

IMPORTANT HEALTH COVERAGE TAX DOCUMENT

The Paperwork Reduction Act amends the Affordable Care Act by no longer requiring employers and health insurance providers to send form 1095-C to employees and/or covered individuals under a health plan. Previously employers and/or insurance providers had to send 1095 forms to each full-time employee and/or covered individual. Now, those forms must only be sent when affirmatively requested by an employee and/or covered individual. If an individual requests a form, the form will be provided by January 31 or 30 days after the date of the request, whichever is later. This Notice serves as the required Notice employers must provide to inform individuals of their right to request a 1095C form. **YOU DO NOT NEED A COPY OF THIS FORM TO FILE YOUR FEDERAL OR STATE TAXES.** If you were not a full-time employee at any point during calendar year 2025, you do not receive a Form 1095-C.

To request your Form 1095-C, you can:

- Request via email at: jamesr@havredegracemd.com
- Request by phone at: 410-939-1800 x1139
- Mail a request for statement to:

City of Havre de Grace
Attn: Human Resources Manager
711 Pennington Avenue
Havre de Grace, MD 21078

Be sure to include your full name and any other applicable identifying information. We will provide the Form 1095-C within 30 days of your request.

If you have questions about your Form 1095-C, contact Jim Reynolds at 410-939-1800 x1139 or jamesr@havredegracemd.com.