000	12,000
01-1011-6290	Misc Operating Costs	300	300	300
	<i>Subtotal - Non-Employee</i>	<i>38,800</i>	<i>38,800</i>	<i>38,800</i>
	TOTAL - CITY COUNCIL	89,300	89,300	89,300

ADMINISTRATION OFFICES

Account No.	Description	Original Budget FY 2024	Projected FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1091-5001	Salaries - Regular Time	701,200	637,800	728,900
01-1091-5004	Salaries - Overtime	900		
01-1091-5007	Salaries - Seasonal	135,000	36,300	162,000
01-1091-5013	Salaries - Sick Leave	40,200	9,900	42,000
01-1091-5016	Salaries - Annual Leave	32,000	66,400	32,100
01-1091-5019	Salaries - Personal Leave	10,700	4,400	11,500
01-1091-5022	FICA Expense	70,200	53,500	74,500
01-1091-5028	Hospitalization	142,900	140,600	190,500
01-1091-5030	Retirees' Medical Benefits	219,800	162,000	277,700
01-1091-5031	Workers Compensation Insurance	3,500	3,600	5,600
01-1091-5040	Retirement	67,100	38,300	73,700
01-1091-5045	Actuarial & Pension Services	9,400	8,000	10,400
	Subtotal - Employee	1,432,900	1,160,800	1,608,900
NON-EMPLOYEE-RELATED EXPENSES				
01-1091-6025	Medical Testing & Supplies	11,000	9,400	9,000
01-1091-6062	Dues and Subscriptions	2,000	2,200	4,000
01-1091-6067	Postage	28,000	31,200	28,000
01-1091-6192	City Buildings Water & Sewer	32,200	31,600	39,000
01-1091-6207	City-Wide Enhancement Projects	45,000	52,400	25,000
01-1091-6274	Employee Wellness Program	20,000	4,800	10,000
01-1091-6276	Professional Services	380,000	392,800	701,600
01-1091-6277	Travel Expense	10,000	4,700	9,000
01-1091-6278	Employee Development	60,600	48,900	50,000
01-1091-6280	Utilities	214,000	139,000	139,000
01-1091-6282	Office Supplies	17,500	11,800	17,500
01-1091-6283	Public Relations	75,000	68,400	75,000
01-1091-6284	Vehicle Maintenance	7,500	4,300	1,500
01-1091-6286	Vehicle Fuel	2,400	2,300	2,300
01-1091-6301	Historic District Commission	12,000	12,000	12,000
01-1091-6302	Arts Commission	7,500	7,500	7,500
01-1091-6303	Youth Commission	7,500	7,500	7,500
	Subtotal - Non-Employee	932,200	830,800	1,137,900
	TOTAL - ADMINISTRATION	2,365,100	1,991,600	2,746,800

INFORMATION TECHNOLOGY

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1094-5001	Salaries - Regular Time	83,800	83,800	85,400
01-1094-5013	Salaries - Sick Leave	4,300	4,300	4,400
01-1094-5016	Salaries - Annual Leave	4,300	4,300	4,400
01-1094-5019	Salaries - Personal Leave	1,400	1,400	1,500
01-1094-5022	FICA Expense	7,100	7,100	7,300
01-1094-5028	Hospitalization	33,500	33,500	40,900
01-1094-5031	Workers Compensation Insurance	200	200	200
01-1094-5040	Retirement	11,200	11,200	11,500
01-1094-5045	Actuarial & Pension Services	1,600	1,600	1,600
	<i>Subtotal - Employee</i>	147,400	147,400	157,200
NON-EMPLOYEE-RELATED EXPENSES				
01-1094-6075	Office Machine Rental	35,000	35,000	35,000
01-1094-6137	Other Supplies & Materials	2,500	2,500	2,500
01-1094-6155	Equipment Maintenance	165,000	165,000	204,000
01-1094-6281	Communications	72,000	72,000	72,000
01-1094-6285	Office Equipment	46,300	46,300	46,300
	<i>Subtotal - Non-Employee</i>	320,800	320,800	359,800
	TOTAL - IT	468,200	468,200	517,000

SPECIAL EVENTS

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1095-5001	Salaries - Regular Time	271,800	271,800	290,100
01-1095-5013	Salaries - Sick Leave	13,000	13,000	13,800
01-1095-5016	Salaries - Annual Leave	6,800	6,800	7,300
01-1095-5019	Salaries - Personal Leave	4,500	4,500	4,900
01-1095-5022	FICA Expense	22,600	22,600	24,100
01-1095-5028	Hospitalization	81,400	81,400	114,800
01-1095-5031	Workers Compensation Insurance	700	700	700
	Subtotal - Employee	400,800	400,800	455,700
NON-EMPLOYEE-RELATED EXPENSES				
01-1095-6062	Facility Subscriptions			4,000
01-1095-6063	Facility Concessions			15,000
01-1095-6064	Facility Cleaning			106,000
01-1095-6080	Event Ticketing Fees			114,000
01-1095-6137	Event Supplies, Hospitality, Miscellaneous			95,100
01-1095-6145	Event Rental Fees			112,600
01-1095-6153	Facility Maintenance, Repairs & Upgrade	284,000	284,000	90,500
01-1095-6155	Facility Equipment & Supplies			75,000
01-1095-6207	Special Events	816,200	816,200	
01-1095-6276	Event Directors, Designers, Contractors			139,800
01-1095-6287	Event Artists, Musicians, Entertainment			493,600
01-1095-6288	Event Marketing and Promotion			110,700
	Subtotal - Non-Employee	1,100,200	1,100,200	1,356,300
	TOTAL - SPECIAL EVENTS	1,501,000	1,501,000	1,812,000

REGISTRATION AND ELECTIONS, LEGAL SERVICES, AND INSURANCE

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
REGISTRATION AND ELECTIONS				
01-1041-5007	Salaries - Seasonal	2,300	2,300	2,400
01-1041-5022	FICA Expense	200	200	300
01-1041-6282	Office Supplies	2,600	2,600	2,000
01-1041-6283	Public Relations	1,000	1,000	1,200
	TOTAL - REGISTRTRN/ELECTIONS	6,100	6,100	5,900
LEGAL SERVICES				
01-1061-6061	Legal Services - Council	250,000	250,000	200,000
	TOTAL - LEGAL SERVICES	250,000	250,000	200,000
INSURANCE				
01-2400-6200	Casualty Insurance	157,500	157,500	170,100
01-2400-6290	Unemployment Insurance	15,000	15,000	5,000
	TOTAL - INSURANCE	172,500	172,500	175,100

ECONOMIC DEVELOPMENT

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1071-5001	Salaries - Regular Time	114,400	114,400	114,400
01-1071-5004	Salaries - Overtime			
01-1071-5013	Salaries - Sick Leave	6,200	6,200	6,200
01-1071-5016	Salaries - Annual Leave	12,500	12,500	12,500
01-1071-5019	Salaries - Personal Leave	2,100	2,100	2,100
01-1071-5022	FICA Expense	10,300	10,300	10,300
01-1071-5028	Hospitalization	2,900	2,900	2,900
01-1071-5031	Workers Compensation Insurance	300	300	300
01-1071-5040	Retirement	16,200	16,200	16,200
01-1071-5045	Actuarial & Pension Services	2,300	2,300	2,300
	Subtotal - Employee	167,200	167,200	167,200
NON-EMPLOYEE-RELATED EXPENSES				
01-1071-6062	Dues and Subscriptions	2,000	2,000	2,000
01-1071-6070	Printing and Publishing	2,000	2,000	2,000
01-1071-6206	Economic Development Activities	12,000	12,000	12,000
01-1071-6276	Professional Services	110,000	110,000	
01-1071-6277	Travel Expense	1,100	1,100	2,000
01-1071-6278	Employee Development	200	200	500
01-1071-6282	Office Supplies	300	300	500
01-1071-6283	Public Relations	1,000	1,000	1,000
01-1071-6288	Advertising	5,000	5,000	10,000
	Subtotal - Non-Employee	133,600	133,600	30,000
	TOTAL - ECON. DEV.	300,800	300,800	197,200

TOURISM

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1072-5001	Salaries - Regular Time	109,200	109,200	100,300
01-1072-5004	Salaries - Overtime	100	100	
01-1072-5013	Salaries - Sick Leave	5,500	5,500	5,100
01-1072-5016	Salaries - Annual Leave	3,400	3,400	3,500
01-1072-5019	Salaries - Personal Leave	1,100	1,100	1,200
01-1072-5022	FICA Expense	9,100	9,100	8,400
01-1072-5028	Hospitalization	33,200	33,200	40,500
01-1072-5031	Workers Compensation Insurance	300	300	300
01-1072-5040	Retirement	8,800	8,800	9,000
01-1072-5045	Actuarial & Pension Servcies	1,200	1,200	1,300
	<i>Subtotal - Employee</i>	<i>171,900</i>	<i>171,900</i>	<i>169,600</i>
NON-EMPLOYEE-RELATED EXPENSES				
01-1072-6062	Dues and Subscriptions	2,000	2,000	2,000
01-1072-6067	Postage	300	300	300
01-1072-6070	Printing and Publishing	4,000	4,000	4,000
01-1072-6130	Items for Resale	5,000	5,000	15,000
01-1072-6277	Travel Expense	3,000	3,000	5,500
01-1072-6280	Utilities	3,300	3,300	2,700
01-1072-6282	Office Supplies	2,000	2,000	2,000
01-1072-6283	Public Relations	6,000	6,000	46,300
01-1072-6288	Advertising	20,000	20,000	20,000
	<i>Subtotal - Non-Employee</i>	<i>45,600</i>	<i>45,600</i>	<i>97,800</i>
	TOTAL - TOURISM	217,500	217,500	267,400

FINANCE

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1051-5001	Salaries - Regular Time	463,700	463,700	446,800
01-1051-5004	Salaries - Overtime	900	900	1,200
01-1051-5013	Salaries - Sick Leave	24,200	24,200	23,000
01-1051-5016	Salaries - Annual Leave	28,700	28,700	22,700
01-1051-5019	Salaries - Personal Leave	8,100	8,100	7,700
01-1051-5022	FICA Expense	40,100	40,100	38,300
01-1051-5028	Hospitalization	129,200	129,200	134,300
01-1051-5031	Workers Compensation Insurance	1,200	1,200	1,200
01-1051-5040	Retirement	56,500	56,500	56,800
01-1051-5045	Actuarial & Pension Services	7,900	7,900	8,000
	<i>Subtotal - Employee</i>	760,500	760,500	740,000
NON-EMPLOYEE-RELATED EXPENSES				
01-1051-6080	Bank Service Charges	35,000	35,000	26,000
01-1051-6276	Professional Services	51,100	51,100	
01-1051-6277	Travel Expense	300	300	500
01-1051-6282	Office Supplies	9,000	9,000	9,000
	<i>Subtotal - Non-Employee</i>	95,400	95,400	35,500
	TOTAL - FINANCE	855,900	855,900	775,500

PLANNING AND CODE ENFORCEMENT

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1089-5001	Salaries - Regular Time	480,700	480,700	524,200
01-1089-5004	Salaries - Overtime	1,800	1,800	200
01-1089-5013	Salaries - Sick Leave	24,500	24,500	26,700
01-1089-5016	Salaries - Annual Leave	20,000	20,000	20,400
01-1089-5019	Salaries - Personal Leave	7,400	7,400	7,600
01-1089-5022	FICA Expense	40,800	40,800	44,200
01-1089-5028	Hospitalization	98,400	98,400	121,500
01-1089-5031	Workers Compensation Insurance	15,400	15,400	16,000
01-1089-5040	Retirement	58,200	58,200	59,600
01-1089-5045	Actuarial & Pension Services	8,200	8,200	8,400
	Subtotal - Employee	755,400	755,400	828,800
NON-EMPLOYEE-RELATED EXPENSES				
01-1089-6161	Uniform Expense	500	500	600
01-1089-6183	Planning Commission	2,400	2,400	2,000
01-1089-6198	Board of Appeals	5,000	5,000	5,000
01-1089-6206	Community Outreach	10,000	10,000	7,500
01-1089-6274	Property Maintenance	50,000	50,000	60,000
01-1089-6275	County Inspections	25,500	25,500	25,000
01-1089-6276	Professional Services	50,000	301,200	
01-1089-6277	Travel Expense	1,500	1,500	2,500
01-1089-6282	Office Supplies	200	200	400
01-1089-6286	Vehicle Fuel	2,400	2,400	1,900
	Subtotal - Non-Employee	147,500	398,700	104,900
	TOTAL - PLANNING/CODE ENFOR	902,900	1,154,100	933,700

POLICE ADMINISTRATION

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1111-5001	Salaries - Regular Time	559,800	559,800	568,400
01-1111-5004	Salaries - Overtime	18,100	18,100	18,400
01-1111-5013	Salaries - Sick Leave	28,500	28,500	29,000
01-1111-5016	Salaries - Annual Leave	21,500	21,500	22,500
01-1111-5019	Salaries - Personal Leave	9,100	9,100	9,700
01-1111-5022	FICA Expense	48,600	48,600	49,400
01-1111-5028	Hospitalization	219,500	219,500	310,900
01-1111-5031	Workers Compensation Insurance	1,500	1,500	1,500
01-1111-5040	Retirement	71,200	71,200	75,400
01-1111-5045	Actuarial & Pension Services	10,000	10,000	10,600
	<i>Subtotal - Employee</i>	987,800	987,800	1,095,800
NON-EMPLOYEE-RELATED EXPENSES				
01-1111-6067	Postage	500	500	500
01-1111-6153	Range Facility Maintenance	15,000	15,000	15,000
01-1111-6275	Mandated Tests & Related Sup	10,000	10,000	8,000
01-1111-6276	Professional Services			11,500
01-1111-6277	Travel Expense	4,000	4,000	7,000
01-1111-6280	Utilities	44,800	44,800	42,900
01-1111-6281	Communications	30,000	30,000	30,000
01-1111-6282	Office Supplies	4,000	4,000	4,000
01-1111-6283	Public Relations	10,000	10,000	15,000
01-1111-6285	Office Equipment	20,000	20,000	20,000
	<i>Subtotal - Non-Employee</i>	138,300	138,300	153,900
	TOTAL - POLICE ADMINISTRATI	1,126,100	1,126,100	1,249,700

POLICE PATROL AND INVESTIGATION

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1112-5001	Salaries - Regular Time	2,242,900	2,242,900	2,332,200
01-1112-5004	Salaries - Overtime	186,200	186,200	207,000
01-1112-5013	Salaries - Sick Leave	111,400	111,400	115,300
01-1112-5016	Salaries - Annual Leave	118,300	118,300	109,100
01-1112-5019	Salaries - Personal Leave	37,100	37,100	38,400
01-1112-5022	FICA Expense	198,900	198,900	207,000
01-1112-5028	Hospitalization	604,200	604,200	829,800
01-1112-5031	Workers Compensation Insurance	158,700	158,700	164,400
01-1112-5040	Retirement	489,600	489,600	507,600
01-1112-5045	Actuarial & Pension Services	74,800	74,800	71,300
	<i>Subtotal - Employee</i>	4,222,100	4,222,100	4,582,100
NON-EMPLOYEE-RELATED EXPENSES				
01-1112-6137	Supplies and Materials	162,000	162,000	162,000
01-1112-6151	K9 Expense	8,000	8,000	8,000
01-1112-6153	Building Maintenance	30,000	30,000	30,000
01-1112-6155	Equip Maintenance	3,000	3,000	4,000
01-1112-6161	Uniform Expense	60,000	60,000	60,000
01-1112-6163	Employee Training	30,000	30,000	30,000
01-1112-6284	Vehicle Maintenance	10,000	10,000	10,000
01-1112-6286	Vehicle Fuel	100,000	100,000	89,400
	<i>Subtotal - Non-Employee</i>	403,000	403,000	393,400
	TOTAL - POLICE PATROL & INVE	4,625,100	4,625,100	4,975,500

PUBLIC WORKS

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
DPW ADMINISTRATION				
EMPLOYEE-RELATED EXPENSES				
01-1211-5001	Salaries - Regular Time	994,600	994,600	913,500
01-1211-5004	Salaries - Overtime	21,500	21,500	20,000
01-1211-5013	Salaries - Sick Leave	50,900	50,900	46,700
01-1211-5016	Salaries - Annual Leave	44,100	44,100	39,000
01-1211-5019	Salaries - Personal Leave	16,600	16,600	15,200
01-1211-5022	FICA Expense	86,000	86,000	78,900
01-1211-5028	Hospitalization	273,800	273,800	319,900
01-1211-5031	Workers Compensation Insurance	47,400	47,400	38,200
01-1211-5040	Retirement	124,400	124,400	113,300
01-1211-5045	Actuarial & Pension Services	17,400	17,400	15,900
	Subtotal - Employee	1,676,700	1,676,700	1,600,600
NON-EMPLOYEE-RELATED EXPENSES				
01-1211-6161	Uniform Expense	5,500	5,500	5,500
01-1211-6277	Travel Expense			300
01-1211-6283	Public Relations	4,000	4,000	4,000
	Subtotal - Non-Employee	9,500	9,500	9,800
	TOTAL - DPW ADMINISTRATION	1,686,200	1,686,200	1,610,400
WASTE DISPOSAL				
01-1244-6125	Contractual Services	950,000	950,000	1,236,600
	TOTAL - WASTE DISPOSAL	950,000	950,000	1,236,600
SIDEWALKS AND CURBS				
01-1253-6137	Supplies and Materials	40,000	40,000	40,000
	TOTAL - SIDEWALKS AND CURBS	40,000	40,000	40,000
SNOW AND ICE REMOVAL				
01-1254-6137	Other Supplies and Materials	20,000	20,000	20,000
01-1254-6155	Equip Maintenance	3,100	3,100	5,100
	TOTAL - SNOW AND ICE REMOVAL	23,100	23,100	25,100
STORM DRAINAGE				
01-1256-6137	Other Supplies and Materials	1,000	1,000	7,000
	TOTAL - STORM DRAINAGE	1,000	1,000	7,000
STREET LIGHTS				
01-1258-6137	Other Supplies and Materials	500	500	500
01-1258-6276	Professional Services	8,000	8,000	10,000
01-1258-6280	Utilities	175,900	175,900	200,300
	TOTAL - STREET LIGHTS	184,400	184,400	210,800
TREE SERVICES				
01-1290-6137	Other Supplies and Materials	3,000	3,000	3,000
01-1290-6276	Professional Services	90,000	90,000	90,000
	TOTAL - TREE SERVICES	93,000	93,000	93,000

PUBLIC WORKS

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
BUILDING AND PROPERTY MAINTENANCE				
01-1292-6153	Building Maintenance	125,000	125,000	160,000
01-1292-6154	Living Shoreline Maintenance		142,000	91,500
01-1292-6274	Grounds Maintenance	155,000	155,000	165,000
	TOTAL - BLDG. AND PRPTY MAIN	280,000	422,000	416,500
RECREATION SUPPORT				
01-1293-6137	Supplies and Materials	50,000	50,000	50,000
01-1293-6275	Park Maintenance	70,000	70,000	70,000
01-1293-6280	Utilities	20,400	20,400	21,000
	TOTAL - RECREATION SUPPORT	140,400	140,400	141,000
	TOTAL - PUBLIC WORKS	3,398,100	3,540,100	3,780,400

HIGHWAYS & STREETS

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1251-5001	Salaries - Regular Time	363,800	363,800	617,700
01-1251-5004	Salaries - Overtime	25,000	25,000	6,500
01-1251-5013	Salaries - Sick Leave	18,800	18,800	31,900
01-1251-5016	Salaries - Annual Leave	19,800	19,800	33,600
01-1251-5019	Salaries - Personal Leave	6,300	6,300	10,600
01-1251-5022	FICA Expense	33,100	33,100	53,400
01-1251-5028	Hospitalization	116,300	116,300	283,200
01-1251-5031	Workers Compensation Insurance	18,900	18,900	34,200
01-1251-5040	Retirement	43,000	43,000	74,800
01-1251-5045	Actuarial & Pension Services	6,000	6,000	10,500
	<i>Subtotal - Employee</i>	<i>651,000</i>	<i>651,000</i>	<i>1,156,400</i>
NON-EMPLOYEE-RELATED EXPENSES				
01-1251-6137	Supplies and Materials	47,000	47,000	50,000
01-1251-6145	Rental Expense	1,000	1,000	5,000
01-1251-6155	Equip Maintenance	50,000	50,000	55,000
01-1251-6159	Minor Equipment and Tools	3,000	3,000	3,000
01-1251-6161	Uniform Expense	13,000	13,000	13,000
01-1251-6277	Travel Expense	200	200	300
01-1251-6280	Utilities	9,200	9,200	6,200
01-1251-6281	Communications	300	300	3,500
01-1251-6282	Office Supplies	200	200	500
01-1251-6284	Vehicle Maintenance	3,500	3,500	3,500
01-1251-6285	Office Equipment	500	500	500
01-1251-6286	Vehicle Fuel	50,700	50,700	44,600
	<i>Subtotal - Non-Employee</i>	<i>178,600</i>	<i>178,600</i>	<i>185,100</i>
	TOTAL - HIGHWAYS/STREETS	829,600	829,600	1,341,500

SHOP OPERATION

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
01-1242-5001	Salaries - Regular Time	192,800	192,800	196,800
01-1242-5004	Salaries - Overtime	900	900	100
01-1242-5013	Salaries - Sick Leave	10,100	10,100	10,300
01-1242-5016	Salaries - Annual Leave	13,900	13,900	14,200
01-1242-5019	Salaries - Personal Leave	3,400	3,400	3,400
01-1242-5022	FICA Expense	16,900	16,900	17,200
01-1242-5028	Hospitalization	51,800	51,800	64,500
01-1242-5031	Workers Compensation Insurance	11,900	11,900	12,100
01-1242-5040	Retirement	26,400	26,400	26,900
01-1242-5045	Actuarial & Pension Services	3,700	3,700	3,800
	<i>Subtotal - Employee</i>	<i>331,800</i>	<i>331,800</i>	<i>349,300</i>
NON-EMPLOYEE-RELATED EXPENSES				
01-1242-6137	Supplies and Materials	10,000	10,000	15,000
01-1242-6155	Equipment Maintenance	1,000	1,000	1,000
01-1242-6159	Minor Equipment and Tools	5,000	5,000	5,000
01-1242-6161	Uniform Expense	4,500	4,500	4,500
01-1242-6276	Professional Services	5,000	5,000	5,000
01-1242-6280	Utilities	7,900	7,900	4,500
01-1242-6282	Office Supplies	200	200	200
01-1242-6284	Vehicle Maintenance	2,000	2,000	3,000
01-1242-6285	Office Equipment	100	100	100
01-1242-6286	Vehicle Fuel	62,600	62,600	55,400
	<i>Subtotal - Non-Employee</i>	<i>98,300</i>	<i>98,300</i>	<i>93,700</i>
	TOTAL - SHOP OPERATION	430,100	430,100	443,000

VOLUNTEER ORGANIZATIONS

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
SERVICE ORGANIZATIONS				
01-1815-6180	Army Alliance	2,500	2,500	2,500
01-1815-6181	Small Business Resource Cent	1,000	1,000	1,000
01-1815-6182	HdG Alliance	15,000	15,000	
	TOTAL - SERVICE ORGANIZATIO	18,500	18,500	3,500
CIVIC GROUPS				
01-2332-6084	Lower Susq Heritage Greenway	25,000	25,000	25,000
01-2332-6089	Harford Cy Boys & Girls Club	15,000	15,000	15,000
01-2332-6091	Little League	15,000	15,000	15,000
01-2332-6094	HdG Public Schools	6,000	6,000	6,000
01-2332-6193	Recreation Council	56,700	56,700	56,700
01-2332-6253	Community Projects of HdG	3,500	3,500	3,500
01-2332-6255	Historical Society-Harford Cnt	1,000	1,000	1,000
01-2332-6256	Kitchen Door	2,500	2,500	2,500
01-2332-6257	Grace Place	2,500	2,500	2,500
01-2332-6258	HdG Youth Sailing School	3,000	3,000	3,000
01-2332-6259	HdG Green Team	8,000	8,000	8,000
01-2332-6291	HdG Arts Collective	25,000	25,000	25,000
01-2332-6292	St. Johns Cupboard	2,500	2,500	2,500
	TOTAL - CIVIC GROUPS	165,700	165,700	165,700
MUSEUMS				
01-2334-6208	Lockhouse Expenses	20,000	20,000	20,000
01-2334-6218	Lighthouse Expense	18,000	18,000	25,000
01-2334-6219	Maritime Museum Expenses	15,000	15,000	15,000
01-2334-6226	Decoy Museum	15,000	15,000	15,000
01-2334-6228	Harmers Town Project	15,000	15,000	15,000
	TOTAL - MUSEUMS	83,000	83,000	90,000
EMERGENCY SERVICES				
01-1125-6290	HdG Ambulance Corps	110,500	110,500	115,700
01-1131-6290	Susquehanna Hose Co	368,400	368,400	385,700
01-1131-6501	Additional SHCo Contributions	230,000	230,000	289,300
	TOTAL - EMERGENCY SERVICES	708,900	708,900	790,700
	TOTAL - VOLUNTEER ORGS.	976,100	976,100	1,049,900

GENERAL FUND DEBT SERVICE

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
01-2410-6416	130 CDA 2006 Park Improvemen	26,000	26,000	27,000
01-2410-6417	130 CDA 2006 Park Improvemen	3,500	3,500	2,400
01-2410-6418	130 CDA 2006 Park Improvemen	300	300	300
01-2410-6428	141 701 Concord Principal	42,700	42,700	44,400
01-2410-6429	141 701 Concord Interest	37,300	37,300	35,600
01-2410-6437	142 2013 Refinancing Principal	156,100	156,100	111,100
01-2410-6438	142 2013 Refinancing Interest	5,300	5,300	2,200
01-2410-6439	143 2016 DHCD Opera House Principal	140,000	140,000	142,300
01-2410-6440	143 2016 DHCD Opera House Interest	28,600	28,600	26,000
01-2410-6441	144 627/649 Water Street Principal	55,000	55,000	55,000
01-2410-6444	148 Street Sweeper Lease Principal	49,900	49,900	\$51,500
01-2410-6445	148 Street Sweeper Lease Interest	4,700	4,700	3,200
	GENERAL FUND DEBT SERVICE	549,400	549,400	501,000

CAPITAL BUDGET WORKSHEET
General Fund

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
CAPITAL EQUIPMENT				
01-1091-6501	STAR Centre Light System/LED Wall [State - \$300,000]	300,000	300,000	174,900
01-1091-6501	STAR Centre Curtains [State - \$50,000]	50,000	50,000	15,300
01-1091-6501	STAR Centre Lobby Floor [State - \$50,000]	50,000	50,000	500
01-1091-6501	STAR Centre Theater Rigging [State - \$50,000]	50,000	50,000	29,700
01-1091-6501	STAR Centre Sound System [State - \$50,000]	50,000	50,000	39,200
01-1091-6501	ADA Trolleys (2) [ARPA - \$67,900]		67,900	
01-1091-6501	City Hall HVAC		82,000	
01-1091-6507	Parking Land Acquisition		330,900	
01-1091-6508	STAR Centre Rehabilitation	24,500	54,500	
01-1094-6501	Video Security		29,300	
01-1112-6501	Police Vehicles [Resale - \$62,200]	358,100	358,100	368,200
01-1112-6501	Boiler Replacement		75,100	
01-1112-6501	PD Bldg Windows		78,700	
01-1242-6501	DPW/Admin Vehicles [Resale - \$145,600]	194,300	279,300	354,400
01-1242-6501	2 Ton Dumptruck		160,500	
01-1251-6501	Forklift			37,000
	Subtotal - Equipment	1,076,900	2,016,300	1,019,200

CAPITAL PROJECTS

01-1251-7013	Paving Program	600,000	580,100	263,000
01-1251-7073	MS4 Stormwater Remediation		118,300	57,100
01-1251-7082	Water Street Remediation		50,000	
01-1251-7083	Living Shoreline Projects		72,700	
01-1251-7084	Critical Area Remediation		14,400	
01-1251-7089	Green St Pier, Swan Hrbr Bridge, Shuttle		444,900	
01-1251-7097	Lafayette Street Sidewalks		45,600	
01-1251-7098	Downtown Infrastructure Rehab/Resilancy	5,157,500	5,666,700	4,831,600
01-1251-7100	Bridge Inspections		90,000	
01-1251-7102	Visitor's Center Rehabilitation		100,000	
01-1251-7107	McLhinney Park Rehabilitation		4,300	
	Subtotal - Projects	5,757,500	7,187,000	5,151,700

	TOTAL CAPITAL ITEMS	6,834,400	9,203,300	6,170,900
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Fund 9 - Water & Sewer Fund

FY 2025 vs FY 2024

WATER & SEWER FUND

	ORIG. BGT. FY 2024	CURR. BGT. FY 2024	REQUESTED FY 2025	Page
Operating Revenues				
Water Production	\$2,875,300	\$2,875,300	\$3,432,800	1
Water Distribution	1,369,900	1,464,900	1,579,500	1
Wastewater Treatment	4,063,900	4,063,900	4,135,300	1
Miscellaneous W&S	308,600	308,600	326,700	1
	<u>8,617,700</u>	<u>8,712,700</u>	<u>9,474,300</u>	
Operating Expenses				
Water Production	2,592,400	2,572,400	3,027,400	2
Water Distribution	2,088,300	2,203,300	2,433,400	3
Wastewater Treatment	2,580,900	2,580,900	2,978,900	4
	<u>7,261,600</u>	<u>7,356,600</u>	<u>8,439,700</u>	
Net Operating Income/(Loss)	1,356,100	1,356,100	1,034,600	
Capital Revenues				
Designated Infrastructure Fees	1,918,400	1,918,400	2,543,500	1
Grant/Debt Proceeds	4,896,200	6,183,300	1,288,700	1
	<u>6,814,600</u>	<u>8,101,700</u>	<u>3,832,200</u>	
Capital Expenses				
Debt Service	2,643,000	2,643,000	3,355,900	6
Capital Projects	5,451,700	11,015,900	2,659,100	5
	<u>8,094,700</u>	<u>13,658,900</u>	<u>6,015,000</u>	
Net Capital Income/(Loss)	(1,280,100)	(5,557,200)	(2,182,800)	
Fund Increase/(Decrease)	76,000	(4,201,100)	(1,148,200)	
Beginning Balance	(341,700)	1,023,800	1,148,200	1
Fund Transfers/Reserves	265,700	3,177,300	0	1
Fund Excess/ (Deficiency)	\$0	\$0	\$0	

**FUND 9 - WATER & SEWER
REVENUES**

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
WATER PRODUCTION FEES				
09-1209-44-28	Truckload Wtr Sales	1,600	1,600	1,600
09-1209-44-41	Water Revenue	2,872,500	2,872,500	3,430,000
09-1209-44-70	Misc Revenue - Water	1,200	1,200	1,200
	Subtotal - Water Fees	2,875,300	2,875,300	3,432,800
WATER DISTRIBUTION/WASTEWATER COLLECTION FEES				
09-1309-44-10	Water Meter Sales	13,600	13,600	43,700
09-1309-44-17	Service Participation Fee	13,800	13,800	17,500
09-1309-44-42	Infrastructure Replacement Fee	784,500	784,500	793,100
09-1309-44-43	Engineering Services Reimbur		95,000	160,000
09-1309-44-46	Base Fees	527,500	527,500	534,300
09-1309-44-56	Svc Chg Turn-On/Off	30,500	30,500	30,900
	Subtotal - Water Distribution	1,369,900	1,464,900	1,579,500
WATER PLANT INFRASTRUCTURE FEES				
09-1209-42-47	User Benefit Fees - Water	34,600	34,600	22,000
09-1209-42-48	Capital Cost Recovery Charge	530,000	530,000	1,180,000
	Subtotal - Water Capital	564,600	564,600	1,202,000
WASTEWATER TREATMENT FEES				
09-1409-44-41	Sewer Revenue	4,031,200	4,031,200	4,102,700
09-1409-44-49	Industrial Surcharge	32,700	32,700	32,600
	Subtotal - Wastewater Fees	4,063,900	4,063,900	4,135,300
WASTEWATER PLANT INFRASTRUCTURE FEES				
09-1409-42-47	User Benefit Fees - Sewer	33,800	33,800	21,500
09-1409-42-48	Cost Recovery Charge	1,320,000	1,320,000	1,320,000
	Subtotal - Wastewater Capital	1,353,800	1,353,800	1,341,500
MISCELLANEOUS FUND 9 REVENUES				
09-0001-46-08	Sale of Surplus Property	6,700	6,700	1,600
09-0001-46-22	Interest Income	700	700	11,700
09-0001-46-28	Misc Revenues - (Utility Bill Charges)	6,500	6,500	6,300
09-0001-46-39	Expense Reimbursement - Billed	171,000	171,000	160,000
09-0001-46-40	Expense Reimburment	3,400	3,400	1,600
09-0001-46-50	Misc AR Penalty	7,400	7,400	13,700
09-1209-46-43	Penalties - Water	16,200	16,200	14,800
09-1209-46-66	Penalties - User Benefits	1,000	1,000	900
09-1309-46-42	Connection Fees	26,000	26,000	40,700
09-1409-46-42	Connecting Fees	19,600	19,600	28,900
09-1409-46-43	Penalties - Sewer	17,700	17,700	15,600
09-1409-46-71	BOD Surcharge	32,400	32,400	30,900
	Subtotal - Miscellaneous	308,600	308,600	326,700
FUND TRANSFERS AND LOAN PROCEEDS				
09-0001-49-01	Appropriated Retained Earnings	(341,700)	1,023,800	1,148,200
09-0001-48-50	State Grant Proceeds	90,900	454,900	99,700
09-0001-49-27	DHCD Bond Proceeds	4,805,300	5,728,400	1,189,000
09-0001-49-00	Fund Transfers	265,700	3,177,300	
	Subtotal - Transfers/Reserves	4,820,200	10,384,400	2,436,900
	TOTAL - WATER & SEWER	15,356,300	21,015,500	14,454,700

WATER PRODUCTION

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
09-1231-5001	Salaries - Regular Time	470,400	470,400	512,700
09-1231-5004	Salaries - Overtime	24,700	24,700	34,600
09-1231-5013	Salaries - Sick Leave	24,600	24,600	26,400
09-1231-5016	Salaries - Annual Leave	31,000	31,000	26,700
09-1231-5019	Salaries - Personal Leave	8,200	8,200	8,800
09-1231-5022	FICA Expense	42,600	42,600	46,500
09-1231-5028	Hospitalization	225,600	225,600	250,100
09-1231-5031	Workers Compensation Insurance	28,800	28,800	31,000
09-1231-5040	Retirement	57,400	57,400	62,100
09-1231-5045	Actuarial & Pension Services	8,000	8,000	8,700
	<i>Subtotal - Employee</i>	921,300	921,300	1,007,600
NON-EMPLOYEE-RELATED EXPENSES				
09-1231-6067	Postage	2,000	2,000	3,700
09-1231-6135	Contract Laboratory	35,000	35,000	45,000
09-1231-6136	Lab Supplies & Equipment	25,000	25,000	40,000
09-1231-6137	Other Supplies and Materials	5,000	5,000	7,500
09-1231-6139	Chemical Expense	145,000	145,000	185,000
09-1231-6141	Sludge Removal	70,000	50,000	70,000
09-1231-6145	Rental Expense	1,000	1,000	4,000
09-1231-6146	SHB Shared Chem & Utilities	25,000	25,000	25,000
09-1231-6147	SHB Shared Rep & Maint	2,500	2,500	10,000
09-1231-6153	Building Maintenance	40,000	40,000	75,000
09-1231-6155	Equip Maintenance	85,000	85,000	100,000
09-1231-6159	Minor Equipment and Tools	10,000	10,000	15,000
09-1231-6161	Uniform Expense	10,000	10,000	10,000
09-1231-6166	Distributed Expenses	827,700	827,700	1,023,600
09-1231-6193	City Buildings Water & Sewer	158,200	158,200	183,200
09-1231-6200	Casualty Insurance	36,000	36,000	40,900
09-1231-6212	Loop Meter	1,000	1,000	5,000
09-1231-6274	Grounds Maintenance	4,000	4,000	4,000
09-1231-6276	Professional Services	5,000	5,000	17,000
09-1231-6278	Employee Development	5,000	5,000	5,000
09-1231-6280	Utilities	168,600	168,600	139,000
09-1231-6281	Communications	8,000	8,000	10,000
09-1231-6282	Office Supplies	1,000	1,000	1,200
09-1231-6286	Vehicle Fuel	1,100	1,100	700
	<i>Subtotal - Non-Employee</i>	1,671,100	1,651,100	2,019,800
	TOTAL - WATER PRODUCTION	2,592,400	2,572,400	3,027,400

WATER DISTRIBUTION

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
09-1232-5001	Salaries - Regular Time	671,700	671,700	499,300
09-1232-5004	Salaries - Overtime	58,300	58,300	34,400
09-1232-5013	Salaries - Sick Leave	34,400	34,400	25,500
09-1232-5016	Salaries - Annual Leave	31,900	31,900	21,300
09-1232-5019	Salaries - Personal Leave	11,500	11,500	8,500
09-1232-5022	FICA Expense	61,600	61,600	44,900
09-1232-5028	Hospitalization	293,800	293,800	331,600
09-1232-5031	Workers Compensation Insurance	40,300	40,300	29,900
09-1232-5040	Retirement	79,600	79,600	60,800
09-1232-5045	Actuarial & Pension Services	11,200	11,200	8,500
	<i>Subtotal - Employee</i>	1,294,300	1,294,300	1,064,700
NON-EMPLOYEE-RELATED EXPENSES				
09-1232-6080	Bank Service Charges	49,700	49,700	57,600
09-1232-6137	Other Supplies and Materials	200,000	200,000	400,000
09-1232-6140	Meters	210,000	210,000	500,000
09-1232-6145	Rental Expense	2,500	2,500	5,000
09-1232-6155	Equip Maintenance	40,000	60,000	100,000
09-1232-6159	Minor Equipment and Tools	5,000	5,000	10,000
09-1232-6161	Uniform Expense	11,000	11,000	12,000
09-1232-6200	Casualty Insurance	2,400	2,400	4,400
09-1232-6276	Professional Services	65,000	65,000	65,000
09-1232-6277	Travel Expense	200	200	
09-1232-6278	Employee Development	2,500	2,500	6,000
09-1232-6279	Engineering Services	160,000	255,000	160,000
09-1232-6281	Communications	1,800	1,800	2,500
09-1232-6282	Office Supplies	300	300	500
09-1232-6284	Vehicle Maintenance	4,000	4,000	6,000
09-1232-6285	Office Equipment	2,500	2,500	4,500
09-1232-6286	Vehicle Fuel	37,100	37,100	35,200
	<i>Subtotal - Non-Employee</i>	794,000	909,000	1,368,700
	TOTAL - WATER DISTRIBUTION	2,088,300	2,203,300	2,433,400

WASTEWATER TREATMENT

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
09-1245-5001	Salaries - Regular Time	415,300	415,300	443,800
09-1245-5004	Salaries - Overtime	16,900	16,900	27,400
09-1245-5013	Salaries - Sick Leave	21,400	21,400	22,800
09-1245-5016	Salaries - Annual Leave	20,700	20,700	21,700
09-1245-5019	Salaries - Personal Leave	7,100	7,100	7,600
09-1245-5022	FICA Expense	36,700	36,700	39,900
09-1245-5028	Hospitalization	162,900	162,900	215,400
09-1245-5031	Workers Compensation Insurance	25,000	25,000	26,700
09-1245-5040	Retirement	55,700	55,700	59,400
09-1245-5045	Actuarial & Pension Services	7,800	7,800	8,300
	Subtotal - Employee	769,500	769,500	873,000
NON-EMPLOYEE-RELATED EXPENSES				
09-1245-6135	Contract Laboratory	40,000	40,000	55,000
09-1245-6136	Lab Supplies & Equipment	10,000	10,000	15,000
09-1245-6137	Supplies and Materials	4,000	4,000	4,000
09-1245-6139	Chemical Expense	144,000	144,000	170,000
09-1245-6140	Pretreatment Work	1,000	1,000	1,800
09-1245-6141	Sludge Removal	70,000	70,000	95,000
09-1245-6153	Building Maintenance	70,000	70,000	95,000
09-1245-6155	Equip Maintenance	70,000	70,000	75,000
09-1245-6159	Minor Equipment and Tools	5,000	5,000	6,500
09-1245-6161	Uniform Expense	8,000	8,000	10,000
09-1245-6166	Distributed Expenses	827,700	827,700	1,023,600
09-1245-6193	City Buildings Water & Sewer	129,900	129,900	42,500
09-1245-6200	Casualty Insurance	105,900	105,900	120,300
09-1245-6274	Grounds Maintenance	12,000	12,000	20,000
09-1245-6276	Professional Services	20,000	20,000	70,000
09-1245-6277	Travel Expense	200	200	300
09-1245-6278	Employee Development	2,000	2,000	4,600
09-1245-6280	Utilities	276,000	276,000	275,700
09-1245-6281	Communications	6,000	6,000	8,500
09-1245-6282	Office Supplies	2,800	2,800	3,800
09-1245-6284	Vehicle Maintenance	500	500	600
09-1245-6286	Vehicle Fuel	6,400	6,400	8,700
	Subtotal - Non-Employee	1,811,400	1,811,400	2,105,900
	TOTAL - WASTEWATER TREATM	2,580,900	2,580,900	2,978,900

CAPITAL BUDGET WORKSHEET
Water & Sewer Fund

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
09-1231-6501	Clearwell Inspection			60,000
09-1231-6501	Flocculation Improvements			25,000
09-1231-6501	Backwash Separator			42,000
09-1231-9024	WTP Upgrades	245,800	16,100	
09-1231-9029	WTP Intake Repairs			30,000
09-1231-9032	Solids Handling Facility	40,500	691,900	
09-1232-6501	Sewer Truck [ARPA - \$465,100]		465,100	
09-1232-9042	Lafayette St Force Main Valves		187,200	140,200
09-1232-9047	Fire Hydrant Replacment Program			60,000
09-1232-9048	Water Line Upgrades	371,100	1,994,200	
09-1232-9051	Route 40 Water Transmission Line		173,400	139,200
09-1232-9055	Tower/Tank Rehabilitation	501,300	101,300	994,900
09-1232-9056	Pennington Avenue Water Line		287,700	
09-1232-9057	Old Bay Lane Water Main Extension	6,900		
09-1232-9059	Rt 155 Water Transmission Line	3,891,800	5,648,900	
09-1232-9060	Ontario Street Sewer Line		88,500	
09-1232-9064	Gashey's Creek PS and Main		428,200	356,300
09-1232-9066	Weber Street Water Line Replacement		182,000	
09-1245-6501	Filter Pump #2		10,000	
09-1245-9037	WWTP SCADA Repairs			275,000
09-1245-9042	Lafayette St PS Line Upgrade		14,500	
09-1245-9043	National Guard Pump Station Rehab	144,300	178,200	
09-1245-9044	WWTP Grit Tank		70,000	150,000
09-1245-9045	Scum Line Extension	250,000	230,600	40,000
09-1245-9046	Pump Station Safety Upgrades			45,000
09-1245-9047	Erie Street PS Drywell Valve		248,100	
09-1245-9048	Northwest Street PS Grinder			25,000
09-1245-9050	Sludge Tank Valve Stem Replacement			20,000
09-1245-9051	Air Lift Replacement			50,000
09-1245-9052	VFD Rebuilds			25,000
09-1245-9053	500 kw Generator Replacement			181,500
	TOTAL - CAPITAL PROJECTS	5,451,700	11,015,900	2,659,100

WATER AND SEWER DEBT SERVICE

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
WATER FACILITY DEBT SERVICE				
09-2410-6439	143 2016 DHCD WTP Repairs Principal	160,000	160,000	162,700
09-2410-6440	143 2016 DHCD WTP Repairs Interest	32,700	32,700	29,800
	<i>Subtotal - Water Debt</i>	<i>192,700</i>	<i>192,700</i>	<i>192,500</i>
WASTEWATER FACILITY DEBT SERVICE				
09-2411-6434	138 MDE WWTP Upgrade Princip	1,496,100	1,496,100	1,527,500
09-2411-6435	138 MDE 2007 WWTP Upgrade In	203,100	203,100	171,600
09-2411-6436	138 MDE 2007 WWTP Upgrade Fe	77,100	77,100	77,100
09-2411-6437	142 2013 Refinancing Principal	60,900	60,900	64,900
09-2411-6438	142 2013 Refinancing Interest	4,900	4,900	3,700
09-2411-6441	146 2020 DHCD Infrastructure Principal	429,500	429,500	435,200
09-2411-6442	146 2020 DHCD Infrastructure Interest	178,700	178,700	293,700
09-2411-6443	149 2023 DHCD Infrastructure Principal			273,300
09-2411-6444	149 2023 DHCD Infrastructure Interest			316,400
	<i>Subtotal - Wastewater Debt</i>	<i>2,450,300</i>	<i>2,450,300</i>	<i>3,163,400</i>
	TOTAL - DEBT SERVICE	2,643,000	2,643,000	3,355,900

Fund 8 - Marina Fund

FY 2025 vs FY 2024

MARINE FACILITIES FUND

	ORIG. BGT. FY 2024	CURR. BGT. FY 2024	REQUESTED FY 2025	Page
Operating Revenues				
Facility Fees	\$728,200	\$728,200	\$887,800	1
Miscellaneous Income	16,000	16,000	32,800	1
	<u>744,200</u>	<u>744,200</u>	<u>920,600</u>	
Operating Expenses				
Marine Expenses	690,300	690,300	722,500	2
	<u>690,300</u>	<u>690,300</u>	<u>722,500</u>	
Net Operating Income/(Loss)	53,900	53,900	198,100	
Capital Revenues				
Infrastructure Grants/Loans	0	0	0	1
Capital Expenses				
Capital Projects	257,600	257,600	0	3
Net Capital Income/(Loss)	(257,600)	(257,600)	0	
Fund Increase/(Decrease)	(203,700)	(203,700)	198,100	
Beginning Balance	411,400	411,400	525,300	1
Fund Transfers/Reserves	(207,700)	(207,700)	(723,400)	1
Fund Excess/ (Deficiency)	\$0	\$0	\$0	

FUND 8 - MARINE FACILITIES - REVENUES

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
FACILITY FEES				
08-1809-44-52	Annual Slip Reservation Fee	400	400	100
08-1809-44-63	Leasing - Slip Contract	414,200	414,200	526,400
08-1809-44-64	Penalties - Slip Rent	16,700	16,700	16,800
08-1809-44-65	J. Roberts Ramp	400	400	4,600
08-1809-44-66	City Yacht Ramp Fees	32,500	32,500	33,600
08-1809-44-70	Gas Pump Sales	192,700	192,700	56,800
08-1809-44-71	Credit Card Gasoline Sales	34,600	34,600	167,900
08-1809-44-72	Electric Fees	17,400	17,400	22,400
08-1809-44-73	Diesel Fuel Sales	16,000	16,000	40,000
08-1809-44-74	Credit Card Diesel Sales	2,400	2,400	18,400
08-1809-44-75	Pumpout Fees	900	900	800
	Subtotal - Facility Fees	728,200	728,200	887,800
MISCELLANEOUS REVENUES				
08-1809-46-22	Interest Income	800	800	14,100
08-1809-46-28	Misc Revenue	1,800	1,800	5,500
08-1809-46-69	Transient or Short Term	9,200	9,200	8,700
08-1809-46-76	Misc Resale Revenues	4,200	4,200	4,500
	Subtotal - Miscellaneous	16,000	16,000	32,800
FUND TRANSFERS AND LOAN PROCEEDS				
08-1809-49-02	Capital Reserve	(207,700)	(207,700)	(723,400)
08-1809-49-02	Appropriated Retained Earnings	411,400	411,400	525,300
	Subtotal - Transfers/Reserves	203,700	203,700	(198,100)
	TOTAL - Marine Facilities	947,900	947,900	722,500

FUND 8 - MARINE FACILITIES

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
EMPLOYEE-RELATED EXPENSES				
08-1839-5001	Salaries - Regular Time	92,300	92,300	94,800
08-1839-5007	Salaries - Seasonal	39,900	39,900	39,900
08-1839-5013	Salaries - Sick Leave	6,800	6,800	6,900
08-1839-5016	Salaries - Annual Leave	5,400	5,400	5,200
08-1839-5019	Salaries - Personal Leave	2,300	2,300	2,300
08-1839-5022	FICA Expense	11,200	11,200	11,400
08-1839-5028	Hospitalization	34,800	34,800	42,200
08-1839-5031	Workers Compensation Insurance	7,900	7,900	8,000
08-1839-5040	Retirement	12,800	12,800	13,000
08-1839-5045	Actuarial & Pension Services	1,800	1,800	1,800
	<i>Subtotal - Employee</i>	<i>215,200</i>	<i>215,200</i>	<i>225,500</i>
NON-EMPLOYEE-RELATED EXPENSES				
08-1839-6070	Printing and Publishing	200	200	200
08-1839-6081	Credit Card Expense	8,000	8,000	8,000
08-1839-6130	Misc Resale Items	4,000	4,000	4,500
08-1839-6131	Gasoline (Resale)	200,000	200,000	230,000
08-1839-6132	Diesel Fuel (Resale)	16,000	16,000	20,000
08-1839-6137	Other Supplies and Materials	32,000	32,000	40,000
08-1839-6153	Building Maintenance	6,000	6,000	6,000
08-1839-6155	Equip Maintenance	2,600	2,600	2,500
08-1839-6157	Island Maintenance	2,500	2,500	2,500
08-1839-6161	Uniform Expense	2,500	2,500	2,500
08-1839-6163	Employee Training	400	400	400
08-1839-6166	Distributed Expenses	75,300	75,300	66,600
08-1839-6200	Casualty Insurance	35,200	35,200	22,400
08-1839-6210	Dock Maintenance	5,000	5,000	5,000
08-1839-6276	Professional Services	32,000	32,000	32,000
08-1839-6280	Utilities	49,700	49,700	50,500
08-1839-6281	Communications	1,500	1,500	2,000
08-1839-6282	Office Supplies	800	800	500
08-1839-6284	Vehicle Maintenance	1,000	1,000	1,000
08-1839-6286	Vehicle Fuel	400	400	400
	<i>Subtotal - Non-Employee</i>	<i>475,100</i>	<i>475,100</i>	<i>497,000</i>
	TOTAL - MARINA EXPENSE	690,300	690,300	722,500

FUND 8 - MARINE FACILITIES CAPITAL PROJECTS

Account No.	Description	Original Budget FY 2024	Current Budget FY 2024	Requested Budget FY 2025
CDA LOANS				
08-1839-6501	Tydings/Water St Kayak Ramp	40,000	40,000	
08-1839-6501	DMP Site Engineering	25,000	25,000	
08-1839-6501	Fuel Tanks/Dispensors	172,600	172,600	
08-1839-6501	Fuel Dock Decking, Sun Shade	10,000	10,000	
08-1839-6501	Marina Offie Flooring/Furniture	10,000	10,000	
	TOTAL - MARINA CAPITAL	257,600	257,600	

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
Grade 1	12.50	12.75	13.00	13.25	13.50	13.75	14.05	14.35	14.65	14.95	15.25	15.55	15.85	16.15	16.45	16.80	17.15	17.50	17.85	18.20	18.55
	1,000.00	1,020.00	1,040.00	1,060.00	1,080.00	1,100.00	1,124.00	1,148.00	1,172.00	1,196.00	1,220.00	1,244.00	1,268.00	1,292.00	1,316.00	1,344.00	1,372.00	1,400.00	1,428.00	1,456.00	1,484.00
	26,000.00	26,520.00	27,040.00	27,560.00	28,080.00	28,600.00	29,224.00	29,848.00	30,472.00	31,096.00	31,720.00	32,344.00	32,968.00	33,592.00	34,216.00	34,944.00	35,672.00	36,400.00	37,128.00	37,856.00	38,584.00
Grade 2	15.85	16.15	16.45	16.80	17.15	17.50	17.85	18.20	18.55	18.90	19.30	19.70	20.10	20.50	20.90	21.30	21.75	22.20	22.65	23.10	23.55
	1,268.00	1,292.00	1,316.00	1,344.00	1,372.00	1,400.00	1,428.00	1,456.00	1,484.00	1,512.00	1,544.00	1,576.00	1,608.00	1,640.00	1,672.00	1,704.00	1,740.00	1,776.00	1,812.00	1,848.00	1,884.00
	32,968.00	33,592.00	34,216.00	34,944.00	35,672.00	36,400.00	37,128.00	37,856.00	38,584.00	39,312.00	40,144.00	40,976.00	41,808.00	42,640.00	43,472.00	44,304.00	45,240.00	46,176.00	47,112.00	48,048.00	48,984.00
Grade 3	16.85	17.20	17.55	17.90	18.25	18.60	18.95	19.35	19.75	20.15	20.55	20.95	21.35	21.80	22.25	22.70	23.15	23.60	24.05	24.55	25.05
	1,348.00	1,376.00	1,404.00	1,432.00	1,460.00	1,488.00	1,516.00	1,548.00	1,580.00	1,612.00	1,644.00	1,676.00	1,708.00	1,744.00	1,780.00	1,816.00	1,852.00	1,888.00	1,924.00	1,964.00	2,004.00
	35,048.00	35,776.00	36,504.00	37,232.00	37,960.00	38,688.00	39,416.00	40,248.00	41,080.00	41,912.00	42,744.00	43,576.00	44,408.00	45,344.00	46,280.00	47,216.00	48,152.00	49,088.00	50,024.00	51,064.00	52,104.00
Grade 4	17.90	18.25	18.60	18.95	19.35	19.75	20.15	20.55	20.95	21.35	21.80	22.25	22.70	23.15	23.60	24.05	24.55	25.05	25.55	26.05	26.55
	1,432.00	1,460.00	1,488.00	1,516.00	1,548.00	1,580.00	1,612.00	1,644.00	1,676.00	1,708.00	1,744.00	1,780.00	1,816.00	1,852.00	1,888.00	1,924.00	1,964.00	2,004.00	2,044.00	2,084.00	2,124.00
	37,232.00	37,960.00	38,688.00	39,416.00	40,248.00	41,080.00	41,912.00	42,744.00	43,576.00	44,408.00	45,344.00	46,280.00	47,216.00	48,152.00	49,088.00	50,024.00	51,064.00	52,104.00	53,144.00	54,184.00	55,224.00
Grade 5	19.00	19.40	19.80	20.20	20.60	21.00	21.40	21.85	22.30	22.75	23.20	23.65	24.10	24.60	25.10	25.60	26.10	26.60	27.15	27.70	28.25
	1,520.00	1,552.00	1,584.00	1,616.00	1,648.00	1,680.00	1,712.00	1,748.00	1,784.00	1,820.00	1,856.00	1,892.00	1,928.00	1,968.00	2,008.00	2,048.00	2,088.00	2,128.00	2,172.00	2,216.00	2,260.00
	39,520.00	40,352.00	41,184.00	42,016.00	42,848.00	43,680.00	44,512.00	45,448.00	46,384.00	47,320.00	48,256.00	49,192.00	50,128.00	51,168.00	52,208.00	53,248.00	54,288.00	55,328.00	56,472.00	57,616.00	58,760.00
Grade 6	20.20	20.60	21.00	21.40	21.85	22.30	22.75	23.20	23.65	24.10	24.60	25.10	25.60	26.10	26.60	27.15	27.70	28.25	28.80	29.40	30.00
	1,616.00	1,648.00	1,680.00	1,712.00	1,748.00	1,784.00	1,820.00	1,856.00	1,892.00	1,928.00	1,968.00	2,008.00	2,048.00	2,088.00	2,128.00	2,172.00	2,216.00	2,260.00	2,304.00	2,352.00	2,400.00
	42,016.00	42,848.00	43,680.00	44,512.00	45,448.00	46,384.00	47,320.00	48,256.00	49,192.00	50,128.00	51,168.00	52,208.00	53,248.00	54,288.00	55,328.00	56,472.00	57,616.00	58,760.00	59,904.00	61,152.00	62,400.00
Grade 7	21.45	21.90	22.35	22.80	23.25	23.70	24.15	24.65	25.15	25.65	26.15	26.65	27.20	27.75	28.30	28.85	29.45	30.05	30.65	31.25	31.90
	1,716.00	1,752.00	1,788.00	1,824.00	1,860.00	1,896.00	1,932.00	1,972.00	2,012.00	2,052.00	2,092.00	2,132.00	2,176.00	2,220.00	2,264.00	2,308.00	2,356.00	2,404.00	2,452.00	2,500.00	2,552.00
	44,616.00	45,552.00	46,488.00	47,424.00	48,360.00	49,296.00	50,232.00	51,272.00	52,312.00	53,352.00	54,392.00	55,432.00	56,576.00	57,720.00	58,864.00	60,008.00	61,256.00	62,504.00	63,752.00	65,000.00	66,352.00
Grade 8	22.80	23.25	23.70	24.15	24.65	25.15	25.65	26.15	26.65	27.20	27.75	28.30	28.85	29.45	30.05	30.65	31.25	31.90	32.55	33.20	33.85
	1,824.00	1,860.00	1,896.00	1,932.00	1,972.00	2,012.00	2,052.00	2,092.00	2,132.00	2,176.00	2,220.00	2,264.00	2,308.00	2,356.00	2,404.00	2,452.00	2,500.00	2,552.00	2,604.00	2,656.00	2,708.00
	47,424.00	48,360.00	49,296.00	50,232.00	51,272.00	52,312.00	53,352.00	54,392.00	55,432.00	56,576.00	57,720.00	58,864.00	60,008.00	61,256.00	62,504.00	63,752.00	65,000.00	66,352.00	67,704.00	69,056.00	70,408.00
Grade 9	24.25	24.75	25.25	25.75	26.25	26.80	27.35	27.90	28.45	29.00	29.60	30.20	30.80	31.40	32.05	32.70	33.35	34.00	34.70	35.40	36.10
	1,940.00	1,980.00	2,020.00	2,060.00	2,100.00	2,144.00	2,188.00	2,232.00	2,276.00	2,320.00	2,368.00	2,416.00	2,464.00	2,512.00	2,564.00	2,616.00	2,668.00	2,720.00	2,776.00	2,832.00	2,888.00
	50,440.00	51,480.00	52,520.00	53,560.00	54,600.00	55,744.00	56,888.00	58,032.00	59,176.00	60,320.00	61,568.00	62,816.00	64,064.00	65,312.00	66,664.00	68,016.00	69,368.00	70,720.00	72,176.00	73,632.00	75,088.00
Grade 10	25.75	26.25	26.80	27.35	27.90	28.45	29.00	29.60	30.20	30.80	31.40	32.05	32.70	33.35	34.00	34.70	35.40	36.10	36.80	37.55	38.30
	2,060.00	2,100.00	2,144.00	2,188.00	2,232.00	2,276.00	2,320.00	2,368.00	2,416.00	2,464.00	2,512.00	2,564.00	2,616.00	2,668.00	2,720.00	2,776.00	2,832.00	2,888.00	2,944.00	3,004.00	3,064.00
	53,560.00	54,600.00	55,744.00	56,888.00	58,032.00	59,176.00	60,320.00	61,568.00	62,816.00	64,064.00	65,312.00	66,664.00	68,016.00	69,368.00	70,720.00	72,176.00	73,632.00	75,088.00	76,544.00	78,104.00	79,664.00
Grade 11	27.35	27.90	28.45	29.00	29.60	30.20	30.80	31.40	32.05	32.70	33.35	34.00	34.70	35.40	36.10	36.80	37.55	38.30	39.05	39.85	40.65
	2,188.00	2,232.00	2,276.00	2,320.00	2,368.00	2,416.00	2,464.00	2,512.00	2,564.00	2,616.00	2,668.00	2,720.00	2,776.00	2,832.00	2,888.00	2,944.00	3,004.00	3,064.00	3,124.00	3,188.00	3,252.00
	56,888.00	58,032.00	59,176.00	60,320.00	61,568.00	62,816.00	64,064.00	65,312.00	66,664.00	68,016.00	69,368.00	70,720.00	72,176.00	73,632.00	75,088.00	76,544.00	78,104.00	79,664.00	81,224.00	82,888.00	84,552.00
Grade 12	29.05	29.65	30.25	30.85	31.45	32.10	32.75	33.40	34.05	34.75	35.45	36.15	36.85	37.60	38.35	39.10	39.90	40.70	41.50	42.35	43.20
	2,324.00	2,372.00	2,420.00	2,468.00	2,516.00	2,568.00	2,620.00	2,672.00	2,724.00	2,780.00	2,836.00	2,892.00	2,948.00	3,008.00	3,068.00	3,128.00	3,192.00	3,256.00	3,320.00	3,388.00	3,456.00
	60,424.00	61,672.00	62,920.00	64,168.00	65,416.00	66,768.00	68,120.00	69,472.00	70,824.00	72,280.00	73,736.00	75,192.00	76,648.00	78,208.00	79,768.00	81,328.00	82,992.00	84,656.00	86,320.00	88,088.00	89,856.00

Department Heads as Created by City Charter Compensation Range

\$100,000.00 - \$170,000.00

	V	W	X	Y	Z	AA	BB	CC	DD	EE	FF	GG	HH	II	JJ	KK	LL	MM	NN
Grade 1	18.90	19.30	19.70	20.10	20.50	20.90	21.30	21.75	22.20	22.65	23.10	23.55	24.00	24.50	25.00	25.50	26.00	26.50	27.05
	1,512.00	1,544.00	1,576.00	1,608.00	1,640.00	1,672.00	1,704.00	1,740.00	1,776.00	1,812.00	1,848.00	1,884.00	1,920.00	1,960.00	2,000.00	2,040.00	2,080.00	2,120.00	2,164.00
	39,312.00	40,144.00	40,976.00	41,808.00	42,640.00	43,472.00	44,304.00	45,240.00	46,176.00	47,112.00	48,048.00	48,984.00	49,920.00	50,960.00	52,000.00	53,040.00	54,080.00	55,120.00	56,264.00
Grade 2	24.00	24.50	25.00	25.50	26.00	26.50	27.05	27.60	28.15	28.70	29.25	29.85	30.45	31.05	31.65	32.30	32.95	33.60	34.25
	1,920.00	1,960.00	2,000.00	2,040.00	2,080.00	2,120.00	2,164.00	2,208.00	2,252.00	2,296.00	2,340.00	2,388.00	2,436.00	2,484.00	2,532.00	2,584.00	2,636.00	2,688.00	2,740.00
	49,920.00	50,960.00	52,000.00	53,040.00	54,080.00	55,120.00	56,264.00	57,408.00	58,552.00	59,696.00	60,840.00	62,088.00	63,336.00	64,584.00	65,832.00	67,184.00	68,536.00	69,888.00	71,240.00
Grade 3	25.55	26.05	26.55	27.10	27.65	28.20	28.75	29.35	29.95	30.55	31.15	31.75	32.40	33.05	33.70	34.35	35.05	35.75	36.45
	2,044.00	2,084.00	2,124.00	2,168.00	2,212.00	2,256.00	2,300.00	2,348.00	2,396.00	2,444.00	2,492.00	2,540.00	2,592.00	2,644.00	2,696.00	2,748.00	2,804.00	2,860.00	2,916.00
	53,144.00	54,184.00	55,224.00	56,368.00	57,512.00	58,656.00	59,800.00	61,048.00	62,296.00	63,544.00	64,792.00	66,040.00	67,392.00	68,744.00	70,096.00	71,448.00	72,904.00	74,360.00	75,816.00
Grade 4	27.10	27.65	28.20	28.75	29.35	29.95	30.55	31.15	31.75	32.40	33.05	33.70	34.35	35.05	35.75	36.45	37.20	37.95	38.70
	2,168.00	2,212.00	2,256.00	2,300.00	2,348.00	2,396.00	2,444.00	2,492.00	2,540.00	2,592.00	2,644.00	2,696.00	2,748.00	2,804.00	2,860.00	2,916.00	2,976.00	3,036.00	3,096.00
	56,368.00	57,512.00	58,656.00	59,800.00	61,048.00	62,296.00	63,544.00	64,792.00	66,040.00	67,392.00	68,744.00	70,096.00	71,448.00	72,904.00	74,360.00	75,816.00	77,376.00	78,936.00	80,496.00
Grade 5	28.80	29.40	30.00	30.60	31.20	31.80	32.45	33.10	33.75	34.45	35.15	35.85	36.55	37.30	38.05	38.80	39.60	40.40	41.20
	2,304.00	2,352.00	2,400.00	2,448.00	2,496.00	2,544.00	2,596.00	2,648.00	2,700.00	2,756.00	2,812.00	2,868.00	2,924.00	2,984.00	3,044.00	3,104.00	3,168.00	3,232.00	3,296.00
	59,904.00	61,152.00	62,400.00	63,648.00	64,896.00	66,144.00	67,496.00	68,848.00	70,200.00	71,656.00	73,112.00	74,568.00	76,024.00	77,584.00	79,144.00	80,704.00	82,368.00	84,032.00	85,696.00
Grade 6	30.60	31.20	31.80	32.45	33.10	33.75	34.45	35.15	35.85	36.55	37.30	38.05	38.80	39.60	40.40	41.20	42.00	42.85	43.70
	2,448.00	2,496.00	2,544.00	2,596.00	2,648.00	2,700.00	2,756.00	2,812.00	2,868.00	2,924.00	2,984.00	3,044.00	3,104.00	3,168.00	3,232.00	3,296.00	3,360.00	3,428.00	3,496.00
	63,648.00	64,896.00	66,144.00	67,496.00	68,848.00	70,200.00	71,656.00	73,112.00	74,568.00	76,024.00	77,584.00	79,144.00	80,704.00	82,368.00	84,032.00	85,696.00	87,360.00	89,128.00	90,896.00
Grade 7	32.55	33.20	33.85	34.55	35.25	35.95	36.65	37.40	38.15	38.90	39.70	40.50	41.30	42.15	43.00	43.85	44.75	45.65	46.55
	2,604.00	2,656.00	2,708.00	2,764.00	2,820.00	2,876.00	2,932.00	2,992.00	3,052.00	3,112.00	3,176.00	3,240.00	3,304.00	3,372.00	3,440.00	3,508.00	3,580.00	3,652.00	3,724.00
	67,704.00	69,056.00	70,408.00	71,864.00	73,320.00	74,776.00	76,232.00	77,792.00	79,352.00	80,912.00	82,576.00	84,240.00	85,904.00	87,672.00	89,440.00	91,208.00	93,080.00	94,952.00	96,824.00
Grade 8	34.55	35.25	35.95	36.65	37.40	38.15	38.90	39.70	40.50	41.30	42.15	43.00	43.85	44.75	45.65	46.55	47.50	48.45	49.40
	2,764.00	2,820.00	2,876.00	2,932.00	2,992.00	3,052.00	3,112.00	3,176.00	3,240.00	3,304.00	3,372.00	3,440.00	3,508.00	3,580.00	3,652.00	3,724.00	3,800.00	3,876.00	3,952.00
	71,864.00	73,320.00	74,776.00	76,232.00	77,792.00	79,352.00	80,912.00	82,576.00	84,240.00	85,904.00	87,672.00	89,440.00	91,208.00	93,080.00	94,952.00	96,824.00	98,800.00	100,776.00	102,752.00
Grade 9	36.80	37.55	38.30	39.05	39.85	40.65	41.45	42.30	43.15	44.00	44.90	45.80	46.70	47.65	48.60	49.55	50.55	51.55	52.60
	2,944.00	3,004.00	3,064.00	3,124.00	3,188.00	3,252.00	3,316.00	3,384.00	3,452.00	3,520.00	3,592.00	3,664.00	3,736.00	3,812.00	3,888.00	3,964.00	4,044.00	4,124.00	4,208.00
	76,544.00	78,104.00	79,664.00	81,224.00	82,888.00	84,552.00	86,216.00	87,984.00	89,752.00	91,520.00	93,392.00	95,264.00	97,136.00	99,112.00	101,088.00	103,064.00	105,144.00	107,224.00	109,408.00
Grade 10	39.05	39.85	40.65	41.45	42.30	43.15	44.00	44.90	45.80	46.70	47.65	48.60	49.55	50.55	51.55	52.60	53.65	54.70	55.80
	3,124.00	3,188.00	3,252.00	3,316.00	3,384.00	3,452.00	3,520.00	3,592.00	3,664.00	3,736.00	3,812.00	3,888.00	3,964.00	4,044.00	4,124.00	4,208.00	4,292.00	4,376.00	4,464.00
	81,224.00	82,888.00	84,552.00	86,216.00	87,984.00	89,752.00	91,520.00	93,392.00	95,264.00	97,136.00	99,112.00	101,088.00	103,064.00	105,144.00	107,224.00	109,408.00	111,592.00	113,776.00	116,064.00
Grade 11	41.45	42.30	43.15	44.00	44.90	45.80	46.70	47.65	48.60	49.55	50.55	51.55	52.60	53.65	54.70	55.80	56.90	58.05	59.20
	3,316.00	3,384.00	3,452.00	3,520.00	3,592.00	3,664.00	3,736.00	3,812.00	3,888.00	3,964.00	4,044.00	4,124.00	4,208.00	4,292.00	4,376.00	4,464.00	4,552.00	4,644.00	4,736.00
	86,216.00	87,984.00	89,752.00	91,520.00	93,392.00	95,264.00	97,136.00	99,112.00	101,088.00	103,064.00	105,144.00	107,224.00	109,408.00	111,592.00	113,776.00	116,064.00	118,352.00	120,744.00	123,136.00
Grade 12	44.05	44.95	45.85	46.75	47.70	48.65	49.60	50.60	51.60	52.65	53.70	54.75	55.85	56.95	58.10	59.25	60.45	61.65	62.90
	3,524.00	3,596.00	3,668.00	3,740.00	3,816.00	3,892.00	3,968.00	4,048.00	4,128.00	4,212.00	4,296.00	4,380.00	4,468.00	4,556.00	4,648.00	4,740.00	4,836.00	4,932.00	5,032.00
	91,624.00	93,496.00	95,368.00	97,240.00	99,216.00	101,192.00	103,168.00	105,248.00	107,328.00	109,512.00	111,696.00	113,880.00	116,168.00	118,456.00	120,848.00	123,240.00	125,736.00	128,232.00	130,832.00

City of Havre de Grace Sworn Officer Pay Scale
July 1, 2024

16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
\$74,225.28	\$76,080.91	\$77,982.94	\$79,932.51	\$81,930.82	\$83,979.09	\$86,078.57	\$88,230.53	\$90,436.30	\$92,697.20	\$93,624.18	\$94,560.42	\$95,506.02	\$96,461.08	\$97,425.69
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$78,678.80	\$80,645.77	\$82,661.91	\$84,728.46	\$86,846.67	\$89,017.84	\$91,243.28	\$93,524.37	\$95,862.48	\$98,259.04	\$99,241.63	\$100,234.04	\$101,236.38	\$102,248.75	\$103,271.24
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$78,678.80	\$80,645.77	\$82,661.91	\$84,728.46	\$86,846.67	\$89,017.84	\$91,243.28	\$93,524.37	\$95,862.48	\$98,259.04	\$99,241.63	\$100,234.04	\$101,236.38	\$102,248.75	\$103,271.24
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$83,399.53	\$85,484.51	\$87,621.63	\$89,812.17	\$92,057.47	\$94,358.91	\$96,717.88	\$99,135.83	\$101,614.22	\$104,154.58	\$105,196.13	\$106,248.09	\$107,310.57	\$108,383.67	\$109,467.51
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$88,403.50	\$90,613.58	\$92,878.92	\$95,200.90	\$97,580.92	\$100,020.44	\$102,520.95	\$105,083.98	\$107,711.08	\$110,403.85	\$111,507.89	\$112,622.97	\$113,749.20	\$114,886.69	\$116,035.56
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$93,707.71	\$96,050.40	\$98,451.66	\$100,912.95	\$103,435.78	\$106,021.67	\$108,672.21	\$111,389.02	\$114,173.74	\$117,028.09	\$118,198.37	\$119,380.35	\$120,574.15	\$121,779.90	\$122,997.69
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$101,204.32	\$103,734.43	\$106,327.79	\$108,985.99	\$111,710.64	\$114,503.40	\$117,365.99	\$120,300.14	\$123,307.64	\$126,390.33	\$127,654.24	\$128,930.78	\$130,220.09	\$131,522.29	\$132,837.51
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%
\$109,300.67	\$112,033.19	\$114,834.02	\$117,704.87	\$120,647.49	\$123,663.68	\$126,755.27	\$129,924.15	\$133,172.25	\$136,501.56	\$137,866.57	\$139,245.24	\$140,637.69	\$142,044.07	\$143,464.51
2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	1.00%	1.00%	1.00%	1.00%	1.00%