

CITY COUNCIL

READ FILE COVER SHEET

Subject: **Ordinance 1213 concerning Approving Budget
Amendment 2026-04 for Holly Jolly Festivities**

(Public Hearing and 2nd Reading)

Date: **12/2/2025**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

Purpose:

☐

FYI

☒

Read and Comment as Needed

☒

Action Required by December 15, 2025

☐

In Confidential File Drawer

Approve:

Johnny Boker

☐ Yes

☐ No

☐ No Comment

Comment: _____

Casi Boyer

☐ Yes

☐ No

☐ No Comment

Comment: _____

Matthew Ellis

☐ Yes

☐ No

☐ No Comment

Comment: _____

Vicki Jones

☐ Yes

☐ No

☐ No Comment

Comment: _____

Jim Ringsaker

☐ Yes

☐ No

☐ No Comment

Comment: _____

Tammy Lynn

Schneegas

☐ Yes

☐ No

☐ No Comment

Comment: _____

Note: N/A

CITY COUNCIL
OF
HAVRE DE GRACE, MARYLAND

ORDINANCE NO. 1213

BUDGET AMENDMENT 2026-04

Introduced by _____ Council Member Ellis _____

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER FOR THE PURPOSE OF AMENDING THE CITY BUDGET FOR FISCAL YEAR 2026 TO ADDRESS ADDITIONAL ALLOCATION OF FUNDS FOR THE CITY OF HAVRE DE GRACE FOR FISCAL YEAR 2026

On: December 1, 2025
at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

A Public Hearing is scheduled for December 15, 2025 at 7:00 p.m.

EXPLANATION

Underlining indicates matter added to existing law.

[Bold Brackets] indicate matter deleted from existing law.

Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

34 **WHEREAS**, the Mayor and City Council of Havre de Grace, a Maryland municipal
35 corporation, is required to establish an annual projection of anticipated revenues and proposed
36 expenses, known as the budget, for the City of Havre de Grace for the fiscal year beginning July 1,
37 2025 through June 30, 2026, said period known as fiscal year 2026; and

38 **WHEREAS**, the Mayor and City Council of Havre de Grace passed the Budget Ordinance 1194,
39 establishing the budget for Fiscal Year on June 16, 2025, pursuant to the Havre de Grace Charter Section
40 37 and by the authority of the Local Government Article of the Annotated Code of Maryland; and

41 **WHEREAS**, Budget Ordinance 1194 projected revenue, expenses and capital project
42 completion on best estimates and timetables when proposed; and

43 **WHEREAS**, Section 37 of the Charter states " No officer or employee of the City shall
44 expend money that is not appropriated", and this budget amendment is for the uninterrupted oversight
45 of new development within the City;

46 **NOW THEREFORE**, it is determined, decided, and ordained by the City Council that
47 Budget Amendment 2026-04 be included as part of the Fiscal Year 2026 Budget.
48
49

50 ATTEST:

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

51
52
53
54 _____
55 Christopher Ricci
56 Director of Administration
57

William T. Martin
Mayor

58 Introduced/First Reading: 12/1/2025
59 Public Hearing:
60 Second Reading/Adopted:
61 Effective Date:

Exhibit A



INTER-CITY MEMORANDUM

To: City Council President James E. Ringsaker, Jr.
From: Mayor William T. Martin
Date: 11/25/2025
RE: Proposed Budget Amendment 2026-04

FY26 Harford County Tourism Award:

I am pleased to announce that the City of Havre De Grace has been awarded a \$20,000 Harford County Tourism Award from Harford County. These funds are specifically designated to support tourism and economic development within our community, with a particular focus on activities for our upcoming Holly Jolly event.

To account for this award and ensure proper funding for the planned activities, I am requesting an increase of \$20,000 to expenditure account #01-1072-6283 "Public Relations."

Correspondingly, I request that revenue account GL #01-0001-46-04 "Donations & Contributions" also be increased by \$20,000.

June 16, 2025

City of Havre de Grace
711 Pennington Ave.
Havre de Grace, MD 21078

Re: FY2026 Tourism Award

Dear Ms. Johnson:

I am pleased to inform you that the **City of Havre de Grace** is a FY26 Harford County Tourism Award recipient in the amount of **\$20,000**.

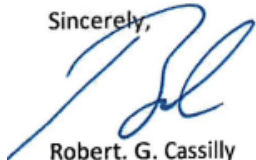
These funds, which are derived from the hotel occupancy tax, are intended to help strengthen your organization and its goals for tourism. Thank you for your interest in our program and for the work you do to support tourism and economic development in our community.

You will soon receive a package from the Department of Economic Development with the official documents related to this award and its reporting requirements. This includes the Harford County seal and the Hello Harford logo, both of which are required to be included on promotional materials relating to the program or event for which you have received funding through this grant.

If my office may be of assistance, please do not hesitate to contact us.

Best wishes for success in the year ahead.

Sincerely,



Robert. G. Cassilly
Harford County Executive

Acknowledgment: I, Bridgette Johnson [Recipient Signature], on 6/26/2025 [Date],
acknowledge receipt of this FY26 Tourism Grant Award notification letter and understand that failure to
return the signed grant agreement package **within 10 days** of receipt may result in forfeiture of the award.



BUDGET AMENDMENT

December 1, 2025

Amendment# 2026-04

SOURCE OF FUNDS

Account Number		Account Title	Amount
		General Fund 1	
01-0001-46-04		Donations & Contributions	\$20,000
		Total Sources	\$20,000

USE OF FUNDS

Account Number		Account Title	Amount
		General Fund 1	
01-1072-6283		Public Relations	\$20,000
		Total Uses	\$20,000

REASON FOR ADJUSTMENT

To authorize spending of \$20,000 contribution from Harford County for Holly Jolly festivities

AUTHORITY

APPROVAL

MAYOR		Date:	
ADMINISTRATION		Date:	
FINANCE		Date:	