

The City of Havre de Grace is seeking employment applications for a Part Time Marine Maintenance Worker position. This position works under limited supervision and direction from the Marine Facilities Manager. Functions include various tasks associated with the operation and maintenance of buildings, facilities, and other structures that fall under the responsibility of the Marine Facilities Department.

Job functions include but are not limited to:

- Maintains and repairs the promenade and all other waterfront property, buildings, and facilities
- Constructs new piers and maintains existing piers
- Repairs docks, pilings, and walkways
- Makes minor electrical repairs as required at all waterfront facilities
- Installs new and repairs existing water systems on the piers, buildings, and waterfront parks
- Makes repairs as needed to City barge and other related equipment
- Assists with fuel sales
- Relocates and secures vessels as required
- Provides assistance to marina users and tourists, including answering questions and providing information as required
- Monitors marina for safe operation of boats and reports unsafe or unusual events to the Marina Supervisor
- Assists with handling marina emergencies such as sunken boats, unsecured boats and equipment, etc.
- Supervise Marina Attendant in absence of Manager
- Completes daily reports

Minimum qualifications are as follows:

- A High School Diploma or GED equivalent
- Experience with boat handling and operation
- Carpentry, electrical, plumbing, and mechanical repair work experience
- Must possess a Driver's License

In addition the applicant must possess the following knowledge, skills, and abilities:

- Ability to communicate orally and in writing
- Ability to frequently walk and stand and occasionally stoop, kneel or crawl
- Employee must be able to lift up to fifty (50) pounds and with assistance as much as one-hundred (100) pounds
- Ability to work as a member of a team
- Ability to follow oral and written instructions
- Ability to operate a cash register and credit card machine

- Knowledge of actions to take in the case of an emergency such as fire, sinking, storms, etc.
- Ability to communicate with others including the public in a friendly, courteous manner
- Must have good seamanship skills and boat safety knowledge
- Knowledge of dock and marine construction
- Skill in the operation of hand tools and power tools
- Skill with painting and finishing
- Must be a competent swimmer

Due to the part time nature of this position there are no benefits offered. Applications are available at City Hall, 711 Pennington Avenue, Havre de Grace, MD and on the City's Website www.havredegracemd.com and will be accepted through May 8, 2017.