



**PRELIMINARY ANNUAL BUDGET  
FISCAL YEAR 2024**

William T. Martin, Mayor

*Members of the City Council:*

James E. Ringsaker, Jr., Council President

Cassandra Boyer

David A. Martin

Jason G. Robertson

Tammy L. Schneegas

Carolyn J. Zinner

**CITY OF HAVRE DE GRACE PROPOSED BUDGET  
ADMINISTRATIVE / LEGISLATIVE CALENDAR FOR FY 2024  
(SOME DATES SUBJECT TO CHANGE)**

<b>Administrative</b>	
<b>Submission of Preliminary Budget to Administration/Finance 1<sup>st</sup> Draft</b>	<b>January 27, 2023 by end of business day.</b>
<b>Director's Group Review of 1<sup>st</sup> Draft of Budget</b>	<b>February 24, 2023 @ 9 am</b>
<b>Director's Group Review of 2<sup>nd</sup> Draft of Budget</b>	<b>March 10, 2023 @ 9 am</b>
<b>Legislative</b>	
<b>Submission of Preliminary Budget to City Council</b>	<b>April 3, 2023 @ 7 pm</b>
<b>Public Work Sessions</b>	<b>April 10, 2023 @ 6 pm (All Funds) April 24, 2023 @ 6 pm (Final Review)</b>
<b>Constant Yield Tax Rate Public Hearing Advertisement</b>	<b>April 14, 2023 April 21, 2023</b>
<b>1. Tax Rate Ordinance 1st Reading and Adoption</b>	<b>May 1, 2023 @ 7 pm</b>
<b>2. Water/Sewer Rate 1st Reading and Adoption</b>	
<b>1. Tax Rate Ordinance Public Hearing</b>	<b>May 8, 2023 @ 6 pm</b>
<b>2. Water/Sewer Rate Public Hearing</b>	
<b>1. Tax Rate Ordinance 2<sup>nd</sup> Reading and Adoption</b>	<b>May 15, 2023 @ 7 pm</b>
<b>2. Water/Sewer Rate 2<sup>nd</sup> Reading and Adoption</b>	
<b>Budget Ordinance 1st Reading and Adoption</b>	<b>June 5, 2023 @ 7 pm</b>
<b>Budget Ordinance Public Hearing</b>	<b>June 12, 2023 @ 6 pm</b>
<b>Budget Ordinance 2<sup>nd</sup> Reading and Adoption</b>	<b>June 20, 2023 @ 7 pm</b>



## MEMORANDUM

To: Havre de Grace City Council and Citizens  
From: Mayor William T. Martin  
Date: April 3, 2023  
RE: Fiscal 2024 Preliminary Budget

Citizens of Havre de Grace and Honorable Members of the City Council:

Enclosed is my preliminary budget for fiscal 2024 for your consideration. The City was awarded \$13.8 million from the federal government under the American Rescue Plan Act (ARPA) in late fiscal 2021. We received our allotment in fiscal years 2023 and 2022, and will be investing about \$6.4 million of those funds toward the downtown restoration and resiliency project in fiscal 2024.

The City also anticipates receiving \$500,000 from the State legislature which will be used for the continued renovation of the STAR Centre. Together, the downtown revitalization and the STAR Centre represents an \$8.5 million investment to address overdue improvements at the STAR Centre and to our historic downtown and enable thriving social and economic engagement for the benefit of citizens, visitors and merchants. My commitment to these efforts has generated tremendous interest in our City throughout the eastern seaboard.

The City is also well on its way to using the \$15 million Citizen approved bond proceeds that was borrowed for water and sewer infrastructure rehabilitation. We expect to fully use the proceeds by the end of next fiscal year.

Additionally, I am continuing our investment in water delivery and sales to the City of Aberdeen. Our section of the Aberdeen pipeline is complete and I expect Aberdeen to be prepared to receive water late in fiscal 2024.

The City of Havre de Grace continues to attract new residents as an increasingly desirable community. I am making large investments in water distribution and wastewater collection infrastructure to ensure we can supply safe and reliable drinking water and collect and treat wastewater as our City welcomes new

homeowners. The fiscal 2024 water and sewer capital projects include over \$5.4 million toward that goal.

The 2024 budget is a fiscally responsible and sustainable budget and, with your approval, we will keep property tax rates at the 2023 levels. Unfortunately, rising prices and material shortages make it impossible for us to keep water and sewer metered rates at their current levels. For the first time since 2019, I am forced to raise rates to responsibly address inflation. Additionally, the Marina slip rental will be increased in accordance with Ordinance 1091.

The 2024 budget reflects our continued shared commitment to make Havre de Grace the most desired place in Harford County and, in my view, the entire region, to live, work and enjoy.

### **General Fund 1**

The General Fund 1 is expected to begin the fiscal year with almost \$1.75 million. Expenditures and fund transfers are projected to exceed revenues by this same amount leaving the General Fund 1 balanced at year end, as required by our Charter.

Budgeted revenues are expected to be \$17.5 million in fiscal 2024 – an \$869,000 decrease from the current year projected revenues, primarily due to a \$1.5 million decrease in anticipated County grant funds. As noted last year, these 2023 grants were targeted for development of our living shoreline, as well as the City's commitment toward the improvement of the Chesapeake Bay water quality, through remediation of our storm water impact along the waterfront. These grants were one time awards and have resulted in a shoreline that has become the leading example of Chesapeake Bay stewardship throughout the State.

The Maryland State Department of Assessments and Taxation (SDAT) estimates the net assessable real property tax base for Havre de Grace will increase \$41.85 million for fiscal 2024. SDAT is suggesting the tax rate be reduced from \$0.565 to \$0.5512 to keep real property tax revenues constant (i.e., the Constant Yield Tax Rate). I am, however, proposing to maintain the real property tax rate at its current \$0.565 per \$100 of assessed value. The sizable growth in both population and residences place a greater demand on City infrastructure and services. The \$236,500 estimated additional property tax revenues will only partially offset the increased operating costs created by this increased demand. Overall spending is budgeted to be almost \$26 million, an increase of \$2.8 million over projected spending for fiscal 2023. The capital program is budgeted to be \$7.4 million in fiscal 2024, a \$1.2 million increase over the current year's projected spending. Most of the increase can be attributed to ARPA-funded projects totaling \$5.2 million that are expected to carry forward into fiscal 2024.

Budgeted personnel costs, including salaries, overtime, healthcare, pension and other employee insurances, will decrease \$166,000 from the current personnel budget, a 0.9% decrease. As we all know, inflation rates over the past year have reached levels not seen in decades. To combat current economic challenges and long-term sustainability, I intend to continue using outside professional services, when appropriate, instead of permanent staffing level increases.

### **Water and Sewer Fund 9**

The Water and Sewer Fund 9 is expected to begin the year with a \$340,000 fund deficit. This deficit is attributed to the City experiencing dramatic cost increases in both operating supplies and capital project materials. The same inflation being experienced by our residents, is impacting our costs as well. This condition was highlighted by our Water & Sewer Commission in their latest annual report.

As a result, I am proposing to increase metered fees in fiscal 2024 by ten percent (10%). Metered water usage will increase from \$6.20 per 1,000 gallons to \$6.80. Likewise sewer rates are increasing from \$9.30 per 1,000 gallons to \$10.20. This is the first metered rate increase since fiscal 2019, five years ago. Operating costs are expected to increase \$500,000, due mainly to increased costs to maintain the facilities at both the water and wastewater treatment plants.

Combined with the anticipated start of our providing water service to Aberdeen in the second half of the year, the rate increase will generate adequate revenues to overcome the anticipated cost increases and provide \$1.35 million towards the capital program. This contribution is essential as the City anticipates over \$1.6 million less in capital revenues as we complete the \$15 million bond issue authorized in fiscal 2020 later this fiscal year.

Anticipated residential development for fiscal 2024 is expected to continue at a slightly slower pace than we are experiencing in fiscal 2023. New connections have been set at 100 units, based on the anticipated development during the year.

### **Marine Facilities Fund 8**

The Marine Facilities Fund 8 is budgeted to begin fiscal 2024 with a surplus of \$411,000. We anticipate the Marine Facilities Fund 8 will end fiscal 2024 with only a \$208,000 surplus. As noted below, the decline in fund balance can be attributed to the replacement of our fuel system which was originally scheduled for fiscal 2023 but which has been delayed by the manufacturer.

I am, therefore, proposing to increase our slip fee rate to \$67.00 per linear foot, as legislated by Ordinance 1091. Operating revenues are expected to exceed budgeted expenses by \$54,000. The City plans on expending \$258,000 in capital projects, primarily to complete the replacement of the fuel tanks.

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I trust you will find this preliminary budget is a solid foundation for our joint efforts to continue improving Havre de Grace by managing growth and protecting our critical water resources. I thank you for your continued partnership and stewardship.

# Fund 1 - General Fund



FY 2024 vs FY 2023 vs FY 2022

	GENERAL FUND						Page
	ACTUAL FY 2022	ORIG. BGT. FY 2023	CURR. BGT. FY 2023	ACTUAL FY 2023	PROJECTED FY 2023	REQUESTED FY 2024	
<b>Operating Revenues</b>							
Taxes and Penalties	\$12,783,888	\$11,759,300	\$12,132,000	\$11,994,553	\$12,552,800	\$12,721,200	1
Intergovernmental	894,585	892,800	892,800	414,787	908,800	1,068,200	1
Licenses and Permits	346,297	323,400	323,400	244,381	333,100	333,100	1
Service Fees	124,424	121,100	129,200	154,949	179,400	743,700	1
Fines and Forfeitures	5,845	4,600	4,600	3,545	4,800	4,800	1
Grants	3,615,030	2,673,500	3,342,700	2,772,527	3,981,800	1,893,600	2
Miscellaneous	364,232	286,400	850,600	514,052	417,000	744,200	2
	<u>18,134,301</u>	<u>16,061,100</u>	<u>17,675,300</u>	<u>16,098,794</u>	<u>18,377,700</u>	<u>17,508,800</u>	
<b>Operating Expenses</b>							
Mayor	38,623	51,800	51,800	40,930	56,800	64,800	3
City Council	94,334	90,000	90,000	70,151	90,800	89,300	4
Administration	2,101,694	2,698,000	3,494,100	2,190,139	3,233,700	4,334,300	5-7
Registration & Elections	2,702	4,200	4,200	283	3,700	6,100	8
Legal Services	221,993	200,000	200,000	75,319	145,500	250,000	8
Casualty & Liability Insurance	166,816	172,900	172,900	145,584	151,100	172,500	8
Economic Development	437,707	521,300	549,300	321,372	482,000	518,300	9-10
Finance	765,968	814,600	814,600	574,149	773,300	855,900	11
Planning and Code Enforcement	706,224	858,900	808,900	582,999	793,700	902,900	12
Public Safety	5,455,704	5,707,400	5,707,400	4,207,544	5,618,400	5,751,200	13-14
Public Works	4,166,891	4,187,700	4,625,500	3,458,536	4,773,800	4,657,800	15-18
Service Organizations	19,500	18,500	18,500	15,000	18,500	18,500	19
Museums	75,000	83,000	83,000	78,000	83,000	83,000	19
Civic Groups	205,600	201,400	201,400	151,550	201,400	165,700	19
Ambulance Corps	102,000	105,500	105,500	79,125	105,500	110,500	19
Susquehanna Hose Co.	559,206	426,600	426,600	263,700	426,600	598,400	19
	<u>15,119,961</u>	<u>16,141,800</u>	<u>17,353,700</u>	<u>12,254,381</u>	<u>16,957,800</u>	<u>18,579,200</u>	
<b>Capital Expenses</b>							
Capital Equipment	1,735,059	1,597,700	1,974,800	833,249	1,757,500	1,076,900	21
Capital Projects	4,808,529	9,841,400	9,869,600	2,425,648	3,894,400	5,757,500	22
Debt Service	811,605	546,700	546,700	211,639	546,700	549,400	20
	<u>7,355,193</u>	<u>11,985,800</u>	<u>12,391,100</u>	<u>3,470,536</u>	<u>6,198,600</u>	<u>7,383,800</u>	
	<u>22,475,154</u>	<u>28,127,600</u>	<u>29,744,800</u>	<u>15,724,917</u>	<u>23,156,400</u>	<u>25,963,000</u>	
<b>Fund Increase/(Decrease)</b>	<b>(4,340,853)</b>	<b>(12,066,500)</b>	<b>(12,069,500)</b>	373,878	<b>(4,778,700)</b>	<b>(8,454,200)</b>	
Beginning Balance	2,297,189	2,370,600	2,150,700	2,152,473	2,152,500	1,746,800	2
Fund Transfers/Reserves	2,910,431	9,695,900	9,918,800	1,852,003	4,373,000	6,707,400	2
<b>Fund Excess/ (Deficiency)</b>	<b>\$866,768</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,378,353</b>	<b>\$1,746,800</b>	<b>\$0</b>	



**GENERAL FUND OPERATING REVENUES**

Account No.	Description	Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	YTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
<b>TAXES</b>							
01-0001-41-01	Real Property Taxes	8,995,397	9,137,100	9,413,200	9,426,104	9,426,100	9,598,200
01-0001-41-06	Critical Area Tax	44,502	45,000	45,000	45,550	45,600	46,400
01-0001-41-12	Pers Prop, Unincorporated	4,023	4,400	4,400	5,534	5,500	4,200
01-0001-41-13	Pers Prop, RR/Utilities	229,859	242,000	242,000	242,040	242,000	257,400
01-0001-41-14	Pers Prop, Incorporated	238,695	176,300	176,300	232,004	275,700	255,300
01-0001-41-20	Penalties, Real Property	37,851	32,200	32,200	27,032	35,700	36,400
01-0001-41-23	Penalties, Personal Property Taxes	4,326	11,000	11,000	9,141	9,100	9,000
01-0001-41-41	Income Tax - City Share	2,658,923	1,622,900	1,622,900	1,446,242	1,922,000	1,923,200
01-0001-41-58	Pole and Conduit Tax	75,229	75,200	75,200	75,229	75,200	75,200
01-0001-41-61	Admissions & Amusements	95,514	83,400	83,400	65,292	86,100	86,100
01-0001-41-62	Hotel/Motel Tax	54,953	34,800	34,800	29,523	38,900	38,900
01-0001-41-63	County Stormwater Management Al	326,181	286,800	383,400	383,391	383,400	383,400
01-0001-41-95	County Pmts In Lieu of Taxes	18,435	8,200	8,200	7,471	7,500	7,500
	<b>Subtotal - Taxes</b>	<b>12,783,888</b>	<b>11,759,300</b>	<b>12,132,000</b>	<b>11,994,553</b>	<b>12,552,800</b>	<b>12,721,200</b>
<b>INTERGOVERNMENTAL</b>							
01-0001-43-33	State Police Protection	234,946	253,200	253,200	136,524	273,000	273,000
01-0001-43-51	Highway User Fees	656,295	634,100	634,100	278,263	630,300	791,000
01-0001-43-63	Enterprise Zone Credit Reimb	3,343	5,500	5,500		5,500	4,200
	<b>Subtotal - Intergovernmental</b>	<b>894,585</b>	<b>892,800</b>	<b>892,800</b>	<b>414,787</b>	<b>908,800</b>	<b>1,068,200</b>
<b>LICENSES AND PERMITS</b>							
01-0001-42-23	Trader Licenses	18,600	2,700	2,700	2,508	3,200	3,200
01-0001-42-32	Building Permits	166,360	165,800	165,800	124,386	172,100	172,100
01-0001-42-34	Cable TV License Fee	161,337	154,900	154,900	117,488	157,800	157,800
	<b>Subtotal - Licenses/Permits</b>	<b>346,297</b>	<b>323,400</b>	<b>323,400</b>	<b>244,381</b>	<b>333,100</b>	<b>333,100</b>
<b>GENERAL SERVICE FEES</b>							
01-0001-44-15	Rent - American Tower	45,604	47,000	47,000	31,315	38,000	48,400
01-0001-44-16	Rent - Opera House				15,200	15,300	48,500
01-0001-44-30	Rent-Tydings Concession	12,354	14,100	14,100	9,354	12,000	14,900
01-0001-44-32	Backfin Blues Creole de Graw-Leas	1,400	1,400	1,400	1,050	1,400	1,400
01-0001-44-34	Rent - STAR Centre	6,327		8,100	63,549	65,700	583,500
01-0001-44-35	Rent - Upper Chesapeake (Lodge La	3,322	3,300	3,300	3,302	3,300	3,300
01-0001-44-36	Rent - HdG Alliance (710 Market)		3,000	3,000			
01-0001-44-37	Candidate Filing Fees	150	200	200	450	500	500
01-0001-44-49	Firing Range Rental-Unbilled	100	100	100		100	100
01-0001-44-51	Firing Range Reimbursement-Billed	47,400	43,900	43,900	24,300	36,100	36,100
01-0001-44-52	Administrative Fees	6,818	7,100	7,100	3,080	3,600	3,600
01-0001-44-54	Board of Appeals Fees	950	1,000	1,000	3,350	3,400	3,400
	<b>Subtotal - Service Fees</b>	<b>124,424</b>	<b>121,100</b>	<b>129,200</b>	<b>154,949</b>	<b>179,400</b>	<b>743,700</b>
<b>FINES/FORFEITURES</b>							
01-0001-45-01	City Ord Violations	4,560	3,500	3,500	2,565	3,500	3,500
01-0001-45-02	Police Misc Income	1,285	1,100	1,100	980	1,300	1,300
	<b>Subtotal - Fines/Forfeitures</b>	<b>5,845</b>	<b>4,600</b>	<b>4,600</b>	<b>3,545</b>	<b>4,800</b>	<b>4,800</b>

**GENERAL FUND OPERATING REVENUES**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>GRANTS</b>							
01-0001-48-34	State Grants		890,900	1,240,900	352,741	909,300	500,000
01-0001-48-52	Federal Grants			319,200		319,200	
01-0001-48-65	County Grants - Fin. Inst.	5,088	5,100	5,100	6,538	6,500	6,500
01-0001-48-75	County Grants - Parks & Rec.	2,500	500,000	500,000	1,500,000	1,500,000	
01-0001-48-80	County Grants - Police Diff.	1,280,795	1,214,400	1,214,400	910,816	1,214,400	1,354,000
01-0001-48-81	Mini Police Grants	32,847	33,100	33,100	227	200	33,100
01-0001-48-96	DNR Open Space Grants	2,250,000					
01-0001-48-97	CDBG Grant	43,800	30,000	30,000		30,000	
01-0001-48-98	Community Legacy Grant				2,205	2,200	
	<b>Subtotal - Grants/Bonds</b>	<b>3,615,030</b>	<b>2,673,500</b>	<b>3,342,700</b>	<b>2,772,527</b>	<b>3,981,800</b>	<b>1,893,600</b>
<b>MISCELLANEOUS</b>							
01-0001-46-04	Contrib & Donations	30,650		5,000	7,172	8,500	162,000
01-0001-46-08	Sale of Surplus Property	31,457	98,900	98,900	14,280	15,100	139,700
01-0001-46-22	Interest Income	11,570	4,200	4,200	35,430	36,600	36,600
01-0001-46-23	City Sponsored Event Proceeds			301,200	19,722	19,700	68,800
01-0001-46-28	Misc Revenues	10,910	11,200	11,200	5,083	8,100	8,100
01-0001-46-29	Misc Revenues - Billed	2,475	2,200	2,200	2,555	3,100	3,100
01-0001-46-39	Expense Reimbursements - Billed	116,975	45,500	45,500	15,330	27,500	27,500
01-0001-46-40	Expense Reimbursement	145,674	104,800	355,800	224,969	272,900	272,900
01-0001-46-50	Misc AR Penalties	7,334	6,800	6,800	8,979	10,800	10,800
01-0001-46-76	Tourism Sales	7,186	6,800	13,800	7,320	8,700	8,700
01-0001-46-77	Tourism Advertising Revenue		500	500		500	500
01-0001-46-78	Tourism Advertising - Guide		5,500	5,500		5,500	5,500
	<b>Subtotal - Miscellaneous</b>	<b>364,232</b>	<b>286,400</b>	<b>850,600</b>	<b>514,052</b>	<b>417,000</b>	<b>744,200</b>
<b>TRANSFERS IN/(OUT)</b>							
01-0001-49-43	Distributed Expenses	1,331,700	1,840,500	1,840,500	1,227,000	1,840,500	1,730,700
01-0001-49-00	Fund Transfers (ARPA)	1,530,832	7,910,000	8,018,500	691,333	2,611,000	5,182,100
01-0001-49-00	Fund Transfers (DHCD)			61,800		16,600	
01-0001-49-00	Fund Transfers (Critical Area)	(44,501)	5,000	44,000	11,870	4,400	
01-0001-49-00	Fund Transfers (Slip User)	145,000					
01-0001-49-00	Fund Transfers (Emergency)	(52,600)	(99,600)	(99,600)	(99,600)	(99,600)	(205,400)
01-0001-49-00	Fund Transfers (Police Reserve)			53,600	21,400	35,800	
01-0001-49-00	Fund Transfers (Community Ctr)		40,000			(35,700)	
01-0001-49-98	Short Term Enterprise Fund	(737,763)				(1,241,700)	
01-0001-49-98	Unrestricted Fund Balance	3,034,952	2,370,600	2,150,700	2,152,473	3,394,200	1,746,800
	<b>Subtotal - Transfers/Reserves</b>	<b>5,207,620</b>	<b>12,066,500</b>	<b>12,069,500</b>	<b>4,004,476</b>	<b>6,525,500</b>	<b>8,454,200</b>
	<b>TOTAL REVENUES</b>	<b>23,341,922</b>	<b>28,127,600</b>	<b>29,744,800</b>	<b>20,103,270</b>	<b>24,903,200</b>	<b>25,963,000</b>

MAYOR

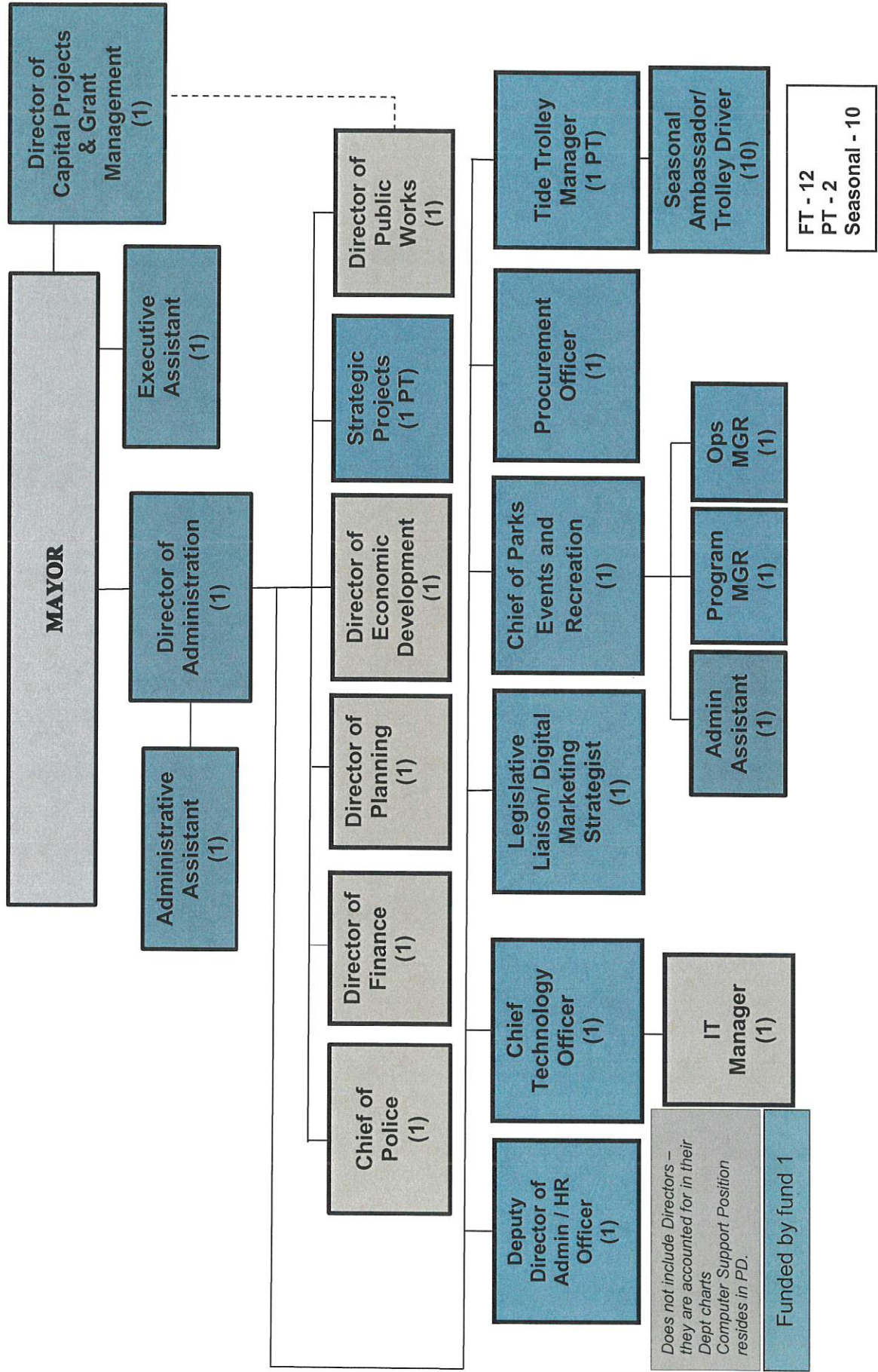
Account No.	Description	Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	YTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1031-5001	Salaries - Regular Time	18,300	18,200	18,200	14,000	18,200	18,200
01-1031-5022	FICA Expense	1,392	1,400	1,400	1,071	1,400	1,400
01-1031-5031	Workers Compensation Insurance	203	200	200	186	200	200
	<i>Subtotal - Employee</i>	<i>19,895</i>	<i>19,800</i>	<i>19,800</i>	<i>15,257</i>	<i>19,800</i>	<i>19,800</i>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1031-6276	Professional Services		2,000	2,000	2,553	3,300	3,000
01-1031-6277	Travel Expense	3,941	3,000	3,000	1,518	2,600	5,000
01-1031-6282	Office Supplies	565	2,000	2,000	1,295	2,000	2,000
01-1031-6283	Public Relations	14,221	25,000	25,000	20,307	29,100	35,000
	<i>Subtotal - Non-Employee</i>	<i>18,727</i>	<i>32,000</i>	<i>32,000</i>	<i>25,673</i>	<i>37,000</i>	<i>45,000</i>
	<b>TOTAL - MAYOR</b>	<b>38,623</b>	<b>51,800</b>	<b>51,800</b>	<b>40,930</b>	<b>56,800</b>	<b>64,800</b>

**CITY COUNCIL**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1011-5001	Salaries - Regular Time	47,000	46,800	46,800	36,000	46,800	46,800
01-1011-5022	FICA Expense	3,580	3,600	3,600	2,754	3,600	3,600
01-1011-5031	Workers Compensation Insurance	101	100	100	93	100	100
	<b>Subtotal - Employee</b>	<b>50,681</b>	<b>50,500</b>	<b>50,500</b>	<b>38,847</b>	<b>50,500</b>	<b>50,500</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1011-6062	Dues and Subscriptions	17,549	20,000	20,000	17,865	20,000	20,000
01-1011-6070	Printing and Publishing	1,550	1,500	1,500	1,316	1,800	3,000
01-1011-6277	Travel Expense	11,828	4,500	4,500		1,600	5,500
01-1011-6283	Public Relations	12,476	13,500	13,500	12,123	16,900	10,000
01-1011-6290	Misc Operating Costs	250					300
	<b>Subtotal - Non-Employee</b>	<b>43,653</b>	<b>39,500</b>	<b>39,500</b>	<b>31,304</b>	<b>40,300</b>	<b>38,800</b>
	<b>TOTAL - CITY COUNCIL</b>	<b>94,334</b>	<b>90,000</b>	<b>90,000</b>	<b>70,151</b>	<b>90,800</b>	<b>89,300</b>



# CITY OF HAVRE DE GRACE – ADMINISTRATION



**ADMINISTRATION OFFICES**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1091-5001	Salaries - Regular Time	623,653	732,400	772,700	640,493	818,800	701,200
01-1091-5004	Salaries - Overtime	953	1,400	1,400	666	1,000	900
01-1091-5007	Salaries - Seasonal		40,600	40,600		9,400	135,000
01-1091-5013	Salaries - Sick Leave	49,645	39,000	39,000	5,620	14,600	40,200
01-1091-5016	Salaries - Annual Leave	53,819	34,900	34,900	36,386	44,400	32,000
01-1091-5019	Salaries - Personal Leave	5,384	12,400	12,400	4,390	7,300	10,700
01-1091-5022	FICA Expense	49,752	65,600	76,100	50,783	68,300	70,200
01-1091-5028	Hospitalization	121,623	145,100	206,700	108,539	156,200	142,900
01-1091-5030	Retirees' Medical Benefits	123,873	197,600	197,600	88,598	134,200	219,800
01-1091-5031	Workers Compensation Insurance	3,373	4,100	4,100	3,869	4,800	3,500
01-1091-5040	Retirement	63,950	82,200	82,200	48,275	89,400	67,100
01-1091-5045	Actuarial & Pension Services	10,549	12,800	12,800	6,479	9,400	9,400
	<b>Subtotal - Employee</b>	<b>1,106,575</b>	<b>1,368,100</b>	<b>1,480,500</b>	<b>994,098</b>	<b>1,357,800</b>	<b>1,432,900</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1091-6025	Medical Testing & Supplies	6,558	10,000	10,000	2,334	5,800	11,000
01-1091-6062	Dues and Subscriptions	2,211	1,500	1,500	3,318	3,800	2,000
01-1091-6067	Postage	24,501	26,000	26,000	16,126	25,200	28,000
01-1091-6192	City Buildings Water & Sewer	38,230	25,400	25,400	25,837	32,200	32,200
01-1091-6207	City-Wide Enhancement Projects						45,000
01-1091-6274	Employee Wellness Program	9,089	10,000	10,000	(808)	2,700	20,000
01-1091-6276	Professional Services	233,487	325,000	480,000	166,672	335,000	380,000
01-1091-6277	Travel Expense	10,164	5,000	5,000	1,564	3,300	10,000
01-1091-6278	Employee Development	27,076	40,000	40,000	17,574	31,600	60,600
01-1091-6280	Utilities	118,570	198,500	198,500	137,378	187,900	214,000
01-1091-6282	Office Supplies	19,982	14,500	14,500	9,200	14,300	17,500
01-1091-6283	Public Relations	107,100	60,000	60,000	60,359	81,400	75,000
01-1091-6284	Vehicle Maintenance	261	1,000	1,000	5,331	5,700	7,500
01-1091-6286	Vehicle Fuel	1,515	2,200	2,200	1,415	2,200	2,400
01-1091-6301	Historic District Commission	4,986	22,000	22,000	1,178	22,000	12,000
01-1091-6302	Arts Commission	3,098	3,000	3,000	5,435	5,400	7,500
01-1091-6303	Youth Commission	4,594	7,000	7,000	3,320	7,000	7,500
	<b>Subtotal - Non-Employee</b>	<b>611,421</b>	<b>751,100</b>	<b>906,100</b>	<b>456,233</b>	<b>765,500</b>	<b>932,200</b>
	<b>TOTAL - ADMINISTRATION</b>	<b>1,717,996</b>	<b>2,119,200</b>	<b>2,386,600</b>	<b>1,450,330</b>	<b>2,123,300</b>	<b>2,365,100</b>



**INFORMATION TECHNOLOGY**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1094-5001	Salaries - Regular Time	70,439	86,900	86,900	66,930	87,000	83,800
01-1094-5013	Salaries - Sick Leave	4,399	4,500	4,500		1,000	4,300
01-1094-5016	Salaries - Annual Leave	6,352	4,500	4,500	5,852	6,900	4,300
01-1094-5019	Salaries - Personal Leave	107	1,500	1,500		300	1,400
01-1094-5022	FICA Expense	7,362	7,400	7,400	5,157	6,900	7,100
01-1094-5028	Hospitalization	30,233	30,300	30,300	23,086	30,100	33,500
01-1094-5031	Workers Compensation Insurance	203	200	200	186	200	200
01-1094-5040	Retirement	10,125	11,700	11,700	8,075	11,000	11,200
01-1094-5045	Actuarial & Pension Services	1,531	1,800	1,800	933	1,300	1,600
	<b>Subtotal - Employee</b>	<b>130,750</b>	<b>148,800</b>	<b>148,800</b>	<b>110,219</b>	<b>144,700</b>	<b>147,400</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1094-6075	Office Machine Rental	27,863	35,000	35,000	20,073	32,300	35,000
01-1094-6137	Other Supplies & Materials	3,222	2,500	2,500	2,242	3,100	2,500
01-1094-6155	Equipment Maintenance	148,416	140,000	140,000	151,484	200,600	165,000
01-1094-6276	Professional Services		30,000	30,000		10,500	
01-1094-6281	Communications	61,089	55,000	55,000	40,127	59,400	72,000
01-1094-6285	Office Equipment	12,358	67,500	67,500	84,658	108,300	46,300
	<b>Subtotal - Non-Employee</b>	<b>252,947</b>	<b>330,000</b>	<b>330,000</b>	<b>298,585</b>	<b>414,200</b>	<b>320,800</b>
	<b>TOTAL - IT</b>	<b>383,698</b>	<b>478,800</b>	<b>478,800</b>	<b>408,803</b>	<b>558,900</b>	<b>468,200</b>

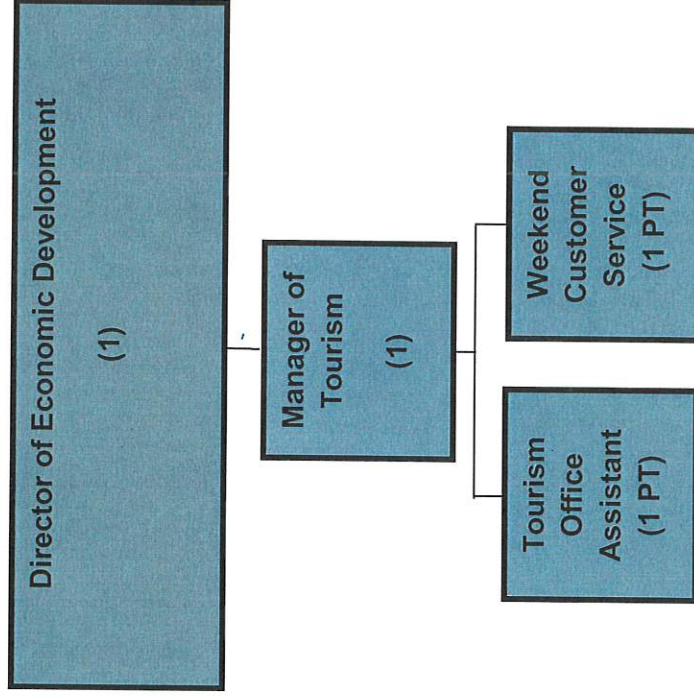
**SPECIAL EVENTS**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1095-5001	Salaries - Regular Time						271,800
01-1095-5013	Salaries - Sick Leave						13,000
01-1095-5016	Salaries - Annual Leave						6,800
01-1095-5019	Salaries - Personal Leave						4,500
01-1095-5022	FICA Expense						22,600
01-1095-5028	Hospitalization						81,400
01-1095-5031	Workers Compensation Insurance						700
	<i>Subtotal - Employee</i>						<b>400,800</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1095-6207	Special Events		100,000	628,700	331,005	551,500	816,200
01-1095-6153	Facility Operations						284,000
	<i>Subtotal - Non-Employee</i>		<b>100,000</b>	<b>628,700</b>	<b>331,005</b>	<b>551,500</b>	<b>1,100,200</b>
	<b>TOTAL - SPECIAL EVENTS</b>		<b>100,000</b>	<b>628,700</b>	<b>331,005</b>	<b>551,500</b>	<b>1,501,000</b>

**REGISTRATION AND ELECTIONS, LEGAL SERVICES, AND INSURANCE**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>REGISTRATION AND ELECTIONS</b>							
01-1041-5007	Salaries - Seasonal	1,785	2,300	2,300		2,300	2,300
01-1041-5022	FICA Expense		200	200		200	200
01-1041-6282	Office Supplies	480	800	800	283	300	2,600
01-1041-6283	Public Relations	438	900	900		900	1,000
	<b>TOTAL - REGISTRTRN/ELECTIONS</b>	<b>2,702</b>	<b>4,200</b>	<b>4,200</b>	<b>283</b>	<b>3,700</b>	<b>6,100</b>
<b>LEGAL SERVICES</b>							
01-1061-6061	Legal Services - Council	221,993	200,000	200,000	75,319	145,500	250,000
	<b>TOTAL - LEGAL SERVICES</b>	<b>221,993</b>	<b>200,000</b>	<b>200,000</b>	<b>75,319</b>	<b>145,500</b>	<b>250,000</b>
<b>INSURANCE</b>							
01-2400-6125	Consulting Fees		500	500		200	
01-2400-6200	Casualty Insurance	166,816	157,400	157,400	145,584	145,600	157,500
01-2400-6290	Unemployment Insurance		15,000	15,000		5,300	15,000
	<b>TOTAL - INSURANCE</b>	<b>166,816</b>	<b>172,900</b>	<b>172,900</b>	<b>145,584</b>	<b>151,100</b>	<b>172,500</b>

# DEPARTMENT OF ECONOMIC DEVELOPMENT



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**ECONOMIC DEVELOPMENT**

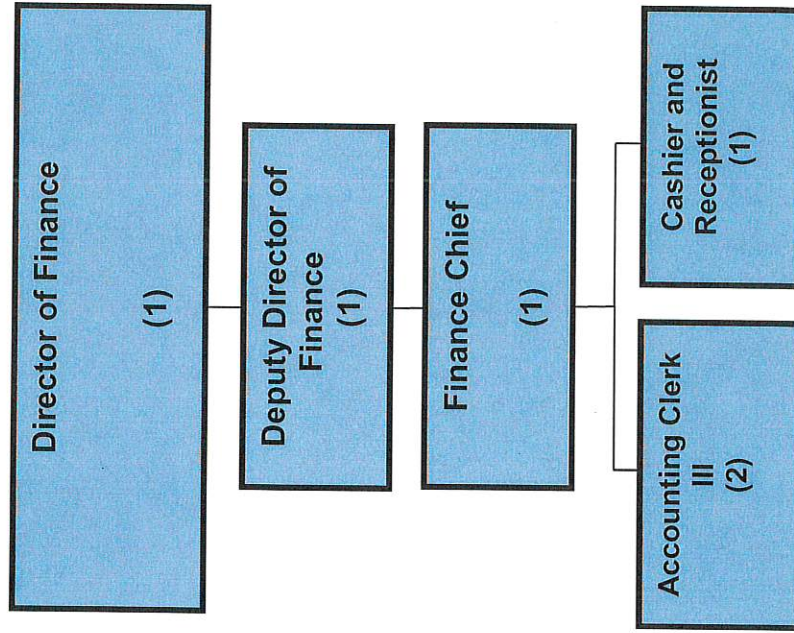
<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1071-5001	Salaries - Regular Time	119,905	114,600	114,600	91,553	118,000	114,400
01-1071-5013	Salaries - Sick Leave	6,000	6,200	6,200	500	1,900	6,200
01-1071-5016	Salaries - Annual Leave	11,000	12,500	12,500	8,000	10,900	12,500
01-1071-5019	Salaries - Personal Leave	3,000	2,100	2,100	250	700	2,100
01-1071-5022	FICA Expense	9,030	10,300	10,300	7,688	10,100	10,300
01-1071-5028	Hospitalization	1,237	2,900	2,900	1,205	1,900	2,900
01-1071-5031	Workers Compensation Insurance	203	300	300	286	400	300
01-1071-5040	Retirement	4,700	16,200	16,200	4,000	16,200	16,200
01-1071-5045	Actuarial & Pension Services	2,038	2,500	2,500	1,280	1,900	2,300
	<b>Subtotal - Employee</b>	<b>157,113</b>	<b>167,600</b>	<b>167,600</b>	<b>114,761</b>	<b>162,000</b>	<b>167,200</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1071-6062	Dues and Subscriptions	329	2,000	2,000	721	1,400	2,000
01-1071-6070	Printing and Publishing	31	2,000	2,000	317	1,000	2,000
01-1071-6206	Economic Development Activities	7,562	10,000	15,000	4,350	9,600	12,000
01-1071-6276	Professional Services	38,859	115,000	115,000	67,976	108,300	110,000
01-1071-6277	Travel Expense	458	2,000	2,000	319	1,000	1,100
01-1071-6278	Employee Development		500	500		200	200
01-1071-6280	Utilities	463	600	600		200	
01-1071-6282	Office Supplies	7,054	500	500	214	400	300
01-1071-6283	Public Relations	1,340	1,000	1,000	1,770	2,100	1,000
01-1071-6288	Advertising	2,550	5,000	5,000	726	2,500	5,000
	<b>Subtotal - Non-Employee</b>	<b>58,646</b>	<b>138,600</b>	<b>143,600</b>	<b>76,393</b>	<b>126,700</b>	<b>133,600</b>
	<b>TOTAL - ECON. DEV.</b>	<b>215,759</b>	<b>306,200</b>	<b>311,200</b>	<b>191,154</b>	<b>288,700</b>	<b>300,800</b>

**TOURISM**

Account No.	Description	Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	YTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1072-5001	Salaries - Regular Time	76,862	112,700	112,700	60,866	86,900	109,200
01-1072-5004	Salaries - Overtime	251	300	300		100	100
01-1072-5013	Salaries - Sick Leave	5,356	4,700	4,700		1,100	5,500
01-1072-5016	Salaries - Annual Leave	(592)	3,600	3,600		800	3,400
01-1072-5019	Salaries - Personal Leave	80	1,200	1,200		300	1,100
01-1072-5022	FICA Expense	5,858	7,800	7,800	4,322	6,100	9,100
01-1072-5028	Hospitalization	33,211	29,900	29,900	21,224	28,100	33,200
01-1072-5031	Workers Compensation Insurance	203	200	200	186	200	300
01-1072-5040	Retirement	8,350	9,400	9,400	6,375	8,700	8,800
01-1072-5045	Actuarial & Pension Services	1,223	1,500	1,500	784	1,100	1,200
	<b>Subtotal - Employee</b>	<b>130,801</b>	<b>171,300</b>	<b>171,300</b>	<b>93,758</b>	<b>133,400</b>	<b>171,900</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1072-6062	Dues and Subscriptions	767	2,000	2,000	250	1,000	2,000
01-1072-6067	Postage	316	300	1,700	1,710	2,300	300
01-1072-6070	Printing and Publishing	10,208	7,000	15,600	9,829	15,300	4,000
01-1072-6130	Items for Resale	6,410	3,000	13,000	5,580	10,100	5,000
01-1072-6277	Travel Expense	4,642	3,000	3,000	2,319	3,400	3,000
01-1072-6280	Utilities	3,428	4,500	4,500	1,700	3,300	3,300
01-1072-6282	Office Supplies	1,732	2,000	2,000	492	1,200	2,000
01-1072-6283	Public Relations	2,835	5,000	13,000	4,482	9,000	6,000
01-1072-6288	Advertising	60,809	17,000	12,000	10,098	14,300	20,000
	<b>Subtotal - Non-Employee</b>	<b>91,148</b>	<b>43,800</b>	<b>66,800</b>	<b>36,460</b>	<b>59,900</b>	<b>45,600</b>
	<b>TOTAL - TOURISM</b>	<b>221,948</b>	<b>215,100</b>	<b>238,100</b>	<b>130,217</b>	<b>193,300</b>	<b>217,500</b>



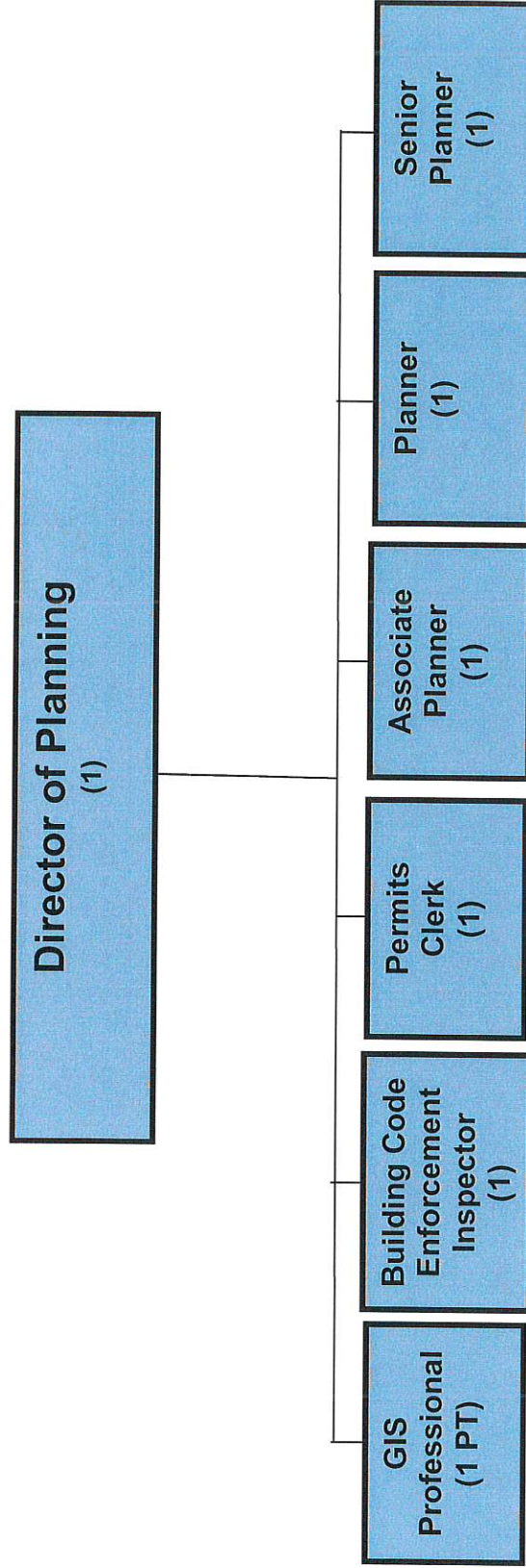
# DEPARTMENT OF FINANCE



**FINANCE**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1051-5001	Salaries - Regular Time	401,474	433,700	433,700	319,412	419,500	463,700
01-1051-5004	Salaries - Overtime	662	400	400	728	800	900
01-1051-5013	Salaries - Sick Leave	30,694	22,700	22,700	15,388	20,600	24,200
01-1051-5016	Salaries - Annual Leave	36,824	30,900	30,900	36,140	43,300	28,700
01-1051-5019	Salaries - Personal Leave	2,085	7,600	7,600	2,104	3,900	8,100
01-1051-5022	FICA Expense	32,940	37,700	37,700	27,724	36,400	40,100
01-1051-5028	Hospitalization	92,241	98,300	98,300	72,289	95,000	129,200
01-1051-5031	Workers Compensation Insurance	1,023	1,200	1,200	1,130	1,400	1,200
01-1051-5040	Retirement	42,773	53,100	53,100	37,879	53,700	56,500
01-1051-5045	Actuarial & Pension Services	8,022	8,300	8,300	4,181	6,100	7,900
	<b>Subtotal - Employee</b>	<b>648,737</b>	<b>693,900</b>	<b>693,900</b>	<b>516,976</b>	<b>680,700</b>	<b>760,500</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1051-6080	Bank Service Charges	40,625	60,300	60,300	12,785	33,900	35,000
01-1051-6276	Professional Services	35,780	51,100	51,100	40,040	51,100	51,100
01-1051-6277	Travel Expense	57	300	300		100	300
01-1051-6282	Office Supplies	7,869	9,000	9,000	4,349	7,500	9,000
	<b>Subtotal - Non-Employee</b>	<b>117,231</b>	<b>120,700</b>	<b>120,700</b>	<b>57,174</b>	<b>92,600</b>	<b>95,400</b>
	<b>TOTAL - FINANCE</b>	<b>765,968</b>	<b>814,600</b>	<b>814,600</b>	<b>574,149</b>	<b>773,300</b>	<b>855,900</b>

# DEPARTMENT OF PLANNING

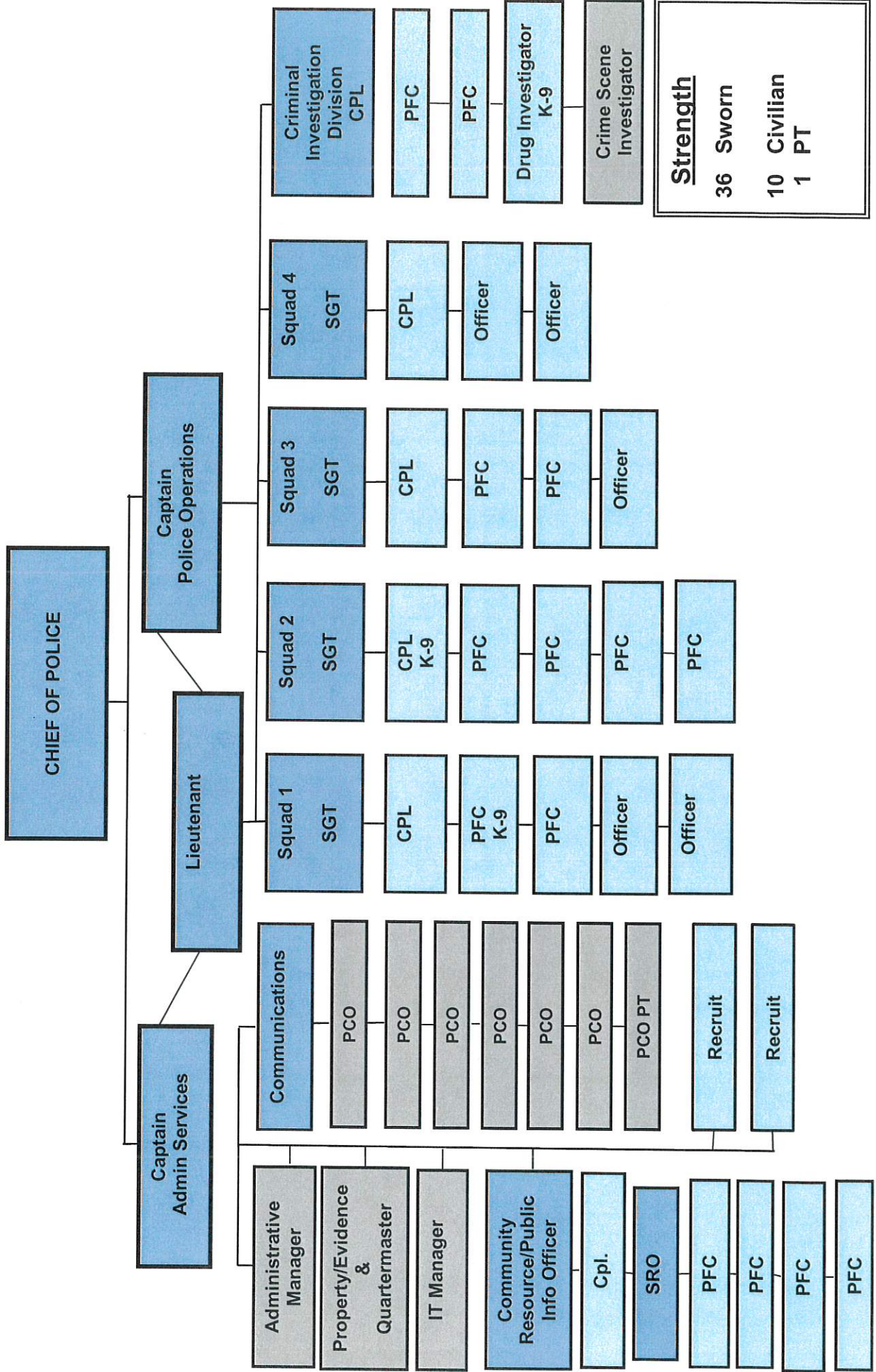


**PLANNING AND CODE ENFORCEMENT**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1089-5001	Salaries - Regular Time	368,373	438,800	438,800	350,190	451,500	480,700
01-1089-5004	Salaries - Overtime	2,334	3,100	3,100	1,019	1,700	1,800
01-1089-5013	Salaries - Sick Leave	22,655	22,500	22,500	30,758	36,000	24,500
01-1089-5016	Salaries - Annual Leave	31,815	21,800	21,800	20,594	25,600	20,000
01-1089-5019	Salaries - Personal Leave	4,034	7,500	7,500	3,115	4,800	7,400
01-1089-5022	FICA Expense	32,912	37,600	37,600	30,263	38,900	40,800
01-1089-5028	Hospitalization	89,796	108,100	108,100	56,170	81,100	98,400
01-1089-5031	Workers Compensation Insurance	11,643	15,000	15,000	14,159	17,600	15,400
01-1089-5040	Retirement	47,252	58,700	58,700	29,392	58,700	58,200
01-1089-5045	Actuarial & Pension Services	8,223	9,200	9,200	4,664	6,800	8,200
	<b>Subtotal - Employee</b>	<b>619,038</b>	<b>722,300</b>	<b>722,300</b>	<b>540,325</b>	<b>722,700</b>	<b>755,400</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1089-6161	Uniform Expense	207	500	500	332	300	500
01-1089-6183	Planning Commission	250	400	400	130	200	2,400
01-1089-6198	Board of Appeals	2,281	5,000	5,000	664	700	5,000
01-1089-6206	Community Outreach						10,000
01-1089-6274	Property Maintenance						50,000
01-1089-6275	County Inspections	28,956	25,500	25,500	28,989	37,900	25,500
01-1089-6276	Professional Services	46,202	100,000	50,000	10,855	28,400	50,000
01-1089-6277	Travel Expense	6,629	1,000	1,000	201	500	1,500
01-1089-6282	Office Supplies	531	100	100	156	200	200
01-1089-6284	Vehicle Maintenance	69	1,000	1,000	53	400	
01-1089-6286	Vehicle Fuel	2,062	3,100	3,100	1,293	2,400	2,400
	<b>Subtotal - Non-Employee</b>	<b>87,186</b>	<b>136,600</b>	<b>86,600</b>	<b>42,675</b>	<b>71,000</b>	<b>147,500</b>
	<b>TOTAL - PLANNING/CODE ENFOR</b>	<b>706,224</b>	<b>858,900</b>	<b>808,900</b>	<b>582,999</b>	<b>793,700</b>	<b>902,900</b>



# Havre de Grace Police Department Organizational Chart Fiscal Year 2023-2024



**POLICE ADMINISTRATION**

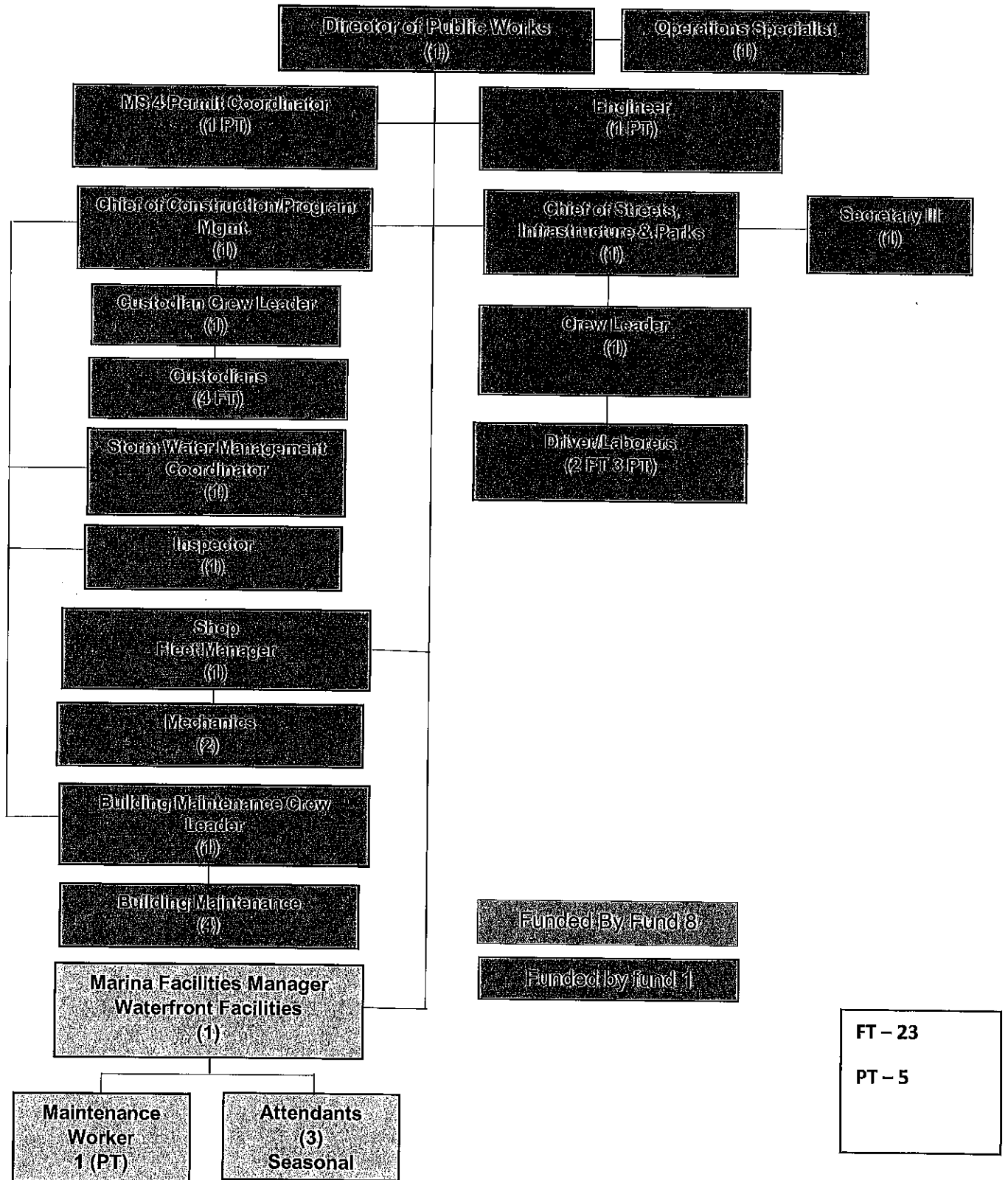
<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1111-5001	Salaries - Regular Time	396,542	445,400	445,400	295,131	397,900	559,800
01-1111-5004	Salaries - Overtime	28,655	14,400	14,400	25,652	29,000	18,100
01-1111-5013	Salaries - Sick Leave	44,134	22,600	22,600	6,616	11,800	28,500
01-1111-5016	Salaries - Annual Leave	33,811	19,100	19,100	11,728	16,100	21,500
01-1111-5019	Salaries - Personal Leave	2,981	7,500	7,500	2,284	4,000	9,100
01-1111-5022	FICA Expense	35,963	38,600	38,600	25,049	34,000	48,600
01-1111-5028	Hospitalization	106,572	161,500	161,500	69,372	106,600	219,500
01-1111-5031	Workers Compensation Insurance	922	1,200	1,200	1,130	1,400	1,500
01-1111-5040	Retirement	43,975	59,000	59,000	27,850	57,400	71,200
01-1111-5045	Actuarial & Pension Services	8,511	9,200	9,200	4,664	6,800	10,000
	<b>Subtotal - Employee</b>	<b>702,066</b>	<b>778,500</b>	<b>778,500</b>	<b>469,475</b>	<b>665,000</b>	<b>987,800</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1111-6067	Postage	188	500	500	58	200	500
01-1111-6153	Range Facility Maintenance	11,234	25,000	25,000	671	9,400	15,000
01-1111-6160	Legal Services	995			40		
01-1111-6275	Mandated Tests & Related Sup	4,397	18,000	18,000	1,978	8,300	10,000
01-1111-6276	Professional Services	6,038			6,824	6,800	
01-1111-6277	Travel Expense	3,740	4,000	4,000	4,012	5,400	4,000
01-1111-6280	Utilities	49,937	57,100	57,100	28,754	43,300	44,800
01-1111-6281	Communications	33,539	40,000	40,000	14,755	28,800	30,000
01-1111-6282	Office Supplies	4,332	4,000	4,000	3,500	4,900	4,000
01-1111-6283	Public Relations	5,045	14,000	14,000	4,384	9,300	10,000
01-1111-6285	Office Equipment	25,175	20,000	20,000	19,596	26,600	20,000
	<b>Subtotal - Non-Employee</b>	<b>144,715</b>	<b>182,600</b>	<b>182,600</b>	<b>84,572</b>	<b>143,000</b>	<b>138,300</b>
	<b>TOTAL - POLICE ADMINISTRATI</b>	<b>846,781</b>	<b>961,100</b>	<b>961,100</b>	<b>554,047</b>	<b>808,000</b>	<b>1,126,100</b>



**POLICE PATROL AND INVESTIGATION**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1112-5001	Salaries - Regular Time	2,279,551	2,370,600	2,370,600	1,945,874	2,492,900	2,242,900
01-1112-5004	Salaries - Overtime	175,259	156,300	156,300	170,859	206,900	186,200
01-1112-5013	Salaries - Sick Leave	321,258	114,900	114,900	89,174	115,700	111,400
01-1112-5016	Salaries - Annual Leave	207,222	119,600	119,600	127,622	155,200	118,300
01-1112-5019	Salaries - Personal Leave	16,891	38,300	38,300	5,008	13,800	37,100
01-1112-5022	FICA Expense	199,208	206,300	206,300	172,957	220,600	198,900
01-1112-5028	Hospitalization	495,289	560,800	560,800	366,872	496,300	604,200
01-1112-5031	Workers Compensation Insurance	141,237	163,700	163,700	154,505	192,300	158,700
01-1112-5040	Retirement	434,428	517,900	517,900	378,169	510,200	489,600
01-1112-5045	Actuarial & Pension Services	59,301	88,100	88,100	37,726	58,100	74,800
	<b>Subtotal - Employee</b>	<b>4,329,859</b>	<b>4,336,500</b>	<b>4,336,500</b>	<b>3,448,765</b>	<b>4,462,000</b>	<b>4,222,100</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1112-6137	Supplies and Materials	104,164	162,000	162,000	56,802	113,600	162,000
01-1112-6151	K9 Expense	7,440	8,000	8,000	3,397	6,200	8,000
01-1112-6153	Building Maintenance	16,143	30,000	30,000	24,059	34,600	30,000
01-1112-6155	Equip Maintenance	329	3,000	3,000	294	1,300	3,000
01-1112-6161	Uniform Expense	32,889	45,000	45,000	25,011	40,800	60,000
01-1112-6163	Employee Training	28,009	45,000	45,000	15,549	31,300	30,000
01-1112-6284	Vehicle Maintenance	14,328	10,000	10,000	21,303	24,800	10,000
01-1112-6286	Vehicle Fuel	75,763	106,800	106,800	58,316	95,800	100,000
	<b>Subtotal - Non-Employee</b>	<b>279,064</b>	<b>409,800</b>	<b>409,800</b>	<b>204,732</b>	<b>348,400</b>	<b>403,000</b>
	<b>TOTAL - POLICE PATROL &amp; INVI</b>	<b>4,608,923</b>	<b>4,746,300</b>	<b>4,746,300</b>	<b>3,653,497</b>	<b>4,810,400</b>	<b>4,625,100</b>

# Public Works Administration Fund 1 (1211, 1242, 1251)



FT - 23  
 PT - 5

**PUBLIC WORKS**

Account No.	Description	Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	YTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
<b>DPW ADMINISTRATION</b>							
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1211-5001	Salaries - Regular Time	653,972	749,000	749,000	573,125	746,000	994,600
01-1211-5004	Salaries - Overtime	12,506	15,100	15,100	12,574	16,100	21,500
01-1211-5013	Salaries - Sick Leave	40,406	38,400	38,400	52,338	61,200	50,900
01-1211-5016	Salaries - Annual Leave	52,092	36,500	36,500	47,206	55,600	44,100
01-1211-5019	Salaries - Personal Leave	7,787	12,800	12,800	5,258	8,200	16,600
01-1211-5022	FICA Expense	56,266	64,800	64,800	51,085	66,000	86,000
01-1211-5028	Hospitalization	151,803	152,800	152,800	130,341	165,600	273,800
01-1211-5031	Workers Compensation Insurance	34,827	34,100	34,100	32,183	40,100	47,400
01-1211-5040	Retirement	75,859	92,400	92,400	53,050	100,500	124,400
01-1211-5045	Actuarial & Pension Services	16,953	14,400	14,400	6,733	10,100	17,400
	<b>Subtotal - Employee</b>	<b>1,102,471</b>	<b>1,210,300</b>	<b>1,210,300</b>	<b>963,893</b>	<b>1,269,400</b>	<b>1,676,700</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1211-6161	Uniform Expense	5,070	5,500	5,500	3,325	5,300	5,500
01-1211-6277	Travel Expense	190	200	200		100	
01-1211-6283	Public Relations	5,080	4,000	4,000	3,292	4,700	4,000
	<b>Subtotal - Non-Employee</b>	<b>10,340</b>	<b>9,700</b>	<b>9,700</b>	<b>6,617</b>	<b>10,100</b>	<b>9,500</b>
	<b>TOTAL - DPW ADMINISTRATION</b>	<b>1,112,812</b>	<b>1,220,000</b>	<b>1,220,000</b>	<b>970,510</b>	<b>1,279,500</b>	<b>1,686,200</b>
<b>WASTE DISPOSAL</b>							
01-1244-6125	Contractual Services	574,619	890,000	915,000	682,714	1,003,600	950,000
	<b>TOTAL - WASTE DISPOSAL</b>	<b>574,619</b>	<b>890,000</b>	<b>915,000</b>	<b>682,714</b>	<b>1,003,600</b>	<b>950,000</b>
<b>SIDEWALKS AND CURBS</b>							
01-1253-6137	Supplies and Materials	16,538	83,900	58,900	5,944	26,600	40,000
	<b>TOTAL - SIDEWALKS AND CURBS</b>	<b>16,538</b>	<b>83,900</b>	<b>58,900</b>	<b>5,944</b>	<b>26,600</b>	<b>40,000</b>
<b>SNOW AND ICE REMOVAL</b>							
01-1254-6137	Other Supplies and Materials	23,479	20,000	20,000	369	7,400	20,000
01-1254-6155	Equip Maintenance	6,327	3,100	3,100	636	1,700	3,100
	<b>TOTAL - SNOW AND ICE REMOV</b>	<b>30,071</b>	<b>23,100</b>	<b>23,100</b>	<b>1,005</b>	<b>9,100</b>	<b>23,100</b>
<b>STORM DRAINAGE</b>							
01-1256-6137	Other Supplies and Materials	24	1,000	1,000	475	800	1,000
	<b>TOTAL - STORM DRAINAGE</b>	<b>24</b>	<b>1,000</b>	<b>1,000</b>	<b>475</b>	<b>800</b>	<b>1,000</b>
<b>STREET LIGHTS</b>							
01-1258-6137	Other Supplies and Materials		500	500		200	500
01-1258-6276	Professional Services	6,043	8,000	8,000	3,625	6,400	8,000
01-1258-6280	Utilities	181,301	185,700	185,700	112,953	160,200	175,900
	<b>TOTAL - STREET LIGHTS</b>	<b>187,343</b>	<b>194,200</b>	<b>194,200</b>	<b>116,578</b>	<b>166,800</b>	<b>184,400</b>
<b>TREE SERVICES</b>							
01-1290-6137	Other Supplies and Materials	3,000	3,000	3,000		1,100	3,000
01-1290-6276	Professional Services	79,743	80,000	80,000	64,148	92,200	90,000
	<b>TOTAL - TREE SERVICES</b>	<b>82,743</b>	<b>83,000</b>	<b>83,000</b>	<b>64,148</b>	<b>93,300</b>	<b>93,000</b>

**PUBLIC WORKS**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>BUILDING AND PROPERTY MAINTENANCE</b>							
01-1292-6153	Building Maintenance	231,989	150,000	150,000	145,364	198,000	125,000
01-1292-6154	Opera House Maintenance	28,608	20,000	35,000	12,922	25,200	
01-1292-6274	Grounds Maintenance	134,910	90,000	130,000	80,115	125,700	155,000
	<b>TOTAL - BLDG. AND PRPTY MAIN</b>	<b>395,507</b>	<b>260,000</b>	<b>315,000</b>	<b>238,400</b>	<b>348,900</b>	<b>280,000</b>
<b>RECREATION SUPPORT</b>							
01-1293-6137	Supplies and Materials	36,867	45,000	45,000	37,669	53,400	50,000
01-1293-6275	Park Maintenance	120,492	57,500	57,500	28,897	49,100	70,000
01-1293-6280	Utilities	20,674	26,300	26,300	13,108	19,800	20,400
	<b>TOTAL - RECREATION SUPPORT</b>	<b>178,034</b>	<b>128,800</b>	<b>128,800</b>	<b>79,674</b>	<b>122,300</b>	<b>140,400</b>
	<b>TOTAL - PUBLIC WORKS</b>	<b>2,577,691</b>	<b>2,884,000</b>	<b>2,939,000</b>	<b>2,159,448</b>	<b>3,050,900</b>	<b>3,398,100</b>

**HIGHWAYS & STREETS**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1251-5001	Salaries - Regular Time	556,727	386,600	515,700	495,509	614,500	363,800
01-1251-5004	Salaries - Overtime	18,347	10,900	117,300	15,205	42,300	25,000
01-1251-5013	Salaries - Sick Leave	43,942	17,500	31,500	25,263	32,500	18,800
01-1251-5016	Salaries - Annual Leave	53,294	21,500	34,600	41,993	50,000	19,800
01-1251-5019	Salaries - Personal Leave	5,812	5,800	10,500	5,725	8,100	6,300
01-1251-5022	FICA Expense	46,008	29,900	50,800	42,848	54,600	33,100
01-1251-5028	Hospitalization	220,061	132,900	174,600	164,175	204,500	116,300
01-1251-5031	Workers Compensation Insurance	26,651	17,300	33,700	22,060	29,800	18,900
01-1251-5040	Retirement	68,375	45,600	82,100	54,500	75,000	43,000
01-1251-5045	Actuarial & Pension Services	9,664	7,100	7,100	3,582	5,200	6,000
	<b>Subtotal - Employee</b>	<b>1,051,551</b>	<b>675,100</b>	<b>1,057,900</b>	<b>870,860</b>	<b>1,116,500</b>	<b>651,000</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1251-6137	Supplies and Materials	37,239	47,000	47,000	22,302	38,800	47,000
01-1251-6145	Rental Expense		1,000	1,000		400	1,000
01-1251-6155	Equip Maintenance	31,575	50,000	50,000	55,115	72,600	50,000
01-1251-6159	Minor Equipment and Tools	1,497	3,000	3,000	960	2,000	3,000
01-1251-6161	Uniform Expense	11,713	13,000	13,000	12,002	16,600	13,000
01-1251-6277	Travel Expense	30	200	200		100	200
01-1251-6280	Utilities	14,534	11,500	11,500	5,899	8,800	9,200
01-1251-6281	Communications	438	300	300	241	300	300
01-1251-6282	Office Supplies	598	200	200	278	300	200
01-1251-6284	Vehicle Maintenance	2,919	3,500	3,500	2,227	3,500	3,500
01-1251-6285	Office Equipment		500	500		200	500
01-1251-6286	Vehicle Fuel	37,872	53,000	53,000	29,596	48,200	50,700
	<b>Subtotal - Non-Employee</b>	<b>138,414</b>	<b>183,200</b>	<b>183,200</b>	<b>128,621</b>	<b>191,800</b>	<b>178,600</b>
	<b>TOTAL - HIGHWAYS/STREETS</b>	<b>1,189,965</b>	<b>858,300</b>	<b>1,241,100</b>	<b>999,481</b>	<b>1,308,300</b>	<b>829,600</b>

**SHOP OPERATION**

Account No.	Description	Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	YTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
<b>EMPLOYEE-RELATED EXPENSES</b>							
01-1242-5001	Salaries - Regular Time	189,514	205,500	205,500	154,370	201,800	192,800
01-1242-5004	Salaries - Overtime	2,638	3,400	3,400	153	900	900
01-1242-5013	Salaries - Sick Leave	19,377	10,800	10,800	372	2,900	10,100
01-1242-5016	Salaries - Annual Leave	16,616	14,800	14,800	12,444	15,900	13,900
01-1242-5019	Salaries - Personal Leave	258	3,600	3,600	372	1,200	3,400
01-1242-5022	FICA Expense	15,521	18,100	18,100	12,497	16,700	16,900
01-1242-5028	Hospitalization	40,327	47,400	47,400	29,879	40,800	51,800
01-1242-5031	Workers Compensation Insurance	9,394	12,600	12,600	11,894	14,800	11,900
01-1242-5040	Retirement	25,100	28,100	28,100	19,075	26,100	26,400
01-1242-5045	Actuarial & Pension Services	3,878	4,400	4,400	2,243	3,300	3,700
	<b>Subtotal - Employee</b>	<b>322,623</b>	<b>348,700</b>	<b>348,700</b>	<b>243,299</b>	<b>324,400</b>	<b>331,800</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
01-1242-6137	Supplies and Materials	12,313	10,000	10,000	5,127	8,600	10,000
01-1242-6155	Equipment Maintenance	1,333	1,000	1,000		400	1,000
01-1242-6159	Minor Equipment and Tools	2,399	8,000	8,000	3,366	6,200	5,000
01-1242-6161	Uniform Expense	4,664	4,500	4,500	2,159	3,700	4,500
01-1242-6276	Professional Services	4,480	4,000	4,000	4,020	5,400	5,000
01-1242-6280	Utilities	8,778	10,500	10,500	4,210	7,900	7,900
01-1242-6282	Office Supplies	(8)	200	200	26	100	200
01-1242-6284	Vehicle Maintenance	2,845	2,000	2,000	867	1,600	2,000
01-1242-6285	Office Equipment	47	100	100			100
01-1242-6286	Vehicle Fuel	39,760	56,400	56,400	36,531	56,300	62,600
	<b>Subtotal - Non-Employee</b>	<b>76,612</b>	<b>96,700</b>	<b>96,700</b>	<b>56,307</b>	<b>90,200</b>	<b>98,300</b>
<b>CAPITAL EQUIPMENT/PROJECTS</b>							
01-1242-6501	Capital Equipment	134,342	437,300	382,300	127,128	288,300	194,300
	<b>Subtotal - Capital</b>	<b>134,342</b>	<b>437,300</b>	<b>382,300</b>	<b>127,128</b>	<b>288,300</b>	<b>194,300</b>
	<b>TOTAL - SHOP OPERATION</b>	<b>533,577</b>	<b>882,700</b>	<b>827,700</b>	<b>426,735</b>	<b>702,900</b>	<b>624,400</b>
	<b>TOTAL - SHOP OPERATION</b>	<b>399,234</b>	<b>445,400</b>	<b>445,400</b>	<b>299,606</b>	<b>414,600</b>	<b>430,100</b>



**VOLUNTEER ORGANIZATIONS**

Account No.	Description	Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	YTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
<b>SERVICE ORGANIZATIONS</b>							
01-1815-6180	Army Alliance	2,500	2,500	2,500		2,500	2,500
01-1815-6181	Small Business Resource Cent	2,000	1,000	1,000		1,000	1,000
01-1815-6182	HdG Alliance	15,000	15,000	15,000	15,000	15,000	15,000
	<b>TOTAL - SERVICE ORGANIZATIO</b>	<b>19,500</b>	<b>18,500</b>	<b>18,500</b>	<b>15,000</b>	<b>18,500</b>	<b>18,500</b>
<b>CIVIC GROUPS</b>							
01-2332-6084	Lower Susq Heritage Greenway	25,000	25,000	25,000	25,000	25,000	25,000
01-2332-6089	Harford Cy Boys & Girls Club	15,000	15,000	15,000		15,000	15,000
01-2332-6091	Little League	11,000	15,000	15,000	15,000	15,000	15,000
01-2332-6094	HdG Public Schools	6,000	6,000	6,000	6,000	6,000	6,000
01-2332-6193	Recreation Council	40,400	56,700	56,700	28,350	56,700	56,700
01-2332-6253	Community Projects of HdG	11,200	11,200	11,200	11,200	11,200	3,500
01-2332-6255	Historical Society-Harford Cnt	1,000	1,000	1,000		1,000	1,000
01-2332-6256	Kitchen Door	2,500	2,500	2,500	2,500	2,500	2,500
01-2332-6257	Grace Place	2,500	2,500	2,500	2,500	2,500	2,500
01-2332-6258	HdG Youth Sailing School	5,000	3,000	3,000		3,000	3,000
01-2332-6259	HdG Green Team	8,000	8,000	8,000	8,000	8,000	8,000
01-2332-6291	HdG Arts Collective	75,000	53,000	53,000	53,000	53,000	25,000
01-2332-6292	St. Johns Cupboard	2,500	2,500	2,500		2,500	2,500
	<b>TOTAL - CIVIC GROUPS</b>	<b>205,600</b>	<b>201,400</b>	<b>201,400</b>	<b>151,550</b>	<b>201,400</b>	<b>165,700</b>
<b>MUSEUMS</b>							
01-2334-6208	Lockhouse Expenses	15,000	20,000	20,000	15,000	20,000	20,000
01-2334-6218	Lighthouse Expense	15,000	18,000	18,000	18,000	18,000	18,000
01-2334-6219	Maritime Museum Expenses	15,000	15,000	15,000	15,000	15,000	15,000
01-2334-6226	Decoy Museum	15,000	15,000	15,000	15,000	15,000	15,000
01-2334-6228	Harmers Town Project	15,000	15,000	15,000	15,000	15,000	15,000
	<b>TOTAL - MUSEUMS</b>	<b>75,000</b>	<b>83,000</b>	<b>83,000</b>	<b>78,000</b>	<b>83,000</b>	<b>83,000</b>
<b>EMERGENCY SERVICES</b>							
01-1125-6290	HdG Ambulance Corps	102,000	105,500	105,500	79,125	105,500	110,500
01-1131-6290	Susquehanna Hose Co	340,000	351,600	351,600	263,700	351,600	368,400
01-1131-6501	Additional SHCo Contributions	219,206	75,000	75,000		75,000	230,000
	<b>TOTAL - EMERGENCY SERVICES</b>	<b>661,206</b>	<b>532,100</b>	<b>532,100</b>	<b>342,825</b>	<b>532,100</b>	<b>708,900</b>
	<b>TOTAL - VOLUNTEER ORGS.</b>	<b>961,306</b>	<b>835,000</b>	<b>835,000</b>	<b>587,375</b>	<b>835,000</b>	<b>976,100</b>

**GENERAL FUND DEBT SERVICE**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
01-2410-6416	130 CDA 2006 Park Improvemen	24,500	25,000	25,000		25,000	26,000
01-2410-6417	130 CDA 2006 Park Improvemen	5,436	4,600	4,600	2,294	4,600	3,500
01-2410-6418	130 CDA 2006 Park Improvemen	262	300	300	131	300	300
01-2410-6428	141 701 Concord Principal	39,498	41,100	41,100	41,078	41,100	42,700
01-2410-6429	141 701 Concord Interest	39,117	38,900	38,900	38,937	38,900	37,300
01-2410-6437	142 2013 Refinancing Principal	211,800	150,300	150,300		150,300	156,100
01-2410-6438	142 2013 Refinancing Interest	11,783	8,200	8,200	4,078	8,200	5,300
01-2410-6439	143 2016 DHCD Opera House Principal	135,333	137,700	137,700		137,700	140,000
01-2410-6440	143 2016 DHCD Opera House Interest	32,346	30,900	30,900	15,444	30,900	28,600
01-2410-6441	144 627/649 Water Street Principal	55,000	55,000	55,000	55,000	55,000	55,000
01-2410-6444	148 Street Sweeper Lease Principal	52,009	48,500	48,500	48,462	48,500	\$49,900
01-2410-6445	148 Street Sweeper Lease Interest	3,267	6,200	6,200	6,214	6,200	4,700
	<b>GENERAL FUND DEBT SERVICE</b>	<b>811,605</b>	<b>546,700</b>	<b>546,700</b>	<b>211,639</b>	<b>546,700</b>	<b>549,400</b>

**CAPITAL BUDGET WORKSHEET**  
General Fund

Account No.	Description	PTD Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	PTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
<b>CAPITAL EQUIPMENT</b>							
01-1091-6501	Gold Star Memorial			8,000	8,000	8,000	
01-1091-6501	Xmas Lights			2,700	2,749	2,700	
01-1091-6501	Playground Equipment			28,400	28,376	28,400	
01-1091-6501	Hutchins Park Bathroom Relocation			100,000			
01-1091-6501	Trolleys (2) - [ARPA \$145,000]			145,000	72,516	140,400	
01-1091-6501	St Johns/Congress Ave Property [ARPA \$220,000]			15,000		235,000	
01-1091-6501	STAR Centre Light System/LED Wall [State Bond \$300,000]						300,000
01-1091-6501	STAR Centre Curtains [State Bond \$50,000]						50,000
01-1091-6501	STAR Centre Lobby Floor [State Bond \$50,000]						50,000
01-1091-6501	STAR Centre Theatre Rigging [State Bond \$50,000]						50,000
01-1091-6501	STAR Centre Sound System [State Bonds \$50,000]						50,000
01-1091-6507	Pickleball Court	28,108					
01-1091-6507	Unassigned		145,000	121,500			
01-1091-6508	STAR Centre Rehabilitation	1,293,307	475,000	477,900	206,248	477,900	24,500
01-1094-6501	Security System		30,000	30,000	29,266	29,300	
01-1112-6501	Police Vehicles [Resale - \$43,400]		358,100	358,100	147,055	358,100	358,100
01-1112-6501	Range Pavilion Rehab		100,000	100,000	52,988	53,000	
01-1112-6501	Office Furniture		15,000	7,400			
01-1112-6501	Range MILO Simulator		37,300	69,500	69,500	69,500	
01-1112-6501	Modular Barricade System [DHCD - \$100,000]			121,400	89,423	121,400	
01-1112-6501	PD Bldg Entry Rehab	28,351		7,600			
01-1242-6501	DPW/Admin Vehicles [Resale - \$101,400]		174,800	174,800	127,128	174,800	194,300
01-1242-6501	2 Ton Dump Truck		160,000	160,500		160,500	
01-1242-6501	Car Wash		55,000				
01-1242-6501	PD Bldg AC Ductwork		40,000	39,500		(39,500)	
01-1242-6501	Electric Gate		7,500	7,500		(7,500)	
	<b>Subtotal - Equipment</b>	<b>1,735,059</b>	<b>1,597,700</b>	<b>1,974,800</b>	<b>833,249</b>	<b>1,757,500</b>	<b>1,076,900</b>

**CAPITAL BUDGET WORKSHEET**  
General Fund

Account No.	Description	PTD Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	PTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
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**CAPITAL PROJECTS**

01-1251-7013	Paving Program	559,161	556,500	556,500	320,667	522,600	600,000
01-1251-7073	MS4 Stormwater Remediation	49,800	70,000	70,000	13,307	70,000	
01-1251-7077	Promenade Grill Roof A/C Unit Repair	6,900					
01-1251-7082	Water Street Remediation		164,100	53,500	18,050	53,500	
01-1251-7083	Living Shoreline Projects	3,863,256	1,376,800	1,714,900	1,143,105	1,383,300	
01-1251-7084	Critical Area Remediation		50,000	99,500	57,420	92,500	
01-1251-7086	City Hall Repairs	47,451	46,000	46,000	9,703	9,700	
01-1251-7089	Green St Pier, Swan Hrbr Bridge, Shuttle	18,201		466,000		186,300	
01-1251-7092	PD Building AC Ductwork Cleaning		40,000	40,000		(40,000)	
01-1251-7093	Opera House Square	7,032					
01-1251-7094	Burns Property Rehabilitation	10,316	20,000				
01-1251-7097	Juniata Street Sidewalks		68,000	53,800	38,800	48,800	
01-1251-7098	Downtown Infrastructure Rehab/Resilancy	207,345	6,170,000	6,170,000	483,535	1,012,500	5,157,500
01-1251-7099	DPW Yard Heated Garage		120,000				
01-1251-7100	Tourism Building Rehab		30,000				
01-1251-7101	Portable Band Stage		150,000				
01-1251-7102	Visitor's Center Rehabilitation	39,066	400,000	50,200	50,117	50,100	
01-1251-7103	Community Center Pickle Ball Courts		150,000	119,400	105,181	119,400	
01-1251-7104	Bloomsbury/Giles Storm Drain		30,000	30,000			
01-1251-7105	Basketball Court Renovation		10,000	10,000			
01-1251-7106	Hutchins Park Tent Replacement		40,000	29,200	25,116	25,100	
01-1251-7107	McLhinney Park Rehabilitation		200,000	200,000		200,000	
01-1251-7108	Community Center Rehabilitation		150,000	160,600	160,648	160,600	
	<b>Subtotal - Projects</b>	<b>4,808,529</b>	<b>9,841,400</b>	<b>9,869,600</b>	<b>2,425,648</b>	<b>3,894,400</b>	<b>5,757,500</b>

	<b>TOTAL CAPITAL ITEMS</b>	<b>6,543,588</b>	<b>11,439,100</b>	<b>11,844,400</b>	<b>3,258,897</b>	<b>5,651,900</b>	<b>6,834,400</b>
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# Fund 9 - Water & Sewer Fund

FY 2024 vs FY 2023 vs FY 2022

	WATER & SEWER FUND						Page
	ACTUAL FY 2022	ORIG. BGT. FY 2023	CURR. BGT. FY 2023	ACTUAL FY 2023	PROJECTED FY 2023	REQUESTED FY 2024	
<b>Operating Revenues</b>							
Water Production	\$2,488,820	\$2,498,400	\$2,498,400	\$1,895,156	\$2,462,900	\$2,875,300	1
Water Distribution	1,361,524	1,345,300	1,345,300	1,033,384	1,369,900	1,369,900	1
Wastewater Treatment	3,742,406	3,746,900	3,746,900	2,855,074	3,708,200	4,063,900	1
Miscellaneous W&S	278,803	175,300	175,300	371,396	308,600	308,600	1
	<u>7,871,553</u>	<u>7,765,900</u>	<u>7,765,900</u>	<u>6,155,010</u>	<u>7,849,600</u>	<u>8,617,700</u>	
<b>Operating Expenses</b>							
Water Production	2,313,392	2,678,600	2,678,600	1,774,254	2,543,700	2,592,400	2
Water Distribution	1,149,068	1,750,500	1,300,300	1,135,463	1,691,200	2,088,300	3
Wastewater Treatment	2,340,386	2,720,000	2,774,000	1,932,666	2,725,600	2,580,900	4
	<u>5,802,846</u>	<u>7,149,100</u>	<u>6,752,900</u>	<u>4,842,383</u>	<u>6,960,500</u>	<u>7,261,600</u>	
<b>Net Operating Income/(Loss)</b>	<b>2,068,707</b>	<b>616,800</b>	<b>1,013,000</b>	<b>1,312,627</b>	<b>889,100</b>	<b>1,356,100</b>	
<b>Capital Revenues</b>							
Designated Infrastructure Fees	2,533,570	1,918,400	1,642,300	1,368,520	1,694,800	1,918,400	1
Grant/Debt Proceeds	3,140,808	2,279,900	7,476,200	2,227,161	6,756,300	4,896,200	1
	<u>5,674,378</u>	<u>4,198,300</u>	<u>9,118,500</u>	<u>3,595,681</u>	<u>8,451,100</u>	<u>6,814,600</u>	
<b>Capital Expenses</b>							
Debt Service	2,714,203	2,730,400	2,730,400	2,026,116	2,730,400	2,643,000	6
Capital Projects	4,268,636	3,758,700	11,413,500	5,055,120	10,862,200	5,451,700	5
	<u>6,982,839</u>	<u>6,489,100</u>	<u>14,143,900</u>	<u>7,081,236</u>	<u>13,592,600</u>	<u>8,094,700</u>	
<b>Net Capital Income/(Loss)</b>	<b>(1,308,462)</b>	<b>(2,290,800)</b>	<b>(5,025,400)</b>	<b>(3,485,555)</b>	<b>(5,141,500)</b>	<b>(1,280,100)</b>	
<b>Fund Increase/(Decrease)</b>	<b>760,246</b>	<b>(1,674,000)</b>	<b>(4,012,400)</b>	<b>(2,172,927)</b>	<b>(4,252,400)</b>	<b>76,000</b>	
Beginning Balance	(737,763)	610,600	207,200	207,199	207,200	(341,700)	1
Fund Transfers/Reserves	184,717	1,063,400	3,805,200	931,219	3,703,500	265,700	1
<b>Fund Excess/ (Deficiency)</b>	<b>\$207,199</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$1,034,509)</b>	<b>(\$341,700)</b>	<b>\$0</b>	

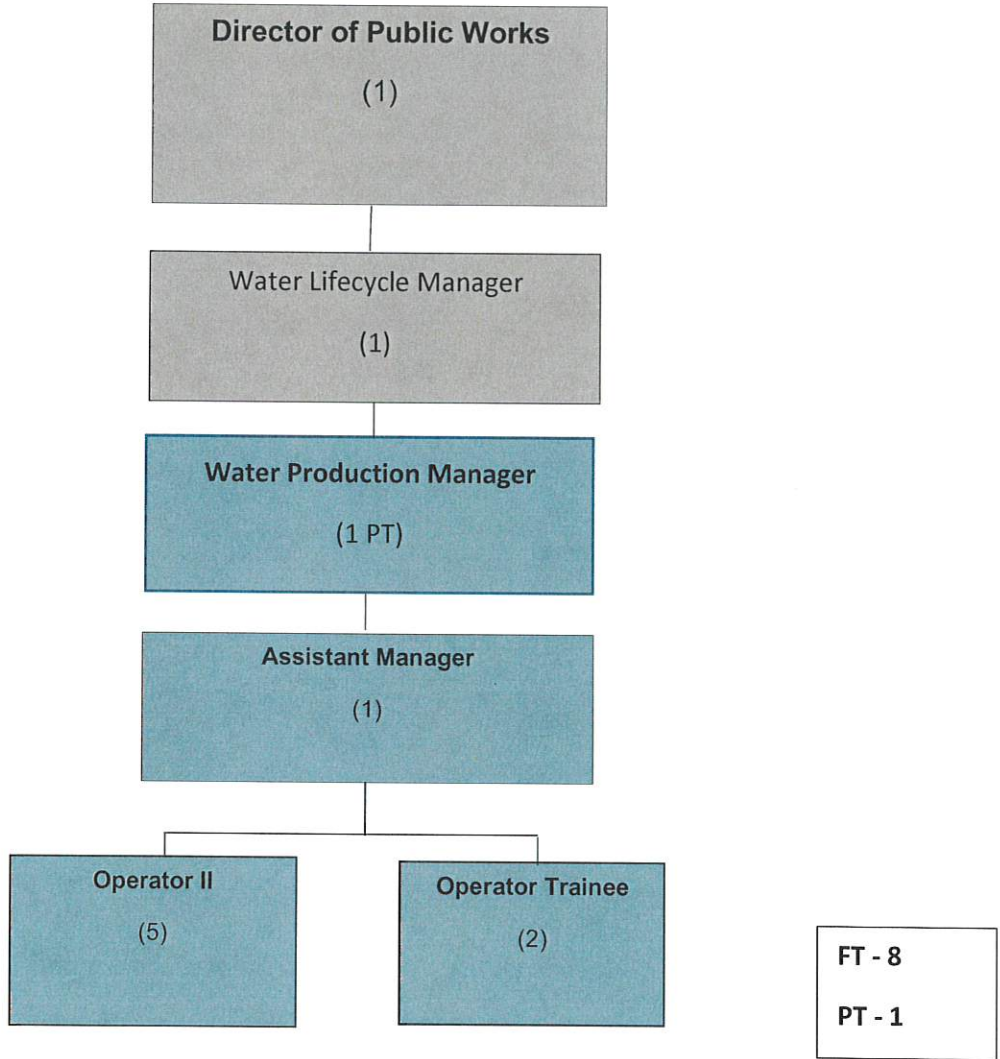


**FUND 9 - WATER & SEWER  
REVENUES**

Account No.	Description	Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	YTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
<b>WATER PRODUCTION FEES</b>							
09-1209-44-28	Truckload Wtr Sales	(28,497)	4,000	4,000	1,337	1,600	1,600
09-1209-44-41	Water Revenue	2,489,708	2,493,500	2,493,500	1,892,819	2,460,100	2,872,500
09-1209-44-70	Misc Revenue - Water	1,025	900	900	1,000	1,200	1,200
	<b>Subtotal - Water Fees</b>	<b>2,488,820</b>	<b>2,498,400</b>	<b>2,498,400</b>	<b>1,895,156</b>	<b>2,462,900</b>	<b>2,875,300</b>
<b>WATER DISTRIBUTION/WASTEWATER COLLECTION FEES</b>							
09-1309-44-10	Water Meter Sales	6,000	8,100	8,100	12,149	13,600	13,600
09-1309-44-17	Service Participation Fee	14,272	10,700	10,700	10,955	13,800	13,800
09-1309-44-42	Infrastructure Replacement Fee	778,320	774,800	774,800	590,790	784,500	784,500
09-1309-44-46	Base Fees	525,405	519,100	519,100	397,740	527,500	527,500
09-1309-44-56	Svc Chg Turn-On/Off	37,528	32,600	32,600	21,750	30,500	30,500
	<b>Subtotal - Water Distribution</b>	<b>1,361,524</b>	<b>1,345,300</b>	<b>1,345,300</b>	<b>1,033,384</b>	<b>1,369,900</b>	<b>1,369,900</b>
<b>WATER PLANT INFRASTRUCTURE FEES</b>							
09-1209-42-47	User Benefit Fees - Water	39,485	34,600	34,600	34,445	34,400	34,600
09-1209-42-48	Capital Cost Recovery Charge	726,100	530,000	358,600	402,800	402,800	530,000
	<b>Subtotal - Water Capital</b>	<b>765,585</b>	<b>564,600</b>	<b>393,200</b>	<b>437,245</b>	<b>437,200</b>	<b>564,600</b>
<b>WASTEWATER TREATMENT FEES</b>							
09-1409-44-41	Sewer Revenue	3,709,936	3,713,700	3,713,700	2,828,832	3,675,500	4,031,200
09-1409-44-49	Industrial Surcharge	32,470	33,200	33,200	26,242	32,700	32,700
	<b>Subtotal - Wastewater Fees</b>	<b>3,742,406</b>	<b>3,746,900</b>	<b>3,746,900</b>	<b>2,855,074</b>	<b>3,708,200</b>	<b>4,063,900</b>
<b>WASTEWATER PLANT INFRASTRUCTURE FEES</b>							
09-1409-42-47	User Benefit Fees - Sewer	38,785	33,800	33,800	33,675	33,700	33,800
09-1409-42-48	Cost Recovery Charge	1,729,200	1,320,000	1,215,300	897,600	1,223,900	1,320,000
	<b>Subtotal - Wastewater Capital</b>	<b>1,767,985</b>	<b>1,353,800</b>	<b>1,249,100</b>	<b>931,275</b>	<b>1,257,600</b>	<b>1,353,800</b>
<b>MISCELLANEOUS FUND 9 REVENUES</b>							
09-0001-46-08	Sale of Surplus Property				6,682	6,700	6,700
09-0001-46-22	Interest Income	278	100	100	640	700	700
09-0001-46-28	Misc Revenues - (Utility Bill Charges)	8,585	8,100	8,100	4,320	6,500	6,500
09-0001-46-39	Expense Reimbursement - Billed	105,566	51,400	51,400	157,249	171,000	171,000
09-0001-46-40	Expense Reimburment	21,687	8,400	8,400	1,128	3,400	3,400
09-0001-46-50	Misc AR Penalty	140	100	100	7,401	7,400	7,400
09-1209-46-43	Penalties - Water	14,467	12,900	12,900	12,780	16,200	16,200
09-1209-46-66	Penalties - User Benefits	1,154	1,400	1,400	795	1,000	1,000
09-1309-46-42	Connection Fees	45,402	29,700	29,700	18,030	26,000	26,000
09-1409-46-42	Connecting Fees	27,570	17,500	17,500	14,934	19,600	19,600
09-1409-46-43	Penalties - Sewer	14,003	12,900	12,900	14,353	17,700	17,700
09-1409-46-71	BOD Surcharge	39,952	32,800	32,800	23,578	32,400	32,400
	<b>Subtotal - Miscellaneous</b>	<b>278,803</b>	<b>175,300</b>	<b>175,300</b>	<b>371,396</b>	<b>308,600</b>	<b>308,600</b>
<b>FUND TRANSFERS AND LOAN PROCEEDS</b>							
09-0001-49-01	Short Term General Fund Advance	737,763			1,241,709	1,241,700	
09-0001-49-01	Appropriated Retained Earnings	(1,475,525)	610,600	207,200	(1,034,509)	(1,034,500)	(341,700)
09-0001-49-27	DHCD Bond Proceeds	3,140,808	2,189,000	7,385,300	2,117,675	6,665,400	4,805,300
09-0001-48-50	State Grant Proceeds		90,900	90,900	109,486	90,900	90,900
09-0001-49-00	Fund Transfers	184,717	1,063,400	3,805,200	931,219	3,703,500	265,700
	<b>Subtotal - Transfers/Reserves</b>	<b>2,587,761</b>	<b>3,953,900</b>	<b>11,488,600</b>	<b>3,365,580</b>	<b>10,667,000</b>	<b>4,820,200</b>
	<b>TOTAL - WATER &amp; SEWER</b>	<b>12,992,885</b>	<b>13,638,200</b>	<b>20,896,800</b>	<b>10,889,110</b>	<b>20,211,400</b>	<b>15,356,300</b>

# Water Treatment

## Paid From Dept #1231



Not Funded By Fund 9

Funded by fund 9

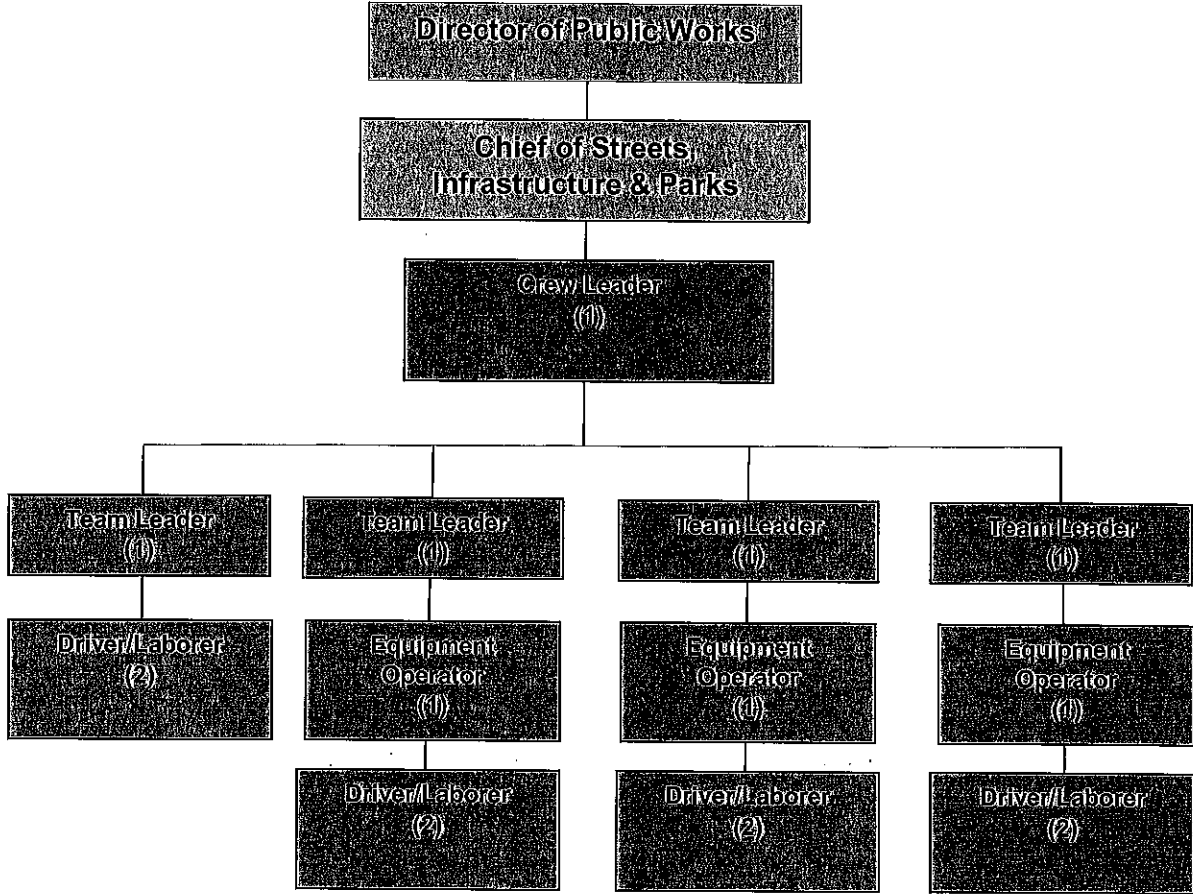
**WATER PRODUCTION**

Account No.	Description	Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	YTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
<b>EMPLOYEE-RELATED EXPENSES</b>							
09-1231-5001	Salaries - Regular Time	470,373	572,800	572,800	338,028	470,200	470,400
09-1231-5004	Salaries - Overtime	25,834	11,900	11,900	33,936	36,700	24,700
09-1231-5013	Salaries - Sick Leave	9,209	30,000	30,000	90,610	97,500	24,600
09-1231-5016	Salaries - Annual Leave	33,597	42,100	42,100	32,173	41,900	31,000
09-1231-5019	Salaries - Personal Leave	5,394	10,000	10,000	4,825	7,100	8,200
09-1231-5022	FICA Expense	39,597	50,700	50,700	39,059	50,800	42,600
09-1231-5028	Hospitalization	169,390	199,200	199,200	104,617	150,600	225,600
09-1231-5031	Workers Compensation Insurance	23,285	35,200	35,200	33,220	41,300	28,800
09-1231-5040	Retirement	59,825	70,900	70,900	35,800	71,300	57,400
09-1231-5045	Actuarial & Pension Services	8,730	11,100	11,100	5,616	8,200	8,000
	<b>Subtotal - Employee</b>	<b>845,234</b>	<b>1,033,900</b>	<b>1,033,900</b>	<b>717,885</b>	<b>975,600</b>	<b>921,300</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
09-1231-6067	Postage	3,207	2,000	2,000	19	700	2,000
09-1231-6135	Contract Laboratory	14,623	28,000	28,000	9,504	19,300	35,000
09-1231-6136	Lab Supplies & Equipment	13,617	20,000	20,000	17,060	24,100	25,000
09-1231-6137	Other Supplies and Materials	8,846	5,000	5,000	5,822	7,600	5,000
09-1231-6139	Chemical Expense	141,882	95,000	95,000	85,675	119,000	145,000
09-1231-6141	Sludge Removal		70,000	70,000		24,500	70,000
09-1231-6145	Rental Expense		1,000	1,000		400	1,000
09-1231-6146	SHB Shared Chem & Utilities	24,728	20,000	20,000	10,032	17,000	25,000
09-1231-6147	SHB Shared Rep & Maint	2,385	2,500	2,500	1,590	2,500	2,500
09-1231-6153	Building Maintenance	26,167	10,000	10,000	4,800	8,300	40,000
09-1231-6155	Equip Maintenance	83,507	40,000	40,000	64,667	78,700	85,000
09-1231-6159	Minor Equipment and Tools	2,248	4,000	4,000	5,331	6,700	10,000
09-1231-6161	Uniform Expense	8,287	10,000	10,000	4,129	7,600	10,000
09-1231-6166	Distributed Expenses	630,300	881,100	881,100	587,400	881,100	827,700
09-1231-6193	City Buildings Water & Sewer	280,368	221,200	221,200	102,884	158,200	158,200
09-1231-6200	Casualty Insurance	59,583	26,700	26,700	33,284	33,300	36,000
09-1231-6212	Loop Meter	936			484	500	1,000
09-1231-6274	Grounds Maintenance	1,493	3,000	3,000	628	1,700	4,000
09-1231-6276	Professional Services	2,546	5,000	5,000	7,053	8,800	5,000
09-1231-6278	Employee Development	375	5,000	5,000	1,431	3,200	5,000
09-1231-6280	Utilities	151,761	184,500	184,500	108,245	155,200	168,600
09-1231-6281	Communications	9,984	8,000	8,000	5,086	7,500	8,000
09-1231-6282	Office Supplies	620	1,000	1,000	760	1,100	1,000
09-1231-6286	Vehicle Fuel	695	1,700	1,700	486	1,100	1,100
	<b>Subtotal - Non-Employee</b>	<b>1,468,159</b>	<b>1,644,700</b>	<b>1,644,700</b>	<b>1,056,369</b>	<b>1,568,100</b>	<b>1,671,100</b>
	<b>TOTAL - WATER PRODUCTION</b>	<b>2,313,392</b>	<b>2,678,600</b>	<b>2,678,600</b>	<b>1,774,254</b>	<b>2,543,700</b>	<b>2,592,400</b>



# Water/Sewer Distribution

## Paid from Dept #1232



Not Funded By Fund 9

Funded by fund 9

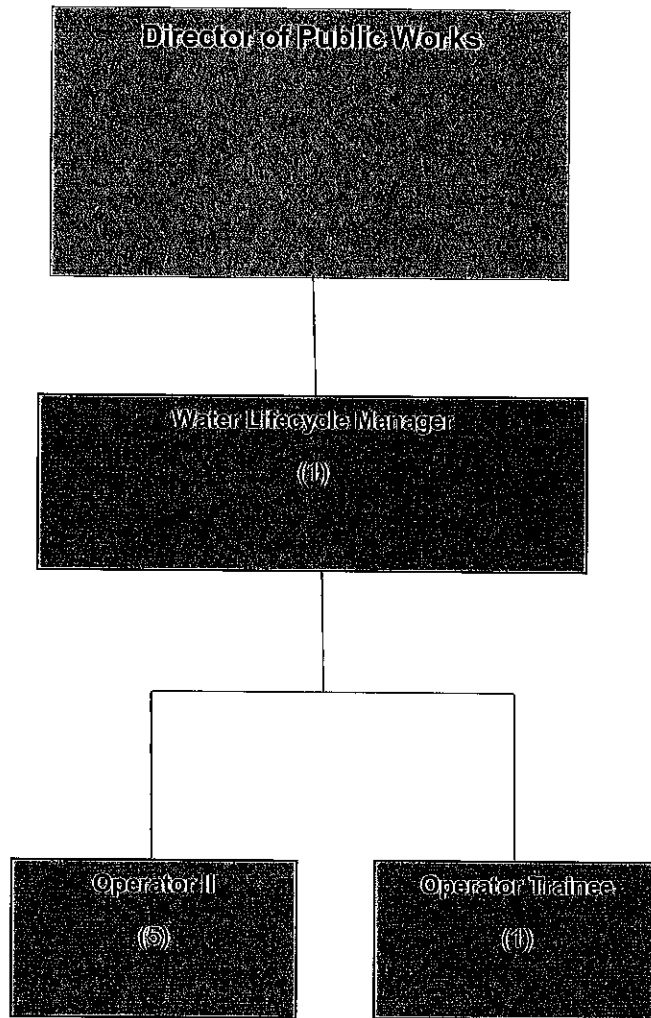
FT - 16

**WATER DISTRIBUTION**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
09-1232-5001	Salaries - Regular Time	394,261	740,200	383,900	368,775	457,400	671,700
09-1232-5004	Salaries - Overtime	35,163	64,500	40,000	30,439	39,700	58,300
09-1232-5013	Salaries - Sick Leave	33,614	37,800	23,800	10,466	16,000	34,400
09-1232-5016	Salaries - Annual Leave	29,041	34,400	21,300	19,572	24,500	31,900
09-1232-5019	Salaries - Personal Leave	7,282	12,600	7,900	4,335	6,200	11,500
09-1232-5022	FICA Expense	34,320	67,600	36,200	31,265	39,600	61,600
09-1232-5028	Hospitalization	145,439	288,300	185,000	119,649	162,300	293,800
09-1232-5031	Workers Compensation Insurance	22,567	44,200	27,800	35,983	42,400	40,300
09-1232-5040	Retirement	39,575	89,400	52,900	36,775	50,000	79,600
09-1232-5045	Actuarial & Pension Services	9,396	13,900	13,900	7,055	10,300	11,200
	<b>Subtotal - Employee</b>	<b>750,658</b>	<b>1,392,900</b>	<b>792,700</b>	<b>664,316</b>	<b>848,400</b>	<b>1,294,300</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
09-1232-6061	Legal Fees - Bond Issuance					194,200	
09-1232-6080	Bank Service Charges	24,684	33,200	33,200	38,061	49,700	49,700
09-1232-6137	Other Supplies and Materials	100,652	120,000	120,000	96,302	138,400	200,000
09-1232-6140	Meters	73,816	60,000	210,000	111,060	184,700	210,000
09-1232-6145	Rental Expense		2,500	2,500		900	2,500
09-1232-6155	Equip Maintenance	35,125	15,000	15,000	59,128	64,400	40,000
09-1232-6159	Minor Equipment and Tools	1,714	5,000	5,000	2,596	4,300	5,000
09-1232-6161	Uniform Expense	11,091	11,000	11,000	6,369	10,200	11,000
09-1232-6200	Casualty Insurance	1,841	1,800	1,800	2,180	2,200	2,400
09-1232-6276	Professional Services	65,310	60,000	60,000	39,932	61,000	65,000
09-1232-6277	Travel Expense		200	200	1	100	200
09-1232-6278	Employee Development	475	2,500	2,500	300	1,200	2,500
09-1232-6279	Engineering Services	131,979			88,134	88,100	160,000
09-1232-6281	Communications	2,383	1,800	1,800	1,438	2,100	1,800
09-1232-6282	Office Supplies	262	300	300	54	200	300
09-1232-6284	Vehicle Maintenance	3,134	8,000	8,000	3,834	6,600	4,000
09-1232-6285	Office Equipment		2,500	2,500	100	1,000	2,500
09-1232-6286	Vehicle Fuel	24,243	33,800	33,800	21,658	33,500	37,100
	<b>Subtotal - Non-Employee</b>	<b>398,410</b>	<b>357,600</b>	<b>507,600</b>	<b>471,147</b>	<b>842,800</b>	<b>794,000</b>
	<b>TOTAL - WATER DISTRIBUTION</b>	<b>1,149,068</b>	<b>1,750,500</b>	<b>1,300,300</b>	<b>1,135,463</b>	<b>1,691,200</b>	<b>2,088,300</b>

# Waste Water Treatment

## Paid From Dept #1245



Not Funded By Fund 9

Funded by Fund 9

FT-7

**WASTEWATER TREATMENT**

Account No.	Description	Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	YTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
<b>EMPLOYEE-RELATED EXPENSES</b>							
09-1245-5001	Salaries - Regular Time	466,689	537,400	537,400	371,215	495,200	415,300
09-1245-5004	Salaries - Overtime	18,092	17,100	17,100	16,275	20,200	16,900
09-1245-5013	Salaries - Sick Leave	37,204	28,000	28,000	55,370	61,800	21,400
09-1245-5016	Salaries - Annual Leave	39,362	34,800	34,800	54,583	62,600	20,700
09-1245-5019	Salaries - Personal Leave	7,485	9,300	9,300	6,814	9,000	7,100
09-1245-5022	FICA Expense	39,922	47,700	47,700	36,838	47,800	36,700
09-1245-5028	Hospitalization	106,825	180,900	180,900	109,518	151,300	162,900
09-1245-5031	Workers Compensation Insurance	18,586	32,800	32,800	30,966	38,500	25,000
09-1245-5040	Retirement	58,450	72,800	72,800	36,550	73,000	55,700
09-1245-5045	Actuarial & Pension Services	7,736	11,400	11,400	5,775	8,400	7,800
	<b>Subtotal - Employee</b>	<b>800,350</b>	<b>972,200</b>	<b>972,200</b>	<b>723,903</b>	<b>967,800</b>	<b>769,500</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
09-1245-6135	Contract Laboratory	40,395	35,000	35,000	28,999	41,300	40,000
09-1245-6136	Lab Supplies & Equipment	7,164	10,000	10,000	4,856	8,400	10,000
09-1245-6137	Supplies and Materials	2,091	4,000	4,000	1,140	2,500	4,000
09-1245-6139	Chemical Expense	93,879	90,000	144,000	105,738	156,200	144,000
09-1245-6140	Pretreatment Work	797	1,000	1,000	1,766	2,100	1,000
09-1245-6141	Sludge Removal	69,759	85,000	85,000	20,850	50,700	70,000
09-1245-6153	Building Maintenance	81,197	60,000	60,000	33,043	54,100	70,000
09-1245-6155	Equip Maintenance	45,979	45,000	45,000	35,156	50,900	70,000
09-1245-6159	Minor Equipment and Tools	9,748	5,000	5,000	3,116	4,900	5,000
09-1245-6161	Uniform Expense	7,893	8,000	8,000	5,653	8,500	8,000
09-1245-6166	Distributed Expenses	630,300	881,100	881,100	587,400	881,100	827,700
09-1245-6193	City Buildings Water & Sewer	175,627	129,900	129,900	61,982	94,500	129,900
09-1245-6200	Casualty Insurance	80,288	78,800	78,800	97,907	97,900	105,900
09-1245-6274	Grounds Maintenance	11,023	12,000	12,000	11,508	15,700	12,000
09-1245-6276	Professional Services	9,507	5,000	5,000	22,115	23,900	20,000
09-1245-6277	Travel Expense		200	200		100	200
09-1245-6278	Employee Development	1,357	2,000	2,000	374	1,100	2,000
09-1245-6280	Utilities	257,733	280,800	280,800	177,178	248,700	276,000
09-1245-6281	Communications	9,846	6,000	6,000	5,137	7,200	6,000
09-1245-6282	Office Supplies	339	2,800	2,800	515	1,500	2,800
09-1245-6284	Vehicle Maintenance	904	500	500	611	800	500
09-1245-6286	Vehicle Fuel	4,211	5,700	5,700	3,720	5,700	6,400
	<b>Subtotal - Non-Employee</b>	<b>1,540,036</b>	<b>1,747,800</b>	<b>1,801,800</b>	<b>1,208,763</b>	<b>1,757,800</b>	<b>1,811,400</b>
	<b>TOTAL - WASTEWATER TREATM</b>	<b>2,340,386</b>	<b>2,720,000</b>	<b>2,774,000</b>	<b>1,932,666</b>	<b>2,725,600</b>	<b>2,580,900</b>



**CAPITAL BUDGET WORKSHEET**  
**Water & Sewer Fund**

Account No.	Description	PTD Actual FY 2022	Original Budget FY 2023	Current Budget FY 2023	PTD Actual FY 2023	Projected FY 2023	Requested Budget FY 2024
09-1231-6501	12" Valve Replacement		30,000	21,500			
09-1231-6501	Carbon Room Vacuum		15,000	11,200	11,242	11,200	
09-1231-6501	Analyzer/Controller			12,300		12,300	
09-1231-9024	WTP Upgrades	161,125		257,600	249,922	257,500	245,800
09-1231-9029	WTP Intake Repairs	1,450,140		99,900	30,025	99,900	
09-1231-9032	Solids Handling Facility	242,468		1,857,500	549,693	1,848,000	40,500
09-1232-6501	Erie Street PS HVAC Replacement			16,600	16,600	16,600	
09-1232-6501	Sewer Truck [ARPA \$465,100]		420,000	465,100		465,100	
09-1232-6501	Utility Truck		60,000	43,300			
09-1232-9042	Water Valve Inserts		50,000	50,000	21,900	50,000	
09-1232-9047	Fire Hydrant Replacment Program	66,804	60,000	60,000		17,600	
09-1232-9048	Water Line Upgrades	402,075	2,000,000	2,344,200	543,993	2,344,200	371,100
09-1232-9051	Water Main Replacement - Route 40	331,757		2,489,100	1,800,239	2,489,100	
09-1232-9055	Tower/Tank Rehabilitation	333,381	430,000	425,000	324,108	337,900	501,300
09-1232-9056	Commerce Street Sewer Line	528,390		117,900		117,900	
09-1232-9057	Old Bay Lane Water Main Extension	206,237		65,500	47,765	58,600	6,900
09-1232-9058	National Guard Pump Station Line			63,600	18,712	63,600	
09-1232-9059	Rt 155 Water Transmission Line	85,793		25,400	20,605	25,400	3,891,800
09-1232-9060	Erie Street Sewer Main Rehab	98,756	46,700	182,900	36,100	182,900	
09-1232-9064	Route 40 Sewer Force Main		100,000	300,000	8,990	300,000	
09-1232-9066	Commerce Street Force Main		120,000	120,000		120,000	
09-1245-6501	Effluent Filter Air Lift		40,000	40,000			
09-1245-6501	Recycle Pump Rebuild		40,000	40,000			
09-1245-6501	VFD Replacement		32,000	32,000			
09-1245-9037	WWTP SCADA Repairs		65,000	65,000	4,349	65,000	
09-1245-9042	Lafayette St Pump Station Rehab	168		187,000	7,259	187,000	
09-1245-9043	National Guard Pump Station Rehab	40,286		1,531,100	1,348,872	1,531,100	144,300
09-1245-9044	Odor Control Upgrade	151,697		7,600	7,597	7,600	
09-1245-9045	Scum Line Extension	12,899		225,000		225,000	250,000
09-1245-9046	Woods Pump Station	13,291		7,200	7,150	7,200	
09-1245-9047	Erie Street PS Drywell Valve		200,000	200,000			
09-1245-9048	Northwest Street PS Grinder		50,000	50,000			
	<b>TOTAL - CAPITAL PROJECTS</b>	<b>4,268,636</b>	<b>3,758,700</b>	<b>11,413,500</b>	<b>5,055,120</b>	<b>10,862,200</b>	<b>5,451,700</b>

**WATER AND SEWER DEBT SERVICE**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>WATER FACILITY DEBT SERVICE</b>							
09-2410-6439	143 2016 DHCD WTP Repairs Principal	154,667	157,300	157,300		157,300	160,000
09-2410-6440	143 2016 DHCD WTP Repairs Interest	36,952	35,300	35,300	17,651	35,300	32,700
	<b>Subtotal - Water Debt</b>	<b>191,419</b>	<b>192,600</b>	<b>192,600</b>	<b>17,651</b>	<b>192,600</b>	<b>192,700</b>
<b>WASTEWATER FACILITY DEBT SERVICE</b>							
09-2411-6434	138 MDE WWTP Upgrade Princip	1,435,143	1,465,300	1,465,300	1,465,281	1,465,300	1,496,100
09-2411-6435	138 MDE 2007 WWTP Upgrade In	251,665	233,800	233,800	233,827	233,800	203,100
09-2411-6436	138 MDE 2007 WWTP Upgrade Fe	77,143	77,100	77,100	77,143	77,100	77,100
09-2411-6437	142 2013 Refinancing Principal	62,200	61,700	61,700		61,700	60,900
09-2411-6438	142 2013 Refinancing Interest	7,303	6,100	6,100	3,013	6,100	4,900
09-2411-6439	145 TCF Sewer Truck Principal	78,636	82,200	82,200	82,230	82,200	
09-2411-6440	145 TCF Sewer Truck Interest	4,752	3,800	3,800	3,758	3,800	
09-2411-6441	146 2020 DHCD Infrastructure Principal	417,876	423,200	423,200		423,200	429,500
09-2411-6442	146 2020 DHCD Infrastructure Interest	188,067	184,600	184,600	143,213	184,600	178,700
	<b>Subtotal - Wastewater Debt</b>	<b>2,522,784</b>	<b>2,537,800</b>	<b>2,537,800</b>	<b>2,008,465</b>	<b>2,537,800</b>	<b>2,450,300</b>
	<b>TOTAL - DEBT SERVICE</b>	<b>2,714,203</b>	<b>2,730,400</b>	<b>2,730,400</b>	<b>2,026,116</b>	<b>2,730,400</b>	<b>2,643,000</b>

# Fund 8 - Marina Fund

FY 2024 vs FY 2023 vs FY 2022

	MARINE FACILITIES FUND						Page
	ACTUAL FY 2022	ORIG. BGT. FY 2023	CURR. BGT. FY 2023	ACTUAL FY 2023	PROJECTED FY 2023	REQUESTED FY 2024	
<b>Operating Revenues</b>							
Facility Fees	\$743,909	\$703,700	\$703,700	\$626,658	\$723,900	\$728,200	1
Miscellaneous Income	14,049	11,600	11,600	11,943	15,000	16,000	1
	<u>757,958</u>	<u>715,300</u>	<u>715,300</u>	<u>638,600</u>	<u>738,900</u>	<u>744,200</u>	
<b>Operating Expenses</b>							
Marine Expenses	557,567	671,800	671,800	381,652	582,800	690,300	2
	<u>557,567</u>	<u>671,800</u>	<u>671,800</u>	<u>381,652</u>	<u>582,800</u>	<u>690,300</u>	
<b>Net Operating Income/(Loss)</b>	<b>200,391</b>	<b>43,500</b>	<b>43,500</b>	<b>256,949</b>	<b>156,100</b>	<b>53,900</b>	
<b>Capital Revenues</b>							
Infrastructure Grants/Loans	825,681	0	14,700	0	0	0	1
<b>Capital Expenses</b>							
Capital Projects	920,922	85,600	893,600	22,351	805,900	257,600	3
<b>Net Capital Income/(Loss)</b>	<b>(95,241)</b>	<b>(85,600)</b>	<b>(878,900)</b>	<b>(22,351)</b>	<b>(805,900)</b>	<b>(257,600)</b>	
<b>Fund Increase/(Decrease)</b>	<b>105,150</b>	<b>(42,100)</b>	<b>(835,400)</b>	<b>234,598</b>	<b>(649,800)</b>	<b>(203,700)</b>	
Beginning Balance	956,095	267,900	267,900	1,061,244	1,061,200	411,400	1
Fund Transfers/Reserves	0	(225,800)	567,500	0	0	(207,700)	1
<b>Fund Excess/(Deficiency)</b>	<b>\$1,061,244</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,295,842</b>	<b>\$411,400</b>	<b>\$0</b>	

**FUND 8 - MARINE FACILITIES - REVENUES**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>FACILITY FEES</b>							
08-1809-44-52	Annual Slip Reservation Fee	400	400	400	350	400	400
08-1809-44-63	Leasing - Slip Contract	433,364	425,700	425,700	389,214	414,200	414,200
08-1809-44-64	Penalties - Slip Rent	18,526	15,900	15,900	12,457	16,700	16,700
08-1809-44-65	J. Roberts Ramp	499	600	600	420	400	400
08-1809-44-66	City Yacht Ramp Fees	37,855	30,600	30,600	24,305	32,500	32,500
08-1809-44-70	Gas Pump Sales	216,732	192,500	192,500	140,992	192,700	192,700
08-1809-44-71	Credit Card Gasoline Sales	3,469	3,700	3,700	34,560	34,600	34,600
08-1809-44-72	Electric Fees	17,864	17,100	17,100	14,563	17,400	17,400
08-1809-44-73	Diesel Fuel Sales	14,498	16,000	16,000	7,429	11,700	16,000
08-1809-44-74	Credit Card Diesel Sales		300	300	2,369	2,400	2,400
08-1809-44-75	Pumpout Fees	702	900	900		900	900
	<b>Subtotal - Facility Fees</b>	<b>743,909</b>	<b>703,700</b>	<b>703,700</b>	<b>626,658</b>	<b>723,900</b>	<b>728,200</b>
<b>MISCELLANEOUS REVENUES</b>							
08-1809-46-22	Interest Income	479	400	400	672	800	800
08-1809-46-28	Misc Revenue	819	400	400	805	800	1,800
08-1809-46-69	Transient or Short Term	8,208	6,500	6,500	7,409	9,200	9,200
08-1809-46-76	Misc Resale Revenues	4,542	4,300	4,300	3,057	4,200	4,200
	<b>Subtotal - Miscellaneous</b>	<b>14,049</b>	<b>11,600</b>	<b>11,600</b>	<b>11,943</b>	<b>15,000</b>	<b>16,000</b>
<b>INFRASTRUCTURE GRANTS</b>							
08-1809-48-63	DNR Grant - Waterway Improvement	825,681		14,700			
	<b>Subtotal - Capital Grants</b>	<b>825,681</b>		<b>14,700</b>			
<b>FUND TRANSFERS AND LOAN PROCEEDS</b>							
08-1809-49-02	Capital Reserve		(225,800)	567,500			(207,700)
08-1809-49-02	Appropriated Retained Earnings	956,095	267,900	267,900	1,061,244	1,061,200	411,400
	<b>Subtotal - Transfers/Reserves</b>	<b>956,095</b>	<b>42,100</b>	<b>835,400</b>	<b>1,061,244</b>	<b>1,061,200</b>	<b>203,700</b>
	<b>TOTAL - Marine Facilities</b>	<b>2,539,734</b>	<b>757,400</b>	<b>1,565,400</b>	<b>1,699,845</b>	<b>1,800,100</b>	<b>947,900</b>

# Marina

## Fund 8

Director of Public Works

Marina Facilities  
Manager Waterfront Facilities  
(1)

Maintenance Worker  
(1 PT)

Attendants  
(3)  
Seasonal

Not Funded By Fund 8

Funded by Fund 8

FT - 1  
PT - 1  
Seasonal - 3

**FUND 8 - MARINE FACILITIES**

<b>Account No.</b>	<b>Description</b>	<b>Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>YTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>EMPLOYEE-RELATED EXPENSES</b>							
08-1839-5001	Salaries - Regular Time	100,331	114,700	114,700	66,090	92,600	92,300
08-1839-5007	Salaries - Seasonal	8,391	36,200	36,200	6,678	15,000	39,900
08-1839-5013	Salaries - Sick Leave	6,749	7,600	7,600		1,800	6,800
08-1839-5016	Salaries - Annual Leave	4,908	5,900	5,900	5,943	7,300	5,400
08-1839-5019	Salaries - Personal Leave	72	2,500	2,500		600	2,300
08-1839-5022	FICA Expense	8,348	12,700	12,700	5,672	8,600	11,200
08-1839-5028	Hospitalization	32,863	32,000	32,000	21,565	28,900	34,800
08-1839-5031	Workers Compensation Insurance	6,840	8,900	8,900	8,402	10,500	7,900
08-1839-5040	Retirement	8,350	15,600	15,600	6,375	14,200	12,800
08-1839-5045	Actuarial & Pension Services	2,148	2,400	2,400	1,231	1,800	1,800
	<b>Subtotal - Employee</b>	<b>179,000</b>	<b>238,500</b>	<b>238,500</b>	<b>121,955</b>	<b>181,300</b>	<b>215,200</b>
<b>NON-EMPLOYEE-RELATED EXPENSES</b>							
08-1839-6070	Printing and Publishing	35	200	200	37	100	200
08-1839-6081	Credit Card Expense	6,186	7,000	7,000	5,554	8,000	8,000
08-1839-6130	Misc Resale Items	3,113	3,000	3,000	2,200	3,300	4,000
08-1839-6131	Gasoline (Resale)	174,329	195,000	195,000	132,462	200,800	200,000
08-1839-6132	Diesel Fuel (Resale)	10,847	16,000	16,000		5,600	16,000
08-1839-6137	Other Supplies and Materials	1,678	5,000	5,000	751	2,500	32,000
08-1839-6153	Building Maintenance	5,445	5,000	5,000	325	2,100	6,000
08-1839-6155	Equip Maintenance	700	2,600	2,600		900	2,600
08-1839-6157	Island Maintenance	740	2,500	2,500	417	1,300	2,500
08-1839-6161	Uniform Expense	716	2,500	2,500	218	1,100	2,500
08-1839-6163	Employee Training		400	400		100	400
08-1839-6166	Distributed Expenses	71,100	78,300	78,300	52,200	78,300	75,300
08-1839-6200	Casualty Insurance	10,506	34,900	34,900	23,775	32,500	35,200
08-1839-6210	Dock Maintenance	2,955	4,000	4,000	195	1,600	5,000
08-1839-6276	Professional Services	28,056	20,000	20,000	8,903	15,900	32,000
08-1839-6280	Utilities	42,134	53,600	53,600	31,886	45,500	49,700
08-1839-6281	Communications	728	1,000	1,000	392	700	1,500
08-1839-6282	Office Supplies	798	500	500	104	300	800
08-1839-6284	Vehicle Maintenance	33	1,000	1,000	155	500	1,000
08-1839-6286	Vehicle Fuel	569	800	800	124	400	400
	<b>Subtotal - Non-Employee</b>	<b>378,567</b>	<b>433,300</b>	<b>433,300</b>	<b>259,697</b>	<b>401,500</b>	<b>475,100</b>
	<b>TOTAL - MARINA EXPENSE</b>	<b>557,567</b>	<b>671,800</b>	<b>671,800</b>	<b>381,652</b>	<b>582,800</b>	<b>690,300</b>



**FUND 8 - MARINE FACILITIES CAPITAL PROJECTS**

<b>Account No.</b>	<b>Description</b>	<b>PTD Actual FY 2022</b>	<b>Original Budget FY 2023</b>	<b>Current Budget FY 2023</b>	<b>PTD Actual FY 2023</b>	<b>Projected FY 2023</b>	<b>Requested Budget FY 2024</b>
<b>CDA LOANS</b>							
08-1839-6501	Tydings/Water St Ramp Kiosks						40,000
08-1839-6501	DMP Site Engineering						25,000
08-1839-6501	Fuel Tanks/Dispensors	39,435	600	793,900	7,250	706,300	172,600
08-1839-6501	Fuel Dock Decking, Sun Shade						10,000
08-1839-6501	Marina Office Flooring/Furniture						10,000
08-1839-6501	John Deer Gator		20,000	20,000		20,000	
08-1839-6501	Parking Lot Overlay		65,000	65,000	425	65,000	
08-1839-6501	Pump Out Replacement - [DNR \$14,700]			14,700	14,676	14,700	
	<b>TOTAL - MARINA CAPITAL</b>	<b>920,922</b>	<b>85,600</b>	<b>893,600</b>	<b>22,351</b>	<b>805,900</b>	<b>257,600</b>