CITY COUNCIL

OF

HAVRE DE GRACE, MARYLAND

ORDINANCE NO. 1054

Introduced by Council Member Robertson

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF HAVRE DE GRACE BY THE AUTHORITY OF ARTICLE XI-E OF THE MARYLAND CONSTITUTION, THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND AND SECTION 37 OF THE HAVRE DE GRACE CITY CHARTER FOR THE PURPOSE OF ESTABLISHING THE CITY BUDGET FOR FISCAL YEAR 2022, BY DESIGNATING THE ANNUAL PROJECTION OF ANTICIPATED REVENUES AND PROPOSED AUTHORIZED EXPENSES FOR THE CITY OF HAVRE DE GRACE FOR FISCAL YEAR 2022

On: June 7, 2021

at: 7:00 p.m.

Ordinance introduced, read first time, ordered posted and public hearing scheduled.

PUBLIC HEARING

Having been posted and notice of time and place of hearing and title of Ordinance having been published according to the Charter, a public hearing was held on June 14, 2021 at 6:01 p.m., and concluded on June 14, 2021 at 6:04 p.m. .

EXPLANATION
Underlining indicates matter added to existing law.
[Bold Brackets] indicate matter deleted from existing law.
Amendments proposed prior to final adoption will be noted on a separate page with line references or by handwritten changes on the draft legislation.

WHEREAS, the Mayor and City Council of Havre de Grace, a Maryland municipal corporation, is required to establish an annual projection of anticipated revenues and proposed expenses, known as the budget, for the City of Havre de Grace for the fiscal year beginning July 1, 2021 through June 30, 2022, said period known as fiscal year 2022; and

WHEREAS, the Mayor and City Council of Havre de Grace is further required to approve the budget by Ordinance, pursuant to the Havre de Grace Charter Section 37 and by the authority of the Local Government Article of the Annotated Code of Maryland; and

WHEREAS, the Mayor and City Council held a budget work session on April 26, 2021 prior to the second City Council meeting in May as required by the City Charter; and

WHEREAS, the Mayor and City Council of Havre de Grace shall conduct a public hearing for the purpose of receiving public comment on this budget Ordinance; and

WHEREAS, the Mayor and City Council of Havre de Grace have previously set the City tax rate and charges for water and sewer service by Ordinance, as required by the Charter.

NOW THEREFORE, it is determined, decided, and ordained by the City Council that the Annual Budget Ordinance for the City of Havre de Grace for the fiscal year 2022 shall be enacted as follows:

<u>BUDGET ORDINANCE</u>

Section 1. Attached hereto is the Havre de Grace Budget for the fiscal year 2022 ("Budget"). The Budget covers the General Fund, Water & Sewer Fund and Marina Fund. The Budget document and all of its attachments are incorporated by reference into this Ordinance and made a part hereof.

Section 2. The City shall collect the anticipated revenue and make the proposed expenditures in compliance with the Budget or by an appropriate Budget Amendment as authorized by Section 37 of the Havre de Grace City Charter.

Section 3. This Ordinance shall be effective on July 1, 2021 and expire on June 30, 2022.

ADOPTED by the City Council of Havre de Grace, Maryland this __ day of _____, 2021.

SIGNED by the Mayor and attested by the Director of Administration this ____ day of ________, 2021.

[Signatures to follow on the next page.]

ATTEST:

____
Stephen J. Gamatoria
Director of Administration

THE MAYOR AND CITY COUNCIL
OF HAVRE DE GRACE, MARYLAND

____
William T. Martin
Mayor

Introduced/First Reading:	6/7/2021
Public Hearing:	6/14/2021
Second Reading/Adopted:	6/21/2021
Effective Date:	7/1/2021

ANNUAL BUDGET
FISCAL YEAR 2022

William T. Martin, Mayor

Members of the City Council:
David W. Glenn, Council President
Cassandra Boyer
David A. Martin
James E. Ringsaker, Jr.
Jason G. Robertson
Carolyn J. Zinner

FY 2022 vs FY 2021

	GENERAL FUND ORIG. BGT. FY 2021	CURR. BGT. FY 2021	REQUESTED FY 2022	Page
Operating Revenues				
Taxes and Penalties	$11,304,000	$11,576,300	$11,492,300	1
Intergovernmental	908,300	908,300	862,800	1
Licenses and Permits	273,100	273,100	338,700	1
Service Fees	111,900	111,900	113,800	1
Fines and Forfeitures	4,400	4,400	3,400	1
Grants	5,275,700	1,554,400	4,790,000	2
Miscellaneous	576,000	375,500	181,700	2
	18,453,400	14,803,900	17,782,700	
Operating Expenses				
Mayor	43,500	43,500	44,100	3
City Council	87,800	87,800	85,200	4
Administration	1,861,400	1,845,300	2,172,400	5-7
Registration & Elections	5,500	5,500	4,900	8
Legal Services	105,000	105,000	150,000	8
Casualty & Liability Insurance	130,100	130,100	144,400	8
Economic Development	229,500	176,900	205,700	9
Finance	853,600	853,600	781,200	10
Planning and Code Enforcement	629,300	629,300	792,100	11
Public Safety	5,481,400	5,481,400	5,389,000	12-13
Public Works	4,080,200	4,081,900	4,404,700	14-17
Service Organizations	12,500	12,500	19,500	18
Museums	60,000	60,000	75,000	18
Civic Groups	217,400	228,100	203,600	18
Ambulance Corps	99,500	98,600	102,000	18
Susquehanna Hose Co.	406,600	464,200	415,000	18
	14,303,300	14,303,700	14,988,800	
Capital Expenses				
Capital Equipment	641,400	737,400	842,400	20
Capital Projects	4,851,300	1,274,500	4,576,500	20
Debt Service	550,300	550,300	557,800	19
	6,043,000	2,562,200	5,976,700	
	20,346,300	16,865,900	20,965,500	
Fund Increase/(Decrease)	(1,892,900)	(2,062,000)	(3,182,800)	
Beginning Balance	609,600	665,300	2,090,500	2
Fund Transfers/Reserves	1,283,300	1,396,700	1,092,300	2
Fund Excess/(Deficiency)	*$0*	*$0*	*$0*	

GENERAL FUND OPERATING REVENUES

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
		TAXES		
01-0001-41-01	Real Property Taxes	8,644,700	8,685,200	8,891,200
01-0001-41-06	Critical Area Tax	43,300	43,300	44,100
01-0001-41-12	Pers Prop, Unincorporated	9,300	9,300	10,100
01-0001-41-13	Pers Prop, RR/Utilities	213,300	213,300	225,500
01-0001-41-14	Pers Prop, Incorporated	203,500	203,500	188,900
01-0001-41-20	Penalties, Real Property	37,700	37,700	31,500
01-0001-41-23	Penalties, Personal Property Taxes	7,200	7,200	6,900
01-0001-41-41	Income Tax - City Share	1,956,100	1,956,100	1,612,000
01-0001-41-58	Pole and Conduit Tax	73,000	73,000	73,000
01-0001-41-61	Admissions & Amusements	80,200	80,200	82,100
01-0001-41-62	Hotel/Motel Tax	21,000	21,000	25,900
01-0001-41-63	County Stormwater Management Al		231,800	286,400
01-0001-41-95	County Pmts In Lieu of Taxes	14,700	14,700	14,700
	Subtotal - Taxes	***11,304,000***	***11,576,300***	***11,492,300***
		INTERGOVERNMENTAL		
01-0001-43-33	State Police Protection	260,700	260,700	253,200
01-0001-43-51	Highway User Fees	605,100	605,100	574,000
01-0001-43-63	Enterprise Zone Credit Reimb	42,500	42,500	35,600
	Subtotal - Intergovernmental	***908,300***	***908,300***	***862,800***
		LICENSES AND PERMITS		
01-0001-42-23	Trader Licenses	1,700	1,700	3,300
01-0001-42-32	Building Permits	113,300	113,300	180,900
01-0001-42-34	Cable TV License Fee	158,100	158,100	154,500
	Subtotal - Licenses/Permits	***273,100***	***273,100***	***338,700***
		GENERAL SERVICE FEES		
01-0001-44-15	Rent - American Tower	48,700	48,700	38,000
01-0001-44-16	Rent - Visitors Center	1,200	1,200	1,200
01-0001-44-30	Rent-Tydings Concession	11,500	11,500	12,000
01-0001-44-32	Backfin Blues Creole de Graw-Leas	1,400	1,400	1,400
01-0001-44-34	Rent - M/V Summer Breeze LLC	5,600	5,600	5,600
01-0001-44-35	Rent - Upper Chesapeake (Lodge La	3,300	3,300	3,300
01-0001-44-36	Rent - HdG Alliance (710 Market)	3,000	3,000	3,000
01-0001-44-37	Candidate Filing Fees	300	300	400
01-0001-44-49	Firing Range Rental-Unbilled	2,000	2,000	100
01-0001-44-51	Firing Range Reimbursement-Billed	31,400	31,400	43,900
01-0001-44-52	Administrative Fees	2,800	2,800	3,000
01-0001-44-54	Board of Appeals Fees	700	700	1,900
	Subtotal - Service Fees	***111,900***	***111,900***	***113,800***
		FINES/FORFEITURES		
01-0001-45-01	City Ord Violations	3,200	3,200	2,400
01-0001-45-02	Police Misc Income	1,200	1,200	1,000
	Subtotal - Fines/Forfeitures	***4,400***	***4,400***	***3,400***

GENERAL FUND OPERATING REVENUES

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
		GRANTS		
01-0001-48-34	State Grants	1,891,200	103,900	2,930,100
01-0001-48-65	County Grants - Fin. Inst.	5,100	5,100	5,100
01-0001-48-75	County Grants - Parks & Rec.	500,000		500,000
01-0001-48-80	County Grants - Police Diff.	1,348,900	1,348,900	1,348,900
01-0001-48-81	Mini Police Grants	30,500	30,500	5,900
01-0001-48-96	DNR Open Space Grants	1,500,000		
01-0001-48-97	CDBG Grant		66,000	
	Subtotal - Grants/Bonds	***5,275,700***	***1,554,400***	***4,790,000***
		MISCELLANEOUS		
01-0001-46-04	Contrib & Donations	236,200	35,700	
01-0001-46-08	Sale of Surplus Property	35,400	35,400	36,900
01-0001-46-22	Interest Income	92,900	92,900	15,700
01-0001-46-28	Misc Revenues	13,700	13,700	11,900
01-0001-46-29	Misc Revenues - Billed	3,200	3,200	1,600
01-0001-46-39	Expense Reimbursements - Billed	18,700	18,700	15,300
01-0001-46-40	Expense Reimbursement	161,500	161,500	89,900
01-0001-46-50	Misc AR Penalties	4,100	4,100	300
01-0001-46-76	Tourism Sales	4,400	4,400	4,100
01-0001-46-77	Tourism Advertising Revenue	500	500	500
01-0001-46-78	Tourism Advertising - Guide	5,400	5,400	5,500
	Subtotal - Miscellaneous	***576,000***	***375,500***	***181,700***
		TRANSFERS IN/(OUT)		
01-0001-49-43	Distributed Expenses	1,311,600	1,311,600	1,331,700
01-0001-49-00	Fund Transfers (Critical Area)	(43,300)	40,000	2,600
01-0001-49-00	Fund Transfers (Slip User)	15,000	45,100	
01-0001-49-00	Fund Transfers (Emergency)			(52,600)
01-0001-49-98	Short Term Enterprise Fund			(189,400)
01-0001-49-98	Unrestricted Fund Balance	609,600	665,300	2,090,500
	Subtotal - Transfers/Reserves	***1,892,900***	***2,062,000***	***3,182,800***
	TOTAL REVENUES	**20,346,300**	**16,865,900**	**20,965,500**

MAYOR

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1031-5001	Salaries - Regular Time	18,200	18,200	18,200
01-1031-5022	FICA Expense	1,400	1,400	1,400
01-1031-5031	Workers Compensation Insurance	200	200	200
	Subtotal - Employee	***19,800***	***19,800***	***19,800***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1031-6276	Professional Services	300	300	300
01-1031-6277	Travel Expense	3,000	3,000	3,000
01-1031-6282	Office Supplies	1,000	1,000	1,000
01-1031-6283	Public Relations	19,400	19,400	20,000
	Subtotal - Non-Employee	***23,700***	***23,700***	***24,300***
	TOTAL - MAYOR	**43,500**	**43,500**	**44,100**

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1011-5001	Salaries - Regular Time	46,800	46,800	46,800
01-1011-5022	FICA Expense	3,600	3,600	3,600
01-1011-5031	Workers Compensation Insurance	100	100	100
	Subtotal - Employee	***50,500***	***50,500***	***50,500***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1011-6062	Dues and Subscriptions	18,000	18,000	18,000
01-1011-6070	Printing and Publishing	200	200	200
01-1011-6277	Travel Expense	6,400	6,400	4,000
01-1011-6283	Public Relations	12,200	12,200	12,000
01-1011-6290	Misc Operating Costs	500	500	500
	Subtotal - Non-Employee	***37,300***	***37,300***	***34,700***
	TOTAL - CITY COUNCIL	**87,800**	**87,800**	**85,200**

ADMINISTRATION OFFICES

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1091-5001	Salaries - Regular Time	517,600	517,600	610,400
01-1091-5004	Salaries - Overtime	6,300	6,300	1,500
01-1091-5007	Salaries - Seasonal	40,600	40,600	40,600
01-1091-5013	Salaries - Sick Leave	28,100	28,100	32,900
01-1091-5016	Salaries - Annual Leave	27,200	27,200	32,100
01-1091-5019	Salaries - Personal Leave	8,700	8,700	9,900
01-1091-5022	FICA Expense	48,000	48,000	55,500
01-1091-5028	Hospitalization	138,600	138,600	143,100
01-1091-5030	Retirees' Medical Benefits	133,700	133,700	216,200
01-1091-5031	Workers Compensation Insurance	2,600	2,600	3,300
01-1091-5040	Retirement	57,500	57,500	65,900
01-1091-5045	Actuarial & Pension Servcies	8,500	8,500	10,900
	Subtotal - Employee	***1,017,400***	***1,017,400***	***1,222,300***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1091-6025	Medical Testing & Supplies	10,000	10,000	10,000
01-1091-6062	Dues and Subscriptions	5,000	5,000	5,000
01-1091-6067	Postage	23,000	23,000	22,000
01-1091-6192	City Buildings Water & Sewer	28,300	28,300	28,700
01-1091-6223	Contrib to Liq Board	1,800	1,800	1,800
01-1091-6274	Employee Wellness Program			10,000
01-1091-6276	Professional Services	13,000	13,000	25,000
01-1091-6277	Travel Expense	5,000	5,000	5,000
01-1091-6278	Employee Development	20,000	20,000	25,000
01-1091-6280	Utilities	56,800	56,800	152,300
01-1091-6282	Office Supplies	14,500	14,500	14,500
01-1091-6283	Public Relations	60,000	63,900	70,000
01-1091-6284	Vehicle Maintenance	2,000	2,000	1,000
01-1091-6286	Vehicle Fuel	1,400	1,400	1,500
01-1091-6301	Historic District Commission	5,000	5,000	5,000
01-1091-6302	Arts Commission	3,000	3,000	3,000
01-1091-6303	Youth Commission	5,000	5,000	7,000
01-1091-6304	Independence Day Commission	5,000	5,000	5,000
	Subtotal - Non-Employee	***258,800***	***262,700***	***391,800***

	TOTAL - ADMINISTRATION	**1,276,200**	**1,280,100**	**1,614,100**

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1092-5001	Salaries - Regular Time	112,300	112,300	87,300
01-1092-5004	Salaries - Overtime	1,300	1,300	300
01-1092-5013	Salaries - Sick Leave	5,600	5,600	4,400
01-1092-5016	Salaries - Annual Leave	3,000	3,000	3,100
01-1092-5019	Salaries - Personal Leave	1,000	1,000	1,000
01-1092-5022	FICA Expense	9,400	9,400	7,400
01-1092-5028	Hospitalization	28,800	28,800	31,800
01-1092-5031	Workers Compensation Insurance	200	200	200
01-1092-5040	Retirement	7,900	7,900	8,100
01-1092-5045	Actuarial & Pension Servcies	1,200	1,200	1,300
	Subtotal - Employee	***170,700***	***170,700***	***144,900***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1092-6062	Dues and Subscriptions	800	800	1,000
01-1092-6067	Postage	300	300	300
01-1092-6070	Printing and Publishing	15,000	15,000	13,000
01-1092-6130	Items for Resale	3,000	3,000	2,000
01-1092-6277	Travel Expense	2,000	2,000	2,000
01-1092-6280	Utilities	1,800	1,800	1,900
01-1092-6282	Office Supplies	1,000	1,000	1,000
01-1092-6283	Public Relations	1,500	1,500	1,000
01-1092-6288	Advertising	60,600	40,600	50,000
	Subtotal - Non-Employee	***86,000***	***66,000***	***72,200***

	TOTAL - TOURISM	**256,700**	**236,700**	**217,100**

INFORMATION TECHNOLOGY

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1094-5001	Salaries - Regular Time	68,700	68,700	72,700
01-1094-5004	Salaries - Overtime	1,000	1,000	200
01-1094-5013	Salaries - Sick Leave	3,500	3,500	3,800
01-1094-5016	Salaries - Annual Leave	3,500	3,500	3,800
01-1094-5019	Salaries - Personal Leave	1,200	1,200	1,300
01-1094-5022	FICA Expense	5,900	5,900	6,200
01-1094-5028	Hospitalization	29,000	29,000	32,100
01-1094-5031	Workers Compensation Insurance	100	100	200
01-1094-5040	Retirement	9,200	9,200	9,800
01-1094-5045	Actuarial & Pension Services	1,400	1,400	1,600
	Subtotal - Employee	***123,500***	***123,500***	***131,700***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1094-6075	Office Machine Rental	30,000	30,000	35,000
01-1094-6137	Other Supplies & Materials	3,000	3,000	2,500
01-1094-6155	Equipment Maintenance	95,000	95,000	95,000
01-1094-6281	Communications	34,600	34,600	34,600
01-1094-6285	Office Equipment	42,400	42,400	42,400
	Subtotal - Non-Employee	***205,000***	***205,000***	***209,500***
	TOTAL - IT	**328,500**	**328,500**	**341,200**

REGISTRATION AND ELECTIONS, LEGAL SERVICES, AND INSURANCE

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	REGISTRATION AND ELECTIONS			
01-1041-5007	Salaries - Seasonal	2,300	2,300	2,300
01-1041-5022	FICA Expense	200	200	200
01-1041-6145	Facility Rental	800	800	
01-1041-6282	Office Supplies	800	800	1,000
01-1041-6283	Public Relations	1,400	1,400	1,400
	TOTAL - REGISTRTN/ELECTIONS	**5,500**	**5,500**	**4,900**
	LEGAL SERVICES			
01-1061-6061	Legal Services - Council	105,000	105,000	150,000
	TOTAL - LEGAL SERVICES	**105,000**	**105,000**	**150,000**
	INSURANCE			
01-2400-6125	Consulting Fees	1,000	1,000	500
01-2400-6200	Casualty Insurance	114,100	114,100	128,900
01-2400-6290	Unemployment Insurance	15,000	15,000	15,000
	TOTAL - INSURANCE	**130,100**	**130,100**	**144,400**

ECONOMIC DEVELOPMENT

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1071-5001	Salaries - Regular Time	84,900	84,900	89,100
01-1071-5013	Salaries - Sick Leave	4,600	4,600	4,800
01-1071-5016	Salaries - Annual Leave	9,200	9,200	9,700
01-1071-5019	Salaries - Personal Leave	1,500	1,500	1,600
01-1071-5022	FICA Expense	7,700	7,700	8,000
01-1071-5028	Hospitalization	25,300	25,300	24,900
01-1071-5031	Workers Compensation Insurance	200	200	200
01-1071-5040	Retirement	12,000	12,000	12,600
01-1071-5045	Actuarial & Pension Services	1,800	1,800	2,100
	Subtotal - Employee	***147,200***	***147,200***	***153,000***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1071-6062	Dues and Subscriptions	2,500	2,500	2,000
01-1071-6067	Postage	300	300	200
01-1071-6070	Printing and Publishing	1,000	1,000	1,000
01-1071-6206	Economic Development Activities	5,000	5,000	10,000
01-1071-6276	Professional Services	65,000	12,400	35,000
01-1071-6277	Travel Expense	3,000	3,000	2,000
01-1071-6278	Employee Development	1,000	1,000	
01-1071-6282	Office Supplies	500	500	500
01-1071-6283	Public Relations	2,000	2,000	2,000
01-1071-6288	Advertising	2,000	2,000	
	Subtotal - Non-Employee	***82,300***	***29,700***	***52,700***
	TOTAL - ECON. DEV.	**229,500**	**176,900**	**205,700**

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1051-5001	Salaries - Regular Time	456,000	456,000	406,400
01-1051-5004	Salaries - Overtime	500	500	100
01-1051-5013	Salaries - Sick Leave	24,000	24,000	21,300
01-1051-5016	Salaries - Annual Leave	32,500	32,500	28,600
01-1051-5019	Salaries - Personal Leave	8,000	8,000	7,100
01-1051-5022	FICA Expense	39,800	39,800	35,400
01-1051-5028	Hospitalization	150,300	150,300	127,200
01-1051-5031	Workers Compensation Insurance	900	900	1,000
01-1051-5040	Retirement	56,700	56,700	49,700
01-1051-5045	Actuarial & Pension Services	8,500	8,500	8,200
	Subtotal - Employee	***777,200***	***777,200***	***685,000***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1051-6080	Bank Service Charges	30,500	30,500	47,500
01-1051-6276	Professional Services	40,100	40,100	40,600
01-1051-6277	Travel Expense	300	300	300
01-1051-6282	Office Supplies	5,500	5,500	7,800
	Subtotal - Non-Employee	***76,400***	***76,400***	***96,200***
	TOTAL - FINANCE	**853,600**	**853,600**	**781,200**

PLANNING AND CODE ENFORCEMENT

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1089-5001	Salaries - Regular Time	331,100	331,100	384,800
01-1089-5004	Salaries - Overtime	3,100	3,100	1,000
01-1089-5013	Salaries - Sick Leave	17,000	17,000	19,800
01-1089-5016	Salaries - Annual Leave	16,200	16,200	18,900
01-1089-5019	Salaries - Personal Leave	5,700	5,700	6,600
01-1089-5022	FICA Expense	28,500	28,500	32,900
01-1089-5028	Hospitalization	97,200	97,200	115,500
01-1089-5031	Workers Compensation Insurance	9,500	9,500	11,400
01-1089-5040	Retirement	44,400	44,400	51,600
01-1089-5045	Actuarial & Pension Services	6,600	6,600	8,500
	Subtotal - Employee	***559,300***	***559,300***	***651,000***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1089-6161	Uniform Expense	900	900	900
01-1089-6183	Planning Commission	500	500	500
01-1089-6198	Board of Appeals	2,500	2,500	2,500
01-1089-6275	County Inspections	20,000	20,000	31,800
01-1089-6276	Professional Services	40,000	40,000	100,000
01-1089-6277	Travel Expense	2,000	2,000	1,000
01-1089-6282	Office Supplies	300	300	300
01-1089-6284	Vehicle Maintenance	2,000	2,000	2,000
01-1089-6286	Vehicle Fuel	1,800	1,800	2,100
	Subtotal - Non-Employee	***70,000***	***70,000***	***141,100***
	TOTAL - PLANNING/CODE ENFOR	**629,300**	**629,300**	**792,100**

POLICE ADMINISTRATION

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1111-5001	Salaries - Regular Time	460,200	460,200	395,600
01-1111-5004	Salaries - Overtime	14,900	14,900	12,800
01-1111-5013	Salaries - Sick Leave	23,600	23,600	20,400
01-1111-5016	Salaries - Annual Leave	27,900	27,900	20,400
01-1111-5019	Salaries - Personal Leave	7,600	7,600	6,800
01-1111-5022	FICA Expense	40,800	40,800	34,800
01-1111-5028	Hospitalization	187,300	187,300	203,200
01-1111-5031	Workers Compensation Insurance	2,600	2,600	900
01-1111-5040	Retirement	62,800	62,800	53,100
01-1111-5045	Actuarial & Pension Services	9,300	9,300	8,800
	Subtotal - Employee	***837,000***	***837,000***	***756,800***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1111-6067	Postage	500	500	500
01-1111-6153	Range Facility Maintenance	5,000	5,000	15,000
01-1111-6160	Legal Services	1,000	1,000	1,500
01-1111-6275	Mandated Tests & Related Sup	4,000	4,000	4,000
01-1111-6276	Professional Services	3,000	3,000	4,000
01-1111-6277	Travel Expense	3,000	3,000	3,000
01-1111-6280	Utilities	41,400	41,400	53,600
01-1111-6281	Communications	50,000	50,000	50,000
01-1111-6282	Office Supplies	4,000	4,000	3,000
01-1111-6283	Public Relations	3,000	3,000	3,000
01-1111-6285	Office Equipment	11,100	11,100	20,000
	Subtotal - Non-Employee	***126,000***	***126,000***	***157,600***

	TOTAL - POLICE ADMINISTRATI	**963,000**	**963,000**	**914,400**

POLICE PATROL AND INVESTIGATION

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1112-5001	Salaries - Regular Time	2,286,800	2,286,800	2,256,200
01-1112-5004	Salaries - Overtime	154,600	134,100	61,700
01-1112-5013	Salaries - Sick Leave	113,500	113,500	111,800
01-1112-5016	Salaries - Annual Leave	123,500	123,500	119,100
01-1112-5019	Salaries - Personal Leave	37,800	37,800	37,300
01-1112-5022	FICA Expense	199,900	199,900	190,000
01-1112-5028	Hospitalization	629,000	629,000	659,500
01-1112-5031	Workers Compensation Insurance	194,200	194,200	138,300
01-1112-5040	Retirement	499,500	499,500	491,700
01-1112-5045	Actuarial & Pension Services	74,100	74,100	81,200
	Subtotal - Employee	***4,312,900***	***4,292,400***	***4,146,800***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1112-6137	Supplies and Materials	20,000	40,500	150,000
01-1112-6151	K9 Expense	5,000	5,000	8,000
01-1112-6153	Building Maintenance	20,000	20,000	20,000
01-1112-6155	Equip Maintenance	3,000	3,000	3,000
01-1112-6161	Uniform Expense	23,000	23,000	20,000
01-1112-6163	Employee Training	20,000	20,000	20,000
01-1112-6284	Vehicle Maintenance	35,400	35,400	25,000
01-1112-6286	Vehicle Fuel	79,100	79,100	81,800
	Subtotal - Non-Employee	***205,500***	***226,000***	***327,800***

	TOTAL - POLICE PATROL & INVE	**4,518,400**	**4,518,400**	**4,474,600**

PUBLIC WORKS

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	DPW ADMINISTRATION			
	EMPLOYEE-RELATED EXPENSES			
01-1211-5001	Salaries - Regular Time	650,700	650,700	824,500
01-1211-5004	Salaries - Overtime	10,600	10,600	3,400
01-1211-5013	Salaries - Sick Leave	34,100	34,100	43,300
01-1211-5016	Salaries - Annual Leave	44,600	44,600	57,600
01-1211-5019	Salaries - Personal Leave	11,400	11,400	14,400
01-1211-5022	FICA Expense	57,300	57,300	72,000
01-1211-5028	Hospitalization	157,200	157,200	222,800
01-1211-5031	Workers Compensation Insurance	21,900	21,900	34,100
01-1211-5040	Retirement	84,500	84,500	106,200
01-1211-5045	Actuarial & Pension Services	12,500	12,500	17,500
	Subtotal - Employee	***1,084,800***	***1,084,800***	***1,395,800***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1211-6161	Uniform Expense	7,000	7,000	7,000
01-1211-6277	Travel Expense	200	200	200
01-1211-6283	Public Relations	2,500	2,500	3,000
	Subtotal - Non-Employee	***9,700***	***9,700***	***10,200***
	TOTAL - DPW ADMINISTRATION	**1,094,500**	**1,094,500**	**1,406,000**
	WASTE DISPOSAL			
01-1244-6125	Contractual Services	600,000	599,300	625,000
	TOTAL - WASTE DISPOSAL	**600,000**	**599,300**	**625,000**
	SIDEWALKS AND CURBS			
01-1253-6137	Supplies and Materials	20,000	20,000	20,000
	TOTAL - SIDEWALKS AND CURBS	**20,000**	**20,000**	**20,000**
	SNOW AND ICE REMOVAL			
01-1254-6137	Other Supplies and Materials	20,000	20,000	22,000
01-1254-6155	Equip Maintenance	3,000	3,000	3,000
01-1254-6282	Public Relations	100	100	300
	TOTAL - SNOW AND ICE REMOV	**23,100**	**23,100**	**25,300**
	STORM DRAINAGE			
01-1256-6137	Other Supplies and Materials	1,000	1,000	1,000
01-1256-6276	Professional Services	8,000	8,000	10,000
	TOTAL - STORM DRAINAGE	**9,000**	**9,000**	**11,000**
	STREET LIGHTS			
01-1258-6137	Other Supplies and Materials	500	500	500
01-1258-6276	Professional Services	4,000	4,000	8,000
01-1258-6280	Utilities	178,100	178,100	199,600
	TOTAL - STREET LIGHTS	**182,600**	**182,600**	**208,100**
	TREE SERVICES			
01-1290-6137	Other Supplies and Materials	3,000	3,000	3,000
01-1290-6276	Professional Services	60,000	60,000	80,000
	TOTAL - TREE SERVICES	**63,000**	**63,000**	**83,000**

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	BUILDING AND PROPERTY MAINTENANCE			
01-1292-6153	Building Maintenance	80,000	80,000	130,000
01-1292-6154	Opera House Maintenance	17,500	17,500	20,000
01-1292-6274	Grounds Maintenance	75,000	75,000	90,000
	TOTAL - BLDG. AND PRPTY MAIN	**172,500**	**172,500**	**240,000**
	RECREATION SUPPORT			
01-1293-6137	Supplies and Materials	40,000	40,000	45,000
01-1293-6275	Park Maintenance	30,000	32,400	50,000
01-1293-6280	Utilities	22,800	22,800	25,000
	TOTAL - RECREATION SUPPORT	**92,800**	**95,200**	**120,000**

	TOTAL - PUBLIC WORKS	**2,257,500**	**2,259,200**	**2,738,400**

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1251-5001	Salaries - Regular Time	713,800	713,800	562,000
01-1251-5004	Salaries - Overtime	41,500	41,500	15,200
01-1251-5013	Salaries - Sick Leave	37,100	37,100	28,800
01-1251-5016	Salaries - Annual Leave	42,700	42,700	26,100
01-1251-5019	Salaries - Personal Leave	12,400	12,400	9,600
01-1251-5022	FICA Expense	64,700	64,700	48,900
01-1251-5028	Hospitalization	258,500	258,500	324,100
01-1251-5031	Workers Compensation Insurance	29,500	29,500	26,100
01-1251-5040	Retirement	87,900	87,900	60,300
01-1251-5045	Actuarial & Pension Services	13,000	13,000	10,000
	Subtotal - Employee	*1,301,100*	*1,301,100*	*1,111,100*
	NON-EMPLOYEE-RELATED EXPENSES			
01-1251-6137	Supplies and Materials	50,000	50,000	50,000
01-1251-6145	Rental Expense	500	500	1,000
01-1251-6155	Equip Maintenance	40,000	40,000	50,000
01-1251-6159	Minor Equipment and Tools	3,000	3,000	3,000
01-1251-6161	Uniform Expense	13,000	13,000	13,000
01-1251-6277	Travel Expense	200	200	200
01-1251-6279	Engineering Services	2,500	2,500	
01-1251-6280	Utilities	7,500	7,500	10,200
01-1251-6281	Communications	300	300	300
01-1251-6282	Office Supplies	500	500	500
01-1251-6284	Vehicle Maintenance	10,000	10,000	7,500
01-1251-6285	Office Equipment	1,000	1,000	1,000
01-1251-6286	Vehicle Fuel	31,100	31,100	40,200
	Subtotal - Non-Employee	*159,600*	*159,600*	*176,900*

	TOTAL - HIGHWAYS/STREETS	**1,460,700**	**1,460,700**	**1,288,000**

SHOP OPERATION

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
01-1242-5001	Salaries - Regular Time	169,300	169,300	176,900
01-1242-5004	Salaries - Overtime	2,400	2,400	2,500
01-1242-5013	Salaries - Sick Leave	8,900	8,900	9,300
01-1242-5016	Salaries - Annual Leave	12,300	12,300	12,800
01-1242-5019	Salaries - Personal Leave	3,000	3,000	3,100
01-1242-5022	FICA Expense	14,900	14,900	15,600
01-1242-5028	Hospitalization	51,600	51,600	51,000
01-1242-5031	Workers Compensation Insurance	7,500	7,500	9,200
01-1242-5040	Retirement	23,200	23,200	24,200
01-1242-5045	Actuarial & Pension Services	3,400	3,400	4,000
	Subtotal - Employee	***296,500***	***296,500***	***308,600***
	NON-EMPLOYEE-RELATED EXPENSES			
01-1242-6137	Supplies and Materials	10,000	10,000	12,000
01-1242-6155	Equipment Maintenance	1,000	1,000	1,000
01-1242-6159	Minor Equipment and Tools	2,000	2,000	2,000
01-1242-6161	Uniform Expense	4,500	4,500	4,500
01-1242-6276	Professional Services	4,000	4,000	4,000
01-1242-6280	Utilities	5,700	5,700	6,400
01-1242-6282	Office Supplies	200	200	200
01-1242-6284	Vehicle Maintenance	2,000	2,000	2,000
01-1242-6285	Office Equipment	100	100	100
01-1242-6286	Vehicle Fuel	36,000	36,000	37,500
	Subtotal - Non-Employee	***65,500***	***65,500***	***69,700***

	TOTAL - SHOP OPERATION	**362,000**	**362,000**	**378,300**

VOLUNTEER ORGANIZATIONS

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	SERVICE ORGANIZATIONS			
01-1815-6180	Army Alliance	2,500	2,500	2,500
01-1815-6181	Small Business Resource Cent			2,000
01-1815-6182	HdG Alliance	10,000	10,000	15,000
	TOTAL - SERVICE ORGANIZATIO	**12,500**	**12,500**	**19,500**
	CIVIC GROUPS			
01-2332-6084	Lower Susq Heritage Greenway	20,000	20,000	25,000
01-2332-6089	Harford Cy Boys & Girls Club	15,000	15,000	15,000
01-2332-6091	Little League	15,000	15,000	9,000
01-2332-6094	HdG Public Schools	5,500	5,500	6,000
01-2332-6193	Recreation Council	56,700	56,700	40,400
01-2332-6252	Heritage Corridor Mgmt Counc	500	500	500
01-2332-6253	Community Projects of HdG	11,200	21,200	11,200
01-2332-6255	Historical Society-Harford Cnt	1,000	1,000	1,000
01-2332-6256	Kitchen Door	2,500	2,500	2,500
01-2332-6257	Grace Place	2,500	2,500	2,500
01-2332-6258	HdG Youth Sailing School	5,000	5,000	5,000
01-2332-6259	HdG Green Team	5,000	5,700	8,000
01-2332-6291	HdG Arts Collectiv (Opera House)	75,000	75,000	75,000
01-2332-6292	St. Johns Cupboard	2,500	2,500	2,500
	TOTAL - CIVIC GROUPS	**217,400**	**228,100**	**203,600**
	MUSEUMS			
01-2334-6208	Lockhouse Expenses	15,000	15,000	15,000
01-2334-6218	Lighthouse Expense	15,000	15,000	15,000
01-2334-6219	Maritime Museum Expenses	15,000	15,000	15,000
01-2334-6226	Decoy Museum	15,000	15,000	15,000
01-2334-6228	Harmers Town Project			15,000
	TOTAL - MUSEUMS	**60,000**	**60,000**	**75,000**
	EMERGENCY SERVICES			
01-1125-6290	HdG Ambulance Corps	99,500	98,600	102,000
01-1131-6290	Susquehanna Hose Co	331,600	328,600	340,000
01-1131-6501	Additional SHCo Contributions	75,000	135,600	75,000
	TOTAL - EMERGENCY SERVICES	**506,100**	**562,800**	**517,000**

	TOTAL - VOLUNTEER ORGS.	**796,000**	**863,400**	**815,100**

GENERAL FUND DEBT SERVICE

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
01-2410-6416	130 CDA 2006 Park Improvemen	23,000	23,000	24,500
01-2410-6417	130 CDA 2006 Park Improvemen	6,600	6,600	5,600
01-2410-6418	130 CDA 2006 Park Improvemen	200	200	300
01-2410-6428	141 701 Concord Principal	38,000	38,000	39,500
01-2410-6429	141 701 Concord Interest	42,000	42,000	40,500
01-2410-6437	142 2013 Refinancing Principal	201,500	201,500	211,800
01-2410-6438	142 2013 Refinancing Interest	16,400	16,400	12,400
01-2410-6439	143 2016 DHCD Opera House Principal	133,000	133,000	135,300
01-2410-6440	143 2016 DHCD Opera House Interest	34,600	34,600	32,900
01-2410-6441	144 627/649 Water Street Principal	55,000	55,000	55,000
	GENERAL FUND DEBT SERVICE	**550,300**	**550,300**	**557,800**

CAPITAL BUDGET WORKSHEET
General Fund

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	CAPITAL EQUIPMENT			
01-1091-6501	Trolly	70,000	145,200	100,000
01-1091-6507	Fish Sculpture/Lighthouse lighting		8,600	
01-1091-6507	Municipal Stage Addition		7,700	
01-1091-6507	Pickleball Court		56,200	
01-1091-6507	Xmas Tree		18,100	
01-1091-6507	Hutchins Park Dock		9,800	
01-1091-6507	City-Wide Enhancement Projects	100,000	20,400	100,000
01-1091-6508	Auditorium Impact Study	100,000	100,000	
01-1094-6501	Cameras	30,000	30,000	30,000
01-1112-6501	Police Vehicles [Resale - $28,000]	170,400	170,400	195,800
01-1112-6501	Range Pavilian Rehab			25,300
01-1112-6501	Training Building Rehab			29,700
01-1242-6501	DPW/Admin Vehicles [Resale - $34,500]	46,000	46,000	121,500
01-1242-6501	Backhoe (Unit E-3911)	125,000	125,000	
01-1242-6501	Street Sweeper			62,600
01-1242-6501	2 Ton Dump Truck			155,000
01-1242-6501	Bays 3 & 4 Extension			15,000
01-1242-6501	Replace Tire Machine			7,500
	Subtotal - Equipment	***641,400***	***737,400***	***842,400***

CAPITAL PROJECTS

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
01-1251-7013	Road Repairs	365,100	447,500	450,900
01-1251-7013	Chapel Road Culvert [Contribution - $198,700]	235,000	70,000	
01-1251-7073	MS4 Stormwater Remediation	2,100,000	100,000	
01-1251-7077	Promenade Grill Roof A/C Unit Repair			8,500
01-1251-7082	Water Street Remediation [DHCD - $930,100]	1,891,200		1,086,100
01-1251-7083	Living Shoreline Projects [DNR - $2,000,000, County - $500,000]		328,500	2,750,000
01-1251-7084	Critical Area Remediation		83,300	80,000
01-1251-7086	City Hall Repairs	35,000	30,000	46,000
01-1251-7087	Lock House Shad Pond		100,500	
01-1251-7089	Hutchins Park Amenities	15,000	15,000	
01-1251-7091	ADA Bathrooms Opera House		25,800	
01-1251-7092	PD Building AC Upgrade	15,000	15,000	40,000
01-1251-7093	Opera House Square	20,000		20,000
01-1251-7094	Burns Property Rehabilitation	25,000	30,100	20,000
01-1251-7095	Demolish Giles Street			15,000
01-1251-7096	North Park Bridge Rehabilitation			60,000
01-1251-7097	Juniata Street Sidewalks	150,000	28,800	
	Subtotal - Projects	***4,851,300***	***1,274,500***	***4,576,500***

	TOTAL CAPITAL ITEMS	**5,492,700**	**2,011,900**	**5,418,900**

WATER & SEWER FUND

	ORIG. BGT. FY 2021	CURR. BGT. FY 2021	REQUESTED FY 2022	Page
Operating Revenues				
Water Production	$2,707,200	$2,707,200	$2,559,000	1
Water Distribution	1,340,800	1,340,800	1,332,600	1
Wastewater Treatment	4,023,400	4,023,400	3,849,600	1
Miscellaneous W&S	145,900	145,900	107,000	1
	8,217,300	8,217,300	7,848,200	
Operating Expenses				
Water Production	2,600,600	2,600,600	2,347,200	2
Water Distribution	1,073,800	1,288,100	1,142,800	3
Wastewater Treatment	2,221,200	2,208,900	2,069,600	4
	5,895,600	6,097,600	5,559,600	
Net Operating Income/(Loss)	**2,321,700**	**2,119,700**	**2,288,600**	
Capital Revenues				
Designated Infrastructure Fees	1,325,700	1,325,700	1,391,800	1
Grant/Debt Proceeds	5,539,400	4,719,800	4,964,400	1
	6,865,100	6,045,500	6,356,200	
Capital Expenses				
Debt Service	2,878,500	2,878,500	2,732,100	6
Capital Projects	5,188,900	5,590,100	5,198,900	5
	8,067,400	8,468,600	7,931,000	
Net Capital Income/(Loss)	**(1,202,300)**	**(2,423,100)**	**(1,574,800)**	
Fund Increase/(Decrease)	1,119,400	(303,400)	713,800	
Beginning Balance	(1,119,400)	303,400	(903,200)	1
Fund Transfers/Reserves	0	0	189,400	1
Fund Excess/(Deficiency)	***$0***	***$0***	***$0***	

FUND 9 - WATER & SEWER
REVENUES

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	WATER PRODUCTION FEES			
09-1209-44-28	Truckload Wtr Sales	20,100	20,100	4,000
09-1209-44-41	Water Revenue	2,674,800	2,674,800	2,554,200
09-1209-44-44	County Water Agreement	11,000	11,000	
09-1209-44-70	Misc Revenue - Water	1,300	1,300	800
	Subtotal - Water Fees	***2,707,200***	***2,707,200***	***2,559,000***
09-1309-44-10	Water Meter Sales	17,900	17,900	13,000
09-1309-44-17	Service Participation Fee	16,800	16,800	17,400
09-1309-44-42	Infrastructure Replacement Fee	781,200	781,200	770,100
09-1309-44-46	Base Fees	495,400	495,400	511,400
09-1309-44-56	Svc Chg Turn-On/Off	29,500	29,500	20,700
	Subtotal - Water Distribution	***1,340,800***	***1,340,800***	***1,332,600***
	WATER PLANT INFRASTRUCTURE FEES			
09-1209-42-47	User Benefit Fees - Water	60,200	60,200	39,500
09-1209-42-48	Capital Cost Recovery Charge	290,600	290,600	376,300
	Subtotal - Water Capital	***350,800***	***350,800***	***415,800***
	WASTEWATER TREATMENT FEES			
09-1409-44-41	Sewer Revenue	3,987,800	3,987,800	3,815,700
09-1409-44-49	Industrial Surcharge	35,600	35,600	33,900
	Subtotal - Wastewater Fees	***4,023,400***	***4,023,400***	***3,849,600***
	WASTEWATER PLANT INFRASTRUCTURE FEES			
09-1409-42-47	User Benefit Fees - Sewer	58,800	58,800	38,800
09-1409-42-48	Cost Recovery Charge	916,100	916,100	937,200
	Subtotal - Wastewater Capital	***974,900***	***974,900***	***976,000***
	MISCELLANEOUS FUND 9 REVENUES			
09-0001-46-22	Interest Income	4,900	4,900	800
09-0001-46-28	Misc Revenues - (Utility Bill Charges)	6,900	6,900	7,900
09-0001-46-39	Expense Reimbursement - Billed	22,900	22,900	10,800
09-0001-46-40	Expense Reimburment	22,600	22,600	12,200
09-0001-46-50	Misc AR Penalty	3,100	3,100	200
09-1209-46-43	Penalties - Water	13,100	13,100	10,600
09-1209-46-66	Penalties - User Benefits	2,800	2,800	2,400
09-1309-46-42	Connection Fees	9,700	9,700	10,800
09-1409-46-42	Connecting Fees			11,600
09-1409-46-43	Penalties - Sewer	15,700	15,700	10,300
09-1409-46-71	BOD Surcharge	44,200	44,200	29,400
	Subtotal - Miscellanous	***145,900***	***145,900***	***107,000***
	FUND TRANSFERS AND LOAN PROCEEDS			
09-0001-49-01	Short Term General Fund Advance			189,400
09-0001-49-01	Appropriated Retained Earnings	(1,119,400)	303,400	(903,200)
09-0001-49-27	DHCD Bond Proceeds	5,448,500	4,628,900	4,873,500
09-0001-48-50	State Grant Proceeds	90,900	90,900	90,900
	Subtotal - Transfers/Reserves	***4,420,000***	***5,023,200***	***4,250,600***
	TOTAL - WATER & SEWER	**13,963,000**	**14,566,200**	**13,490,600**

WATER PRODUCTION

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
09-1231-5001	Salaries - Regular Time	424,800	424,800	441,300
09-1231-5004	Salaries - Overtime	23,000	23,000	7,400
09-1231-5013	Salaries - Sick Leave	22,300	22,300	23,200
09-1231-5016	Salaries - Annual Leave	31,000	31,000	32,200
09-1231-5019	Salaries - Personal Leave	7,400	7,400	7,700
09-1231-5022	FICA Expense	38,800	38,800	39,000
09-1231-5028	Hospitalization	210,900	210,900	190,100
09-1231-5031	Workers Compensation Insurance	18,900	18,900	22,800
09-1231-5040	Retirement	60,200	60,200	54,200
09-1231-5045	Actuarial & Pension Services	8,900	8,900	9,000
	Subtotal - Employee	***846,200***	***846,200***	***826,900***
	NON-EMPLOYEE-RELATED EXPENSES			
09-1231-6067	Postage	2,000	2,000	2,000
09-1231-6135	Contract Laboratory	25,000	25,000	20,000
09-1231-6136	Lab Supplies & Equipment	30,000	30,000	15,000
09-1231-6137	Other Supplies and Materials	7,500	7,500	5,000
09-1231-6139	Chemical Expense	85,000	85,000	70,000
09-1231-6141	Sludge Removal			10,000
09-1231-6145	Rental Expense	1,000	1,000	1,000
09-1231-6146	SHB Shared Chem & Utilities	25,000	25,000	20,000
09-1231-6147	SHB Shared Rep & Maint	5,000	5,000	5,000
09-1231-6153	Building Maintenance	10,000	10,000	10,000
09-1231-6155	Equip Maintenance	70,000	70,000	80,000
09-1231-6159	Minor Equipment and Tools	4,000	4,000	4,000
09-1231-6161	Uniform Expense	10,000	10,000	10,000
09-1231-6166	Distributed Expenses	622,200	622,200	630,300
09-1231-6193	City Buildings Water & Sewer	658,200	658,200	440,000
09-1231-6200	Casualty Insurance	22,300	22,300	25,900
09-1231-6274	Grounds Maintenance	3,000	3,000	3,200
09-1231-6276	Professional Services	15,000	15,000	10,000
09-1231-6278	Employee Development	5,000	5,000	
09-1231-6280	Utilities	140,200	140,200	147,300
09-1231-6281	Communications	8,000	8,000	8,000
09-1231-6282	Office Supplies	2,000	2,000	1,500
09-1231-6286	Vehicle Fuel	4,000	4,000	2,100
	Subtotal - Non-Employee	***1,754,400***	***1,754,400***	***1,520,300***

	TOTAL - WATER PRODUCTION	**2,600,600**	**2,600,600**	**2,347,200**

WATER DISTRIBUTION

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
09-1232-5001	Salaries - Regular Time	418,700	418,700	432,300
09-1232-5004	Salaries - Overtime	34,000	34,000	21,400
09-1232-5013	Salaries - Sick Leave	21,800	21,800	22,500
09-1232-5016	Salaries - Annual Leave	25,900	25,900	26,600
09-1232-5019	Salaries - Personal Leave	7,300	7,300	7,500
09-1232-5022	FICA Expense	38,700	38,700	38,900
09-1232-5028	Hospitalization	161,000	161,000	190,100
09-1232-5031	Workers Compensation Insurance	18,500	18,500	22,100
09-1232-5040	Retirement	56,800	56,800	58,600
09-1232-5045	Actuarial & Pension Services	8,400	8,400	9,700
	Subtotal - Employee	*791,100*	*791,100*	*829,700*
	NON-EMPLOYEE-RELATED EXPENSES			
09-1232-6061	Legal Fees - Bond Issuance		194,300	
09-1232-6080	Bank Service Charges	17,500	17,500	44,200
09-1232-6137	Other Supplies and Materials	102,900	102,900	105,000
09-1232-6140	Meters	80,000	80,000	60,000
09-1232-6145	Rental Expense	2,500	2,500	2,500
09-1232-6155	Equip Maintenance	22,000	22,000	15,000
09-1232-6159	Minor Equipment and Tools	5,000	5,000	3,000
09-1232-6161	Uniform Expense	11,000	11,000	11,000
09-1232-6200	Casualty Insurance	700	700	800
09-1232-6276	Professional Services	10,000	30,000	35,000
09-1232-6277	Travel Expense	200	200	200
09-1232-6278	Employee Development	1,000	1,000	1,000
09-1232-6281	Communications	1,800	1,800	1,800
09-1232-6282	Office Supplies	100	100	100
09-1232-6284	Vehicle Maintenance	5,200	5,200	8,000
09-1232-6285	Office Equipment	100	100	100
09-1232-6286	Vehicle Fuel	22,700	22,700	25,400
	Subtotal - Non-Employee	*282,700*	*497,000*	*313,100*

	TOTAL - WATER DISTRIBUTION	**1,073,800**	**1,288,100**	**1,142,800**

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
09-1245-5001	Salaries - Regular Time	414,000	414,000	356,000
09-1245-5004	Salaries - Overtime	14,600	14,600	7,300
09-1245-5013	Salaries - Sick Leave	21,700	21,700	18,500
09-1245-5016	Salaries - Annual Leave	28,000	28,000	21,200
09-1245-5019	Salaries - Personal Leave	7,200	7,200	6,200
09-1245-5022	FICA Expense	37,000	37,000	31,200
09-1245-5028	Hospitalization	138,500	138,500	116,100
09-1245-5031	Workers Compensation Insurance	18,400	18,400	18,200
09-1245-5040	Retirement	56,500	56,500	48,200
09-1245-5045	Actuarial & Pension Services	8,400	8,400	8,000
	Subtotal - Employee	***744,300***	***744,300***	***630,900***
	NON-EMPLOYEE-RELATED EXPENSES			
09-1245-6135	Contract Laboratory	20,000	20,000	22,000
09-1245-6136	Lab Supplies & Equipment	18,000	18,000	15,000
09-1245-6137	Supplies and Materials	8,000	8,000	6,500
09-1245-6139	Chemical Expense	80,000	80,000	85,000
09-1245-6140	Pretreatment Work	5,000	5,000	3,000
09-1245-6141	Sludge Removal	80,000	80,000	80,000
09-1245-6153	Building Maintenance	122,000	122,000	90,000
09-1245-6155	Equip Maintenance	53,300	41,000	45,000
09-1245-6159	Minor Equipment and Tools	7,000	7,000	8,000
09-1245-6161	Uniform Expense	11,000	11,000	11,000
09-1245-6166	Distributed Expenses	622,200	622,200	630,300
09-1245-6193	City Buildings Water & Sewer	51,600	51,600	49,600
09-1245-6200	Casualty Insurance	29,100	29,100	34,900
09-1245-6274	Grounds Maintenance	10,000	10,000	12,000
09-1245-6276	Professional Services	10,000	10,000	10,000
09-1245-6278	Employee Development	2,000	2,000	2,000
09-1245-6280	Utilities	332,200	332,200	317,800
09-1245-6281	Communications	4,500	4,500	5,000
09-1245-6282	Office Supplies	2,500	2,500	2,500
09-1245-6284	Vehicle Maintenance	4,000	4,000	4,000
09-1245-6286	Vehicle Fuel	4,500	4,500	5,100
	Subtotal - Non-Employee	***1,476,900***	***1,464,600***	***1,438,700***

	TOTAL - WASTEWATER TREATM	**2,221,200**	**2,208,900**	**2,069,600**

CAPITAL BUDGET WORKSHEET
Water & Sewer Fund

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
09-1231-6501	12" Valve Replacements (2)		13,000	25,400
09-1231-6501	VFD Drive Replacement		12,300	
09-1231-6501	Finished Water Pumps		62,900	
09-1231-9024	WTP Upgrades	100,000	1,710,300	300,000
09-1231-9025	WTP Filter Controls	29,400		
09-1231-9029	WTP Intake Repairs [Bond - $460,000]		6,800	460,000
09-1231-9032	Solids Handling Facility [Bond - $850,000]	850,000	71,200	778,800
09-1232-6501	Project Engineering Services	20,000		
09-1232-9042	Water Valve Inserts	50,000	50,000	
09-1232-9047	Fire Hydrant Replacment Program	60,000	60,000	
09-1232-9048	Water Line Upgrades [Bond - $770,000]	781,900	547,000	770,000
09-1232-9051	Water Main Replacement - Route 40 [Bond - $3,888,000]	228,600	261,900	1,864,700
09-1232-9055	Tower/Tank Rehabilitation [Bond - $1,000,000]			1,000,000
09-1232-9056	Commerce Street Sewer Line	1,310,000	1,310,000	
09-1232-9057	Old Bay Lane Water Main Extension	385,000	116,600	
09-1232-9058	National Guard Pump Station Line	89,000	89,000	
09-1245-6501	Float to VFD Upgrade	16,000		
09-1245-6501	Pump Station SCADA Controls	60,000		
09-1245-6501	WWTP Admin. Bldg. Roof		25,200	
09-1245-6501	Hypochlorate Tank Replacement	60,000	77,100	
09-1245-9037	WWTP SCADA Repairs		25,600	
09-1245-9042	Lafayette St Pump Station Rehab		37,200	
09-1245-9043	National Guard Pump Station Rehab	770,000	770,000	
09-1245-9044	Odor Control Upgrade	225,000	190,000	
09-1245-9045	Scum Line Extension	44,000	44,000	
09-1245-9046	Woods Pump Station	110,000	110,000	
	TOTAL - CAPITAL PROJECTS	**5,188,900**	**5,590,100**	**5,198,900**

WATER AND SEWER DEBT SERVICE

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	WATER FACILITY DEBT SERVICE			
09-2410-6439	143 2016 DHCD WTP Repairs Principal	152,000	152,000	154,700
09-2410-6440	143 2016 DHCD WTP Repairs Interest	39,600	39,600	37,700
	Subtotal - Water Debt	***191,600***	***191,600***	***192,400***
	WASTEWATER FACILITY DEBT SERVICE			
09-2411-6407	117 MDE 2000 BNR Princ	163,300	163,300	
09-2411-6408	117 MDE 2000 BNR Int	3,900	3,900	
09-2411-6409	117 MDE 2000 BNR Admin	10,400	10,400	
09-2411-6434	138 MDE WWTP Upgrade Princip	1,405,600	1,405,600	1,435,100
09-2411-6435	138 MDE 2007 WWTP Upgrade In	293,500	293,500	264,000
09-2411-6436	138 MDE 2007 WWTP Upgrade Fe	77,100	77,100	77,100
09-2411-6437	142 2013 Refinancing Principal	63,500	63,500	62,200
09-2411-6438	142 2013 Refinancing Interest	8,600	8,600	7,300
09-2411-6439	145 TCF Sewer Truck Principal	75,200	75,200	78,600
09-2411-6440	145 TCF Sewer Truck Interest	10,800	10,800	7,400
09-2411-6441	146 2020 DHCD Infrastructure Principal	438,900	438,900	280,500
09-2411-6442	146 2020 DHCD Infrastructure Interest	136,100	136,100	327,500
	Subtotal - Wastewater Debt	***2,686,900***	***2,686,900***	***2,539,700***

	TOTAL - DEBT SERVICE	**2,878,500**	**2,878,500**	**2,732,100**

FY 2022 vs FY 2021

MARINE FACILITIES FUND

	ORIG. BGT. FY 2021	CURR. BGT. FY 2021	REQUESTED FY 2022	Page
Operating Revenues				
Facility Fees	$662,300	$662,300	$694,900	1
Miscellaneous Income	22,300	22,300	12,800	1
	684,600	684,600	707,700	
Operating Expenses				
Marine Expenses	639,300	639,300	656,600	2
	639,300	639,300	656,600	
Net Operating Income/(Loss)	**45,300**	**45,300**	**51,100**	
Capital Revenues				
Infrastructure Grants/Loans	0	0	0	
Capital Expenses				
Capital Projects	20,000	45,300	695,000	3
Net Capital Income/(Loss)	**(20,000)**	**(45,300)**	**(695,000)**	
Fund Increase/(Decrease)	25,300	0	(643,900)	
Beginning Balance	720,700	720,700	873,600	1
Fund Transfers/Reserves	(746,000)	(746,000)	(229,700)	1
Fund Excess/(Deficiency)	***$0***	***($25,300)***	***$0***	

FUND 8 - MARINE FACILITIES - REVENUES

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	FACILITY FEES			
08-1809-44-52	Annual Slip Reservation Fee	300	300	300
08-1809-44-63	Leasing - Slip Contract	402,800	402,800	440,400
08-1809-44-64	Penalties - Slip Rent	9,400	9,400	11,300
08-1809-44-65	J. Roberts Ramp	200	200	600
08-1809-44-66	City Yacht Ramp Fees	28,800	28,800	41,700
08-1809-44-70	Gas Pump Sales	186,900	186,900	165,400
08-1809-44-71	Credit Card Gasoline Sales	13,800	13,800	13,800
08-1809-44-72	Electric Fees	15,100	15,100	16,300
08-1809-44-73	Diesel Fuel Sales	3,500	3,500	3,500
08-1809-44-74	Credit Card Diesel Sales	300	300	300
08-1809-44-75	Pumpout Fees	1,200	1,200	1,300
	Subtotal - Facility Fees	***662,300***	***662,300***	***694,900***
	MISCELLANEOUS REVENUES			
08-1809-46-22	Interest Income	6,500	6,500	1,300
08-1809-46-28	Misc Revenue	300	300	400
08-1809-46-69	Transient or Short Term	10,500	10,500	6,000
08-1809-46-76	Misc Resale Revenues	5,000	5,000	5,100
	Subtotal - Miscellaneous	***22,300***	***22,300***	***12,800***
	FUND TRANSFERS AND LOAN PROCEEDS			
08-1809-49-02	Capital Reserve	(746,000)	(746,000)	(229,700)
08-1809-49-02	Appropriated Retained Earnings	720,700	720,700	873,600
	Subtotal - Transfers/Reserves	***(25,300)***	***(25,300)***	***643,900***
	TOTAL - Marine Facilities	**659,300**	**659,300**	**1,351,600**

FUND 8 - MARINE FACILITIES

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	EMPLOYEE-RELATED EXPENSES			
08-1839-5001	Salaries - Regular Time	95,400	95,400	97,800
08-1839-5007	Salaries - Seasonal	41,100	41,100	35,300
08-1839-5013	Salaries - Sick Leave	6,900	6,900	6,800
08-1839-5016	Salaries - Annual Leave	5,300	5,300	5,200
08-1839-5019	Salaries - Personal Leave	2,300	2,300	2,300
08-1839-5022	FICA Expense	11,500	11,500	11,200
08-1839-5028	Hospitalization	30,700	30,700	33,700
08-1839-5031	Workers Compensation Insurance	5,900	5,900	6,700
08-1839-5040	Retirement	13,200	13,200	13,400
08-1839-5045	Actuarial & Pension Services	2,000	2,000	2,200
	Subtotal - Employee	***214,300***	***214,300***	***214,600***
	NON-EMPLOYEE-RELATED EXPENSES			
08-1839-6068	Advertising Expense	500	500	500
08-1839-6070	Printing and Publishing	500	500	500
08-1839-6081	Credit Card Expense	3,000	3,000	5,900
08-1839-6130	Misc Resale Items	5,000	5,000	5,000
08-1839-6131	Gasoline (Resale)	180,000	180,000	180,000
08-1839-6132	Diesel Fuel (Resale)	16,000	16,000	16,000
08-1839-6137	Other Supplies and Materials	10,000	10,000	10,000
08-1839-6153	Building Maintenance	6,000	6,000	6,000
08-1839-6155	Equip Maintenance	2,600	2,600	1,800
08-1839-6157	Island Maintenance	5,000	5,000	5,000
08-1839-6161	Uniform Expense	2,500	2,500	2,000
08-1839-6163	Employee Training	400	400	400
08-1839-6166	Distributed Expenses	67,200	67,200	71,100
08-1839-6200	Casualty Insurance	52,600	52,600	64,200
08-1839-6210	Dock Maintenance	8,000	8,000	8,000
08-1839-6276	Professional Services	12,000	12,000	15,000
08-1839-6280	Utilities	45,500	45,500	42,300
08-1839-6281	Communications	4,000	4,000	4,000
08-1839-6282	Office Supplies	1,200	1,200	1,200
08-1839-6284	Vehicle Maintenance	2,500	2,500	2,500
08-1839-6286	Vehicle Fuel	500	500	600
	Subtotal - Non-Employee	***425,000***	***425,000***	***442,000***

	TOTAL - MARINA EXPENSE	**639,300**	**639,300**	**656,600**

FUND 8 - MARINE FACILITIES CAPITAL PROJECTS

Account No.	Description	Original Budget FY 2021	Current Budget FY 2021	Requested Budget FY 2022
	CDA LOANS			
08-1839-6501	Fuel Tanks/Dispensors	20,000	45,300	475,000
08-1839-6501	Dredging			150,000
08-1839-6501	Marina Restrooms Upgrade			20,000
08-1839-6501	Bulkhead Rehabilitation Engineering			50,000
	TOTAL - MARINA CAPITAL	**20,000**	**45,300**	**695,000**