CITY COUNCIL
READ FILE COVER SHEET

Subject: **Ordinance 1240 concerning Approving Budget Amendment 2027-02 for Grant Awards and Contributions (Public Hearing & 2nd Reading)**

Date: **11/17/2026**

Notice: Any comments made after 5:00 p.m. on the Thursday before the Council Meeting will not be seen in the agenda packet.

Purpose:

- ☐ FYI
- ☑ **Read and Comment as Needed**
- ☑ **Action Required by December 7, 2026**
- ☐ In Confidential File Drawer

Approve:

Johnny Boker	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Casi Boyer	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Lizz Clarke	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Matthew Ellis	☐ Yes	☐ No	☐ No Comment
Comment: _____			
David Glenn	☐ Yes	☐ No	☐ No Comment
Comment: _____			
Vicki Jones	☐ Yes	☐ No	☐ No Comment
Comment: _____			

Note: N/A

CITY COUNCIL

OF

HAVRE DE GRACE, MARYLAND

ORDINANCE NO. 1240

BUDGET AMENDMENT 2027-02

Introduced by Council Member Boker

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER FOR THE PURPOSE OF AMENDING THE CITY BUDGET FOR FISCAL YEAR 2027 TO ADDRESS THE REALLOCATIONS OF FUNDS FOR THE CITY OF HAVRE DE GRACE FOR FISCAL YEAR 2027

On: November 16, 2026

at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

A Public Hearing is scheduled for December 7, 2026 at 7:00 p.m.

EXPLANATION

Underlining indicates matter added to existing law.

[Bold Brackets] indicate matter deleted from existing law.

Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

Public Hearing & Second Reading

WHEREAS, the Mayor and City Council of Havre de Grace, a Maryland municipal corporation, is required to establish an annual projection of anticipated revenues and proposed expenses, known as the budget, for the City of Havre de Grace for the fiscal year beginning July l, 2026 through June 30, 2027, said period known as fiscal year 2027; and

WHEREAS, the Mayor and City Council of Havre de Grace passed the Budget Ordinance 1223, establishing the budget for Fiscal Year on June 11, 2026, pursuant to the Havre de Grace Charter Section 37 and by the authority of the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, Budget Ordinance 1223 projected revenue, expenses and capital project completion on best estimates and timetables when proposed; and

WHEREAS, Section 37 of the Charter states *"No officer or employee of the City shall expend money that is not appropriated"*, and the majority of this budget amendment is for time sensitive Capital Project carry-over, to financially sustain and complete those projects; and

NOW THEREFORE, it is determined, decided, and ordained by the City Council that Budget Amendment 2027-02 be included as part of the Fiscal Year 2027 Budget.

ATTEST:

MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE

Christopher Ricci
Director of Administration

William T. Martin
Mayor

Introduced/First Reading: 11/16/2026
Public Hearing:
Second Reading/Adopted:
Effective Date:

Public Hearing & Second Reading

Exhibit A

INTER-CITY MEMORANDUM

To: City Council President Casi Boyer
From: Mayor William T. Martin
Date: 11/16/2026
RE: Proposed Budget Amendment 2027-02

Maryland Community Development Block Grant (CDBG)

The City of Havre de Grace has secured a $156,336 Maryland Community Development Block Grant (MD-26-CD-21) from the Maryland Department of Housing and Community Development. The grant funds the installation of 9,890 square feet of ADA-compliant sidewalks and eight new ADA ramps across Stansbury Court, Vancherie Court, and Georges Court within the Somerset Manor development, directly benefiting 52 low- and moderate-income households (130 residents).

The City will be required to provide cash matching funds totaling $27,944.

I am requesting that expenditure account #01-1251-7108 “Sidewalk Connection & Curb Upgrades” be increased by $184,400.

To fund this increase, I am requesting revenue account #01-0001-48-34 “State Grants (MCDBG)” be increased by $156,400 and account #01-0001-49-98 “BOY Fund Balance” be increased by $28,000.

Department of Commerce Economic Development Agency (EDA)

The City of Havre de Grace was awarded a Federal Economic Development Administration (EDA) grant in the amount of $319,200 to construct a public pier at the foot of Green Street, to purchase a shuttle bus, and to construct a foot bridge for the Swan Harbor Trail in FY23. The award was approved under budget amendment 2023-07. On August 04, 2026, an amendment to the award was approved to revise the pier site location renovation to the Hutchins Park Pier. We are seeking to re-establish the budget for the project for FY27.

To date, $203,776.68 has been either reimbursed or submitted for reimbursement, leaving $115,423.32 in FY27 anticipated revenue to be established. The City has matched $87,841.81 to date, with $34,095.19 of matching expenditure to establish in FY27.

I am requesting that expenditure account #01-1251-7089 “Hutchins Park Pier, Swan Hrbr Footbridge, Shuttle” be created and funded for $149,500.

Public Hearing & Second Reading

To fund the increase, I am requesting that revenue account #01-0001-48-52 “Federal Grants (EDA)” be increased by $115,400 and #01-0001-49-98 “BOY Fund Balance” be increased by $34,100.

FY27 Waterway Improvement Fund Grant (DNR)

The City of Havre de Grace has been awarded a $125,000 Waterway Improvement Fund grant for Fiscal Year 2027 from the Maryland Department of Natural Resources under Grant Agreement #LG-1201o-27. The grant funds will be specifically allocated toward facility improvements at the City Yacht Basin, focusing on the complete re-decking of Pier 5, including its finger pier decking, as well as the removal and reinstallation of dock boxes and ladders.

There is no City match component.

I am requesting expense account #08-1839-6501 “Capital Expenditures” be increased by $125,000 and anticipated revenue account # 08-1809-48-63 “DNR Grant – Waterway Improvement” be increased by $125,000.

FY26 Harford County Tourism Award

The City of Havre De Grace has again been award the Harford County Tourism Award from Harford County. The $27,500 award is specifically designated to support tourism and economic development within our community, with a particular focus on activities for our upcoming Holly Jolly event.

To account for this award and ensure proper funding for the planned activities, I am requesting an increase of $27,500 to expenditure account #01-1072-6283 "Public Relations."

Correspondingly, I request that revenue account GL #01-0001-46-04 "Donations & Contributions" also be increased by $27,500.

Please contact Abdul Abdi if you have any questions or require additional information regarding these budget amendment requests.

Public Hearing & Second Reading

MARYLAND COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT AGREEMENT

This Maryland Community Development Block Grant Program (CDBG) Grant Agreement (this "Agreement") is entered into as of the date it is executed by DHCD (as defined herein)(the effective date) by and between the Maryland Department of Housing and Community Development, a principal department of the State of Maryland, hereinafter referred to as "DHCD" and the **MAYOR AND CITY COUNCIL OF HAVRE DE GRACE**, a municipality of the State of Maryland, hereinafter referred to as "Grantee".

WHEREAS, the federal Department of Housing and Urban Development ("HUD") has authorized the State of Maryland to distribute and administer federal Maryland Community Development Block Grant ("CDBG") funds pursuant to the Housing and Community Development Act of 1974, as amended, for the purpose of preserving and developing viable rural and urban communities by expanding economic opportunities, providing decent housing, and providing necessary supporting public infrastructure;

WHEREAS, the Maryland General Assembly has appropriated federal CDBG funds to DHCD in order to establish and administer the Maryland CDBG Program, which program is more fully described in a certain Consolidated Plan-Action Plan dated **SFY26/FFY25** (the "Consolidated Plan") issued by DHCD;

WHEREAS, the Grantee has applied to the State for CDBG funds for the project described in Grantee's application (the "Project") and the Project has been selected for CDBG funding on the basis of the Consolidated Plan.

NOW, THEREFORE, in consideration of the foregoing, and subject to the conditions contained herein, DHCD and the Grantee agree as follows:

1. Purpose of Agreement. The purpose of this Agreement is to provide the Grantee with funds which will enable the Grantee to carry out the Project, the approved scope of work for which is described in the attached Exhibit A. The Project activities are designed to satisfy the CDBG national objective of **BENEFIT TO LOW AND MODERATE INCOME PERSONS - LIMITED CLIENTELE** (the "National Objective").

2. Grant Funds Provided. In consideration of the various obligations to be undertaken by Grantee pursuant to this Agreement, DHCD agrees to provide Grantee with funds in an amount not to exceed **$ 156,336** (the "CDBG Grant") subject to the terms and conditions set forth in this Agreement and to the availability of federal funds.

3. Authorized Uses of Grant Funds. Grantee agrees to use the CDBG Grant funds only for the Project activities, and in the appropriate location, described in Exhibit A. The Project

FORM CD-451 (REV. 11/18)

U.S. DEPARTMENT OF COMMERCE

AMENDMENT TO FINANCIAL ASSISTANCE AWARD

☑ GRANT ☐ COOPERATIVE AGREEMENT

FEDERAL AWARD ID NUMBER: 01-79-15221; URI 118671

CFDA NO. AND NAME: 11.307 Economic Adjustment Assistance

PROJECT TITLE: Havre de Grace Outdoor Recreation and Nature Tourism Project

RECIPIENT NAME	AMENDMENT NUMBER
City of Havre de Grace	4
STREET ADDRESS	**EFFECTIVE DATE**
715 Pennington Ave	07/13/26
CITY, STATE, ZIP CODE	**EXTEND PERIOD OF PERFORMANCE TO (IF APPLICABLE)**
Havre de Grace, Maryland 21078-3004	12/31/26

COSTS ARE REVISED AS FOLLOWS:	PREVIOUS ESTIMATED COST	ADD	DEDUCT	TOTAL ESTIMATED COST
FEDERAL SHARE OF COST	$ 319,200.00	$ 0.00	$ 0.00	$ 319,200.00
RECIPIENT SHARE OF COST	$ 79,800.00	$ 42,137.00	$ 0.00	$ 121,937.00
TOTAL ESTIMATED COST	$ 399,000.00	$ 42,137.00	$ 0.00	$ 441,137.00

REASON(S) FOR AMENDMENT.

1. Amend Award Condition 1, scope of work and the pier location: The authorized scope of work includes: purchase of an electric shuttle for public transport to Susquehanna State Park; extending and reinforcing a public pier at 100 Congress Avenue and adjacent to historic downtown area for boat tours; complete construction of the 2-mile Swan Harbor Nature Trail connecting Havre de Grace with Swan Harbor County Park including a footbridge; and installing EV charging stations in public parking lots near outdoor tourist attractions.

2. Amend recipients matching share from $79,800 to $121,937 and the total project cost from $399,000 to $441,137. The new grant rate will be 72.36%

This Amendment Document (Form CD-451) signed by the Grants Officer constitutes an Amendment of the above-referenced Award, which may include an obligation of Federal funding. By signing this Form CD-451, the Recipient agrees to comply with the Amendment provisions checked below and attached, as well as previous provisions incorporated into the Award. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Amendment offer and de-obligate any associated funds.

☑ SPECIFIC AWARD CONDITION(S)

☐ LINE ITEM BUDGET

☐ OTHER(S): _____

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER	DATE
Susan Brehm, Regional Director — Digitally signed by Susan M. Brehm Date: 2026.07.27 15:57:12 -05'00'	
PRINTED NAME, PRINTED TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	**DATE**
William Martin, Mayor — William T. Martin	8/4/26



Wes Moore, Governor
Aruna Miller, Lt. Governor
Josh Kurtz, Secretary
David Goshorn, Deputy Secretary

July 1, 2026

Mr. Steven Young
City of Havre de Grace, City Yacht Basin
352 Commerce Street
Havre de Grace, MD 21078

Re: Fiscal Year 2027 Waterway Improvement Fund Grant
Grant LG-1201o-27, City of Havre de Grace Yacht Basin Facility Improvements $125,000.00

Dear Mr. Young:

I am pleased to inform you that your jurisdiction's request for Fiscal Year 2027 Waterway Improvement Funds (WIF) for the above-referenced project(s) has been approved by the Maryland General Assembly.

Boating contributes significantly to Maryland's state and local economies and is the largest outdoor recreation industry in our state, representing more than $4 billion in economic activity and supporting 17,000 jobs. Since its inception in 1966, the Waterway Improvement Fund has been essential for public boating access and safety. Over $469.5 million has been provided for state and local projects. More than 4,900 (4,936) capital projects have been completed at nearly 400 public boating access sites and within navigable channels statewide. The Waterway Improvement Fund (WIF) is an essential source of revenue for programs and projects which ensure that Maryland residents and visitors continue to benefit from Maryland's vast boating opportunities within the Chesapeake Bay and tributaries. Through the WIF grants and valuable partnerships like ours, together we are able to fund dredging of navigable recreational boating channels, safe public access facilities, and other projects that improve public access to recreational boating opportunities.

For your consideration, please go to our Waterway Improvement webpage and review our Waterway Improvement Fund Grants Manual, where you will find all terms and conditions associated with this grant award. Program staff will be in touch soon regarding the next steps, including entering into a formal grant agreement with your local government.

Program staff are available to help you incorporate resilience into your project design (if applicable) to address concerns related to nuisance flooding, storm surge, and future sea-level rise. Please reach out to Jillian Seagraves at jillian.seagraves@maryland.gov if you would like to discuss ideas and solutions to extend the life of your project design.

If you have any questions regarding your grant, please contact your assigned Regional Grant Administrator.

Western/Central Region: Allegany, Baltimore City and County, Carroll, Cecil, Frederick, Garrett, Harford, Howard, Montgomery, and Washington Counties
Contact Jillian Seagraves jillian.seagraves@maryland.gov 443-924-0405

Tawes State Office Building – 580 Taylor Avenue – Annapolis, Maryland 21401
410-260-8DNR or toll free in Maryland 877-620-8DNR – *dnr.maryland.gov* – TTY Users Call via the Maryland Relay



ROBERT G. CASSILLY
Harford County Executive

ROBERT S. McCORD
Director of Administration

June 26, 2026

City of Havre de Grace
711 Pennington Ave.
Havre de Grace, MD 21078

Re: FY2027 Tourism Award

Dear Ms. Johnson:

I am pleased to inform you that the **City of Havre de Grace** is a FY27 Harford County Tourism Award recipient in the amount of **$25,000**.

These funds, which are derived from the hotel occupancy tax, are intended to help strengthen your organization and its goals for tourism. Thank you for your interest in our program and for the work you do to support tourism and economic development in our community.

You will soon receive a package from the Department of Economic Development with the official documents related to this award and its reporting requirements. This includes the Harford County seal and the Hello Harford logo, both of which are required to be included in promotional materials relating to the program or event for which you have received funding through this grant.

If my office may be of assistance, please do not hesitate to contact us.

Best wishes for success in the year ahead.

Sincerely,

Robert G. Cassilly
Harford County Executive

Acknowledgment: I, Bridgette Johnson [Recipient Signature], on 7/1/26 [Date], acknowledge receipt of this FY27 Tourism Grant Award notification letter and understand that failure to return the signed grant agreement package **within 10 days** of receipt may result in forfeiture of the award.

Harford County Celebrates 250 Years ~ 1773-2023

410.638.3350 | 410.879.2000 | 220 South Main Street, Bel Air, Maryland 21014 | www.harfordcountymd.gov

THIS DOCUMENT IS AVAILABLE IN ALTERNATIVE FORMAT UPON REQUEST

Bridgette Johnson <bridgettej@havredegracemd.com> Sep 29, 2026, 2:18 PM

to me

Internal (bridgettej@havredegracemd.com)

INKY is learning... Safe Spam Phish More...

Hi Abdul,

This is great! We will have an additional $2,500 deposited this week. Let's wait until those funds arrive before we start working on the budget amendment for both grants.

Kind regards,

Bridgette Johnson
Director of Economic Development & Tourism
City of Havre de Grace, MD

410-939-1800 ext. 1175 - Office
bridgettej@havredegracemd.com

November 10, 2026 **Amendment #** 2027-02

SOURCE OF FUNDS

Account Number		Account Title		Amount
		General Fund 1		
01-0001-49-98		BOY Fund Balance MCDBG)		$28,000.00
01-0001-48-34		State Grants (MCDBG)		$156,400.00
01-0001-49-98		BOY Fund Balance (EDA)		$34,100.00
01-0001-48-52		Federal Grants (EDA)		$115,400.00
01-0001-46-04		Donations & Contributions		$27,500.00
		Marina Fund 8		
08-1809-48-63		DNR Grant - Waterway Improvement		$125,000.00
		Total Sources		**$486,400.00**

USE OF FUNDS

Account Number		Account Title		Amount
		General Fund 1		
01-1251-7108		Sidewalk Connection & Curb Upgrades		$184,400.00
01-1251-7089		Hutchins Park Pier, Swan Hrbr Footbridge, Shuttle		$149,500.00
01-1072-6283		Public Relations		$27,500.00
		Marina Fund 8		
08-1839-6501		Capital Expenditures		$125,000.00
		Total Uses		**$486,400.00**

REASON FOR ADJUSTMENT

To authorize spending MCDBG, EDA, DNR, and Impact Awards.

AUTHORITY

City Council on 11/16/2026

APPROVAL

MAYOR _____ Date: _____

ADMINISTRATION _____ Date: _____

FINANCE _____ Date: _____

Public Hearing & Second Reading